



San Benito County Workforce Development Board

Proud Partners of
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1111 San Felipe Road, Suite 107, Hollister, CA95023
Office: (831) 637-JOBS (5627) ● www.sbcjobs.org ● FAX (831) 637-0996

SAN BENITO COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

SPECIAL Full WDB

1161 San Felipe Road, Building B, Hollister, CA 95023

AGENDA

Friday, **January 19, 2024**, at 3:00 P.M.

Members of the Public may continue to participate remotely by accessing the following link:

Join via Zoom

<https://us06web.zoom.us/j/84611179507?pwd=d3AyU0tHVEUzN1gwMkF3bnBLTmdUUT09>

Meeting ID: 846 1117 9507 - Passcode: 007833

By Mobile: +16699006833,,84611179507#,,,,*007833# US (San Jose)

+14086380968,,84611179507#,,,,*007833# US (San Jose)

- I. **Welcome, Introductions & Roll Call:** Roll will be taken to determine excused absences for attendance requirements.

| Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> U=Unexcused | | | | | | | |
|--|--|-------------------------------------|--|--------------------------|---|--------------------------|--|
| Representing the Private Sector (PR) | | | Representing the Public | | | | |
| <input type="checkbox"/> | Bianchi, Richard, <i>Vice Chair</i> | <input type="checkbox"/> | Humphrey, Sam | <input type="checkbox"/> | Bobsin, Kendra, <i>Treasurer</i> Nancy Barocio (Alt) | <input type="checkbox"/> | Rosa, Omar Jennifer Dias (Alt) |
| <input type="checkbox"/> | Frowein, Chuck, <i>Chair</i> Joanne Kim (Alt) | <input type="checkbox"/> | O'Conner, Kim/Lizz Turner (Alt) | <input type="checkbox"/> | Hangse, Sorath Peter Escobedo (Alt) | <input type="checkbox"/> | Rubalcava, Lupe Beverly Sunshine (Alt) |
| <input type="checkbox"/> | Fernandez, Rosa Patricia Fernandez (Alt) | <input checked="" type="checkbox"/> | Sánchez -Turner, Lizz, Secretary Kim O'Connor (Alt) | <input type="checkbox"/> | Leonor, Nelson Lula Ramirez (Alt) | <input type="checkbox"/> | Sweeney, Susan Annette Gutierrez (Alt) |
| <input type="checkbox"/> | Guevara, Irene Renee Nations (Alt) | <input type="checkbox"/> | Winkler, Nick Gabe Ramirez (Alt) | <input type="checkbox"/> | Reese, Scott Frank Austin (Alt) | | Vacant – Union Rep |
| <input type="checkbox"/> | Giancola, Shelley Susan Slater (Alt) | | Vacant – Private Sector | | | | Vacant – Out-of-School/Youth with disability |

II. **General Information:**

- A. **Public Comment Period:** Select the “Participants Tab” and click “Raise Hand” icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board



All meeting agendas and minutes can be found at

<https://sbcjobs.org/meeting-packets/>

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Some conditions may apply. For TTY access call: (831) 637-3265



determines that more time is needed.

B. Amendments to the Agenda:

III. CONSENT ITEMS: All items will be voted on as a whole without discussion and approved unless the board wishes to discuss further. The board may request to pull the item for discussion and place the item on the Regular Agenda.

A. Meeting Minutes:

1. **Full WDB:** There was no meeting in October. Approve the July 11, 2023, full WDB meeting minutes. *Action Required*. (enclosed)

IV. REGULAR AGENDA/ACTION ITEMS:

A. Board Membership: Any applications received may be reviewed for appointment to the board. There are three current vacancies: one Private Sector Representative, and two Public Sector Representatives: 1) Labor Organization, 2) CBOs with experience serving individuals with barriers or Out-of-School Youth.

- a. **Application Received:** Review and approve the application received from Cameron Harris, Elevo Learning. *Action Required* (enclosed)
- b. **Application Received:** Review and approve the application received from Nate Morris, Union IBEW332. *Action Required* (enclosed)

V. ADDITIONAL INFORMATION:

VI. ADJOURNMENT: To the Ex Committee meeting on February 13, 2024.



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SAN BENITO COUNTY WORKFORCE DEVELOPMENT BOARD (WDB) Full WDB 1161 San Felipe Road, Building B, Hollister, CA 95023

MINUTES

Tuesday, July 11, 2023, at 3:00 P.M.

Chair, Richard Bianchi, called the meeting to order at 3:03 P.M.

- I. **Welcome, Introductions & Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair. Introductions were made by everyone present.

| Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> U=Unexcused (V=Virtual) | | | | | | | |
|--|---|-------------------------------------|---|-------------------------------------|--|--|--|
| Representing the Private Sector (PR) | | | | Representing the Public | | | |
| <input checked="" type="checkbox"/> | Bianchi, Richard, <i>Chair/</i> | | VACANT - Para, Karen, <i>Secretary Lizz Turner (Alt)</i> | <input checked="" type="checkbox"/> | Bobsin, Kendra, <i>Treasurer</i> <i>Nancy Barocio (Alt)</i> | <input checked="" type="checkbox"/> | Reese, Scott <i>Frank Austin (Alt)</i> |
| <input checked="" type="checkbox"/> V | Frowein, Chuck, <i>Vice Chair/</i> <i>Joanne Kim (Alt)</i> | <input checked="" type="checkbox"/> | Sanchez-Turner, Lizz <i>/Karen Para (Alt)</i> | <input checked="" type="checkbox"/> | Hangse, Sorath <i>Peter Escobedo (Alt)</i> | <input checked="" type="checkbox"/> | Rosa, Omar <i>Jennifer Dias (Alt)</i> |
| <input checked="" type="checkbox"/> | Fernandez, Rosa <i>Patricia Fernandez (Alt)</i> | ex | Giancola, Shelley <i>Susan Slater (Alt)</i> | ex | Leonor, Nelson <i>Lula Ramirez (Alt)</i> | <input checked="" type="checkbox"/> | Rubalcava, Lupe <i>Beverly Sunshine (Alt)</i> |
| ex | Guevara, Irene <i>Renee Nations (Alt)</i> | un | Winkler, Nick <i>Gabe Ramirez (Alt)</i> | | | <input checked="" type="checkbox"/> V | Sweeney, Susan <i>Annette Gutierrez (Alt)</i> |
| <input checked="" type="checkbox"/> | O'Conner, Kim | | | | | | |
| Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez, Ruby Soto | | | | | | | |
| Guests: Vivian Estrada, Belen Garcia, Sam Humphrey, Peter Escobedo, Cosia Marcia | | | | | | | |

II. **General Information:**

- A. **Public Comment Period:** No public comments were received.
- B. **Success Stories:** Summer Youth Employment Participant, Belen Garcia, shared her experience on the Summer Youth Work Experience Program. Staff provided a Work Experience participant success story.
- C. **Amendments to the Agenda:** Add Action item for the application received from San Benito Foods to Board Membership.

- III. **CONSENT ITEMS:** All items will be voted on as a whole without discussion and approved unless the board wishes to discuss further. The board may request to pull the item for discussion and place the item on the Regular Agenda. *M/S/C Lizz Sánchez Turner/ Rosa*



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Some conditions may apply. For TTY access call: (831) 637-3265**



Vivan Fernandez

A. Meeting Minutes:

1. **Full WDB:** Approved the April 11, 2023, full WDB meeting minutes.
2. **Executive Committee:** Received the June 13, 2023 draft Ex Committee meeting minutes. The May meeting was cancelled.
3. **Youth Committee:** Received the February 14, 2023 meeting minutes board information. The May 9, 2023 meeting was cancelled.
4. **Business Services Committee:** Received the February 16, 2023 meeting minutes for board information.

B. Layoff Aversion Services/Rapid Response Report/Business Services Report and Labor Market/Unemployment and Economic Summary: Received the report for June, 2023.

C. Fiscal Report: Received the WDB expenditure report through May, 2023.

D. WIOA Formula Allocations PY 23-24: Received a summary of allocations for San Benito County and Central Coast Region.

E. Program Update: Received the program report for July 2023.

F. CWA WORKCON 2023: Received summaries provided by staff that attended the conference “Clarity Through Action” held in San Diego, CA.

G. Information Notices & Directives: Received most recent Workforce Services Directives [WSD22-15](#), Information Notices [WSIN22-50 thru WSIN22-53](#) and [WSIN23-01 thru WSIN23-02](#).

IV. REGULAR AGENDA/ACTION ITEMS:

A. Board Membership: Any applications received may be reviewed for appointment to the board. There are four (4) current vacancies: one (2) Private Sector Representative, and two (2) Public Sector Representatives: 1) Labor Organization and 1) Community Based Organization.

a. **Resignation:** Received resignation from Karen Para, Private Sector Representative and WDB Secretary.

b. **New Board Appointment:** Welcomed Kim O’Connor, Private Sector Representative to the full WDB.

c. **New Application Received:** An application was received from Sam Humphrey, Plant Manager, San Benito Foods. Mr. Humphrey introduced himself and stated that he has been with San Benito Foods for 7 years now and as the 2nd largest employer in San Benito County is excited about the partnership with the AJCC and becoming a member of the WDB. After discussion the board made the motion to accept the application of Mr. Humphrey and will forward his application to the Board of Supervisors for appointment to the WDB. *M/S/C Lizz Sánchez Turner/ Lupe Rubalcava.*

B. Nomination Committee: The Nomination Committee will present a slate of officers for fiscal year 2023/2024. *Table to Next Meeting.*

C. **Meeting of the Minds**: The Meeting of the Minds 2023 conference, with the theme "Rooted in Community: Working Together Toward Success," is scheduled for September 5-7, 2023. The early-bird rate of \$819 is valid through August 11, 2023. Requested board approval to send 1-2 staff and board members. Any board members wishing to attend were instructed to let staff know. *M/S/C Lupe Rubalcava/Omar Rosa.*

D. **Regional Coordination**:

1. **Regional Equity Recovery & Partnerships (RERP) and Prison to Employment (P2E)**: Received an update on receipt of the RERP and P2E Contracts. Staff provided an update and visual presentation.

E. **WDB Strategic Plan**: Discussed including a Strategic Planning session and a full WDB meeting on the regular full WDB meeting date of October 10, 2023 from 1-5PM or October 17, 2023 from 10AM-2PM at the Epicenter. After discussion the WDB moved to hold the full WDB meeting and Strategic Planning session on October 17, 2023 and requested to have a facilitator for the event. *M/S/C Lizz Sánchez Turner/ Lupe Rubalcava.*

F. **September is National Workforce Development Month**: A Proclamation will be presented at the Board of Supervisor meeting on September 12, 2023 declaring September, 2023 as National Workforce Development Month. Staff will determine the number of individuals who will be employable by 2025.

G. **Committee Updates**:

1. **Executive Committee**: The committee will schedule a meeting after the retreat to update next year's goals.

2. **Business Services Committee (BSC)**: Committee members haven't set a meeting date to update the BSC goals but are working on scheduling it.

3. **Youth Committee**: The next meeting is scheduled for August 9, 2023 at 4PM

4. **Membership Committee**: Received an update on recent recruitment efforts. Staff have reached out to another possible union representative and are hoping to hear back soon.

V. **ADDITIONAL INFORMATION**:

1. **Leadership Luncheon**: A save the date was sent out to all board members for the Community Matters Leadership Luncheon scheduled for September 20, 2023 at 11:45AM.

2. **Tidal Wave of Change**: Received the Continuum of Care (CoC) Youth Service Provider's Coordinated Community Plan - [Tidal Wave of Change](#) to Wash away Youth Homelessness. Objectives and action steps to assisting homeless youth and coordination of services with Community Action Agencies and WIOA are outlined on Pages 32-37. (Enclosed) To see the full report please visit: https://www.sbccab.com/files/ugd/a38391_2084cf650cab4919a6bcead894b5556c.pdf

VI. **ADJOURNMENT**: To the full WDB meeting on October 17, 2023, at 10:00 P.M. M/S/C Scott Reese/ Lupe Rubalcava 4:04 P.M.



**San Benito County
Board and Commissions**

MEMBERSHIP APPLICATION

I hereby express an interest in being nominated for membership on the following committee: (PLEASE PRINT)

BOARD/COMMISSION: **Workforce Development Board (WDB)**

NAME: _____

PHONE: _____ E-MAIL: _____

BUSINESS ADDRESS: _____

CITY: _____ ZIP: _____

LENGTH OF EMPLOYMENT: _____

OCCUPATION: _____

EDUCATION: _____

AFFILIATIONS: _____

REASON(S) FOR SEEKING APPOINTMENT: _____

DATE: _____ SIGNATURE: Car Ari

Return completed form to:

San Benito County
Attention:
Clerk of the Board
481 Fourth Street
Hollister, CA 95023
Any Questions, Please Call:
(831) 636-4000
or email: vdelgado@cosb.us

and/or

Community Services & Workforce Development
Attn: Andi Anderson
1111 San Felipe Road, Ste 107
Hollister, CA 95023
(831) 637-9293
(831) 637-0996 FAX
Email to: aanderson@cosb.us



San Benito County Board and Commissions

MEMBERSHIP APPLICATION

I hereby express an interest in being nominated for membership on the following committee: (PLEASE PRINT)

BOARD/COMMISSION: Workforce Development Board (WDB) Youth Committee

NAME: Nate Morris

PHONE: 408-726-6829 E-MAIL: nmorris@ibew332.org

BUSINESS ADDRESS: 2125 Canoas Gardens Ave

CITY: San Jose ZIP: 95125

LENGTH OF EMPLOYMENT: 2 years

OCCUPATION: IBEW LU332 Business Agent

EDUCATION: AS in Electronic Theory/5 year Inside Wireman Apprenticeship

AFFILIATIONS: IBEW Local 332/ETASV Trustee(Apprenticeship)

REASON(S) FOR SEEKING APPOINTMENT:

I believe workforce development is important to our community and the younger generation needs to learn about options other than college

DATE: 01/05/2024 SIGNATURE: Nate Morris

Submit

Return completed form to:

San Benito County
Attention:
Clerk of the Board
481 Fourth Street
Hollister, CA 95023
Any Questions, Please Call:
(831) 636-4000
or email: vdelgado@cosb.us

and

Community Services & Workforce Development
Attn: Andi Anderson
1111 San Felipe Road, Ste 107
Hollister, CA 95023
(831) 638-3315
(831) 637-0254 FAX
Email to: aanderson@cosb.us