



San Benito County Workforce Development Board

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SAN BENITO COUNTY WORKFORCE DEVELOPMENT BOARD (WDB) WDB Executive Committee

1111 San Felipe Road, Suite 107, Hollister, CA 95023

AGENDA

Tuesday, February 13, 2024, at 3:00 P.M.

Members of the Public may continue to participate remotely by accessing the following link:

Join via Zoom

<https://us06web.zoom.us/j/84611179507?pwd=d3AyU0tHVEUzN1gwMkF3bnBLTmdUUT09>

Meeting ID: 846 1117 9507 - Passcode: 007833

By Mobile: +16699006833,,84611179507#,,,,*007833# US (San Jose)

+14086380968,,84611179507#,,,,*007833# US (San Jose)

- I. **Welcome, Introductions & Roll Call:** Roll will be taken to determine excused absences for attendance requirements.

| Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> U=Unexcused | | | | | |
|--|------------------------------|--------------------------|---------------------------------------|--------------------------|------------------------------------|
| Representing the Private Sector (PR) | | | Representing the Public | | |
| <input type="checkbox"/> | Frowein, Chuck, <i>Chair</i> | <input type="checkbox"/> | O'Connor, Kim | <input type="checkbox"/> | Bobsin, Kendra <i>Treasurer</i> |
| <input type="checkbox"/> | Richard Bianchi, Vice Chair | <input type="checkbox"/> | Sanchez-Turner, Lizz <i>Secretary</i> | <input type="checkbox"/> | Rubalcava, Lupe |
| <input type="checkbox"/> | | <input type="checkbox"/> | | <input type="checkbox"/> | Leonor, Nelson |

II. **General Information:**

A. **Public Comment Period:** Select the “Participants Tab” and click “Raise Hand” icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

B. **Amendments to the Agenda:** Board members may discuss amendments to the agenda.

- III. **CONSENT ITEMS:** All items will be voted on as a whole without discussion and approved unless the board wishes to discuss further. The board may request to pull the item for discussion and place the item on the Regular Agenda.

A. **Meeting Minutes:**

1. **Ex Committee:** Approve the September 12, 2023 Ex Committee meeting minutes. **Action Required.** (enclosed)



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2. **Full WDB**: Receive the January 19, 2024 Special full WDB Minutes. Info only.
 3. **Youth Committee**: Receive the August 8, 2023. The November 14, 2023 Youth Committee was cancelled due to lack of quorum.
- B. **Layoff Aversion Services/Rapid Response Report/Business Services Report and Labor Market/Unemployment and Economic Summary**: Receive the report for November, 2023. (enclosed)
- C. **Information Notices & Directives**: Received most recent Workforce Services Directives [WSD23-03- thru WSD23-05](#), Information Notices [WSIN23-21 thru WSIN23-29](#). (enclosed)
- D. **2024 Workforce Development Board (WDB) Meeting Calendar**: Receive the 2024 WDB Meeting Calendar (enclosed)

IV. REGULAR AGENDA/ACTION ITEMS:

- A. **Board Membership**: Any applications received may be reviewed for appointment to the board. There is one current vacancy: one Public Sector Representatives: 1) Labor Organization. Two applications were approved by the WDB in January and are scheduled on February 27, 2024 for Board of Supervisors ratification and appointment to WDB.
- B. **Monitoring:**
1. **EDD WIOA 188 Compliance Monitoring PY22-23**: Receive the letter for the Workforce Innovation and Opportunity Act (WIOA) Section 188 Nondiscrimination and Equal Opportunity Provisions Annual Compliance Monitoring Review Final Report Program Year (PY) 2022-23 There were no findings. (enclosed)
 2. **WIOA Annual Review PY 2022-2023**: WIOA monitoring primary focus on Title I Youth Program was held the week of January 8-12, 2024. Exit interview was held January 23 and reported no findings.
- C. **Regional Equity Recovery & Partnerships (RERP) and Prison to Employment (P2E)**: Receive an update on receipt of the RERP and P2E Contracts. (enclosed)
- D. **Committee Updates**: Receive the updated Committee List. (enclosed)
1. **Executive Committee**: The committee will schedule a meeting to update next year's goals.
 2. **Business Services Committee (BSC)**: Staff and committee members may provide an update on their meeting.
 3. **Youth Committee**: The Youth Committee will need to schedule their meetings for 2024 and discuss a partnership with the Community Action Board Youth Committee.
 4. **Membership Committee**: Receive an update on recent recruitment efforts.

V. ADDITIONAL INFORMATION:

- VI. ADJOURNMENT:** To the Ex Committee meeting on March 12, 2024.



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SAN BENITO COUNTY WORKFORCE DEVELOPMENT BOARD (WDB) Executive Committee

MINUTES

Tuesday, September 12, 2023, at 3:00 P.M.

Chair, Richard Bianchi, called the meeting to order at 3:03 P.M.

- I. Welcome, Introductions & Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.

| | | | | | | | |
|--|--|-------------------------------------|---|-------------------------------------|---|-------------------------------------|-----------------|
| Quorum Met: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> U=Unexcused | | | | | | | |
| Representing the Private Sector (PR) | | | Representing the Public | | | | |
| <input checked="" type="checkbox"/> | Bianchi, Richard, <i>Chair/</i> | <input checked="" type="checkbox"/> | Kim O'Connor | <input checked="" type="checkbox"/> | Bobsin, Kendra, <i>Treasurer</i> Nancy Barocio (Alt) | <input checked="" type="checkbox"/> | Rubalcava, Lupe |
| <input checked="" type="checkbox"/> | Frowein, Chuck, <i>Vice Chair/</i> Joanne Kim (Alt) | <input checked="" type="checkbox"/> | Sanchez-Turner, Lizz/ Karen Para (Alt) | <input checked="" type="checkbox"/> | Leonor, Nelson Lula Ramirez | | |
| Staff: Andi Anderson, Enrique Arreola, Ruby Soto | | | | | | | |
| Guests: Joyace Aldrich | | | | | | | |

II. General Information:

A. **Public Comment Period:** No public comments were received.

B. **Amendments to the Agenda:**

- III. CONSENT ITEMS:** All items will be voted on as a whole without discussion and approved unless the board wishes to discuss further. The board may request to pull the item for discussion and place the item on the Regular Agenda. *Motion/Second Concur (M/S/C) Kendra Bobsin/Nelson Leonor*

A. **Meeting Minutes:**

1. **Executive Committee:** Approved the June 13, 2023 Ex Committee meeting minutes. The May meeting was cancelled.
2. **Full WDB:** Received the July 11, 2023, full WDB meeting minutes, info only.
3. **Youth Committee:** Received the August 8, 2023 Youth Committee minutes, info only.

B. **Layoff Aversion Services/Rapid Response Report/Business Services Report and Labor Market/Unemployment and Economic Summary:** Received the report for August, 2023.



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- C. **Information Notices & Directives:** Received most recent Workforce Services Directives [WSD23-01](#), Information Notices [WSIN23-06](#) thru [WSIN23-09](#).
- D. **September is National Workforce Development Month:** A Proclamation will was presented at the Board of Supervisor meeting on September 12, 2023, declaring September 2023 as National Workforce Development Month. Board members are encouraged to attend.

IV. REGULAR AGENDA/ACTION ITEMS:

- A. **Board Membership:** No applications were received to be reviewed for appointment to the board. There are three current vacancies: one Private Sector Representative, and two Public Sector Representatives: 1) Labor Organization, 2) CBOs with experience serving individuals with barriers or Out-of-School Youth. Lizz Sánchez Turner reported that she has been in contact with a Labor Union Rep and has a possible. Also, Scott Reese will be sending information out to his union contacts for possible candidates. Discussed possible members for follow-up: Hollister Super, McDonalds, TacoBell, Youth Recovery Connections, Mark Neal/CPA.
- B. **Nomination Committee:**The Nomination Committee presented a slate of officers for fiscal year 2023/2024. The Ex Committee approved the slate of officers as presented. *M/S/C Nelson Leonor/Chuck Frowein.*
 - a. Board Chairperson: Chuck Frowein
 - b. Vice Chair: Richard Bianchi
 - c. Secretary: Lizz Sánchez Turner
 - d. Treasurer: Kendra Bobsin
- C. **Full WDB and Strategic Planning Meeting:** The WDB moved to hold the full WDB meeting and Strategic Planning session on October 17, 2023 at the Community Foundation Epicenter from 10am – 2 pm. Discussion will be held to determine if the full WDB meeting will be held before or after the Strategic Planning Meeting. The regular WDB meeting will be held at the Community Foundation Epicenter at 3:00 P.M., following the retreat and dependent on if there are any action items. *M/S/C Lizz Sánchez Turner/Chuck Frowein.*
- D. **High Road Construction Careers Resilient Workforce Fund (HRCC:RWF):** Received an update on the HRCC:RWF grant application from Joyce Aldridge. Individuals interested can apply on the Monterey County WDB website. <https://www.montereycountywdb.org/pre-apprenticeship/> Encourage women to apply.
- E. **Regional Equity Recovery & Partnerships (RERP) and Prison to Employment (P2E):** Receive an update on receipt of the RERP and P2E Contracts. The contracts have been approved and staff is waiting for the signed copies. This grant requires collaboration with four colleges neighboring colleges. Staff will assist with recruitment.
- F. **Committee Updates:**
 - 1. **Committees:** Request volunteers to serve on committees due to resignations. Reviewed the Committee list which was enclosed and made the following updates: M/S/C

| | |
|--------------|---|
| Kim O’Connor | Executive, Business Services Committee, Youth Committee (Chair), Membership |
|--------------|---|

| | |
|---------------------|---|
| Lizz Sánchez Turner | Nominations Committee |
| Nelson Leonor | Remove James Dion and add Lula Ramirez as alternate |

2. **Audit Committee:** Members reviewed the final reports from the State Compliance Review Division for the Fiscal & Procurement and Program monitoring conducted on October 10, 2022 thru October 13, 2022 for PY 2021-2022 and Final Monitoring Report for PY 2019-2020 which were enclosed.
3. **Executive Committee:** The committee will schedule a meeting after the retreat to update next year's goals.
4. **Business Services Committee (BSC):** Staff and committee members provided an update stating that on-site hiring events have been conducted for Tesla, San Benito Foods, Technova, Elevo. Also there is the Job & Resource Fair scheduled for September 14, 2023 from 3-6 P.M. at the Veteran's Memorial Building.
5. **Youth Committee:** The next meeting is scheduled for November 14, 2023 at 4PM.
6. **Membership Committee:** Receive an update on recent recruitment efforts. Shared previously

V. ADDITIONAL INFORMATION:

- A. **CWA Meeting of the Minds:** Enrique Arreola provided an update on the Meeting of the Minds 2023 conference they attended from September 5-7, 2023, with the theme "Rooted in Community: Working Together Toward Success" stating it was well attended and there was a lot of great information shared. Some areas of interest are the Mindset of the Leaders being open to change, Artificial Intelligence (AI) is coming, and applying & utilizing equity data.

VI. ADJOURNMENT: To the **full WDB** meeting on October 17, 2023 at 4:03 P.M. *M/S/C Lizz Sánchez Turner/Chuck Frowein.*



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SAN BENITO COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

Executive Committee Meeting
1111 San Felipe Road, Suite 107, Hollister, CA 95023

MINUTES

Tuesday, November 14, 2023, at 3:00 P.M.

Chair, Chuck Frowein, called the meeting to order at 3:11 P.M.

- I. **Welcome, Introductions & Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair. Alternate, Lula Ramirez, attended on behalf of Nelson Leonor.

| Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> U=Unexcused | | | | | | | |
|--|------------------------------|-------------------------------------|--|-------------------------------------|--|----|-----------------|
| Representing the Private Sector (PR) | | | Representing the Public | | | | |
| <input checked="" type="checkbox"/> | Frowein, Chuck, <i>Chair</i> | ex | O'Connor, Kim | <input checked="" type="checkbox"/> | Bobsin, Kendra <i>Treasurer</i> | ex | Rubalcava, Lupe |
| un | Richard Bianchi, Vice Chair | <input checked="" type="checkbox"/> | Sanchez-Turner, Lizz <i>Secretary</i> | <input checked="" type="checkbox"/> | Leonor, Nelson/Lula Ramirez (Alternate) | | |

Staff: Andi Anderson, Enrique Arreola

II. **General Information:**

A. **Public Comment Period:** No public comments were received.

B. **Amendments to the Agenda:** None

- III. **CONSENT ITEMS:** All items will be voted on as a whole without discussion and approved unless the board wishes to discuss further. The board may request to pull the item for discussion and place the item on the Regular Agenda. *Motion/Second Concur (M/S/C) Kendra Bobsin. Lizz Turner*

A. **Meeting Minutes:**

1. **Ex Committee** Approved the September 12, 2023 Ex Committee meeting minutes.
2. **Full WDB:** Received the July 11, 2023, full WDB meeting minutes. There was no meeting in October. Info Only.
3. **Youth Committee:** Received the August 8, 2023 Youth Committee minutes, info only.



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- B. **Layoff Aversion Services/Rapid Response Report/Business Services Report and Labor Market/Unemployment and Economic Summary:** Received the report for November, 2023.
- C. **Information Notices & Directives:** Received most recent Workforce Services Directives [WSD23-02-03](#), Information Notices [WSIN23-10](#) thru [WSIN23-20](#).
- D. **Board Membership:** Any applications received may be reviewed for appointment to the board. There are three current vacancies: one Private Sector Representative, and two Public Sector Representatives: 1) Labor Organization, 2) CBOs with experience serving individuals with barriers or Out-of-School Youth.
- E. **Local Board Recertification:** Received the Local Area Subsequent Designation and Board Recertification PY 23-25 approval letter from California Workforce Development Board.

IV. **REGULAR AGENDA/ACTION ITEMS:**

- F. **Cancellation of the December 2023 WDB Ex Committee Meeting:** Discussed cancelling the December meeting. *M/S/C Kendra Bobsin/Lula Ramirez.*
- G. **Board Retreat:** Notes from the Board Retreat held on October 17, 2023, were enclosed for review and discussion. We had a great turnout with almost all board members in attendance. The training was great with members stating the follow-up notes were well done. Discussed next steps in finalizing the Strategic Plan. Members reviewed the focus question on the summary page 55. Recommended staff work with CWA to follow-up on developing strategies on fund development.
- H. **Regional Equity Recovery & Partnerships (RERP) and Prison to Employment (P2E):** Receive an update on receipt of the RERP and P2E Contracts. Information was distributed for training opportunities. The goal is to enroll 7 certified medical assistant, 7 cyber security, 2 certified phlebotomy. Orientations have been scheduled. 1 is enrolled in medical assistance, training begins 11/28/23. Parole and Probation are working with AJCC to make referrals for P2E. EDD offers fidelity bonding and tax credits for hiring parolees. Discussed was a workshop for employers, WOTZ, which Nelson can provide information for and work with the Chamber to develop a workshop for employers. Chuck Frowein is willing to train individuals for restaurant work and is in the process of seeking a usable kitchen. Check on the possibility of using the kitchen at the jail.
- I. **Committee Updates:**
 1. **Committees:** Received the updated Committee List. There are a few openings for volunteers to serve on committees due to resignations. Add Chuck Frowein to the nominating committee.
 2. **Executive Committee:** The committee will schedule a meeting after the retreat to update next year's goals. This item will be discussed further at the April meeting.
 3. **Business Services Committee (BSC):** Staff and committee members provided an update on their meeting.
 4. **Youth Committee:** The next meeting is scheduled for November 14, 2023 at 4PM. – Was

rescheduled due to lack of quorum.

5. **Membership Committee**: Received an update on recent recruitment efforts. Add Chuck Frowein to the committee. Lizz Sanchez Turner has been recruiting and reaching out to possible candidates. Staff will send recruitment fliers to board members.

V. ADDITIONAL INFORMATION:

- VI. **ADJOURNMENT**: To the **Full Workforce Development** meeting on January 9, 2024. *M/S/C Lizz Sanchez Turner/Lula Ramirez. 3:57 P.M.*



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SAN BENITO COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

SPECIAL Full WDB

1161 San Felipe Road, Building B, Hollister, CA 95023

MINUTES

Tuesday, January 19, 2024, at 3:00 P.M.

Chair, Chuck Frowein , called the meeting to order at 3:22 P.M.

- I. Welcome, Introductions & Roll Call:** Roll will be taken to determine excused absences for attendance requirements.

| Quorum Met: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> U=Unexcused | | | | | | | |
|---|-------------------------------------|-------------------------------------|--|-------------------------------------|--|-------------------------------------|--|
| Representing the Private Sector (PR) | | | Representing the Public | | | | |
| <input type="checkbox"/> | Bianchi, Richard, <i>Vice Chair</i> | <input type="checkbox"/> | Humphrey, Sam | <input checked="" type="checkbox"/> | Bobsin, Kendra, <i>Treasurer</i> <i>Nancy Barocio (Alt)</i> | <input checked="" type="checkbox"/> | Rosa, Omar |
| <input checked="" type="checkbox"/> | Frowein, Chuck, <i>Chair</i> | <input checked="" type="checkbox"/> | O'Conner, Kim | <input type="checkbox"/> | Hangse, Sorath | <input checked="" type="checkbox"/> | Rubalcava, Lupe |
| <input checked="" type="checkbox"/> | Fernandez, Rosa | <input checked="" type="checkbox"/> | Sánchez -Turner, Lizz, <i>Secretary</i> | <input type="checkbox"/> | Leonor, Nelson | <input type="checkbox"/> | Sweeney, Susan |
| <input checked="" type="checkbox"/> | Guevara, Irene | <input type="checkbox"/> | Winkler, Nick | <input checked="" type="checkbox"/> | Reese, Scott | | Vacant – Union Rep |
| <input type="checkbox"/> | Giancola, Shelley | | Vacant – Private Sector | | | | Vacant – Out-of-School/Youth with disability |

II. General Information:

A. **Public Comment Period:** No public comments were received.

B. **Amendments to the Agenda:** None

- III. CONSENT ITEMS:** All items will be voted on as a whole without discussion and approved unless the board wishes to discuss further. The board may request to pull the item for discussion and place the item on the Regular Agenda. *Motion/Second Concur (M/S/C) Omar Rosa, Kim O'Connor*

A. **Meeting Minutes:**

1. **Full WDB:** There was no meeting in October. Approve the July 11, 2023, full WDB meeting minutes.

IV. REGULAR AGENDA/ACTION ITEMS:

All meeting agendas and minutes can be found at

<https://sbcjobs.org/meeting-packets/>

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A. **Board Membership**: Any applications received may be reviewed for appointment to the board. There are three current vacancies: one Private Sector Representative, and two Public Sector Representatives: 1) Labor Organization, 2) CBOs with experience serving individuals with barriers or Out-of-School Youth.

a. **Application Received**: After review, the full WDB approved the application received from Cameron Harris, Elevo Learning. The application of Cameron Harris will be forwarded to the Board of Supervisors (BOS) for ratification and appointment to the WDB. *M/S/C Lizz Sánchez-Turner/Lupe Rubalcava*

b. **Application Received**: After review, the full WDB approved the application received from Nate Morris, Union IBEW332. The application of Nate Morris will be forwarded to the Board of Supervisors (BOS) for ratification and appointment to the WDB. *M/S/C Scott Reese/ Irene Guevara.*

V. **ADDITIONAL INFORMATION**: None

VI. **ADJOURNMENT**: To the **Ex Committee** meeting on February 13, 2024. Adjourn 3:30 P.M. *M/S/C Omar Rosa/ Lupe Rubalcava*



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San Benito County Workforce Development Board (WDB)

Youth Committee

MINUTES

August 8, 2023 @ 4:00 P.M.

Chair, Nelson Leonor, called the meeting to order at 4:04 P.M.

- I. **Welcome, Introductions & Roll Call:** Roll was taken to determine excused absences for attendance requirements. Chuck Frowein was excused by the Chair. Staff did not hear from Heidi Jumper and Omar Rosa joined virtually.

| | | | | | |
|--|------------------------|-------------------------------------|------------------------------|-------------------------------------|---|
| Quorum Met: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> V=Virtual | | | | | |
| ex | Chuck Frowein -V-Chair | <input type="checkbox"/> | Karen Para, Chair | <input checked="" type="checkbox"/> | Nelson Leonor, Secretary |
| V | Omar Rosa | <input checked="" type="checkbox"/> | Irene Guevara | <input checked="" type="checkbox"/> | Clair Grissom/Vanessa Klauer Un Heidi Jumper |
| Staff: | | | | | |
| <input type="checkbox"/> | Enrique Arreola | <input checked="" type="checkbox"/> | Sylvia Jacquez | <input checked="" type="checkbox"/> | Ruby Soto |
| <input checked="" type="checkbox"/> | | | | <input checked="" type="checkbox"/> | Lizz Sánchez Turner |

II. GENERAL INFORMATION:

- A. **Public Comment Period:** Kim O'Connor, new member to the WDB, introduced herself and stated that she is interested in joining the Youth Committee. She stated she loves working with youth and was a teacher for many years. She has grant writing experience and worked with migrant education for 23 years at the school district. She also shared her work on the Migrant Education Program through California Department of Education and how this funding is used to employ migrant youth.

III. REGULAR AGENDA:

- A. **Meeting Minutes:** Receive Youth Committee meeting minutes for February 14, 2023 for review and approval. The May 9, 2023 meeting was cancelled. **No action was taken due to the lack of a quorum**
- B. **Committee Membership:**
 - 1. **Resignation:** Received resignation letters from Judith Munter and Karen Para.
- C. **Youth Request for Proposal (RFP):** Received an update that there were no submissions for the Youth RFP by the due date of April 7, 2023 at 3:00 P.M. Staff explained that every three years AJCC is required to solicit community organizations



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to provide youth services. Since no proposals were received, CSWD will continue to provide the services in-house.

- D. **Summer Youth Employment Program:** Receive an update from committee members on the following funding possibilities:
 - 2. **Temporary Assistance for Needy Families (TANF) funds:** Received report from Nelson Leonor on [Supporting Summer Youth Employment Programs | Youth.gov](#). It is up to the receiving agency to allocate these designated funds for youth employment.
 - 3. **K12 Strong Workforce:** Receive report from Heidi Jumper on [K12SWP](#). Due to Heidi's absence she this item will be tabled to the next meeting.
 - 4. **California Golden State Pathways Program:** Received report from Omar Rosa on [Golden State Pathways](#). Funding is due to be released in November. Omar will research more.
 - 5. **Youth Build:** Received report from Irene Guevara on [Home Page - YouthBuild](#). This is a 6–24-month obligation to learn labor trade. Geared towards high school and foster youth. Provides tangible skills in apprenticeship/construction trades. Will request Enrique Arreola to see if this program is being offered in Monterey/Santa Cruz Counties, and Nelson Leonor will check Alameda County.
 - 6. **Dollar Wise:** Karen Para was to report out. Kim O'Connor will report at the next meeting on [DollarWise: Mayors for Economic Mobility - United States Conference of Mayors \(usmayors.org\)](#).
- E. **Youth Strategic Goals:** Nelson stated that, based on the meeting minutes, the goals were reviewed in February 2023. Notes will be provided to staff to update and this item will be **tabled to next meeting**.

IV. Additional Information and/or Announcements:

- A. **Dream Catcher:** Members asked if Dream Catcher funds were still available and staff provided an update stating funding is extremely limited. The policy is currently under revision based on input from the Community Action Board and youth. Also, the income guidelines will be changing back to the 125% poverty from 200% in September. For example, at the 200% income guidelines, a family of 4 is eligible if their annual income is \$60,000 or less. For the 125% a family of 4 the annual income must be \$30,000 or less. Staff are hopeful that Community

Development Block Grant funding will be released which will expand the program and increase the income guidelines so that more individuals we be able to be served.

Join our [listserv](#) to stay up-to-date on the latest news regarding the poverty guidelines.

| 2023 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA | |
|---|-------------------|
| Persons in family/household | Poverty guideline |
| 1 | \$14,580 |
| 2 | \$19,720 |
| 3 | \$24,860 |
| 4 | \$30,000 |
| 5 | \$35,140 |
| 6 | \$40,280 |
| 7 | \$45,420 |
| 8 | \$50,560 |
| For families/households with more than 8 persons, add \$5,140 for each additional person. | |

- B. **California Community Economic Development Association (CCEDA)**: CCEDA serves as a clearinghouse for information and action that advances the field of community economic development through training and continuing education, technical assistance, and advocacy on public policy. Staff stated that CCEDA has about 20 hours available and will be following up on staff's request for services and grant opportunities which may be available to the Community Action Board but may also include WIOA youth employment services.
 - C. **Migrant Education**: Kim O'Connor shared about the Migrant Education Employment Program that she worked on in the past with the High School and stated she would be willing to work in bringing this program back.
 - D. **Job Fair**: Scheduled for September 14, 2023 at the Veteran's Memorial Building. It was suggested to also have businesses share on their social media that they are participating in the Job Fair. This will help boost number of attendees.
 - E. **Youth Expo**: Scheduled for September 21, 2023 at the Veteran's Memorial Building. More to come.
- V. **ADJOURNMENT**: to the next meeting on November 14, 2023 at 4:00 p.m. The meeting ended at 4:56 P.M.



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February 8, 2024

To: Workforce Development Board
From: Lizz Sánchez Turner- Business Services Specialist/Rapid Response Coordinator
Re: Business Services, Layoff Aversion and Rapid Response Activities for November 2023

At the direction of the Workforce Development Board the following are the activities for November 2023:

1) Business Services Engagement:

Business Recruitments:

- Tesla- Online Marketing and Recruitment Screening Campaign (Second Round)

Meetings & Training:

- San Benito County Economic Development Advisory Committee- (BOS. Sotelo & Curro) N/A this month
- EconoVue – Training Series-Fine Tune Reports
- Cal Coastal- SBDC
- California Association for Economic Development-(CALED)
- San Benito County Business Council- Monthly (We were asked to present in October)
- Bay Area Rapid Response Roundtable- Bimonthly
- Business Services Team Meeting -Monthly
- Business Advocacy Committee Meeting- Monthly
- Rapid Response Business Engagement Focus Group- N/A this month
- Regional Rapid Response Roundtable- Quarterly
- Southern CA Rapid Response Roundtable- Quarterly
- Economic Vitality Meeting- Monthly
- Economic Development Community Advisory Committee-EDCAC
- Workforce GPS – Various Training Topics
- Hollister Downtown Association (HDA)- Monthly
- EDD/Caljobs Training: CRM & Marketing Plans & Training (Various Topics)
- Central Coast Business Engagement Roundtable
- HHS Website Champions- Monthly
- WDB Website Meetings- Weekly/as needed.



ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.

Some conditions may apply. For TTY access call: (831) 637-3263



EQUAL HOUSING OPPORTUNITY

Area Profile for San Benito County, CA

Area Labor Force, Employment and Unemployment Data Table

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for San Benito County, CA

| Area | Civilian Labor Force | Number Employed | Number Unemployed | Unemployment Rate |
|-------------------|----------------------|-----------------|-------------------|-------------------|
| San Benito County | 32,800 | 30,900 | 1,900 | 5.8% |
| California | 19,382,900 | 18,436,600 | 946,300 | 4.9% |

Source: Labor Market Statistics, Local Area Unemployment Statistics Program
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- **Please See attached U.S. EMPLOYMENT SNAPSHOT**

2) Job Search Assistance & WIOA Workshops

- WIOA Orientations are typically held in-person until the end of the year every Wednesday and Friday.
- AJCC continues to serve clients and provide access to computers so they can log in to their EDD and Cal JOBS accounts.
- The AJCC is currently providing Resume writing assistance to all clients that come to our office.
- Monthly Calendars released at the start of the month to display AJCC orientations and workshops.
- Social Media Post 3 or more times a week to promote workshops on Instagram and Facebook.
- Instagram Reels have been created to explain and promote the WIOA Training Programs

3) Job Fairs: Discussion/Planning about the Spring season events.

4) Success Stories:

- Continuously cultivating new relationships from the contacts made during In-person Business Centric meetings throughout the City and County.

5) Rapid Response/WARN Events:

- No New Incidents to report.

6) Social Media Insight:

- Highest Reach on Posts: Hollister School District
 - i. Post Impressions: 243% more reactions Post reach 1,052 Post Engagement 13
- Highest Reactions on Posts: Out of School Youth (\$5000 Scholarship Flyer)
 - i. Post Impressions: 2,300% more reactions Post reactions 24

Page Overview

Followers: Facebook **2,189** Facebook Page Likes: **2,053** Instagram **424** Last 28 days
 Facebook Page Visits: **1,021 up 8.7%** Instagram Page visits: **57 up 32.6%**
 Facebook Post Reach **16,211** Post Engagement **3,005** New followers **16**
 Instagram Reach **1,300** Followers **424 up 14.3%**

(Impressions: The number of times your post was on screen. Reach: The number of people who saw any of your posts at least once. Reach is different from impressions, which may include multiple views of your posts by the same people.

Post Engagement: The number of reactions, comments, shares and clicks on your posts.)

U.S. Economy Gained 199,000 Jobs In November, 2023

THREE-MONTH CHANGE IN JOB CREATION ¹

| | |
|-----------------------------|---------|
| September, 2023 | 336,000 |
| October, 2023 | 150,000 |
| ¹ November, 2023 | 199,000 |

ONE-MONTH CHANGE IN JOB GROWTH BY INDUSTRY ¹

| Industry | People Employed October, 2023 | People Employed November, 2023 | Gain or Loss |
|----------------------------|-------------------------------|--------------------------------|----------------|
| Mining | 645,000 | 644,000 | -1,000 |
| Construction | 8,031,000 | 8,033,000 | 2,000 |
| Manufacturing | 12,957,000 | 12,985,000 | 28,000 |
| Wholesale | 6,092,100 | 6,100,400 | 8,300 |
| Retail | 15,529,100 | 15,490,700 | -38,400 |
| Transportation | 6,685,800 | 6,680,800 | -5,000 |
| Utilities | 561,000 | 561,100 | 100 |
| Information | 3,015,000 | 3,025,000 | 10,000 |
| Finance | 9,148,000 | 9,152,000 | 4,000 |
| Professional | 22,980,000 | 22,971,000 | -9,000 |
| Health | 25,694,000 | 25,793,000 | 99,000 |
| Leisure | 16,747,000 | 16,787,000 | 40,000 |
| ^{B1} Associations | 5,885,000 | 5,897,000 | 12,000 |
| Government | 22,918,000 | 22,967,000 | 49,000 |
| | | | 199,000 |

OCTOBER, 2023, HIRES BY BUSINESS SIZE ²

Percentage of US new hires

| | |
|--------------------------------------|-----|
| Small Business (1-49 employees) | 06% |
| Mid-Size Business (50-499 employees) | 64% |
| Large Business (500+ employees) | 31% |

The U.S. Employment Snapshot

161,969,000 People Were Employed In November, 2023

THREE MONTH CHANGE IN EMPLOYMENT

| | |
|-----------------|-------------|
| September, 2023 | 161,570,000 |
| October, 2023 | 161,222,000 |
| November, 2023 | 161,969,000 |

ONE-MONTH CHANGE IN EMPLOYMENT BY OCCUPATION ¹

| Occupation | People Employed October, 2023 | People Employed November, 2023 | Gain or Loss |
|----------------------------|-------------------------------|--------------------------------|--------------|
| Management | 29,811,000 | 31,091,000 | 1,280,000 |
| Professional | 39,345,000 | 40,259,000 | 914,000 |
| Services | 25,448,000 | 25,711,000 | 263,000 |
| Sales | 14,204,000 | 14,514,000 | 310,000 |
| Office, administrative | 15,779,000 | 15,660,000 | -119,000 |
| Farming, fishing, forestry | 906,000 | 1,053,000 | 147,000 |
| Construction, extraction | 8,499,000 | 8,545,000 | 46,000 |
| Installation, maintenance | 4,744,000 | 4,878,000 | 134,000 |
| Production | 8,243,000 | 8,432,000 | 189,000 |
| Transportation | 11,771,000 | 12,007,000 | 236,000 |

PEOPLE WORKING PART TIME FOR ECONOMIC REASONS ¹

| | |
|-----------------|-----------|
| September, 2023 | 4,065,000 |
| October, 2023 | 4,283,000 |
| November, 2023 | 3,988,000 |

ONE YEAR CHANGE IN HOURS AND WAGES ¹

| | November, 2022 | November, 2023 |
|---|----------------|----------------|
| Average workweek in hours | 34.6 | 34.4 |
| Average manufacturing overtime in hours | 3.1 | 2.9 |
| Average hourly wage | \$32.80 | \$34.10 |
| Average weekly earnings | \$1,131.60 | \$1,173.04 |

The U.S. Employment Snapshot

6,291,000 People Were Unemployed In November, 2023

THREE MONTH CHANGE IN UNEMPLOYMENT ¹

| | | |
|---|-----------------|-----------|
| | September, 2023 | 6,360,000 |
| | October, 2023 | 6,506,000 |
| A | November, 2023 | 6,291,000 |

UNEMPLOYMENT RATES IN NOVEMBER, 2023 ¹

A
A 5

| | | | | | | | | | | |
|-----|-----|-------|-------|-------|-------|-------|----------|---------------------|--------------------|------------------|
| 3.7 | 3.7 | 3.1 | 11.4 | 3.3 | 5.8 | 3.5 | 4.6 | 4.1 | 2.1 | 3.1 |
| US | Men | Women | Teens | White | Black | Asian | Hispanic | High School Diploma | Bachelor's Degree+ | Gulf II Veterans |

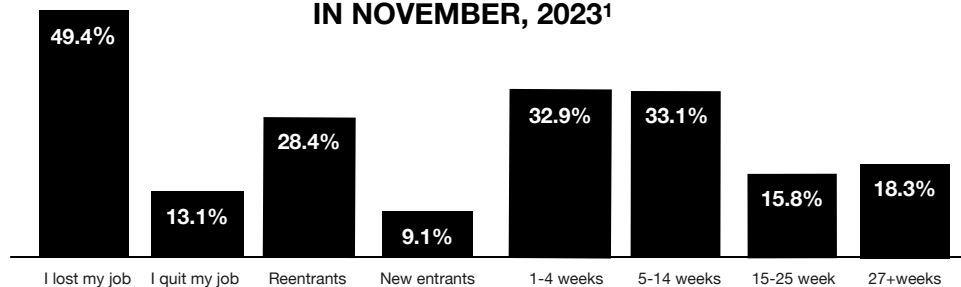
UNEMPLOYMENT BY OCCUPATION ¹

A 13

| | People Unemployed In November, 2023 | Unemployment Rate |
|-----------------------------------|-------------------------------------|-------------------|
| Management | 533,000 | 1.7 |
| Professional | 768,000 | 1.9 |
| Services | 1,126,000 | 4.2 |
| Sales | 565,000 | 3.7 |
| Office, administrative | 559,000 | 3.4 |
| Farming, fishing, forestry | 85,000 | 7.5 |
| Construction, extraction | 462,000 | 5.1 |
| Installation, maintenance, repair | 99,000 | 2.0 |
| Production | 306,000 | 3.5 |
| Transportation, material moving | 773,000 | 6.0 |

REASON FOR UNEMPLOYMENT AND LENGTH OF UNEMPLOYMENT IN NOVEMBER, 2023¹

A 11
A 12

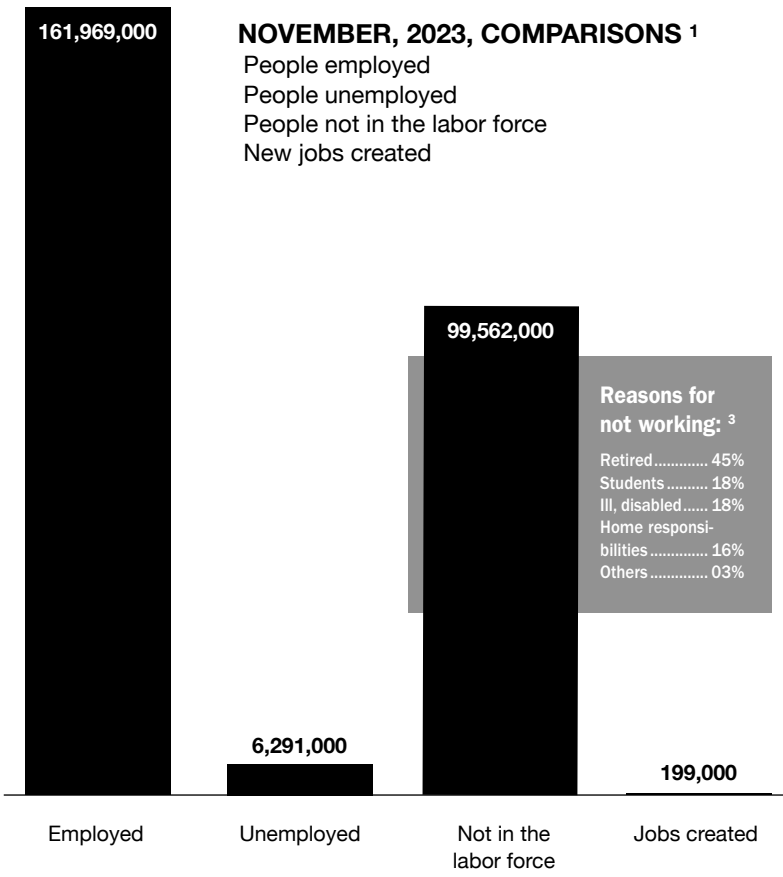


The U.S. Employment Snapshot

99,562,000 People, Age 16 Years And Older, Were Not In The Labor Force In November, 2023

THREE MONTH CHANGE IN THOSE NOT IN THE LABOR FORCE ¹

| | | |
|---|-----------------|------------|
| | September, 2023 | 99,498,000 |
| | October, 2023 | 99,914,000 |
| A | November, 2023 | 99,562,000 |



www.HarryDahlstrom.com

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by Harry Dahlstrom | author of *The Job Hunting Handbook* and *Surviving a Layoff*

1. <https://www.bls.gov/news.release/pdf/empsit.pdf>
 2. <https://adpemploymentreport.com>
 3. <https://www.bls.gov/opub/btn/volume-4/people-who-are-not-in-the-labor-force-why-arent-they-working.htm>

MEMORANDUM

February 2024

TO: Workforce Development Board (WDB) Members

FROM: Sylvia Jacquez, Program Manager; Enrique Arreola, Deputy Director

Summary of EDD Workforce Services Directives and Workforce Services Information Notices

Background/Summary (Directives): Directives provide policy and guidance regarding various Workforce Services program requirements, funding and activities for EDD Workforce Services Staff and Workforce Partners.

Background/Summary (Information Notices): The Employment Development Department (EDD) issues Workforce Services Information Notices (WSIN) to disseminate announcements, general information, and procedural guidance on departmental programs for EDD staff, workforce partners, stakeholders, and other individuals in the workforce development system. Through the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act, the EDD administers programs for veterans, youth, dislocated workers, people with disabilities, including Trade Adjustment Assistance, CalJOBSSM, employer incentives and more. Directives provide policy and guidance regarding various Workforce Services program requirements, funding, and activities for EDD Workforce Services Staff and Workforce Partners.

Workforce Service Directives: https://www.edd.ca.gov/Jobs_and_Training/Active_Directives.htm

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|--------------------------|---|
| WSD23-05 | Comprehensive, Affiliate, and Specialized AJCC Certification: This policy provides guidance and establishes the procedures regarding certification of comprehensive, affiliate, and specialized America’s Job Center of California SM (AJCC) locations. This policy applies to all Local Workforce Development Boards (Local Board) and is effective immediately. This policy contains all state-imposed requirements. This Directive finalizes Workforce Services Draft Directive AJCC Comprehensive and Affiliate/Specialized Certification (WSDD-250), issued for comment on August 15, 2023. The Workforce Development Community submitted seven comments during the draft comment period. A summary of comments, including all changes, is provided as Attachment 4. This policy supersedes Workforce Services Directive AJCC Comprehensive and Affiliate/Specialized Certification (WSD20-08), dated March 1, 2021. Retain this Directive until further notice |
| WSD23-04 | WIOA 15 Percent Governor’s Discretionary Funds: This policy provides the guidance and establishes the procedures regarding the process and reporting requirements for projects funded through the federal Workforce Innovation and Opportunity Act (WIOA) 15 Percent Governor’s Discretionary funds. This policy applies to all recipients of WIOA 15 Percent Governor’s Discretionary funded projects and is effective immediately. This policy contains some state-imposed requirements. All state-imposed requirements are indicated by bold, italic type. This Directive finalizes Workforce Services Draft Directive WIOA 15 Percent Governor’s Discretionary Funds (WSDD-251), issued for comment on November 6, 2023. The Workforce Development Community submitted no comments during the draft comment period. This policy supersedes Workforce Services Directive 15 Percent Project Requirements (WIAD02- 14), dated April 24, 2003. Retain this Directive until further notice |
| WSD23-03 | Performance Guidance- This policy provides the guidance and establishes the procedures regarding the Workforce Innovation and Opportunity Act (WIOA) six primary indicators of performance. This policy applies to all Title I subrecipients, Title III staff, Jobs for Veterans State (JVSG) staff, National Dislocated Worker Grant (NDWG) project operators, and is effective immediately. This Directive finalizes Workforce Services Draft Directive Performance Guidance (WSDD-247), issued for comment on June 28, 2023. The Workforce Development Community submitted six comments during the draft comment period. A summary of comments, including all changes, is provided as Attachment 3. This policy supersedes Workforce Services Directive Performance Guidance (WSD22-01), dated July 18, 2022. Retain this Directive until further notice. To comply with WIOA, the Employment Development Department (EDD) is required to submit accurate participant reports and validated individual participant data to the Department of Labor (DOL) on a quarterly and annual basis. The DOL utilizes this data to assess the effectiveness of the state and subrecipients in achieving positive outcomes for individuals served under the core and non-core programs. The WIOA six core programs include Title I Adult, Dislocated Worker (DW), and Youth programs; Title II administered by the California Department of Education (CDE); Title III Wagner-Peyser; and Title IV Vocational Rehabilitation (VR) program. The non-core programs that are included in this policy are JVSG, NDWG, and TAA. The following definitions are needed to understand WIOA performance when using |

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| | <p>federal funds, and the mechanisms for calculating the six primary indicators of performance. Definitions Reportable Individual – An individual who engages with the workforce development community but does not meet the requirement to be a program participant. A reportable individual is someone who demonstrates an intent to use program services and meets one or more of the following criteria: • Provides identifying information. • Accesses the self-service system only. • Only received information-only services or activities. Reportable individuals are not included in the calculations for performance. However, certain information about reportable individuals is required to be reported in quarterly and annual. WIOA reports. Collecting and reporting information allows for accurate representation of the number of individuals engaged with the workforce system.</p> |
| <p>Information Notices: https://www.edd.ca.gov/jobs_and_training/Information_Notices.htm</p> | |
| <p>WSIN23-29</p> | <p>Farmworkers Advancement Program Award – PY 23-24: The Employment Development Department (EDD), on behalf of the Labor and Workforce Development Agency, is delighted to announce the award of \$8,996,417.62 in <i>Workforce Innovation and Opportunity Act</i> (WIOA) Title I Governor’s discretionary funds for the Farmworkers Advancement Program (FAP) grant for Program Year 2023-24 (PY 23-24) Solicitation for Proposals.</p> <p>The goal of this grant program is to address multiple existing and emerging gaps in the current workforce system for the agricultural industry and farmworker communities across California, including service gaps in public workforce services and gaps in education and training delivery, as well as job quality challenges in the agriculture industry.</p> <p>The twelve FAP PY 23-24 awardees will research, design, and implement projects that focus exclusively on farmworker needs at a regional level by offering essential skills and upskilling training to either advance in the agricultural industry and/or prepare for advancement outside of the agricultural sector. The funds from this grant will support programs that position farmworkers to obtain access to good-quality jobs including jobs that pay family sustaining wages, offer benefits, have predictable hours, opportunities for career advancement, and worker voice. Projects will also provide wrap-around support and resources to build skills to prevent job loss and lay the foundation for upward mobility.</p> <p>The EDD expects that the performance period will be between 18-24 months. A list of the awardees and descriptions of their projects is available on the EDD Workforce Development Solicitations for Proposals webpage.</p> <p>If you have any questions regarding the FAP grant solicitation, please email WSBGrants@edd.ca.gov.</p> |
| <p>WSIN23-28</p> | <p>ELL IET Fund TA and DE SFP Award – PY 22-23: The Employment Development Department (EDD), in coordination with the California Labor and Workforce Development Agency (LWDA), is pleased to announce the award of \$1 million from the state of California’s General Fund for the English Language Learner (ELL) Integrated Education and Training (IET) Technical Assistance (TA) and Developmental Evaluation (DE) Program Year 2022-23 (PY 22-23) Solicitation for Proposal (SFP).</p> <p>The awarded organization is responsible for providing meaningful TA to ELL IET PY 22-23 program awardees as they design, develop, and implement projects that expand IET course offerings across the state and accelerate employment and re-employment strategies for ELLs; and for conducting an evaluation that summarizes lessons learned and makes recommendations for future projects.</p> <p>Consistent with the objectives of the ELL IET TA DE PY 22-23 awardees will increase equity and improve outcomes for adult ELLs facing significant barriers to employment and education by providing necessary guidance and support to ELL IET program awardees in their development of successful IET programs, and create sustainable change in workforce and education programming to enhance the lives of California’s immigrant population through accelerated education and training opportunities that will ensure equitable access to employment in high quality jobs.</p> <p>The awardee will assist ELL IET program awardees in achieving those outcomes by providing ongoing guidance, technical assistance, training, and stakeholder coordination support that will help projects to expand and enhance IET course offerings and other workforce opportunities for ELLs in accordance with the goals of the SFP: Equity, Acceleration, Workforce and Economic Development, Sustainability and System Alignment. A list of the awardees and descriptions of their projects is available on the EDD Workforce Development Solicitations for Proposals webpage.</p> <p>If you have questions regarding the grant solicitation, please email wsbsfp1@edd.ca.gov.</p> |
| <p>WSIN23-27</p> | <p>DOGWF SFP Award – PY 23-24: The Employment Development Department (EDD), in coordination with the California Labor and Workforce Development Agency (LWDA), is pleased to announce the award of \$26,766,810.50 from the State of California General Fund for the Displaced Oil and Gas Workers Fund (DOGWF) Program Year 2023-24 (PY 23-24) Solicitation for Proposal (SFP). The DOGWF PY 23-24 grant will address the needs of displaced workers in the oil and gas sector. These funds will support these workers in transitioning into sectors that match their skills and expertise and offer comparable wages.</p> <p>The core aim of this funding is to pioneer initiatives that guide displaced Oil and Gas workers into new jobs and career trajectories. The focus is not just to provide training and job opportunities but to support</p> |

| | |
|----------------------------------|---|
| | <p>displaced oil and gas workers with their transition into new roles that are stable and offer growth potential. The mission extends beyond singular sectors, with a commitment to securing stable, well-compensated, and gratifying roles for these workers across diverse industries.</p> <p>The awarded organizations will lead initiatives that align with the objectives of assisting workers affected by the transition away from the oil and gas industry. The primary focus of the grant is to guide these workers into high-quality, careers. These jobs not only offer economic stability and clear pathways for mobility but also respect the contributions of workers and provide them with a voice in the workplace by allowing awardees the flexibility to explore various strategies that best suit their goals and the needs of the workers they aim to support.</p> <p>The EDD expects the performance period to be up to 33 months. Information about the awardee and descriptions of their project is available on the EDD Workforce Development Solicitation for Proposals website.</p> |
| <p>WSIN23-26</p> | <p>HVRP – Grant Application Opportunity: The United States Department of Labor (DOL), Veterans’ Employment and Training Services (VETS) announces the availability of approximately \$12 million in grant funds authorized under Title 38 United States Code (USC) Sections 2021A and 2023 for the Homeless Veterans’ Reintegration Program (HVRP), Incarcerated Veterans’ Transition Program (IVTP), and the Homeless Female Veterans and Veterans with Children Program (HFVWWC) (referred to collectively as HVRP). The HVRP grant has a period of performance of three years and is funded incrementally on an annual basis. Under this Funding Opportunity Announcement, applicants may apply for a ceiling amount of \$200,000 each year for a total of \$600,000 over the three-year period from July 1, 2024 – June 30, 2027. The DOL anticipates 32 projects will be funded.</p> <p>The HVRP grant program intends to obtain high-quality career outcomes for veterans experiencing homelessness. The Department requires applicants to propose strategies to achieve economic opportunity, address historical inequities, and provide equitable access and outcomes to marginalized groups. Successful applicants must demonstrate clear strategies to provide needed career exploration and placement services, career training, and support services to eligible individuals so that they may secure good jobs in stable, high-demand occupations.</p> <p>Eligible applicants include state and local workforce development boards; government agencies; private, public, and state-controlled higher education institutions; public or private for-profit organizations; and nonprofit or for-profit entities, including faith-based, tribes and tribal organizations, federally recognized tribal governments, and small businesses. The closing date for receipt of proposals is March 6, 2024.</p> <p>For more information about the grant opportunity, visit the grants.gov website and reference FOA-VETS-24-50. For a complete description of funds available, the funding entity, eligibility requirements, and links to the grant application, visit the DOL website.</p> |
| <p>WSIN23-25</p> | <p>Campesino de California Outreach Grant Award – Radio Media Program PY 23-24: The Employment Development Department announces the award of one grant totaling \$100,000 for the Campesino de California Outreach Grant - Radio Media Program for Program Year (PY) 2023-24. Funding for this grant is provided by Wagner-Peyser Act 10 Percent Discretionary Funds.</p> <p>The awardee will enhance existing outreach channels to supplement the outreach efforts by government, community-based organizations, and partners serving Migrant and Seasonal Farmworkers (MSFW) in rural and hard-to-reach communities. The awardee will develop and implement radio talk shows aimed at reaching domestic and foreign MSFWs and their families to inform them about workforce development programs and other community services available to MSFWs.</p> <p>The grant award, project summary, and contact information is available on the Workforce Development Solicitations for Proposals webpage under “Campesino de California Outreach Grant – Radio Media Program.”</p> <p>If you have questions regarding this grant, contact grant project manager Alma Cruz at Alma.Cruz@edd.ca.gov or 1-916-796-2492.</p> |
| <p>WSIN23-24</p> | <p>Public Comment Period - WIOA State Plan PY 2024-27: The California Workforce Development Board (CWDB) is seeking public comments on <i>California’s Unified Strategic Workforce Development Plan</i> (State Plan) for Program Years (PY) 2024-27.</p> <p>The four-year State Plan represents agreement among the core partners identified in the <i>Workforce Innovation and Opportunity Act</i> (WIOA) and serves as the framework for the development of public policy, fiscal investment, and operation of all state labor exchange, workforce education, and training programs. Local Workforce Development Boards are encouraged to engage and coordinate with their regional and local planning partners to review the State Plan and submit comments following the identified format within the specified timeframe.</p> <p>The Draft State Plan will be posted on the CWDB 2024 – 2027 State Plan webpage for a 30-day public comment period beginning Wednesday, January 17, 2024. Written comments will be accepted until 5 p.m.</p> |

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|---------------------------|--|
| | <p>PT on Thursday, February 15, 2024, and must be submitted by email to WIOAStatePlan@cwdb.ca.gov. Please contact the CWDB Policy Unit by email at PolicyUnit@cwdb.ca.gov with any questions.</p> |
| WSIN23-23 | <p>YouthBuild Funding Opportunity – PY 23-The Employment and Training Administration (ETA) and U.S. Department of Labor (DOL) announce the availability of approximately \$98,000,000 in grant funds authorized by the <i>Workforce Innovation and Opportunity Act</i> (WIOA) (Pub. L. 113-128) for YouthBuild. Under this Funding Opportunity Announcement (FOA), DOL will award grants through a competitive process to organizations that provide pre-apprenticeship services to support education, occupational skills training, and employment services to opportunity youth, ages 16 to 24, while performing meaningful work and service to their communities. The YouthBuild program model prepares participants for quality jobs in a variety of careers in diverse industry sectors, particularly in infrastructure sectors. The program includes wrap-around services such as mentoring, trauma-informed care, personal counseling, transportation supports, and employment preparation — key strategies for addressing violence in communities. YouthBuild applicants must include construction skills training and may include occupational skills training in other in demand industries. This expansion into additional in-demand industries is the Construction Plus component. Eligible applicants for these grants are public or private non-profit agencies or organizations, including consortia of such agencies or organizations. These organizations include rural, urban, or Native American/Tribal entities that have previously served opportunity youth in a YouthBuild or another similar program. With Program Year 2023 funds, DOL will fund approximately 75 projects across the country. Individual grants will range from \$700,000 to \$1.5 million and require a 25 percent match from applicants, using sources other than federal funding. The grant period of performance for this FOA is 40 months, including a four-month planning period and a twelve-month follow-up period. The deadline for submitting YouthBuild grant applications is February 1, 2024. For more information about this grant opportunity, visit the grants.gov website and reference Opportunity Number FOA-ETA-24-36. For a complete description of the funding organization, available funds, eligibility requirements, and links to the grant application, visit the DOL website.</p> <p>/s/KIMBERLEE MEYER, Chief Central Office Workforce Services Division</p> |
| WSIN23-22 | <p>Opportunity Young Adult Career Pathway Program SFP – PY 23-24- The Employment Development Department (EDD), in coordination the Labor and Workforce Development Agency, announces the availability of up to \$16 million in the Workforce Innovation and Opportunity Act (WIOA) Title I Governor’s discretionary funds for the Opportunity Young Adult (OYA) Career Pathway Program Solicitation for Proposals (SFP) Program Year (PY) 2023-24.</p> <p>The OYA Career Pathway Program PY 23-24 grants will be awarded to design and implement projects that focus on creating pathways to success that test and demonstrate program strategies to improve employment outcomes and reduce persistent economic inequities for OYA 18-28 years of age. The OYA Career Pathway Program should position OYA to obtain access to good-quality jobs, including jobs that pay family-sustaining wages, offer benefits, have predictable hours, opportunities for career advancement, and worker voice. Projects will also provide investments for wrap-around support and services to increase the likelihood of program completion, employment outcomes, and career pathway advancement, including comprehensive case management with a trauma-informed lens.</p> <p>Eligible applicants are non-profit organizations, labor unions, tribal governments, community colleges, local workforce boards, and education and training providers. Applicants, including collaborations among partners, must have demonstrated expertise in assisting OYA and in workforce development programs. Individuals are not eligible to apply. Proposal applications must be received no later than 3 p.m. PST on February 5, 2024. For more information, refer to the SFP. An Informational Webinar is scheduled for January 11, 2024, at 10 a.m. PST. Pre-registration is required for all participants by January 11, 2024 by 9 a.m. PST. Refer to the EDD’s Workforce Development Solicitation for Proposals website for the preregistration link. The EDD encourages applicants to submit a Notice of Intent to apply by January 19, 2024, by 12 noon PST to WSBSFP3@edd.ca.gov.</p> <p>/s/KIMBERLEE MEYER, Chief Central Office Workforce Services Division</p> <p>Federal Funding Disclosure: This Opportunity Young Adult Career Pathway Program Fund is funded by a grant award of \$16 million (100%) from the U.S. Department of Labor, with \$0 (0%) financed from non-federal sources..</p> |
| WSIN23-21 | <p>Program Year 2022 WIOA Annual Performance Report– The Workforce Innovation and Opportunity Act (WIOA) Annual Performance Report for Program Year 2022 has been published on the California Workforce Development Board’s website. This data set includes participant data for Title III Wagner-Peyser, and the Title I Adult, Dislocated Worker, and Youth programs.</p> <p>The WIOA has five primary indicators of performance: Employment Rate 2nd Quarter After Exit, Employment Rate 4th Quarter After Exit, Median Earnings, Credential Attainment, and Measurable Skill Gains. The Effectiveness in Serving Employers indicator is not included in performance assessment as it is a pilot measure. For more information on the performance measures, see Performance Guidance (WSD23-03). Please note the WIOA Annual Performance Report shows actual performance results. Performance will be</p> |

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| | <p>adjusted as described in Calculating Local Area Performance and Nonperformance (WSD20-02), and those results will be released in 2024.</p> <p>If you have any questions regarding this information, please contact your Regional Advisor. /s/KIMBERLEE MEYER, Chief</p> |
|--|--|



Enrique Arreola, Deputy Director
San Benito County Workforce Development Board (WDB)

12/01/2023
Date



Workforce Development Board All meetings are held on the 2nd Tuesday of the Month at 3 P.M. Full WDB: January, April, July, October * Ex Comm: February, March, May, June, September, November, December

Full WDB
Ex Committee
Ex Committee at 3pm/Youth Committee at 4pm
Holiday

| January | | | | | | | February | | | | | | | March | | | | | | |
|---------|----|----|----|----|----|----|----------|----|----|----|----|----|----|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | | | | | | 1 | 2 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | | | | | | | | | 31 | | | | | | |

| April | | | | | | | May | | | | | | | June | | | | | | |
|-------|----|----|----|----|----|----|-----|----|----|----|----|----|----|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | 1 | 2 | 3 | 4 | | | | | | | 1 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 28 | 29 | 30 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | | | | | | | | 30 | | | | | | |

Youth Summit

| July | | | | | | | August | | | | | | | September | | | | | | |
|------|----|----|----|----|----|----|--------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | |
| | | | | | | | | | | | | | | | | | | | | |

CWA Workcon 2024- Tentative Dates

| October | | | | | | | November | | | | | | | December | | | | | | |
|---------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 27 | 28 | 29 | 30 | 31 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | |
| | | | | | | | | | | | | | | | | | | | | |

CWA Meeting of the Minds Monterey



November 22, 2023

Enrique Arreola, Deputy Director
San Benito County Workforce Development Board
1111 San Felipe Road, Suite 108
Hollister, CA 95023

Dear Enrique Arreola:

**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SECTION 188
NONDISCRIMINATION AND EQUAL OPPORTUNITY PROVISIONS
ANNUAL COMPLIANCE MONITORING REVIEW
FINAL REPORT PROGRAM YEAR (PY) 2022-23**

This notification informs you of the results of the Employment Development Department's (EDD) Equal Employment Opportunity (EEO) Office desk compliance monitoring review of the San Benito County Workforce Development Board (SBCWDB) for compliance to the WIOA Section 188 for PY 2022-23.

Our review was conducted under the authority of WIOA Section 188 and its implementing regulation Title 29 Code of Federal Regulations Part 38. The purpose of this review was to determine the level of compliance by SBCWDB with applicable federal and state laws, regulations, policies, and directives related to the WIOA grant regarding nondiscrimination and equal opportunity provisions for PY 2022-23.

We collected the information for this report through a desk review of documents submitted by the SBCWDB, the completed EDD's EEO Office Compliance Monitoring Guide completed by your Equal Opportunity (EO) Officer, interviews with SBCWDB representatives, and a review of applicable policies and procedures.

COMPLIANCE MONITORING REVIEW RESULTS

We conclude that, overall, SBCWDB is meeting applicable WIOA Section 188 requirements concerning nondiscrimination and equal opportunity provisions.

This report contains no findings or conditions; therefore, we are issuing this report as the final report.

Enrique Arreola
November 22, 2023
Page 2

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is SBCWDB's responsibility to ensure that its systems, programs, and related activities comply with the WIOA grant program, federal and state regulations, and applicable state directives. Consequently, any deficiencies identified in subsequent reviews, such as an audit, would remain SBCWDB's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Hulita Saafi at Hulita.Saafi@edd.ca.gov or Kimberly Clinton, EEO Office Manager, at Kimberly.Clinton@edd.ca.gov.

Sincerely,

/s/ MATILDA AIDAM
State-level EO Officer

cc: Ruby Soto, SBCWDB EO Officer
Vivian Estrada, Workforce Services Branch, MIC 50

San Benito County Workforce Development Board

GRANT UPDATES
REGIONAL EQUITY & RECOVERY PARTNERSHIP
PRISON TO EMPLOYMENT 2.0
FEBRUARY 8, 2024






1

Regional Equity & Recovery Partnership (RERP)

Description of Contractors' Services and Responsibilities:
Community College/Priority Sector Cohort Training
San Benito County
Project Period 3/7/2023-10/31/2025

| Gavilan Community College (16 Total) | Target | Current Enrolled <small>(as of 11/28/2023)</small> |
|--|--------|---|
| Certified Medical Assisting | 7 | 3 |
| Information Technology- Cyber Security | 7 | 1 |
| Certified Phlebotomist | 2 | 1 |






2

Regional Equity & Recovery Partnership (RERP)

Next Cohorts of classes scheduled:

| Gavilan Community College | |
|--|---------------|
| Certified Medical Assisting | 9/3/2024 |
| Information Technology- Cyber Security | Fall Semester |
| Certified Phlebotomist | 6/22/2024 |

3

Regional Equity & Recovery Partnership (RERP)

San Benito County Workforce Development Board will provide workforce development services in under the RERP grant.

Target Populations:

1. English Language Learners
2. Immigrants
3. Justice-Involved Individuals
4. People with Disabilities
5. Veterans
6. Out-of-School Youth
7. Homeless and Housing Insecure
8. First Generation College Students
9. Low-Income Households; and
10. Dislocated Workers




4

Regional Equity & Recovery Partnership (RERP)

Vocational Trainings are being provided by the regional community colleges (Gavilan, Hartnell, Cabrillo, and Monterey Peninsula).

Trainings Include:

- Cyber Security
- Healthcare- Community Health Worker, Medical Assistant
- IT Essentials
- Tech Support Program
- Hospitality- Culinary Arts
- Welding
- Other....



America's JobCenter of California

5

Prison To Employment (P2E 2.0)

Program Lead: San Benito County

Grant Term Agreement: 04/01/2023-12/31/2025

| Programs | |
|---|---|
| Individual Training Accounts- Vocational Training | 0 |
| Work Experience Program | 1 |

As of December 2023, the following Outreach efforts have started and continued to promote P2E 2.0 launch:

- Provided information to our Monthly Reentry Meeting at the County Jail
- Relationship with Reentry Case Manager at the County Jail sending referrals
- P2E flyer posted on our social media pages and lobby area
- PACT Meeting- Parole and Community Team in Monterey County



America's JobCenter of California

6

Prison To Employment (P2E)

As a region, will serve 22 justice involved clients:

- Monterey County: 9
- Santa Cruz County: 6
- San Benito County: 7



America's JobCenter of California

7

Questions?



America's JobCenter of California

8

WDB COMMITTEES

7/1/23 through 6/30/24

EXECUTIVE COMMITTEE (WDB Chair-private sector, 3 private sector, 3 other)

Chuck Frowein, Chair

| Private Sector: | Other: |
|---------------------------------------|---------------------------------|
| Richard Bianchi, <i>Vice Chair</i> | Kendra Bobsin, <i>Treasurer</i> |
| Kim O'Connor | Lupe Rubalcava |
| Lizz Sánchez Turner, <i>Secretary</i> | Nelson Leonor |

BUSINESS SERVICES COMMITTEE

Lizz Sánchez Turner, Committee Chair

| Private Sector: | Other: |
|------------------------|---------------|
| Kim O'Connor | Omar Rosa |
| Nick Winkler | |
| Irene Guevara | |

BYLAWS COMMITTEE (Chair & Vice-Chair to be from private sector and shall include the Chairperson of the WDB – Total of 4-7 members)

| Private Sector: | Other: |
|------------------------------------|------------------------|
| Chair: Chuck Frowein | Randy Brown |
| Vice-Chair: Richard Bianchi | Kendra Bobsin |

AUDIT/EVALUATION COMMITTEE (WDB Treasurer is committee chair, 4-7 members balanced between private sector and non-private sector members)

Kendra Bobsin, Committee Chair

| Private Sector | Other: |
|-----------------------|--------------------------|
| Richard Bianchi | Lupe Rubalcava |
| Lizz Turner | Kristi Alarid |

YOUTH COMMITTEE: Members of the Youth Committee shall be appointed by the WDB and shall include: 1) A Member of the local WDB, who must chair the committee; 2) A Member of Community based organizations with a demonstrated record of success in serving eligible youth, 3) Other individuals with appropriate expertise and experience who are not members of the local board; May also include parents, participants and youth

| | |
|--------------------------------|--|
| Private Sector | Nelson Leonor, Secretary/alt: Lula Ramirez |
| Chuck Frowein- <i>Co Chair</i> | Kim O'Connor, <i>Chair</i> |
| Rosa Fernandez | Clair Grissom/alt: Vanessa Klauer |
| Irene Guevara | Omar Rosa |

WDB SUB-COMMITTEES

| <u>Nominating Committee</u> | <u>Ag Committee</u> | <u>Web-Site Committee</u> | <u>Job Fair Committee</u> | <u>Membership Committee</u> |
|--|---|---|---|--|
| Chuck Frowein Lizz Sánchez Turner Kendra Bobsin | Richard Bianchi Randy Brown | Richard Bianchi Lizz Sánchez Turner | Nelson Leonor Lizz Sánchez Turner | Chuck Frowein Lizz Turner Kim O'Connor |