



San Benito County Workforce Development Board

EXECUTIVE COMMITTEE MEETING

1161 San Felipe Road, Hollister, CA 95023

September 14, 2021 @ 3:00 P.M.

MINUTES

Table with 4 columns: Category, Name, Status, and Role. Rows include: Representing the Private Sector (PR) with members Richard Bianchi (Chair), Chuck Frowein (Vice Chair), Karen Para (Secretary), Kristina Chavez-Wyatt (excused), Andi Anderson (Staff), and Ruby Soto (Staff); and Representing the Public with members Kendra Bobsin (Treasurer) and Nelson Leonor.

Chair, Richard Bianchi, called the meeting to order at 3:03 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: None.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.

B. Meeting Minutes:

- 1. Executive Committee: The June 8, 2021 minutes are enclosed for review and approval. M/S/C Chuck Frowein/Karen Para.
2. Full WDB: July 13, 2021 full WDB minutes are enclosed for board information.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. M/S/C Kendra Bobsin/Karen Para.

- A. Labor Market/Unemployment and Economic Summary: Enclosed was the August, 2021 report.
B. Layoff Aversion Services/Rapid Response Report: Enclosed was the report for Aug. 2021.
C. Information Notices & Directives: The most recent Workforce Services Directives WSD21-01 thru WSD21-02 and Information Notices WSIN 21-01-thru WSIN 21-13 were enclosed.
D. Regional & Local WDB Plan: Enclosed are the letters for the North Central Coast Regional Planning Unit PY 2021-2024 stating the Regional & Local Plan have been accepted.



#### IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives (4). None to report.
- B. **Term Expiration:**
1. **Kristina Chavez Wyatt:** The term of Kristina Chavez Wyatt expires on October 23, 2021 and she has decided not to continue on the board so that she can focus more on the Business Council.
  2. **Al Gonzalez:** The term of Al Gonzalez expires on October 23, 2021. Motion to accept the reappointment of Al Gonzalez, Jr. will be based on confirmation of his desire to continue on the board. *Kendra Bobsin/Nelson Lenor.*
- C. **Meeting of the Minds:** Board Member Lizz Sanchez Turner provided an update on the Meeting of the Minds held September 7-9, 2021. Lizz Sánchez Turner attended and stated it was very informative and really good information. There is a lot more out there than what our agency offers and there were a lot of great ideas. She recommended all board members to participate in next round of conferences when possible.
- D. **Program Reports:** Staff provided an update on enrollments: 12 ITA's enrolled, each participant is granted \$5,000 tuition for vocational training, 5 dislocated workers 7 adults, enrolled trainings in: Truck Driving, Welder, Pharmacy Technician, Dental Assisting, Court Interpreter, and Linux programing. 5 out of school youth ITA enrolled in trainings in: Truck Driving, Electrician, Pharmacy Technician and Dental Assisting. Work Experience enrolled are 2 Out of School Youth. None for Dislocated Worker and Adult. Discussed increasing the pay rate for our Work Experience Program, possible topic for discussion for the October Full WDB meeting. **Table to next meeting agenda for action.**
- E. **Board Recognition:** Staff will present WDB recognition and awards at the October meeting. Info only.
- F. **Committee Updates:** Committee updates may be provided by committee members.
1. **Nomination Committee:** The Nomination Committee presented the slate of officers for fiscal year 2021/2022 as discussed at their July 27, 2021 meeting.
    - a. **Executive Committee:** Slate of officers will remain the same. Motion to appoint Lupe Rubalcava to replace Cynthia Larca on the Public Sector and Lizz Sánchez Turner to replace Kristina Chavez Wyatt on Private Sector *M/S/C Karen Para/Kendra Bobsin*
    - b. **Business services Committee:** Per Regional Advisor, it was suggested that Jose Rodriguez be moved to committee member due to his employment change. The WDB approved Lizz Sánchez Turner to be the committee chair, as the replacement for Kristina Chavez Wyatt. *M/S/C Karen Para/Kendra Bobsin*
    - c. **Bylaws Committee:** Will remain the same.
    - d. **Audit/Evaluation Committee:** Lupe Rubacalva to fill the vacancy of Cynthia Larca.
    - e. **Youth Committee:** Motion to accept Chuck as Co-Chair. *M/S/C Karen Para/Kendra Bobsin.*
    - f. **Web-Site Committee, Job Fair Committee, Membership Committee:** Lizz Sánchez Turner to replace Kristina Chavez Wyatt. *M/S/C Karen Para/Kendra Bobsin.*
  2. **Ag Committee:**
  3. **Audit Committee:** No report provided.
  4. **Business Services Committee (BSC):** No report provided.

5. **Membership Committee:** The committee provided an update on recruitment efforts. Application sent to Chuck to forward to Joanne Kim. Chuck Frowein stated that Mike Fischer indicated his interest in serving on the board. Still waiting for input from Clair Grissom or a recommendation from the High School.
6. **Youth Committee:** Committee Members and staff provided an update. Welcomed Heidi Jumper to the committee. The next meeting is scheduled for October 12, 2021 at 2 PM.

V. **ADDITIONAL INFORMATION:** None

VI. **ADJOURNMENT:** *M/S/C Kendra Bobsin/Nelson Leonor*

The full WDB meeting is scheduled for October 12, 2021 at 3 PM

The next Ex Committee meeting is scheduled for November 9, 2021 at 3 PM