



San Benito County Workforce Development Board
WDB Executive Committee Meeting
1111 San Felipe Road, Suite 107 - Hollister, CA 95023
November 8, 2022 @ 3:00 P.M.

AGENDA

NOTICE OF TEMPORARY PROCEDURES FOR THE WORKFORCE DEVELOPMENT BOARD

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the WDB Board are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present. The meetings are open to the public, under the following conditions: All Attendees may attend the Board meeting in person and follow the State guidelines. If an attendee is not fully vaccinated it is highly recommended that an attendee wears a face covering or face shield. All attendees must comply with any other rules of procedures/instructions announced by the WDB Board and/or County Staff.

Join via Zoom

https://us06web.zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmNjFjdz09

Meeting ID: 978 7998 0043 - Passcode: 392237

By Mobile: 16699006833; 14086380968; 97879980043#*392237# US (San Jose)

Join in Person: America's Job Center: 1111 San Felipe Rd, Ste. 107, Hollister, CA 95023

- I. Welcome, Introductions & Roll Call: Roll will be taken to determine excused absences for attendance requirements.

Table with 2 columns: Representing the Private Sector (PR) and Representing the Public. Rows include names like Richard Bianchi, Chair; Chuck Frowein, Vice Chair; Karen Para, Secretary; Lizz Sanchez Turner; Kendra Bobsin, Treasurer; Nelson Leonor; Lupe Rubalcava.

II. GENERAL INFORMATION:

- A. Public Comment Period: Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

- III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items.



ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.

Some conditions may apply. For TTY access call: (831) 637-3265



- A. **Resolution for Remote Meetings**: The **enclosed** AB361 requires that a resolution be adopted every month to continue to allow teleconferenced meetings.
- B. **Comprehensive Community Economic Resilience Fund (CERF)**: Receive the report that UPLIFT Central Coast Coalition secured a \$5 million planning grant for six-county region of SBC, Santa Cruz, Monterey, San Luis Obispo, Santa Barbara and Ventura, with a focus on equity, sustainability, job quality, economic competitiveness and resilience. **(Enclosed)**
- C. **Layoff Aversion Services/Rapid Response Report/Business Services Report**: Receive the report for October 2022. **(Enclosed)**
- D. **Labor Market/Unemployment and Economic Summary**: Receive the California Unemployment Report for September 2022. **(Enclosed)**
- E. **Information Notices & Directives**: Receive most recent Workforce Services Directives [WSD22-05](#), Information Notices [WSIN 22-13-thru WSIN 22-17](#), and WIOA Waivers **(Enclosed)**.
- F. **Meeting Minutes**:
 - 1. **Executive Committee**: Receive September 13, 2022, Ex Committee meeting minutes **enclosed** for board review and approval. *Action Required*.
 - 2. **Full WDB**: Receive October 11, 2022 full WDB draft meeting minutes are **enclosed** for board information.

IV. REGULAR AGENDA/ACTION ITEMS:

- A. **Board Membership**: Any applications received will be reviewed for appointment to the board. The current vacancies are: (1) Private Sector Representatives: (1) Small Business and Public Sector Representatives: (1) Labor Organizations; (1) Department of Rehabilitation.
 - 1. **Hope Services**: Kristi Alarid recommended Sara Grignon to fill this vacancy for the Public Sector. Application has not been received, staff waiting for response.
- B. **CWA Youth Symposium 2023 Registration is now open**: Receive report for Staff and/or Board Members to attend the Youth Symposium Virtual Conference 2023 from January 24-26, Early Member rate of \$349 until 12/23/2022. *Action required* to approve up to 3 staff/board. **(Enclosed)**
- C. **Prison to Employment (P2E) 2.0**: Staff will provide an update on the P2E application submitted.
- D. **Regional Equity and Recovery Partnership Grant**: Staff will provide an update.
- E. **Board Proxy**: Assign board proxy, per the WDB Bylaws Article IV. Section 4.01. **(Enclosed)**
- F. **WIOA Waivers**: The State has reopened the application process for 3 WIOA waivers **(Enclosed)** including [Waiver of WIOA Section 134\(d\)\(5\)](#), [Waiver of WIOA Section 134\(c\)\(3\)\(H\)\(i\)](#), and [Waiver of WIOA Section 129\(a\)\(4\)\(A\)](#). Staff will provide an update and seeking board's direction.
- G. **Board of Supervisor's (BOS) Employee Appreciation Lunch**: There will be an employee appreciation lunch held on December 5, 2022, at the Veteran's Memorial Hall and WDB members are invited to attend.
- H. **Committee Updates**: Committee List for FY 22/23 is **enclosed**.
 - 1. **Nomination Committee**: Committee members will provide an update.
 - 2. **Audit Committee**: Staff will provide an update on the on-site Fiscal Monitoring conducted the week of October 10, 2022.
 - 3. **Executive Committee**: Committee members will need to schedule a meeting to discuss strategic goals.
 - 4. **Business Services Committee (BSC)**: Staff and committee members will provide an update

on activities.

5. **Youth Committee**: The Youth Committee is meeting following the Executive Committee meeting.
6. **Membership Committee**: Committee members will provide an update on recent recruitment efforts.

V. ADDITIONAL INFORMATION:

VI. ADJOURNMENT:

Executive Committee next meeting is scheduled for December 13, 2022, at 3 PM.

RESOLUTION #22-110822
AUTHORIZING USE OF REMOTE TELECONFERENCING PROVISIONS (AB 361)

WHEREAS, the San Benito Workforce Development Board (“WDB”) is committed to open and transparent government, and full compliance with the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, the Brown Act generally requires that a public agency take certain actions in order to use teleconferencing to attend a public meeting virtually; and

WHEREAS, the WDB recognizes that a local emergency persists due to the worldwide COVID-19 pandemic; and

WHEREAS, the California Legislature has recognized the ongoing state of emergency due to the COVID-19 pandemic and has responded by creating an additional means for public meetings to be held via teleconference (inclusive of internet-based virtual meetings); and

WHEREAS, on September 16, 2021, the California legislature passed Assembly Bill (“AB”) 361, which amends Government Code section 54953 and permits a local agency to use teleconferencing to conduct its meetings in any of the following circumstances:

(A) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing;

(B) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or

(C) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, in order for the WDB to use teleconferencing as allowed by AB 361 after October 1, 2021, it must first adopt findings in a resolution, allowing the Board of Education to conduct teleconference meetings for a period of thirty (30) days; and

WHEREAS, Governor Gavin Newsom declared a state of emergency for the State of California due to the COVID-19 pandemic in his order entitled “Proclamation of a State of Emergency,” signed March 4, 2020; and

WHEREAS, the WDB hereby finds that the state and local emergencies have caused and will continue to cause imminent risks to the health or safety of attendees; and

WHEREAS, the WDB is conducting its meetings through the use of telephonic and internet-based services so that members of the public may observe and participate in meetings and offer public comment;

NOW THEREFORE BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference;

BE IT FURTHER RESOLVED, that the WDB has determined that given the state of emergency, holding in-person meetings would present imminent risks to the health or safety of attendees.

BE IT FURTHER RESOLVED, the WDB hereby authorizes staff to take all actions necessary to conduct WDB meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, using teleconferencing for a period of thirty (30) days from the adoption of this Resolution after which the Workforce Development Board will reconsider the circumstances of the state of emergency.

PASSED AND ADOPTED by the San Benito Workforce Development Board this 8th day of November 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:



UPLIFT CENTRAL COAST



*****FOR IMMEDIATE RELEASE*****

October 20, 2022

Uplift Central Coast Coalition secures \$5 million planning grant for six-county region

The six-county Uplift Central Coast Coalition, led by REACH, the Monterey Bay Economic Partnership (MBEP) and the Economic Development Collaborative (EDC), has been awarded a \$5 million grant through California's Community Economic Resilience Fund (CERF).

The grant will fund a 2-year planning process to create an inclusive economic development plan for the six Central Coast counties of Santa Cruz, San Benito, Monterey, San Luis Obispo, Santa Barbara and Ventura, with a focus on equity, sustainability, job quality, economic competitiveness and resilience.

The Uplift Coalition will then be eligible to apply for additional implementation funding under [CERF](#), a \$600M dollar program designed to catalyze planning and action to realize an equitable and sustainable economy across California's diverse regions and to foster long-term economic resilience.

"This expansive coastal region extending from Santa Cruz to Ventura has a lot in common. We share persistent and emerging economic challenges including extreme socio-economic disparities, high costs of living, and often highly uneven impacts of climate change," REACH President & CEO Melissa James said. "We are excited for this promising new opportunity to expand our network and bring resources to our region to spur economic opportunity for those who need it most."

- more -

The Uplift Coalition is one of 13 regional collaboratives across the state to be awarded CERF planning grants. Read the [announcement from the Governor's Office of Planning and Research, the Governor's Office of Business and Economic Development, and the Labor & Workforce Development Agency here](#) and find the [Uplift project summary here](#) (page 15).

Formed in 2021, the coalition shares a common mission: to uplift the region's residents as it uplifts the regional economy, growing from within to create transformative opportunities for more than 2 million people across an area larger than 10 states.

"We know there was a widely disproportionate impact on minority workers from the COVID-19 pandemic," EDC President & CEO Bruce Stenslie said. "Now we have an opportunity to address that and foster economic development investments for the region in a deliberate, thoughtful and disruptive way."

In developing the grant application, the Uplift Coalition hosted three virtual public webinars to facilitate open dialogue and input on the project plan, engaging more than 400 people from industry, government and education partners across the six counties. As part of the application package, 129 organizations representing more than a dozen different community sectors and perspectives provided letters of support, forming a strong regional collaborative that will be expanded over the course of the project.

The 2-year planning process also involves implementing an inclusive outreach and engagement plan and ultimately developing a collaborative regional plan.

Under the project plan, the Economic Development Collaborative will serve as the Fiscal Agent, managing the grant funds, and REACH will serve as Regional Convener, leading stakeholder engagement and plan development. REACH, EDC and MBEP will each serve as a co-convener in their respective subregions.

"We're very excited for this opportunity to meaningfully and intentionally engage stakeholders for the inclusive planning and development for our region and do our part to uplift our entire region, especially those in disinvested communities," said MBEP President & CEO Tahra Goraya.

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About the Uplift Central Coast Coalition

The Uplift Central Coast Coalition is a six-county partnership led by three economic development organizations — the Economic Development Collaborative, Monterey Bay Economic Partnership and REACH — that has united to attract investment and expand opportunity for residents throughout Santa Cruz, San Benito, Monterey, San Luis Obispo, Santa Barbara and Ventura Counties.

About Economic Development Collaborative

A private nonprofit, the Economic Development Collaborative was founded in 1996 with funding from the County of Ventura, the 10 cities in the county and key private-sector companies to provide a pathway to business growth, economic prosperity and high quality of life for all. Today, in partnership with the Small Business Development Center, the EDC is a regional asset for economic vitality in Ventura, Santa Barbara and Los Angeles counties, giving businesses, community partners and civic leaders the resources they need to succeed. By leveraging public and private funds, the EDC has become a key player in delivering business consulting, funding and strategic initiatives that support the region. edcollaborative.com

About Monterey Bay Economic Partnership

Monterey Bay Economic Partnership (MBEP) is a regional nonprofit member-supported organization consisting of public, private and civic entities located throughout the counties of Monterey, San Benito and Santa Cruz. MBEP's mission is to improve the economic health and quality of life in the region. mbep.biz

About REACH

REACH is a regional economic action coalition created to ensure the Central Coast of California is a place where current and future generations have the opportunity to thrive. With a mission to increase economic prosperity through big thinking, bold action and regional collaboration and the goal of creating 15,000 good-paying jobs by 2030, REACH serves the Central Coast region spanning San Luis Obispo and Santa Barbara Counties. reachcentralcoast.org

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Office: (831) 637-JOBS (5627) ● (831) 637-9293 ● FAX (831) 637-0996

November 3, 2022

To: Workforce Development Board
From: Lizz Sánchez Turner- Business Services Specialist/Rapid Response Coordinator
Re: Business Services, Layoff Aversion and Rapid Response Activities for October 2022

At the direction of the Workforce Development Board the following are the activities for October 2022:

1) Business Services Engagement:

- Business Recruitments:
 - Greif – Multiple Positions Available
 - Whispering Pines – Multiple Positions Available
 - EDD- Student Assistant Position
 - International Paper- Multiple Positions Available
 - San Benito County—Multiple Positions Available
 - EVS (Emergency Vehicle Specialists)- Multiple Positions Available
 - Aromas San Juan School District- Multiple Positions Available
 - Charles River Labs - Multiple Positions Available
 - Footsteps LLC an Amazon Co—Multiple Positions Available
- Meetings & Training:
 - EDD/Caljobs Training: Creating & Managing Job Orders
 - Business Advocacy Committee Meeting
 - California Office of the Small Business Advocate Open House
 - San Benito County Business Council
 - EDC Economic Development Partnership
 - Rapid Response Roundtable
 - EDD/Caljobs Training: Making CalJobs work for you
 - Economic Vitality Meeting
 - ETP/WIOA -Workgroup
 - TRANSFR-VR Demo
 - Business Services Team Meeting
 - D&B Skills Training



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Area Profile for San Benito County, CA

Area Labor Force, Employment and Unemployment Data Table

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for San Benito County, CA in September 2022.

Area	Civilian Labor Force	Number Employed	Number Unemployed	Unemployment Rate
San Benito County	33,100	31,800	1,300	3.9%
California	19,284,300	18,568,000	716,300	3.7%

Source: Labor Market Statistics, Local Area Unemployment Statistics Program
Downloaded: 10/07/2022 2:41 PM

2) Job Search Assistance & WIOA Workshops

- WIOA Orientations are being held virtually and in-person until the end of the year every Wednesdays and Fridays.
- AJCC continues to serve clients and provide access to computers so they can log in to their EDD and Cal JOBS accounts.
- The AJCC is currently providing Resume writing assistance to all clients that come to our office.
- Monthly Calendars released at the start of the month to display AJCC orientations and workshops.
- Social Media Post twice a week to promote workshops on Instagram and Facebook.
- Instagram Reels have been created to explain and promote the WIOA Training Programs.

3) Job Fairs:

- i. Discussions started on Planning an AJCC Open House soon

4) Success Stories:

- Continuously cultivating new relationships from the contacts made during the September Job Fair

5) Rapid Response/WARN Events:

- Coke Farms- Jardines Plant (Plant Closure coming in November 45 Employees Affected) We are on Standby for further assistance after filing of WARN NOTICE.

6) Social Media Insight:

- Greif- Maintenance Mechanic Post
 - i. Post Impressions: 831 Post reach 831 Post Engagement 49
- Whispering Pines Post-
 - i. Post Impressions: 603 Post reach 603 Post Engagement 3
- Wastewater Operator:
 - i. Post Impressions 98 Post reach 98 Post Engagement 7

Page Overview

Followers: 2,052 Last 28 days

Facebook Post Reach 3450 **down 72.9%** Post Engagement 267 New followers 8

Instagram Reach 298 Followers 331 **down 60.6%**

(Impressions: The number of times your post was on screen. Reach: The number of people who saw any of your posts at least once. Reach is different from impressions, which may include multiple views of your posts by the same people.

***Post Engagement:** The number of reactions, comments, shares and clicks on your posts.)*

REPORT 400 C
Monthly Labor Force Data for Counties
September 2022 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,284,300	18,568,000	716,300	3.7%
ALAMEDA	15	830,400	806,500	23,900	2.9%
ALPINE	49	460	430	20	5.0%
AMADOR	31	14,530	13,980	550	3.8%
BUTTE	29	93,400	90,000	3,500	3.7%
CALAVERAS	15	22,200	21,550	650	2.9%
COLUSA	56	11,440	10,640	800	7.0%
CONTRA COSTA	17	554,700	537,700	17,000	3.1%
DEL NORTE	41	9,590	9,180	410	4.3%
EL DORADO	13	93,000	90,500	2,600	2.8%
FRESNO	52	455,300	430,500	24,800	5.4%
GLENN	44	12,750	12,180	570	4.5%
HUMBOLDT	21	60,800	58,900	2,000	3.2%
IMPERIAL	58	70,500	59,200	11,300	16.0%
INYO	13	8,390	8,160	240	2.8%
KERN	55	392,700	368,500	24,200	6.2%
KINGS	53	56,300	53,000	3,200	5.8%
LAKE	40	29,100	27,870	1,230	4.2%
LASSEN	21	9,230	8,930	300	3.2%
LOS ANGELES	44	4,942,300	4,721,500	220,900	4.5%
MADERA	50	63,300	60,000	3,300	5.2%
MARIN	4	130,400	127,600	2,800	2.2%
MARIPOSA	29	7,470	7,200	270	3.7%
MENDOCINO	17	38,200	37,000	1,200	3.1%
MERCED	54	119,100	111,900	7,200	6.0%
MODOC	28	3,270	3,150	120	3.6%
MONO	24	8,760	8,460	300	3.4%
MONTEREY	37	219,600	210,700	8,900	4.0%
NAPA	9	70,700	68,800	1,900	2.6%
NEVADA	10	48,580	47,270	1,320	2.7%
ORANGE	10	1,603,800	1,560,000	43,800	2.7%
PLACER	5	193,200	188,300	4,900	2.5%
PLUMAS	43	7,830	7,480	350	4.4%
RIVERSIDE	37	1,166,600	1,120,500	46,100	4.0%
SACRAMENTO	27	726,200	700,500	25,700	3.5%
SAN BENITO	36	33,100	31,800	1,300	3.9%
SAN BERNARDINO	31	1,020,300	981,400	39,000	3.8%
SAN DIEGO	17	1,584,800	1,536,200	48,600	3.1%
SAN FRANCISCO	2	577,400	565,200	12,200	2.1%
SAN JOAQUIN	47	338,400	321,900	16,400	4.9%
SAN LUIS OBISPO	5	137,500	134,100	3,400	2.5%
SAN MATEO	1	457,000	448,100	8,900	1.9%
SANTA BARBARA	10	226,400	220,400	6,100	2.7%
SANTA CLARA	2	1,057,200	1,034,900	22,400	2.1%
SANTA CRUZ	24	137,600	132,900	4,700	3.4%
SHASTA	31	72,400	69,600	2,800	3.8%
SIERRA	5	1,420	1,380	40	2.5%
SISKIYOU	41	16,760	16,030	730	4.3%
SOLANO	31	201,400	193,700	7,700	3.8%
SONOMA	5	250,800	244,400	6,400	2.5%
STANISLAUS	46	241,200	229,700	11,500	4.8%
SUTTER	51	45,900	43,500	2,400	5.3%
TEHAMA	37	26,230	25,170	1,060	4.0%
TRINITY	24	4,560	4,410	160	3.4%
TULARE	57	206,000	190,600	15,400	7.5%
TUOLUMNE	31	19,950	19,200	750	3.8%
VENTURA	23	413,700	400,200	13,500	3.3%
YOLO	17	109,000	105,600	3,400	3.1%
YUBA	47	31,100	29,500	1,500	4.9%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2021 benchmark and Census Vintage 2021 population controls at the state level.

October 21, 2022

Employment Development Department
 Labor Market Information Division
 (916) 262-2162

San Jose Sunnyvale Santa Clara MSA
(San Benito and Santa Clara Counties)
 Industry Employment & Labor Force
 March 2021 Benchmark

Data Not Seasonally Adjusted

	Sep 21	Jul 22	Aug 22	Sep 22	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,050,900	1,086,400	1,092,400	1,090,300	-0.2%	3.7%
Civilian Employment	1,010,200	1,062,500	1,066,400	1,066,600	0.0%	5.6%
Civilian Unemployment	40,700	23,900	26,100	23,700	-9.2%	-41.8%
Civilian Unemployment Rate	3.9%	2.2%	2.4%	2.2%		
(CA Unemployment Rate)	6.1%	3.9%	4.1%	3.7%		
(U.S. Unemployment Rate)	4.6%	3.8%	3.8%	3.3%		

Total, All Industries (2)	1,117,700	1,171,000	1,176,700	1,174,000	-0.2%	5.0%
Total Farm	5,300	5,800	5,400	5,400	0.0%	1.9%
Total Nonfarm	1,112,400	1,165,200	1,171,300	1,168,600	-0.2%	5.1%
Total Private	1,018,700	1,075,200	1,080,700	1,076,100	-0.4%	5.6%
Goods Producing	222,800	231,600	233,200	232,500	-0.3%	4.4%
Mining, Logging, and Construction	52,100	55,700	56,100	57,300	2.1%	10.0%
Mining and Logging	200	200	200	200	0.0%	0.0%
Construction	51,900	55,500	55,900	57,100	2.1%	10.0%
Specialty Trade Contractors	37,800	39,000	39,100	39,900	2.0%	5.6%
Building Equipment Contractors	17,900	18,500	18,600	18,800	1.1%	5.0%
Manufacturing	170,700	175,900	177,100	175,200	-1.1%	2.6%
Durable Goods	156,700	161,500	162,600	161,100	-0.9%	2.8%
Machinery Manufacturing	11,100	11,000	11,000	10,900	-0.9%	-1.8%
Computer & Electronic Product Manufacturing	118,400	124,300	125,300	124,100	-1.0%	4.8%
Computer & Peripheral Equipment Manufacturing	56,400	60,200	60,800	60,700	-0.2%	7.6%
Electronic Computer Manufacturing	54,200	57,600	58,100	58,100	0.0%	7.2%
Semiconductor & Electronic Component Mfg	38,900	39,900	40,200	39,600	-1.5%	1.8%
Bare Printed Circuit Board Manufacturing	3,400	3,500	3,500	3,500	0.0%	2.9%
Semiconductor & Related Devices Manufacturing	27,800	28,400	28,500	28,200	-1.1%	1.4%
Electronic Instrument Manufacturing	15,700	16,500	16,600	16,500	-0.6%	5.1%
Transportation Equipment Manufacturing	5,400	5,300	5,300	5,400	1.9%	0.0%
Aerospace Product & Parts Manufacturing	4,300	4,300	4,300	4,500	4.7%	4.7%
Nondurable Goods	14,000	14,400	14,500	14,100	-2.8%	0.7%
Service Providing	889,600	933,600	938,100	936,100	-0.2%	5.2%
Private Service Providing	795,900	843,600	847,500	843,600	-0.5%	6.0%
Trade, Transportation & Utilities	117,700	121,300	122,200	121,400	-0.7%	3.1%
Wholesale Trade	28,000	28,800	29,100	29,200	0.3%	4.3%
Merchant Wholesalers, Durable Goods	20,200	21,000	21,300	21,400	0.5%	5.9%
Retail Trade	73,400	75,500	76,100	75,200	-1.2%	2.5%
Electronics & Appliance Stores	3,400	3,800	3,800	3,800	0.0%	11.8%
Building Material & Garden Equipment Stores	6,000	6,300	6,200	6,100	-1.6%	1.7%
Food & Beverage Stores	17,000	17,100	17,800	17,600	-1.1%	3.5%
Health & Personal Care Stores	5,000	5,400	5,600	5,500	-1.8%	10.0%
Clothing & Clothing Accessories Stores	7,500	7,700	7,700	7,400	-3.9%	-1.3%
General Merchandise Stores	12,800	13,500	13,300	13,200	-0.8%	3.1%
Transportation, Warehousing & Utilities	16,300	17,000	17,000	17,000	0.0%	4.3%
Transportation & Warehousing	14,700	15,300	15,200	15,200	0.0%	3.4%
Couriers & Messengers	6,400	7,000	7,000	7,000	0.0%	9.4%
Information	107,300	114,700	114,300	112,900	-1.2%	5.2%
Publishing Industries (except Internet)	37,000	39,900	39,500	39,100	-1.0%	5.7%
Telecommunications	5,400	5,500	5,400	5,400	0.0%	0.0%
Financial Activities	38,100	36,500	36,200	36,100	-0.3%	-5.2%
Finance & Insurance	23,300	22,100	21,900	22,100	0.9%	-5.2%
Credit Intermediation & Related Activities	13,800	13,400	13,300	13,300	0.0%	-3.6%
Real Estate & Rental & Leasing	14,800	14,400	14,300	14,000	-2.1%	-5.4%
Real Estate	12,800	12,300	12,200	12,100	-0.8%	-5.5%
Professional & Business Services	246,000	261,300	262,300	262,400	0.0%	6.7%
Professional, Scientific & Technical Services	167,700	182,200	183,400	182,600	-0.4%	8.9%
Architectural, Engineering & Related Services	17,900	19,200	19,400	19,100	-1.5%	6.7%
Computer Systems Design & Related Services	90,400	97,700	98,400	98,200	-0.2%	8.6%
Scientific Research & Development Services	25,500	29,100	29,100	28,900	-0.7%	13.3%

Data Not Seasonally Adjusted

	Sep 21	Jul 22	Aug 22	Sep 22	Percent Change	
			Revised	Prelim	Month	Year
Management of Companies & Enterprises	14,000	14,500	14,500	14,400	-0.7%	2.9%
Administrative & Support & Waste Services	64,300	64,600	64,400	65,400	1.6%	1.7%
Administrative & Support Services	61,400	61,800	61,700	62,600	1.5%	2.0%
Employment Services	25,500	25,600	25,700	26,200	1.9%	2.7%
Educational & Health Services	176,600	184,300	185,600	186,500	0.5%	5.6%
Educational Services	42,300	43,400	44,000	44,200	0.5%	4.5%
Colleges, Universities & Professional Schools	26,300	28,100	28,300	28,200	-0.4%	7.2%
Health Care & Social Assistance	134,300	140,900	141,600	142,300	0.5%	6.0%
Ambulatory Health Care Services	46,900	50,400	51,000	51,400	0.8%	9.6%
Hospitals	30,600	31,600	31,700	31,800	0.3%	3.9%
Nursing & Residential Care Facilities	12,900	13,100	13,100	13,200	0.8%	2.3%
Social Assistance	43,900	45,800	45,800	45,900	0.2%	4.6%
Leisure & Hospitality	86,900	101,000	102,300	100,000	-2.2%	15.1%
Accommodation & Food Services	73,600	87,000	88,400	86,100	-2.6%	17.0%
Accommodation	6,000	7,200	7,600	7,500	-1.3%	25.0%
Food Services & Drinking Places	67,600	79,800	80,800	78,600	-2.7%	16.3%
Restaurants	59,400	70,100	70,900	68,500	-3.4%	15.3%
Other Services	23,300	24,500	24,600	24,300	-1.2%	4.3%
Government	93,700	90,000	90,600	92,500	2.1%	-1.3%
Federal Government	10,400	10,200	10,100	10,100	0.0%	-2.9%
Department of Defense	700	700	700	700	0.0%	0.0%
State & Local Government	83,300	79,800	80,500	82,400	2.4%	-1.1%
State Government	6,800	6,600	6,300	7,000	11.1%	2.9%
State Government Education	4,700	4,600	4,300	5,000	16.3%	6.4%
State Government Excluding Education	2,100	2,000	2,000	2,000	0.0%	-4.8%
Local Government	76,500	73,200	74,200	75,400	1.6%	-1.4%
Local Government Education	36,300	32,200	32,800	34,200	4.3%	-5.8%
Local Government Excluding Education	40,200	41,000	41,400	41,200	-0.5%	2.5%
County	22,500	22,600	22,700	22,900	0.9%	1.8%
City	13,100	13,500	13,700	13,500	-1.5%	3.1%
Special Districts plus Indian Tribes	4,600	5,100	5,000	4,800	-4.0%	4.3%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Nicolle Stone 916-530-1755 or Nati Martinez 209-941-6551

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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EMPLOYMENT DEVELOPMENT DEPARTMENT
Labor Market Information Division
1901 Zanker Road
San Jose, CA 95112

Contact: Nicolle Stone
(916) 530-1755

**SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
(SAN BENITO AND SANTA CLARA COUNTIES)**

Total payrolls were down 2,700 jobs over the month, while up 56,300 over the year

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 2.2 percent in September 2022, down from a revised 2.4 percent in August 2022, and below the year-ago estimate of 3.9 percent. This compares with an unadjusted unemployment rate of 3.7 percent for California and 3.3 percent for the nation during the same period. The unemployment rate was 3.9 percent in San Benito County, and 2.1 percent in Santa Clara County.

Between August 2022 and September 2022, total employment in the San Jose-Sunnyvale-Santa Clara MSA, which also includes San Benito County, decreased by 2,700 jobs to reach 1,174,000 jobs.

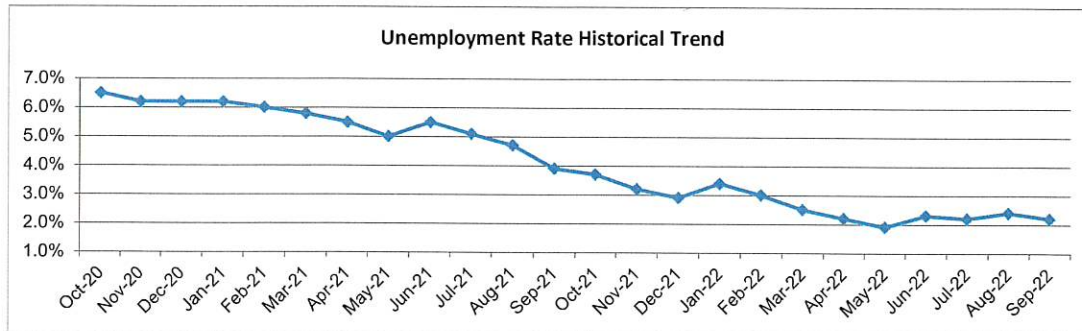
- Leisure and hospitality experienced a total loss of 2,300 jobs over the month, with about 95 percent of those losses in food services and drinking places (down 2,200 jobs).
- Manufacturing recorded a decrease of 1,900 jobs. Durable goods (down 1,500 jobs) and non-durable goods (down 400 jobs) both had cutbacks.
- Government (up 1,900 jobs) witnessed the largest gains among the major industries. Local government education (up 1,200 jobs) and state government (up 700 jobs) were responsible for all of the increase, likely due to the start of a new school year.
- Other notable losses and gains included: Information (down 1,400 jobs), Trade, Transportation and Utilities (down 800), Construction (up 1,200), and Private Educational and Health Services (up 900).

Between September 2021 and September 2022, combined employment in the South Bay counties of San Benito and Santa Clara, rose by 56,300 jobs, or 5.0 percent.

- Professional and business services grew by 16,400 jobs, accounting for around 29 percent of the year-over growth. About 91 percent of the gain was due to professional, scientific, and technical services (up 14,900 jobs).
- Leisure and hospitality increased payrolls by 13,100 jobs. Food services and drinking places (up 11,000 jobs) accounted for most of the improvement.
- Private educational and health services (up 9,900 jobs), information (up 5,600), and construction (up 5,200) also expanded employment.
- On the downside, financial activities (down 2,000 jobs) posted the greatest year-over job loss among the major industries. Decreases were in finance and insurance (down 1,200 jobs) and real estate and rental and leasing (down 800 jobs). Government also cut back 1,200 jobs over the month.

IMMEDIATE RELEASE
 SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
 (San Benito and Santa Clara Counties)

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 2.2 percent in September 2022, down from a revised 2.4 percent in August 2022, and below the year-ago estimate of 3.9 percent. This compares with an unadjusted unemployment rate of 3.7 percent for California and 3.3 percent for the nation during the same period. The unemployment rate was 3.9 percent in San Benito County, and 2.1 percent in Santa Clara County.



Industry	Aug-2022	Sep-2022	Change		Sep-2021	Sep-2022	Change
	Revised	Prelim				Prelim	

Total, All Industries	1,176,700	1,174,000	(2,700)		1,117,700	1,174,000	56,300
Total Farm	5,400	5,400	0		5,300	5,400	100
Total Nonfarm	1,171,300	1,168,600	(2,700)		1,112,400	1,168,600	56,200
Mining, Logging, and Construction	56,100	57,300	1,200		52,100	57,300	5,200
Mining and Logging	200	200	0		200	200	0
Construction	55,900	57,100	1,200		51,900	57,100	5,200
Manufacturing	177,100	175,200	(1,900)		170,700	175,200	4,500
Trade, Transportation & Utilities	122,200	121,400	(800)		117,700	121,400	3,700
Information	114,300	112,900	(1,400)		107,300	112,900	5,600
Financial Activities	36,200	36,100	(100)		38,100	36,100	(2,000)
Professional & Business Services	262,300	262,400	100		246,000	262,400	16,400
Educational & Health Services	185,600	186,500	900		176,600	186,500	9,900
Leisure & Hospitality	102,300	100,000	(2,300)		86,900	100,000	13,100
Other Services	24,600	24,300	(300)		23,300	24,300	1,000
Government	90,600	92,500	1,900		93,700	92,500	(1,200)

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month
 Additional data are available on line at www.labormarketinfo.edd.ca.gov

MEMORANDUM

November 2022

TO: Workforce Development Board (WDB) Members**FROM:** Sylvia Jacquez, Program Manager; Enrique Arreola, Deputy Director**Summary of EDD Workforce Services Directives and Workforce Services Information Notices**

Background/Summary: Directives provide policy and guidance regarding various Workforce Services program requirements, funding and activities for EDD Workforce Services Staff and Workforce Partners.

Background/Summary (Information Notices): The Employment Development Department (EDD) issues Workforce Services Information Notices (WSIN) to disseminate announcements, general information, and procedural guidance on departmental programs for EDD staff, workforce partners, stakeholders, and other individuals in the workforce development system. Through the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act, the EDD administers program for veterans, youth, dislocated workers, people with disabilities, including Trade Adjustment Assistance, CalJOBSSM, employer incentives and more. Directives provide policy and guidance regarding various Workforce Services program requirements, funding, and activities for EDD Workforce Services Staff and Workforce Partners.

Workforce Service Directives: https://www.edd.ca.gov/Jobs_and_Training/Active_Directives.htm	
WSD22-05	Regional and Local Planning Guidance for PY 21-24 Two Year Modifications: This policy provides the guidance and establishes the procedures regarding the two-year modification of the Regional and Local Plans for Program Year (PY) 2021-2024 as required by the Workforce Innovation and Opportunity Act (WIOA). This policy applies to Regional Planning Units (RPU) and Local Workforce Development Boards (Local Board), and is effective on the date of issuance.
Information Notices: https://www.edd.ca.gov/jobs_and_training/Information_Notices.htm	
WSIN22-17	ETPF Grant Programs SFP- PY 22-23 The Employment Development Department (EDD), on behalf of the Labor and Workforce Development Agency, announces the availability of up to \$8 million in the <i>Workforce Innovation and Opportunity Act</i> (WIOA) Title I Governor's discretionary funds for an Equity Target Population Fund (ETPF) Solicitation for Proposals (SFP). This initiative aims to support innovative projects that accelerate equity in employment and develop employment strategies for populations that face significant barriers to employment. Applicants to the ETPF program may propose to serve one or more of the following special populations: disconnected young adults, justice-involved individuals, people with disabilities, and veterans. These funds will support projects that build meaningful and sustainable industry investment and partnerships, provide work-based learning opportunities, increase equitable access to quality jobs, leverage other program funding, and provide wrap-around services that are tailored to address the equity needs for California's most vulnerable populations that will put them on a path towards a quality job.
WSIN22-16	Community Economic Resilience Fund Program Award PY 22-24 The Employment Development Department (EDD) in collaboration with the Labor and Workforce Development Agency, the Governor's Office of Planning and Research (OPR), and the Governor's Office of Business and Economic Development (GO-Biz) is pleased to announce the award of \$55 million of California's <i>State General Funds</i> for the Community Economic Resilience Fund Program (CERF) Planning Phase 1 Program Year (PY) 2022-24. These funds will support innovative plans and strategies to diversify local economies and develop sustainable industries that create family-sustaining, broadly-accessible jobs for all Californians. As part of CERF's initial planning phase, 13 economic development entities known as High Road Transition Collaboratives will receive \$5 million each to develop roadmaps, including a strategy and recommended series of investments, for their region. Today's announcement includes 11 of the 13 awardees. The two remaining awards, representing High Road Transition Collaboratives from the Inland Empire and Southern Border, will be announced soon.
WSIN22-15	Workforce Accelerator Fund 11- RFA The California Workforce Development Board (CWDB) and the Employment Development Department are pleased to announce the availability of up to \$3 million in <i>Workforce Innovation and Opportunity Act</i> (WIOA) funds to implement, replicate, and scale previous successful projects that accelerate employment and re-employment strategies for California job seekers through the Workforce Accelerator Fund 11 (Accelerator 11) grant program. The goal of the Accelerator 11 is to impact economic and racial equity by incorporating High Road principles to create pathways to good quality jobs for workers from disadvantaged or low-income communities.

WSIN22-14	Local Area Negotiated Performance Goals PY 22 and PY 23 The <i>Workforce Innovation and Opportunity Act</i> (WIOA) Section 116(c) requires the state to reach an agreement with the Local Workforce Development Boards (Local Board) on local-level performance goals for the WIOA Title IB Adult, Dislocated Worker, and Youth programs. Per <i>State Level Performance Goals and Local Area Negotiations</i> (WSD19-11), Local Workforce Development Areas will negotiate with the state and reach an agreement on local levels of performance no later than September 30. The negotiations will take place every two years, and will negotiate two Program Years (PY) at a time. Once negotiations are completed, the goals are final and second year goals cannot be renegotiated.
WSIN22-13	Federal Interagency Military Spouse Career Expo on October 12, 2022 The USDA Employee Organization and Military Spouse Association will be hosting a virtual career fair for Military Spouses on Wednesday, October 12, 2022 from 10 am – 4 pm ET (7 am – 1 pm PT) . This event will provide military spouses with an insider guide on how to navigate jobs with federal agencies and give them keys they need for successful employment. This job expo event is open to spouses of active duty services members as well as spouses of National Guard members, Reservists and Veterans.



Enrique Arreola, Deputy Director
San Benito County Workforce Development Board (WDB)

10/31/2022

Date

Summary: Waiver of WIOA Section 129(a)(4)(A)

This waiver allows Local Board to decrease the out-of-school youth (OSY) expenditure requirement from **75 percent to 50 percent**. The waiver provides additional flexibility to Local Boards in order to increase in-school youth (ISY) enrollments of those who meet the WIOA-defined youth barriers related to foster care, justice-involved, and/or homelessness.

Policy and Procedure

Under the DOL Secretary's waiver authority (WIOA Section 189(i)(3)(A) and in TEGL 8-18) the Secretary may waive certain provisions of WIOA Title I. Part of the waiver lifecycle requires states to estimate and then regularly assess whether the waiver is successfully achieving state goals.

States with approved waivers must report in detail the waiver's impact and outcomes in the WIOA Annual Report. The DOL will consider outcome information as part of the criteria for granting renewal of a waiver if requested.

OSY Expenditure Waiver

WIOA Section 129(a)(4)(A) requires Local Boards to spend at least **75 percent** of their WIOA youth formula allocation on youth workforce investment activities for OSY. This waiver allows a Local Board to **decrease their OSY expenditure requirement from 75 percent to 50 percent** for PY 22-23 to increase their ISY enrollments of youth who are homeless, in foster care, or are justice-involved.

California projected that Local Boards who apply for and use this waiver will see an increase of approximately **15 percent** in the total number of ISY that they enroll who meet the WIOA-defined youth barriers related to foster care, justice-involved, and/or homelessness.

Not meeting the target could impact the state's ability to renew this waiver in the future.

The state must track which Local Boards are using the waivers because the DOL requires the state to evaluate the effectiveness of waivers as part of the WIOA Annual Report. To use the OSY Expenditure waiver, a Local Board must submit a WIOA OSY Waiver Application. However, in order to comply with the DOL requirements, applications will have to be completed and approved every year the waiver is in effect.



Summary of Waiver of WIOA Section 134(d)(5)

This policy provides guidance and establishes procedures regarding the implementation and utilization of WIOA waivers approved by DOL, issued to address the economic impacts of the COVID-19 pandemic.

The CWDB and EDD requested four WIOA waivers from the DOL. Of the four waivers requested, the following two waivers were denied:

- **Waiver of WIOA Section 134(d)(2)**
- **Waiver of WIOA Section 181(e)**

DOL determined that current law already provides Local Boards with the flexibility to decide what specific services are suitable as follow up services.

Of the four waivers requested, the following two waivers were approved:

- **Waiver of WIOA Section 134(d)(5)**
This waiver allows up to 30 percent of WIOA Title I adult and dislocated worker local formula funds to be used for the provision of transitional jobs.
- **Waiver of WIOA Section 134(c)(3)(H)(i)**
This waiver allows up to a 90 percent reimbursement of on-the-job training (OJT) costs for businesses with 50 or fewer employees.

Transitional Job Waiver

A transitional job is one that provides time-limited work experience, which is wage-paid and subsidized, and is in the public, private, or non-profit sectors for individuals with barriers to employment who are chronically unemployed or have inconsistent work history, as determined by the Local Board.

These jobs are designed to:

- Enable an individual to establish a work history
- Demonstrate work success in an employee-employer relationship
- Develop the skills that lead to unsubsidized employment

Under **WIOA Section 134(d)(5)**, a Local Board may use up to **10 percent** of their combined WIOA Title I adult and dislocated worker formula funds for the provision of transitional jobs. This waiver would allow up to **30 percent** of a Local Board's combined WIOA Title I adult and dislocated worker formula funds to be used for the provision of transitional jobs.

Subsidized employment is a proven tool for encouraging employers to hire new employees, especially individuals with barriers to employment, in order to meet new and changing economic demands, and can be mutually beneficial for job seekers and employers.

This waiver provides Local Boards with increased flexibility to provide transitional jobs to individuals with barriers to employment to gain both income and work experience. Utilizing this waiver could also assist employers who, because of the pandemic-related changes to work policies and procedures, may need to hire additional employees to meet new service standards and operating procedures.



ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.

Some conditions may apply. For TTY access call: (831) 637-3265



Projected Programmatic Outcome

As part of the waiver request, California projected that increasing the percentage of adult and dislocated worker funds spent on transitional jobs would lead to an estimated **10 percent increase** in the number of adults and dislocated workers placed in transitional jobs for each full program year (PY) the waiver is in effect.

Summary of Waiver of WIOA Section 134(c)(3)(H)(i)

On-the-Job Training Waiver

OJT is training provided by the employer to a paid participant while they are engaged in productive work in a job that provides knowledge or skills essential to the full and adequate performance of the job.

Under **WIOA Section 134(c)(3)(H)(i)**, a Local Board may reimburse the employer up to **50 percent** of the wage rate of an OJT participant for the extraordinary costs of providing the training and additional supervision related to the training. This waiver would allow Local Boards to reimburse up to **90 percent** of the wage rate of an OJT participant for the extraordinary costs of providing training and additional supervision related to the training if the business has 50 or fewer employees.

This waiver would allow Local Boards to provide additional relief to small businesses who may be more risk-averse when it comes to hiring and training new employees during this time of economic instability.

Projected Programmatic Outcome

California projected that increasing the OJT reimbursement rate for businesses with 50 or fewer employees would lead to a **25 percent increase** in the number of adults and dislocated workers placed in OJT with small businesses for each full PY the waiver is in effect.

Local Boards approved to use this waiver will be required to ensure the waiver is only applied to businesses with **50 or fewer employees**. The state will not dictate how this verification occurs, Local Boards must retain records that show adherence to this requirement.



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Some conditions may apply. For TTY access call: (831) 637-3265





San Benito County Workforce Development Board
Executive Committee Meeting
1161 San Felipe Road, Building B - Hollister, CA 95023
September 13, 2022 @ 3:00 P.M.
MINUTES

Table with 2 columns: Representing the Private Sector (PR) and Representing the Public. Rows include names like Richard Bianchi, Chuck Frowein, Karen Para, Lizz Sanchez Turner, Kendra Bobsin, Nelson Leonor, and Lupe Rubalcava.

Chair, Richard Bianchi, called the meeting to order at 3:03 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: None received.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements. All committee members were present.

B. Resolution for Remote Meetings: AB361 requires that a resolution be adopted every month to continue to allow teleconferenced meetings. Board members requested a discussion item on transitioning to Hybrid Meetings at the next meeting. After discussion the Ex Committee made a motion to accept the resolution as presented Motion/Second/Concur (M/S/C) Kendra Bobsin/Lupe Rubalcava.

C. Meeting Minutes:

- 1. Executive Committee: The June 14, 2022, Ex Committee meeting were approved as presented. M/S/C Karen Para/Nelson Leonor.
2. Full WDB: The April 12, 2022 and the July 12, 2022 full WDB meeting minutes were enclosed for board info and will be tabled to the next full WDB Meeting for approval.
3. Audit Committee: The June 14, 2022, Audit Committee meeting minutes were enclosed for information only.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. M/S/C Kendra Bobsin/ Karen Para.

A. Layoff Aversion Services/Rapid Response Report/Business Services Report: Enclosed was the report for August 2022.



ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities. Some conditions may apply. For TTY access call: (831) 637-3265



- B. **Labor Market/Unemployment and Economic Summary**: Enclosed was the California Unemployment Report for July 2022.
- C. **Information Notices & Directives**: The most recent Workforce Services Directives [WSD22-01 thru WSD22-04](#) and Information Notices [WSIN 22-01-thru WSIN 22-10](#) were enclosed.

IV. **DISCUSSION/ACTION ITEMS**:

- A. **Slate of Officers**: The Nomination Committee will present a slate of officers for fiscal year 2022/2023. Recommendation to keep current slate of officers but actively pursue a slate of officers by the beginning of next year for the FY23/24. *M/S/C Karen Para/ Lizz Sanchez Turner.*
- B. **Board Membership**: Any applications received will be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives Two (2)
 - 1. **Omar Rosa**: An application was received from Omar Rosa, Chief Executive Officer of the Hollister Downtown Association, to fill the vacancy, Public Sector, Economic Development a mandated position. After discussion the Ex Committee approved the application of Omar Rosa. His application will be forwarded to the Board of Supervisors (BOS) for final appointment to the full WDB. *M/S/C Lizz Sánchez Turner/Karen Para.*
 - 2. **Irene Guevara**: An application was received from Irene Guevara, Marich Confectionery, to fill a Private Sector Vacancy. See enclosed. After discussion the Ex Committee approved the application of Irene Guevara. Her application will be forwarded to the BOS for final appointment to the full WDB. *M/S/C Lizz Sánchez Turner/ Lupe Rubalcava*
 - 3. **Nick Winkler**: An application was received from Nick Winkler, the GM for Jardines de San Juan Restaurant, to fill a Private Sector Vacancy. After discussion the Ex Committee approved the application of Nick Winkler. His application will be forwarded to the Board of Supervisors (BOS) for final appointment to the full WDB *M/S/C Lizz Sánchez Turner/ Kendra Bobsin*
 - 4. **Hope Services**: Kristi Alarid recommended Sara Grignon to fill this vacancy for the Public Sector. *Table to next meeting*
 - 5. **Term Expirations**: Karen Para and Jose Rodriguez terms are due to expire on October 8, 2022. Jose Rodriguez will not be able to continue on the board. Karen Para has decided to continue on the board and has resubmitted her application. After discussion the Ex Committee approved the re-appointment of Karen Para. Her application will be forwarded to the Board of Supervisors (BOS) for re-appointment to the full WDB *M/S/C Kendra Bobsin/Nelson Leonor.*
- C. **Comprehensive Economic Development Strategy (CEDS)**: Staff provided an update on the Comprehensive Economic Development Strategy (CEDS) for SBC and enclosed a presentation. Renee Wells will provide a full presentation at the full WDB meeting on October 11, 2022 at 3:00 P.M.
- D. **CWA Meeting of the Minds Conference**: Staff and/or Board Members may provide an update on the Meeting of the Minds in Monterey, held September 6-8, 2022. Susan Sweeny and Scott Reese and Juanita Leanos attended. Ruby Soto provided a brief update on staff's experience attending a youth workshop on apprenticeship and stated that attendees will report more at the full WDB.

- E. **One-Stop Operator Report**: Racy Ming Associates, our One Stop Operator provided a letter summarizing the activities of local partners meeting the goals of our Memorandum of Understanding and the benchmarks outlined in the Hallmarks of Excellence. The report will be provided at the full WDB meeting.
- F. **North Central Coast RPU Negotiations**: Staff provided an update on the State Level Performance Goals and Local Area Negotiations (WSD19-11), the Regional Planning Unit's stating the negotiations are scheduled on 9/22/2022.
- G. **Prison to Employment (P2E) 2.0**: Staff provided an update on the application submitted on August 1, 2022. The requested amount is \$698,000. San Benito County will be the lead for the grant administration, reporting, compliance and deliverables being met. Hope to have 50 enrollments: San Benito 15, Monterey 20, and Santa Cruz County 20. Staff will have more to report at the next meeting.
- H. **San Benito County AJCC Job Fair**: The AJCC Job Fair for adults and youth is scheduled for Thursday, September 22, 2022 at the Veterans Memorial Building from 11am-3pm. So far there are 50 employers (75%) and over 600 job openings/resources signed up. Things are on track.
- I. **Board Proxy**: Assign board proxy, per the WDB Bylaws Article IV. Section 4.01. Staff reminded board members to assign a proxy in the event a board member is unable to attend. If you haven't submitted your proxy, please do so by next month. Board members requested clarification on board members requesting that other board members act as their proxy. Regional Advisor will review and report back to staff.
- J. **Committee Updates**: Committee members may provide recommendations or updates for their respective committee.
 - 1. **Nomination Committee**: Committee members may provide an update.
 - 2. **Audit Committee**: Staff and committee members provided an update on the Audit Committee audit reports received for the following monitoring visits:
 - a. The State Compliance Review Division conducted the Program review from January 21, 2020 thru January 24, 2020. The report was enclosed. Staff indicated that these monitoring are extremely time consuming and the AJCC staff were provided kudos for all of their hard work.
 - 3. **Ag Committee**: No update.
 - 4. **Executive Committee**: Committee members may provide an update on the Executive Committee goals.
 - 5. **Business Services Committee (BSC)**: Committee members provided an update stating that Omar Rosa & Nick Winkler may be interested in joining this committee. No additional update at this time.
 - 6. **Youth Committee**: Staff provided an update on the Summer Youth Employment Program. Committee meets next month. 3 participants completed the Summer Youth Employment Program. One at CSWD, one at Hollister Paint and one at the Youth Alliance. The youth worker for CSWD was excellent and did a fantastic job. The Youth Committee will continue their discussion on securing more funding opportunities to continue this program and expand services.
 - 7. **Membership Committee**: Committee members and staff provided an update on recent

recruitment efforts. Kudos to Lizz on the recent recruitments.

V. **ADDITIONAL INFORMATION:**

VI. **ADJOURNMENT:** to the full WDB meeting scheduled for October 11 2022, at 3 PM. *M/S/C
Karen Para/ Kendra Bobsin 4:04 P.M.*



San Benito County Workforce Development Board
Full WDB Meeting
1161 San Felipe Road, Building B - Hollister, CA 95023
October 11, 2022 @ 3:00 P.M.
MINUTES

Table with 2 main columns: Representing the Private Sector (PR) and Representing the Public. Rows list names and roles of attendees with checkboxes for presence.

Staff: Enrique Arreola, Sylvia Jacquez, Ruby Soto, Juanita Leanos.

Guests: Renee Wells. Claire Grissom, Vivian Estrada.

Treasurer, Kendra Bobsin called the meeting at 3:04 p.m.

I. GENERAL INFORMATION:

A. Public Comment Period: No public comments were received.

B. Success Stories: Staff shared a letter that Participant#1 for the CSBG Summer Youth Employment Program wrote showing her appreciation regarding her work experience at CSWD/AJCC. She described her experience working as an Office Assistant Trainee; she explained that she was amazed by all the opportunities and resources available to clients. She gained knowledge of all the services that CSWD/AJCC agency has to offer. Participant #2, Work Experience Participant spoke about her experience at the Community Food Bank of San Benito, where she was able to gain experience by assisting both at the food bank and boutique. She described her duties of assisting with putting together bags of food for families and how she assisted at the cash register at the boutique and making sure the boutique was appropriately stocked. She was grateful of the experience that she was able to receive temporary employment till December. She felt very supported by staff who assisted her with placement at the Community Food Bank.

C. Comprehensive Economic Development Strategy (CEDs): Renee Wells, Executive Director, Economic Development Corporation of San Benito County, facilitated a presentation on the Comprehensive Economic Development Strategy (CEDs) for SBC. She stated that the current plan is due to expire in December 2022. A new plan is expected to be completed in April-May 2023. She stated that they have hired a consultant and the first strategic meeting was held. Enrique will serve on the committee to represent Workforce services.

II. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. M/S/C Nelson Leonor/Karen Para.



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- A. **Resolution for Remote Meetings**: The enclosed AB361 was the resolution to continue to allow tele-conferenced meetings.
- B. **One-Stop Operator Report**: Enclosed was the report from Racy Ming Associates, our One Stop Operator summarizing the activities of local partners.
- C. **Layoff Aversion Services/Rapid Response Report/Business Services Report**: Enclosed was the report September 2022.
- D. **Labor Market/Unemployment and Economic Summary**: Enclosed was the California Unemployment Report for August 2022.
- E. **Information Notices & Directives**: The most recent Workforce Services Directives [WSD22-01 thru WSD22-04](#) and Information Notices [WSIN 22-11-thru WSIN 22-12](#). were enclosed for boards information..
- F. **Meeting Minutes**:
 - 1. **Full WDB**: The full WDB draft minutes for April 12, 2022, and the July 12, 2022, were approved as presented.
 - 2. **Executive Committee**: The September 13, 2022, Ex Committee meeting minutes were enclosed board information.

III. **REGULAR AGENDA/ACTION ITEMS**:

- A. **Roll Call**: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Board Membership**: Any applications received were reviewed for appointment to the board. The current vacancies are: Private Sector Representatives Two (2) and Public Sector Representatives: Labor Organizations. The Board of Supervisors ratified recommendations of the 3 new board members: Omar Rosa, Irene Guevara, and Nick Winkler this morning.
 - 1. **Hope Services**: Kristi Alarid recommended Sara Grignon to fill this vacancy for the Public Sector. Application has not been received, staff waiting for response.
 - 2. **Resignation**: Duane Bradford submitted his resignation notice that he is retiring on 10/31/2022.
- C. **WDB Future Meetings**: Discussion took place regarding options for future meetings. Members opted to hold these meeting via hybrid and will revisit the discussion at the next full board meeting in January 2023 for the possibility to return to in-person meetings. Reminded members that a BOS Resolution is required to continue to hold meetings hybrid or remote) *M/S/C Nelson Leonor/Lizz Turner*.
- D. **CWA Meeting of the Minds Conference**: Staff member, Juanita Leanos provided an update on the Meeting of the Minds Conference in Monterey, held September 6-8, 2022.
- E. **North Central Coast RPU Negotiations**: Staff members, Enrique Arreola and Ruby Soto explained the process on the State Level Performance Goals and Local Area Negotiations held on 9/22/2022. A copy of the recommended goals was enclosed.
- F. **Program/Grant/Expenditures Updates**: Ruby Soto provided an overview of our current program enrollments and expenditures.
- G. **Prison to Employment (P2E) 2.0**: Enrique reported that there is still no announcement

made on the Prison to Employment (P2E) application submitted August 1, 2022, requesting \$696,000 for the Northern Central Coast Region. Announcement is expected sometime in December 2022. San Benito County WDB will be the lead agency, if awarded. As the lead agency, we would administer the grant and submit required reports to the State. Allocations would be- \$266,681 for Monterey County, Santa Cruz County \$156,000 the remainder will be for San Benito County.

- H. **Regional Equity and Recovery Partnership Grant:** Enrique reported that the Central Coast region was awarded this grant and Monterey County WDB will be the lead agency. It will be a partnership with the regional Workforce Boards along with the four community colleges including Gavilan College, Monterey Peninsula College, Cabrillo College, and Heald College. Identified different trainings which range from manufacturing, health, welding, Cyber Security, Hospitality, and others. Implementation will begin the first quarter of next year.
- I. **Board Proxy:** Assign board proxy, per the WDB Bylaws Article IV. Section 4.01. Regional Advisor provided response to questions on board proxy and also reminded board members to assign a proxy in the event a board member is unable to attend. Board members are to notify the chair and staff by the November 8 meeting of who their designee proxy shall be. Discussed to add additional language into the Bylaws.
- J. **Committee Updates:** Committee members provided updates for their respective committee. Updated Roster was enclosed. Committee List for FY 22/23 is enclosed. There is a need to review and assign members to vacant committees. ***Action Required. M/S/C Rosa Fernandez/Karen Para.***
1. **Nomination Committee:** Committee members presented the new slate officers. There are no changes made. Current Committee members will remain. Also reviewed other committees. The updated list will be sent to all with the November agenda packet.
 2. **Audit Committee:** Fiscal and Procurement Monitoring is scheduled for the week of October 10, 2022. This will be an on-site monitoring.
 3. **Executive Committee:** Committee members tabled this item to the next meeting.
 4. **Business Services Committee (BSC):** Lizz Turner reported that there were 102 job seekers; 700+ job openings; 50+ employers/community organizations that participated in the event held on Thursday, September 22, 2022. Will plan to hold 2 events per year and smaller recruitment & hiring events at the America's Job Center of CA (AJCC).
 5. **Youth Committee:** Committee members provided an update. Next scheduled meeting is 11/8/2022. Members request for staff to send out a reminder.
 6. **Membership Committee:** Committee members and staff provided an update on recent recruitment efforts.

IV. **ADDITIONAL INFORMATION:**

1. Announced that there is a need to schedule a New Board Member Orientation soon.
2. Members requested to have staff present on the AJCC programs and services at the next full board meeting.
3. Suggested that there may be a need to schedule these meetings for a longer time.

V. **ADJOURNMENT:** *M/S/C Lizz Turner/Karen Para 4:40 P.M.*

The next Executive Committee meeting is scheduled for November 8, 2022, at 3 PM.



Youth Symposium Virtual Conference 2023
At the Threshold of Your Future

Youth Symposium 2023
Virtual Conference
January 24-26, 2023
8:00am - 12:00pm PST

This Virtual Symposium will bring together Youth Workforce Service Providers, Youth Job Coaches, Community Based Organizations, Educational Entities, Adult Schools, Youth Workforce Allies, and Youth Participants from across the State of California and the US to discuss, network, and ponder what it takes to remain relevant to participate and thrive in the workforce.

This year's theme, At the Threshold of Your Future, will seek to highlight innovative and effective programs from across the State and Nation which develop young adults to thrive in this and the future economy. Experts say we are at the threshold of the 4th industrial revolution, and it is our task to ensure the participants entering our programs will thrive in today's and the future economy. What do young adults need to know to thrive? What jobs do they need to prepare for? What skills will be required to fill those jobs?

The CWA Youth Symposium will feature dynamic keynote speakers, workshop sessions selected for their innovative youth workforce programs, ideas, and usefulness; including youth-focused workshops for attendees ages 16-26.

Registration Rates

Member: Early Bird Rate, \$349.00 until 12/23/2022

Non Member: Early Bird Rate, \$449.00 until 12/23/2022

Youth Participant: Early Bird Rate, \$149.00 until 12/23/2022

CA State Partners: DOR, STATE BOARD, ETP, OAE & EDD Early Bird, \$349.00 until 12/23/2022

[Click Here For Registration](#)

Call for Workshop Presentations

CWA is seeking Workshop presentations for Youth Symposium 2023.

The Call for Presenters will be open until Friday, November 18, 2022 with announcements by Friday, December 2, 2022.

Click on the button below to download the Call for Presenters document.

[Call For Presentation PDF](#)

CWA's Day of the Capitol 2023

Section 3.02 Procedure for Removal

- (a) The Executive Committee shall meet to consider the removal of a member from the WDB.
- (b) The Chair will contact member after 2nd unexcused absence.
- (c) The member in question shall be given written notice by the WDB chair, not less than five days prior to the meeting at which the Executive Committee will vote on his/her removal.
- (d) The member in question shall be given reasonable opportunity to speak before the Executive Committee; however failure to appear before the Executive Committee shall not be an impediment to the removal action.
- (e) The Executive Committee may recommend removal by a majority vote. The Executive Committee Chair shall forward their recommendation to the full WDB for final action.
- (f) The Chairperson shall inform the member in writing of the committee's decision within five (5) calendar days of the meeting.

Section 3.03 Resignation of Membership: Resignation of WDB members should be effected by a written letter of resignation addressed to the Chairperson of the WDB and submitted to CSWD thirty days prior to the effective date of resignation. The Chairperson shall forward the notice to the Board of Supervisors within five days of receipt from the resigning member.

Section 3.04 Vacancies: Vacancies created by the removal or resignation of members shall be filled for the remainder of the member's term using the provisions described in ARTICLE II.

Article IV. DUTIES OF MEMBERS

Section 4.01 Attendance: Members shall attend meetings of the WDB and of committees to which they are appointed. For each member's term of service to the WDB, he/she shall designate a proxy to attend meetings in the unexpected or unavoidable absence of the seated member. The proxy will participate as a voting member and shall formally represent the same sector or seat occupied by the seated member. Proxy designations will be reviewed by the Executive Committee. If a new proxy needs to be designated during the member's term, the member shall make the request in writing to the Chair. The Executive Committee shall routinely review member attendance at WDB and committee meetings.

Section 4.02 Notification of Absence: Members shall notify the Chairperson of the WDB or staff of any expected absence for a meeting by 5:00 PM of the day before the meeting, indicating good and sufficient reasons for the absence. Such notification may be direct or through staff of the WDB.

Section 4.03 Service on Committees Each member of the WDB shall serve on committees as necessary.

Article V. MEETINGS AND ACTIONS

Section 5.01 Schedule of Regular Meetings

- (a) The WDB shall hold regular quarterly meetings at 3:00 P.M. on the second Tuesday of the first month of each quarter.
- (b) Alternate dates for regular meetings may be set either by the Chair of the WDB, if ten (10) working days' notice is provided to all members, or by a majority vote at a duly constituted meeting.
- (c) Regular meetings may be canceled either by the Chair of the WDB or by a majority vote at a duly constituted meeting.
- (d) Subcommittees will meet as often as required to fulfill their responsibilities, at least one time

Summary: Waiver of WIOA Section 129(a)(4)(A)

This waiver allows Local Board to decrease the out-of-school youth (OSY) expenditure requirement from **75 percent to 50 percent**. The waiver provides additional flexibility to Local Boards in order to increase in-school youth (ISY) enrollments of those who meet the WIOA-defined youth barriers related to foster care, justice-involved, and/or homelessness.

Policy and Procedure

Under the DOL Secretary's waiver authority (WIOA Section 189(i)(3)(A) and in TEGL 8-18) the Secretary may waive certain provisions of WIOA Title I. Part of the waiver lifecycle requires states to estimate and then regularly assess whether the waiver is successfully achieving state goals.

States with approved waivers must report in detail the waiver's impact and outcomes in the WIOA Annual Report. The DOL will consider outcome information as part of the criteria for granting renewal of a waiver if requested.

OSY Expenditure Waiver

WIOA Section 129(a)(4)(A) requires Local Boards to spend at least **75 percent** of their WIOA youth formula allocation on youth workforce investment activities for OSY. This waiver allows a Local Board to **decrease their OSY expenditure requirement** from **75 percent to 50 percent** for PY 22-23 to increase their ISY enrollments of youth who are homeless, in foster care, or are justice-involved.

California projected that Local Boards who apply for and use this waiver will see an increase of approximately **15 percent** in the total number of ISY that they enroll who meet the WIOA-defined youth barriers related to foster care, justice-involved, and/or homelessness.

Not meeting the target could impact the state's ability to renew this waiver in the future.

The state must track which Local Boards are using the waivers because the DOL requires the state to evaluate the effectiveness of waivers as part of the WIOA Annual Report. To use the OSY Expenditure waiver, a Local Board must submit a WIOA OSY Waiver Application. However, in order to comply with the DOL requirements, applications will have to be completed and approved every year the waiver is in effect.



Projected Programmatic Outcome

As part of the waiver request, California projected that increasing the percentage of adult and dislocated worker funds spent on transitional jobs would lead to an estimated **10 percent increase** in the number of adults and dislocated workers placed in transitional jobs for each full program year (PY) the waiver is in effect.

Summary of Waiver of WIOA Section 134(c)(3)(H)(i)

On-the-Job Training Waiver

OJT is training provided by the employer to a paid participant while they are engaged in productive work in a job that provides knowledge or skills essential to the full and adequate performance of the job.

Under **WIOA Section 134(c)(3)(H)(i)**, a Local Board may reimburse the employer up to **50 percent** of the wage rate of an OJT participant for the extraordinary costs of providing the training and additional supervision related to the training. This waiver would allow Local Boards to reimburse up to **90 percent** of the wage rate of an OJT participant for the extraordinary costs of providing training and additional supervision related to the training if the business has 50 or fewer employees.

This waiver would allow Local Boards to provide additional relief to small businesses who may be more risk-averse when it comes to hiring and training new employees during this time of economic instability.

Projected Programmatic Outcome

California projected that increasing the OJT reimbursement rate for businesses with 50 or fewer employees would lead to a **25 percent increase** in the number of adults and dislocated workers placed in OJT with small businesses for each full PY the waiver is in effect.

Local Boards approved to use this waiver will be required to ensure the waiver is only applied to businesses with **50 or fewer employees**. The state will not dictate how this verification occurs, Local Boards must retain records that show adherence to this requirement.



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WDB COMMITTEES

7/1/22 through 6/30/23

EXECUTIVE COMMITTEE (WDB Chair-private sector, 3 private sector, 3 other)

Richard Bianchi, Chair

Private Sector:	Other:
Chuck Frowein, <i>Vice Chair</i>	Kendra Bobsin, <i>Treasurer</i>
Karen Para, <i>Secretary</i>	Lupe Rubalcava
Lizz Sánchez Turner	Nelson Leonor

BUSINESS SERVICES COMMITTEE

Lizz Sánchez Turner, Committee Chair

Private Sector:	Other:
Karen Para	Omar Rosa
Nick Winkler	
Irene Guevara	Jose Rodriguez

BYLAWS COMMITTEE (Chair & Vice-Chair to be from private sector and shall include the Chairperson of the WDB – Total of 4-7 members)

Private Sector:	Other:
Chair: Chuck Frowein	Randy Brown
Vice-Chair: Richard Bianchi	Kendra Bobsin

AUDIT/EVALUATION COMMITTEE (WDB Treasurer is committee chair, 4-7 members balanced between private sector and non-private sector members)

Kendra Bobsin, Committee Chair

Private Sector	Other:
Richard Bianchi	Lupe Rubalcava
Lizz Turner	Kristi Alarid

YOUTH COMMITTEE: Members of the Youth Committee shall be appointed by the WDB and shall include: 1) A Member of the local WDB, who must chair the committee; 2) A Member of Community based organizations with a demonstrated record of success in serving eligible youth, 3) Other individuals with appropriate expertise and experience who are not members of the local board; May also include parents, participants and youth

Private Sector	Nelson Leonor, Secretary/alt: James Dion
Chuck Frowein- <i>Co Chair</i>	Karen Para, <i>Chair</i>
Heidi Jumper	Judith Munter
Rosa Fernandez	Clair Grissom/alt: Vanessa Klauer
Irene Guevara	Omar Rosa

WDB SUB-COMMITTEES

<u>Nominating Committee</u>	<u>Ag Committee</u>	<u>Web-Site Committee</u>	<u>Job Fair Committee</u>	<u>Membership Committee</u>
Richard Bianchi Karen Para Kendra Bobsin	Richard Bianchi Randy Brown	Richard Bianchi Lizz Sánchez Turner	Nelson Leonor Lizz Sánchez Turner	Richard Bianchi Lizz Turner Michelle Leonard