



San Benito County Workforce Development Board

EXECUTIVE COMMITTEE MEETING

1161 San Felipe Road, Hollister, CA 95023

September 14, 2021 @ 3:00 P.M.

AGENDA

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

At this time, the Workforce Development Board (WDB) is continuing to hold board meetings to conduct essential business. Members of the public are encouraged to participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Benito County Public Health Officer

Join Zoom Meeting

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmdNNjFjdz09

Meeting ID: 978 7998 0043 - Passcode: 392237

One tap mobile: +16699006833, 97879980043#,,, *392237# US (San Jose)

Table with 2 columns: Representing the Private Sector (PR) and Representing the Public. Rows include names like Richard Bianchi, Chair, Chuck Frowein, Vice Chair, Karen Para, Secretary, Kristina Chavez-Wyatt, Kendra Bobsin, Treasurer, Nelson Leonor, and Lupe Rubalcava.

I. GENERAL INFORMATION:

A. Public Comment Period: Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed..

II. REGULAR AGENDA:

A. Roll Call: Roll will be taken to determine excused absences for attendance requirements.

B. Meeting Minutes:

- 1. Executive Committee: The June 8, 2021 minutes are enclosed for review and approval. Action Required.
2. Full WDB: July 13, 2021 full WDB minutes are enclosed for board information.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action



Items.

- A. **Labor Market/Unemployment and Economic Summary:** Enclosed is the August, 2021 report.
- B. **Layoff Aversion Services/Rapid Response Report:** Enclosed is the report for Aug. 2021.
- C. **Information Notices & Directives:** The most recent Workforce Services Directives [WSD21-01 thru WSD21-02](#) and Information Notices [WSIN 21-01-thru WSIN 21-13](#) were enclosed.
- D. **Regional & Local WDB Plan:** Enclosed are the letters for the North Central Coast Regional Planning Unit PY 2021-2024 stating the [Regional](#) & [Local](#) Plan have been accepted.

IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives (4).
 - 1. **Term Expiration:** The terms of Kristina Chavez Wyatt and Al Gonzalez are due to expire on October 23, 2021. *Action Required.*
- B. **Meeting of the Minds:** Participating staff and board Members may provide an update on the Meeting of the Minds held September 7-9, 2021.
- C. **Program Reports:** Staff may provide an update.
- D. **Board Recognition:** Staff will present WDB recognition and awards at the October meeting.
- E. **Committee Updates:** Committee updates may be provided by committee members.
 - 2. **Nomination Committee:** The Nomination Committee will present the enclosed slate of officers for fiscal year 2021/2022 as discussed at their July 27, 2021 meeting. *Action Required.*
 - 3. **Ag Committee:**
 - 4. **Audit Committee:** Staff may provide an update on the Fiscal & Procurement Review for PY 2020-2021 held the week of June 7-11, 2021.
 - 5. **Business Services Committee (BSC):** Staff and committee members may provide an update on the goals identified and determining next steps.
 - 6. **Membership Committee:** The committee will provide an update on recruitment efforts.
 - 7. **Youth Committee:** Committee Members and staff may provide an update.

V. **ADDITIONAL INFORMATION:**

VI. **ADJOURNMENT:**

The full WDB meeting is scheduled for October 12, 2021 at 3 PM

The next Ex Committee meeting is scheduled for November 9, 2021 at 3 PM



San Benito County Workforce Development Board

Executive Committee

1161 San Felipe Road, Hollister, CA 95023

June 8, 2021 @ 3:00 P.M.

MINUTES

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmdNNjFjdz09

Table with 4 columns: Quorum Met, Representing the Private Sector (PR), and Representing the Public. Rows include names like Richard Bianchi, Chuck Frowein, Karen Para, and guests like Al Gonzalez.

Chair, Richard Bianchi, Called to order at 3:03 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: Lupe Rubacalva introduced himself as the new Deputy Director for Health and Human Services Agency Eligibility Department.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements.

B. Meeting Minutes:

1. Executive Committee: The March 9, 2021 minutes are approved by the board as presented.

2. Full WDB: April 20, 2021 full WDB minutes were enclosed for board information.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items.

A. Labor Market/Unemployment and Economic Summary: Enclosed was the March 2021 report.

B. Layoff Aversion Services/Rapid Response Report: Enclosed was the report for April 2021.

C. Information Notices & Directives: The most recent Workforce Services Directives



[WSD20-10 thru WSD20-12](#) and Information Notices [WSIN 20-51-thru WSIN 20-63](#) were enclosed.

IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives (4) Public Sector (1).
1. **Application Received:** Lupe Rubacalva gave a brief overview of his duties within the department and stated the he work for 17years in Merced County and provided a brief bio of his work history starting in MediCal and working his way to Supervisor and then Program Manager. He also worked with Project Roomkey and homeless services. After discussion the board mad a motion to accept the application of Lupe Rubacalva which will be forwarded to the Board of Supervisors for final appointment to the board. *M/S/C Kendra Bobsin/Nelson Leonor*
 2. **Resignation:** Board Member Joe Giacalone has resigned from the Board which increases board vacancies to four. The membership committee will need to meet to strategize on how to recruit more members to the board. AJCC will be monitored this week and this has been a finding in the past. There have been two attempts to reach out to Amazon with no success. Omar Rosa will follow-up. Heidi Jumper from the Arts Council expressed interest in submitting an application for the Youth Committee and Karen Para will follow-up.
- B. **WDB Local & Regional Plan Update:** The local & regional plan was submitted by the due date of April 30, 2021. Info Only
- C. **WDB Recertification Application:** The WDB Recertification request and application has been submitted to the State. Enclosed was the final recertification request & application. Info Only
- D. **Programs Update:** Staff provided an update on current programs. Enclosed in error was the November 2020 report, staff e-mailed the current report to WDB members.
1. **Bay Peninsula Region Prison 2 Employment:** Total Clients Served: 27 in-custody; 1 in vocational training & 2 have graduated and received employment. Funding Allocation: \$84,829, Total Spent: \$27,777 (March 2021), Balance: \$57,052.
 2. **Bay Peninsula Regional Training Grant:** The regional training funds will support the professional development of staff including conferences and trainings. Funding allocation of 15,000 has been full spent.
 3. **Central Coast Region SB1:** To support the SB1 High Road Construction Careers (HRCC) initiative to support the development, implementation, and sustainability of the High Road Construction Careers regional pre-apprenticeship partnerships. The grant will prioritize Women, Youth, Racial & Ethnic Minorities and formerly Incarcerated individuals with a pre-apprenticeship training in building and construction trades. Allocation \$20,000. Not yet expended.
 4. **Dislocated Worker COVID-19 Grant:** To provide supportive services to individuals impacted by COVID-19 for equipment necessary to telework, housing assistance, utility assistance, childcare assistance and transportation assistance. Individual may receive supportive services totaling up to \$400-\$800.00. Total Clients Served: 50, Funding Allocation: \$27,000, Total Spent: \$26,790, Balance: \$210.
 5. **WIOA Youth Allocation:** Provide out of school youth ages 16-24 with job readiness workshops, work experience opportunities that will foster a positive work ethic while developing skills for future careers. Total Clients Enrolled: 25 (25 completed, 2 in training, 2 pending for training) Funding Allocation: \$445,894, Total Spent: \$371,196 (83%), Balance: \$74,698
 6. **WIOA Adult Allocation:** Total Clients Served: 32 (25 graduated, 2 in training),

Funding Allocation: \$430,623 (2 yr. allocation), Total Spent: \$367,534 (85%), Balance: \$63,089

7. **WIOA Dislocated Worker Allocation:** Provides Individual Training Account (ITA) for Vocational Trainings to eligible clients. Training programs must be listed on the State's ETPL (Employer Training Provider List). Total Clients Served: 40 (32 completed, 8 in training), Funding Allocation: \$403,860, Total Spent: \$278,019 (69%), Balance: \$125,841.

E. **Committee Updates:** Committee updates may be provided by committee members.

1. **Ag Committee:** No report
2. **Audit Committee:** A Fiscal & Procurement Review for PY 2020-2021 is scheduled for the week of June 7-11, 2021 via video or teleconference.
3. **Business Services Committee (BSC):** Staff and committee members provided an update on the goal setting and determining next steps. The next BSC meeting is Thursday, June 24, 2021. Other goals have been identified however they don't fall under business services so staff is discussing what other committee may be identified to take on those tasks. A Job Fair is scheduled June 23, 2021 at the Veterans Memorial Building from 2pm-5pm. It will be a small scale with seven (7) committed employers and will be an In/Door Outdoor event. Staff is promoting at the farmers market and via social media. Many employers have been asking for recruitment assistance and most of the business present have at least 10 positions available. Viewed goals and indicated there is a need for the committee to meet.
4. **Nomination Committee:** The Nomination will need to meet and present a slate of officers at the July Full Board meeting for fiscal year 2021/2022.
5. **Membership Committee:** There is a need for this committee to meet and discuss strategies to identify potential new board members to join the board.
6. **Youth Committee:** Committee Members and staff provided an update. Staff is moving forward with hiring of 10 youth for the summer. Program has been promoted and the application deadline has been extended. Currently have 6 applications under review. 3 came in today. The income guidelines are extremely low. The good news is that contracts are in place. Positions available at: Garden Shoppe, Chamber of Commerce, San Juan Oaks, St Francis Retreat. Waiting for contract for Be True Café, and Ridgemark. Employers want 2-3 participants each.

V. **ADDITIONAL INFORMATION:**

- A. Vaccines at Farmers Market every Wednesday
- B. Transitional Shelter Open House: July 8, 2021 from 10:30am – 1pm.

VI. **ADJOURNMENT: M/S/C Karen Para and Kendra Bobsin. 3:52 P.M.**

The next Ex Committee meeting is scheduled for August 10, 2021 at 3 PM

The full WDB meeting is scheduled for July 13, 2021 at 3 PM



San Benito County Workforce Development Board

FULL WDB MEETING

1161 San Felipe Road, Hollister, CA 95023

July 13, 2021 @ 3:00 P.M.

MINUTES

Table with columns for 'Representing the Private Sector (PR)' and 'Representing the Public'. Includes names like Bianchi, Richard, Chavez Wyatt, Frowein, Chuck, Giancola, Shelley, Para, Karen, Rodriguez, Jose, Alarid, Kristi, Bobsin, Kendra, Bradford, Duane, Brown, Randy, Gonzalez, Al, Jr, Adams, Lamont, Rubalcava, Lupe, Leonard, Michelle, Leonor, Nelson. Includes staff and guest information.

Chair, Richard Bianchi, called the meeting to order at 3:04 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: No public comments were received.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements. Individuals who called in will be excused by the chair.

B. Meeting Minutes:

- 1. Full WDB: April 20, 2021 full WDB minutes were approved by the board as presented. M/S/C Chuck Frowein/Nelson Leonor
2. Executive Committee: The June 8, 2021 minutes were enclosed for board information.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. M/S/C Kendra Bobsin/Karen Para

- A. Labor Market/Unemployment and Economic Summary: Enclosed was the May 2021 report.
B. Information Notices & Directives: The most recent Workforce Services Directives WSD20-13 and Information Notices WSIN 20-64-thru WSIN 20-70 were enclosed.
C. Subsequent Designation of Local Areas and Recertification of Local Boards: Enclosed was the approval letter on the Subsequent Designation of Local Area Boards and Recertification of Local Boards.

IV. DISCUSSION/ACTION ITEMS:

A. Board Membership: Any applications received may be reviewed for appointment to the



board. The current vacancies are: Private Sector Representatives (4).

1. **Application Received:** An application was received from Lizz Turner of Empowered Solutions & Concepts, LLC. to represent the Private Sector. After discussion the full WDB approved the application of Lizz Turner and her application will be forwarded to the BOS for final appointment to the board. *M/S/C Karen Para/Michelle Leonard.*
 2. **Youth Committee Application Received:** An application was received from Heidi Jumper, Community Engagement & Marketing Manager of the San Benito County Arts Council. After discussion the full WDB approved the application of Heidi Jumper for appointment to the Youth Committee. *M/S/C Nelson Leonor/Kristina Chavez Wyatt.*
- B. **Cancel August Meeting:** Discussion was held and the consensus of the full WDB is to cancel the August meeting. *M/S/C Kristina Chavez Wyatt/Karen Para.*
- C. **Meeting of the Minds:** Scheduled for September 7-9, 2021, Monterey, CA at the Monterey Marriott. Request approval to send 2-3 Staff and/or WDB members. Early Registration is \$599 by August 15th. Nelson Leonor is interested in attending. Kristina Chavez Wyatt to be a presenter. Suggested to have someone from the Private Sector (Lizz) or new members (Lupe). After discussion the full WDB approved sending 2-3 Staff and/or WDB members to the Meeting of the Minds. *M/S/C Karen Para/Randy Brown.*
- D. **Layoff Aversion Services/Rapid Response Report:** Enclosed was the report for June 2021 and Omar Rosa gave a presentation. Questions from the board included: Of the openings at the job fair, how many positions filled? There were 17 employers and 50 participants, staff is following up with all employers. Taylor Farms had 4 prospective employees as a result of the job fair. Other employers are still making connections and want to see more events such as these. LULAC Job Fair is July 17th. Staff is also working with San Juan Bautista to hold a job fair there. Prospective employers have been trained on CalJOBS but many prefer to use social media. EDD can always assist employers with registration and job postings.
- E. **Program Reports:** Enclosed were the WIOA Program Reports. Staff provided an overview presentation focusing on annual enrollments. 3 unsuccessful enrollments were caused by COVID-19. The Unsuccessful youth enrollments were due to youth finding employment. Enrollment and trainings are budget driven. Staff will provide the conversion rate vs budget to give a total of the \$\$ spent per client. Staff explained the performance measures and how San Benito County often meets or exceeds those measures. Discussed were ways to leverage businesses with employees. Staff reported that the Phlebotomy graduates were having difficulty finding employment and it was requested to find out if there was something lacking in the phlebotomy class as to why those individuals were unsuccessful in securing jobs. Staff stated many participants reported the course was jammed packed into six weeks it was an intense course and this could be why they didn't test well. Building and Construction trades have completed two training sessions and 20 individuals were enrolled in each session. Of those, 40 completed on session and one session had 35 completed with 5 dropouts. Graduation is August 5, 2021 at 6 pm. A new session will begin on Monday, July 19th.
- F. **Committee Updates:** Committee updates may be provided by committee members.
1. **Nomination Committee:** The Nomination Committee was to present a slate of officers for fiscal year 2021/2022. The committee was unable to meet. Requested volunteers for the committee for any positions. The committee asked for staff's assistance with scheduling a meeting and table to the September meeting.
 2. **Ag Committee:** No report
 3. **Audit Committee:** Staff provided an update on the Fiscal & Procurement Review for

PY 2020-2021 held the week of June 7-11, 2021. Staff indicated there has been no exit conference for the Fiscal and Procurement Review.

4. **Business Services Committee (BSC)**: Staff and committee members provided an update on the goals identified and determining next steps. Staff met and goals were divided amongst the staff and they are still working out the details. An update will be available at the next meeting.
 5. **Membership Committee**: The committee provided an update on recruitment efforts. With the recruitment of Lizz Turner, this leaves 3 Private Sector vacancies.
 6. **Youth Committee**: Committee Members and staff provided an update but didn't have a meeting as they were waiting for new member to be appointed and will then move forward. It was reported that participants in the Summer Youth program are not participating consistently in the mandatory workshops which is a requirement of the program. Given that the program recently started, staff expects them to participate moving forward. Michelle Leonard shared on the work the youth working at the Chamber are doing and how technology advanced they are and how their skills are being put to great use!
- G. **Job Fair**: Staff provided an update on the Job Fair held June 23, 2021 at the Veterans Memorial Building from 2pm-5pm. Discussion was held under item IV.D.

V. **ADDITIONAL INFORMATION:**

- A. **Chamber Mixer**: Mixer is scheduled for Wednesday July 21, 2021 5:30 at Grillin & Chillin Ale House. Please RSVP. Chuck Frowein also stated he needs employees and he can hire individuals under age 18 for back of the house.

- VI. **Proxy**: Discussed board member designating a proxy which was included in the updated bylaws. If anyone is unable to attend a meeting, they can designate a proxy to attend the board meeting on their agency behalf. The proxy (alternate) should be the same person who can be added to the meeting roster and meeting invites. Proxy designations will be reviewed by the Executive Committee. If a new proxy needs to be designated during the member's term, the member shall make the request in writing to the Chair.

- VII. **ADJOURNMENT**: *M/S/C Karen Para/ Michelle Leonard 4:31 P.M.*

The next Ex Committee meeting for August 10, 2021 at 3 PM was cancelled

The full WDB meeting is scheduled for October 12, 2021 at 3 PM

REPORT 400 C
Monthly Labor Force Data for Counties
July 2021 - Preliminary
 Data Not Seasonally Adjusted

| COUNTY | RANK BY RATE | LABOR FORCE | EMPLOYMENT | UNEMPLOYMENT | RATE |
|--------------------|--------------|-------------------|-------------------|------------------|-------------|
| STATE TOTAL | --- | 19,164,600 | 17,659,100 | 1,505,500 | 7.9% |
| ALAMEDA | 21 | 811,000 | 758,900 | 52,100 | 6.4% |
| ALPINE | 51 | 480 | 440 | 50 | 9.4% |
| AMADOR | 26 | 14,690 | 13,690 | 1,000 | 6.8% |
| BUTTE | 33 | 93,300 | 86,600 | 6,700 | 7.2% |
| CALAVERAS | 8 | 21,990 | 20,730 | 1,260 | 5.7% |
| COLUSA | 55 | 11,250 | 10,060 | 1,190 | 10.6% |
| CONTRA COSTA | 25 | 541,300 | 504,800 | 36,500 | 6.7% |
| DEL NORTE | 41 | 9,590 | 8,860 | 730 | 7.6% |
| EL DORADO | 15 | 91,500 | 86,100 | 5,400 | 5.9% |
| FRESNO | 50 | 449,200 | 407,400 | 41,800 | 9.3% |
| GLENN | 31 | 13,040 | 12,120 | 920 | 7.0% |
| HUMBOLDT | 21 | 59,600 | 55,800 | 3,800 | 6.4% |
| IMPERIAL | 58 | 68,000 | 55,100 | 12,800 | 18.9% |
| INYO | 15 | 8,380 | 7,890 | 490 | 5.9% |
| KERN | 56 | 380,800 | 340,100 | 40,800 | 10.7% |
| KINGS | 52 | 56,600 | 51,100 | 5,500 | 9.7% |
| LAKE | 36 | 29,360 | 27,180 | 2,190 | 7.4% |
| LASSEN | 8 | 9,680 | 9,130 | 560 | 5.7% |
| LOS ANGELES | 53 | 5,102,700 | 4,581,300 | 521,300 | 10.2% |
| MADERA | 49 | 61,800 | 56,100 | 5,600 | 9.1% |
| MARIN | 1 | 135,000 | 128,900 | 6,100 | 4.5% |
| MARIPOSA | 26 | 7,970 | 7,430 | 550 | 6.8% |
| MENDOCINO | 19 | 37,010 | 34,670 | 2,340 | 6.3% |
| MERCED | 53 | 118,500 | 106,300 | 12,100 | 10.2% |
| MODOC | 18 | 3,430 | 3,220 | 210 | 6.2% |
| MONO | 28 | 8,060 | 7,510 | 560 | 6.9% |
| MONTEREY | 28 | 229,700 | 213,800 | 15,900 | 6.9% |
| NAPA | 11 | 71,700 | 67,500 | 4,100 | 5.8% |
| NEVADA | 11 | 47,110 | 44,390 | 2,720 | 5.8% |
| ORANGE | 19 | 1,586,700 | 1,487,200 | 99,500 | 6.3% |
| PLACER | 6 | 186,900 | 176,900 | 10,000 | 5.3% |
| PLUMAS | 36 | 8,220 | 7,610 | 610 | 7.4% |
| RIVERSIDE | 43 | 1,123,700 | 1,035,300 | 88,400 | 7.9% |
| SACRAMENTO | 35 | 714,800 | 662,400 | 52,400 | 7.3% |
| SAN BENITO | 33 | 31,800 | 29,500 | 2,300 | 7.2% |
| SAN BERNARDINO | 44 | 985,600 | 907,200 | 78,400 | 8.0% |
| SAN DIEGO | 28 | 1,543,900 | 1,437,600 | 106,300 | 6.9% |
| SAN FRANCISCO | 5 | 561,600 | 532,400 | 29,200 | 5.2% |
| SAN JOAQUIN | 48 | 333,000 | 302,900 | 30,100 | 9.0% |
| SAN LUIS OBISPO | 8 | 131,200 | 123,700 | 7,500 | 5.7% |
| SAN MATEO | 2 | 441,100 | 420,000 | 21,200 | 4.8% |
| SANTA BARBARA | 11 | 222,100 | 209,300 | 12,900 | 5.8% |
| SANTA CLARA | 4 | 1,027,700 | 977,100 | 50,600 | 4.9% |
| SANTA CRUZ | 24 | 135,100 | 126,100 | 9,000 | 6.6% |
| SHASTA | 31 | 74,100 | 69,000 | 5,200 | 7.0% |
| SIERRA | 2 | 1,410 | 1,340 | 70 | 4.8% |
| SISKIYOU | 38 | 17,350 | 16,050 | 1,300 | 7.5% |
| SOLANO | 41 | 204,300 | 188,800 | 15,600 | 7.6% |
| SONOMA | 7 | 249,400 | 235,600 | 13,800 | 5.6% |
| STANISLAUS | 45 | 245,700 | 224,900 | 20,800 | 8.5% |
| SUTTER | 45 | 47,400 | 43,400 | 4,000 | 8.5% |
| TEHAMA | 38 | 25,610 | 23,680 | 1,920 | 7.5% |
| TRINITY | 11 | 4,800 | 4,520 | 280 | 5.8% |
| TULARE | 57 | 199,100 | 176,900 | 22,200 | 11.1% |
| TUOLUMNE | 38 | 20,080 | 18,580 | 1,500 | 7.5% |
| VENTURA | 21 | 411,300 | 385,100 | 26,200 | 6.4% |
| YOLO | 15 | 107,400 | 101,000 | 6,400 | 5.9% |
| YUBA | 47 | 30,500 | 27,800 | 2,700 | 8.8% |

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2020 benchmark and Census 2010 population controls at the state level.

Data Not Seasonally Adjusted

| | Jul 20 | May 21 | Jun 21 Revised | Jul 21 Prelim | Percent Change | |
|---|------------------|------------------|-------------------|------------------|----------------|-------------|
| | | | | | Month | Year |
| Civilian Labor Force (1) | 1,048,800 | 1,039,300 | 1,045,500 | 1,059,500 | 1.3% | 1.0% |
| Civilian Employment | 950,500 | 990,100 | 990,700 | 1,006,600 | 1.6% | 5.9% |
| Civilian Unemployment | 98,300 | 49,200 | 54,800 | 52,900 | -3.5% | -46.2% |
| Civilian Unemployment Rate | 9.4% | 4.7% | 5.2% | 5.0% | | |
| (CA Unemployment Rate) | 13.6% | 7.5% | 8.0% | 7.9% | | |
| (U.S. Unemployment Rate) | 10.5% | 5.5% | 6.1% | 5.7% | | |
| Total, All Industries (2) | 1,058,300 | 1,089,100 | 1,097,400 | 1,096,300 | -0.1% | 3.6% |
| Total Farm | 5,800 | 5,600 | 5,900 | 6,100 | 3.4% | 5.2% |
| Total Nonfarm | 1,052,500 | 1,083,500 | 1,091,500 | 1,090,200 | -0.1% | 3.6% |
| Total Private | 965,200 | 991,800 | 1,001,100 | 1,004,500 | 0.3% | 4.1% |
| Goods Producing | 221,200 | 217,800 | 221,100 | 221,700 | 0.3% | 0.2% |
| Mining, Logging, and Construction | 51,700 | 48,800 | 50,200 | 50,200 | 0.0% | -2.9% |
| Mining and Logging | 200 | 200 | 200 | 200 | 0.0% | 0.0% |
| Construction | 51,500 | 48,600 | 50,000 | 50,000 | 0.0% | -2.9% |
| Specialty Trade Contractors | 37,300 | 34,800 | 36,200 | 36,300 | 0.3% | -2.7% |
| Building Equipment Contractors | 17,600 | 17,400 | 17,600 | 17,600 | 0.0% | 0.0% |
| Manufacturing | 169,500 | 169,000 | 170,900 | 171,500 | 0.4% | 1.2% |
| Durable Goods | 158,000 | 157,800 | 159,600 | 160,200 | 0.4% | 1.4% |
| Machinery Manufacturing | 11,000 | 11,100 | 11,100 | 10,900 | -1.8% | -0.9% |
| Computer & Electronic Product Manufacturing | 120,800 | 119,200 | 120,400 | 121,400 | 0.8% | 0.5% |
| Computer & Peripheral Equipment Manufactur | 58,100 | 57,800 | 58,300 | 58,600 | 0.5% | 0.9% |
| Electronic Computer Manufacturing | 55,700 | 55,400 | 56,100 | 56,500 | 0.7% | 1.4% |
| Semiconductor & Electronic Component Mfg | 39,100 | 37,800 | 38,100 | 38,400 | 0.8% | -1.8% |
| Bare Printed Circuit Board Manufacturing | 3,600 | 3,400 | 3,500 | 3,500 | 0.0% | -2.8% |
| Semiconductor & Related Devices Manufac | 27,700 | 26,500 | 26,700 | 26,900 | 0.7% | -2.9% |
| Electronic Instrument Manufacturing | 16,100 | 15,900 | 16,100 | 16,100 | 0.0% | 0.0% |
| Transportation Equipment Manufacturing | 5,700 | 5,400 | 5,500 | 5,500 | 0.0% | -3.5% |
| Aerospace Product & Parts Manufacturing | 4,500 | 4,200 | 4,300 | 4,300 | 0.0% | -4.4% |
| Nondurable Goods | 11,500 | 11,200 | 11,300 | 11,300 | 0.0% | -1.7% |
| Service Providing | 831,300 | 865,700 | 870,400 | 868,500 | -0.2% | 4.5% |
| Private Service Providing | 744,000 | 774,000 | 780,000 | 782,800 | 0.4% | 5.2% |
| Trade, Transportation & Utilities | 115,400 | 117,400 | 118,000 | 118,000 | 0.0% | 2.3% |
| Wholesale Trade | 28,900 | 28,400 | 28,300 | 28,600 | 1.1% | -1.0% |
| Merchant Wholesalers, Durable Goods | 20,700 | 20,800 | 20,900 | 21,200 | 1.4% | 2.4% |
| Retail Trade | 71,300 | 72,700 | 73,100 | 72,700 | -0.5% | 2.0% |
| Electronics & Appliance Stores | 3,700 | 3,600 | 3,500 | 3,500 | 0.0% | -5.4% |
| Building Material & Garden Equipment Stores | 5,700 | 5,700 | 5,900 | 5,700 | -3.4% | 0.0% |
| Food & Beverage Stores | 17,600 | 17,200 | 16,900 | 16,700 | -1.2% | -5.1% |
| Health & Personal Care Stores | 4,100 | 4,300 | 4,300 | 4,200 | -2.3% | 2.4% |
| Clothing & Clothing Accessories Stores | 7,100 | 7,700 | 8,000 | 8,300 | 3.8% | 16.9% |
| General Merchandise Stores | 12,400 | 12,100 | 12,400 | 12,500 | 0.8% | 0.8% |
| Transportation, Warehousing & Utilities | 15,200 | 16,300 | 16,600 | 16,700 | 0.6% | 9.9% |
| Transportation & Warehousing | 13,600 | 14,600 | 14,800 | 14,900 | 0.7% | 9.6% |
| Couriers & Messengers | 5,700 | 6,200 | 6,300 | 6,000 | -4.8% | 5.3% |
| Information | 106,100 | 107,900 | 109,900 | 110,600 | 0.6% | 4.2% |
| Publishing Industries (except Internet) | 38,300 | 37,500 | 38,100 | 38,300 | 0.5% | 0.0% |
| Telecommunications | 4,800 | 4,700 | 4,700 | 4,700 | 0.0% | -2.1% |
| Financial Activities | 37,800 | 37,600 | 37,500 | 37,200 | -0.8% | -1.6% |
| Finance & Insurance | 22,900 | 22,700 | 22,700 | 22,500 | -0.9% | -1.7% |
| Credit Intermediation & Related Activities | 13,300 | 13,400 | 13,400 | 13,200 | -1.5% | -0.8% |
| Real Estate & Rental & Leasing | 14,900 | 14,900 | 14,800 | 14,700 | -0.7% | -1.3% |
| Real Estate | 13,000 | 13,000 | 13,000 | 12,900 | -0.8% | -0.8% |
| Professional & Business Services | 236,300 | 241,200 | 242,800 | 243,900 | 0.5% | 3.2% |
| Professional, Scientific & Technical Services | 164,100 | 166,200 | 167,000 | 168,400 | 0.8% | 2.6% |
| Architectural, Engineering & Related Services | 17,700 | 19,000 | 19,200 | 19,500 | 1.6% | 10.2% |
| Computer Systems Design & Related Services | 88,300 | 89,900 | 89,900 | 90,100 | 0.2% | 2.0% |
| Scientific Research & Development Services | 24,200 | 26,000 | 26,600 | 27,000 | 1.5% | 11.6% |

Data Not Seasonally Adjusted

| | Jul 20 | May 21 | Jun 21 | Jul 21 | Percent Change | |
|---|---------|---------|---------|---------|----------------|-------|
| | | | Revised | Prelim | Month | Year |
| Management of Companies & Enterprises | 14,800 | 14,700 | 14,900 | 14,800 | -0.7% | 0.0% |
| Administrative & Support & Waste Services | 57,400 | 60,300 | 60,900 | 60,700 | -0.3% | 5.7% |
| Administrative & Support Services | 54,600 | 57,600 | 58,200 | 57,600 | -1.0% | 5.5% |
| Employment Services | 19,600 | 21,800 | 22,000 | 21,700 | -1.4% | 10.7% |
| Educational & Health Services | 165,900 | 173,500 | 173,800 | 173,500 | -0.2% | 4.6% |
| Educational Services | 38,800 | 40,900 | 40,700 | 39,100 | -3.9% | 0.8% |
| Colleges, Universities & Professional Schools | 25,500 | 27,300 | 27,100 | 25,900 | -4.4% | 1.6% |
| Health Care & Social Assistance | 127,100 | 132,600 | 133,100 | 134,400 | 1.0% | 5.7% |
| Ambulatory Health Care Services | 43,600 | 47,900 | 47,900 | 48,500 | 1.3% | 11.2% |
| Hospitals | 29,900 | 30,300 | 30,400 | 30,700 | 1.0% | 2.7% |
| Nursing & Residential Care Facilities | 12,800 | 12,300 | 12,300 | 12,200 | -0.8% | -4.7% |
| Social Assistance | 40,800 | 42,100 | 42,500 | 43,000 | 1.2% | 5.4% |
| Leisure & Hospitality | 62,900 | 71,900 | 72,900 | 75,300 | 3.3% | 19.7% |
| Accommodation & Food Services | 55,600 | 56,900 | 59,000 | 61,100 | 3.6% | 9.9% |
| Accommodation | 4,500 | 5,600 | 6,000 | 6,200 | 3.3% | 37.8% |
| Food Services & Drinking Places | 51,100 | 51,300 | 53,000 | 54,900 | 3.6% | 7.4% |
| Restaurants | 45,400 | 47,300 | 48,500 | 49,900 | 2.9% | 9.9% |
| Other Services | 19,600 | 24,500 | 25,100 | 24,300 | -3.2% | 24.0% |
| Government | 87,300 | 91,700 | 90,400 | 85,700 | -5.2% | -1.8% |
| Federal Government | 10,400 | 10,400 | 10,400 | 10,400 | 0.0% | 0.0% |
| Department of Defense | 700 | 700 | 700 | 700 | 0.0% | 0.0% |
| State & Local Government | 76,900 | 81,300 | 80,000 | 75,300 | -5.9% | -2.1% |
| State Government | 6,400 | 7,400 | 7,300 | 6,400 | -12.3% | 0.0% |
| State Government Education | 4,400 | 5,300 | 5,200 | 4,300 | -17.3% | -2.3% |
| State Government Excluding Education | 2,000 | 2,100 | 2,100 | 2,100 | 0.0% | 5.0% |
| Local Government | 70,500 | 73,900 | 72,700 | 68,900 | -5.2% | -2.3% |
| Local Government Education | 31,800 | 34,400 | 32,700 | 29,000 | -11.3% | -8.8% |
| Local Government Excluding Education | 38,700 | 39,500 | 40,000 | 39,900 | -0.3% | 3.1% |
| County | 21,600 | 21,900 | 21,900 | 22,000 | 0.5% | 1.9% |
| City | 12,500 | 12,900 | 13,200 | 13,100 | -0.8% | 4.8% |
| Special Districts plus Indian Tribes | 4,600 | 4,700 | 4,900 | 4,800 | -2.0% | 4.3% |

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Amanda Ha 415-749-2002 or Nati Martinez 209-941-6551

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

#####

EMPLOYMENT DEVELOPMENT DEPARTMENT
Labor Market Information Division
745 Franklin Street
San Francisco, CA 94102

Contact: Amanda Ha
(415) 747-2002

**SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
(SAN BENITO AND SANTA CLARA COUNTIES)**
Government declines on both month-over and year-over basis

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 5.0 percent in July 2021, down from a revised 5.2 percent in June 2021, and below the year-ago estimate of 9.4 percent. This compares with an unadjusted unemployment rate of 7.9 percent for California and 5.7 percent for the nation during the same period. The unemployment rate was 7.2 percent in San Benito County, and 4.9 percent in Santa Clara County.

Between June 2021 and July 2021, total employment in the San Jose-Sunnyvale-Santa Clara MSA, which also includes San Benito County, decreased by 1,100 jobs to reach 1,096,300.

- Government (down 4,700 jobs) declined seasonally due to summer vacation. Public schools slashed 4,600 jobs, while local government shed 100 jobs.
- Other services dropped by 800 jobs. Private educational and health services and financial services registered equal losses of 300 jobs.
- Meanwhile, leisure and hospitality (up 2,400 jobs) improved the most out of the major industries. Four-fifths of the growth was due to food services and drinking places (up 1,900 jobs).
- Professional and business services logged a job gain of 1,100 jobs. Growth in professional, scientific, and technical services (up 1,400 jobs) was slightly offset by contractions in administrative, support, waste management, and remediation services (down 200 jobs) and management of companies and enterprises (down 100 jobs).

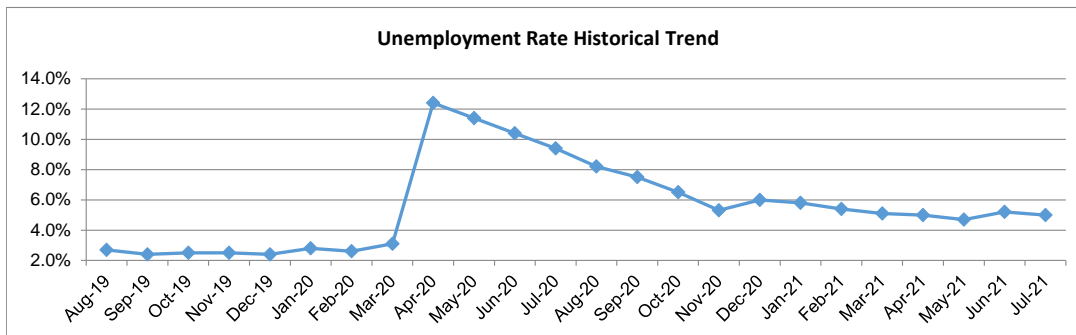
Between July 2020 and July 2021, combined employment in the South Bay counties of San Benito and Santa Clara, rose by 38,000 jobs, or 3.6 percent.

- Leisure and hospitality expanded by 12,400 jobs or 19.7 percent.
- Private educational and health services and professional and business services both improved by 7,600 jobs.
- On the other hand, government fell by 1,600 jobs. Although local government (up 1,200 jobs) grew, cutbacks in public schools (down 2,900 jobs) more than outweighed the growth.
- Construction shed 1,500 jobs, predominantly due to specialty trade contractors (down 1,000 jobs).

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IMMEDIATE RELEASE
 SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
 (San Benito and Santa Clara Counties)

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 5.0 percent in July 2021, down from a revised 5.2 percent in June 2021, and below the year-ago estimate of 9.4 percent. This compares with an unadjusted unemployment rate of 7.9 percent for California and 5.7 percent for the nation during the same period. The unemployment rate was 7.2 percent in San Benito County, and 4.9 percent in Santa Clara County.



| Industry | Jun-2021 | Jul-2021 | Change | | Jul-2020 | Jul-2021 | Change |
|-----------------------------------|-----------|-----------|---------|--|-----------|-----------|---------|
| | Revised | Prelim | | | | Prelim | |
| Total, All Industries | 1,097,400 | 1,096,300 | (1,100) | | 1,058,300 | 1,096,300 | 38,000 |
| Total Farm | 5,900 | 6,100 | 200 | | 5,800 | 6,100 | 300 |
| Total Nonfarm | 1,091,500 | 1,090,200 | (1,300) | | 1,052,500 | 1,090,200 | 37,700 |
| Mining, Logging, and Construction | 50,200 | 50,200 | 0 | | 51,700 | 50,200 | (1,500) |
| Mining and Logging | 200 | 200 | 0 | | 200 | 200 | 0 |
| Construction | 50,000 | 50,000 | 0 | | 51,500 | 50,000 | (1,500) |
| Manufacturing | 170,900 | 171,500 | 600 | | 169,500 | 171,500 | 2,000 |
| Trade, Transportation & Utilities | 118,000 | 118,000 | 0 | | 115,400 | 118,000 | 2,600 |
| Information | 109,900 | 110,600 | 700 | | 106,100 | 110,600 | 4,500 |
| Financial Activities | 37,500 | 37,200 | (300) | | 37,800 | 37,200 | (600) |
| Professional & Business Services | 242,800 | 243,900 | 1,100 | | 236,300 | 243,900 | 7,600 |
| Educational & Health Services | 173,800 | 173,500 | (300) | | 165,900 | 173,500 | 7,600 |
| Leisure & Hospitality | 72,900 | 75,300 | 2,400 | | 62,900 | 75,300 | 12,400 |
| Other Services | 25,100 | 24,300 | (800) | | 19,600 | 24,300 | 4,700 |
| Government | 90,400 | 85,700 | (4,700) | | 87,300 | 85,700 | (1,600) |

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month
 Additional data are available on line at www.labormarketinfo.edd.ca.gov

MEMORANDUM

September 2021

TO: Workforce Development Board (WDB) Members
FROM: Sylvia Jacquez, Program Manager; Enrique Arreola, Deputy Director
Summary of EDD Workforce Services Directives and Workforce Services Information Notices

Background/Summary: Directives provide policy and guidance regarding various Workforce Services program requirements, funding and activities for EDD Workforce Services Staff and Workforce Partners.

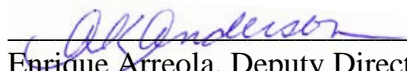
Background/Summary (Information Notices): The Employment Development Department (EDD) issues Workforce Services Information Notices (WSIN) to disseminate announcements, general information, and procedural guidance on departmental programs for EDD staff, workforce partners, stakeholders, and other individuals in the workforce development system. Through the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act, the EDD administers program for veterans, youth, dislocated workers, people with disabilities, including Trade Adjustment Assistance, CalJOBSSM, employer incentives and more. Directives provide policy and guidance regarding various Workforce Services program requirements, funding, and activities for EDD Workforce Services Staff and Workforce Partners.

Workforce Service Directives: https://www.edd.ca.gov/Jobs_and_Training/Active_Directives.htm

- [WSD21-02](#) - Salary and Bonus Limitations for 2021
- [WSD21-01](#) - 70 Percent LLSIL and Poverty Guidelines for 2021

Information Notices: https://www.edd.ca.gov/jobs_and_training/Information_Notices.htm

- [WSIN21-13](#) - CalJOBS Agency Defined Programs
- [WSIN21-12](#) - WIOA Waiver for Out-of-School Youth Expenditure – PY 21-22
- [WSIN21-11](#) - STEM Talent Challenge Program
- [WSIN21-10](#) - DHH Services Award List and Project Summaries – PY 21-22
- [WSIN21-09](#) - Employment Models for Transitional Jobs
- [WSIN21-08](#) - Expiration of Federal Extended Unemployment Benefit Programs
- [WSIN21-07](#) - Work Search Requirement and Resources for UI Customers
- [WSIN21-06](#) - Rapid Response and Layoff Aversion Funds – PY 21-22
- [WSIN21-05](#) - Federal Advance Child Tax Credit Payments
- [WSIN21-04](#) - The CAREER DWG – Grant Application Opportunity
- [WSIN21-03](#) - Cybersecurity Workforce Development and Training Pilot for Underserved Communities – Grant Application Opportunity
- [WSIN21-02](#) - Grant Application Opportunity: RISE Program
- [WSIN21-01](#) - Grant Application Opportunity – The PHIT Workforce Development Program


Enrique Arreola, Deputy Director
San Benito County Workforce Development Board (WDB)

09/10/21
Date



September 10, 2021

To: Executive Committee of the Workforce Development Board
From: Sylvia Jacquez, Program Manager
Re: Business Services, Layoff Aversion and Rapid Response Activities for August 2021

At the direction of the Workforce Development Board the following are the activities for August 2021:

1) Business Services Engagement:

- a. Business Recruitments:
 - San Benito County Office of Education—Multiple Positions available
 - Taylor Farms—Multiple Positions available
 - San Benito Foods—Multiple Positions available
 - USA Sports Gymnastics—Multiple Positions available
 - Chamberlains Youth Services—Multiple Positions available
 - Leal Vineyards—Multiple Positions available
 - Casa de Fruta—Multiple Positions available
 - Youth Alliance—Multiple Positions Available
 - Dunneville Market—Multiple Positions Available
 - Teknova—Multiple Positions Available
 - Infinity Staffing—Multiple Positions Available
 - Pacific Scientific—Multiple Positions Available
- b. Unemployment Rate for San Benito County fell to 7.2% with 2,300 unemployed. This is up from 7.1.% from the previous month. The State average unemployment rate is currently 7.9%

2) Job Search Assistance & Resume Writing Workshops:

- a. WIOA Orientations are being held virtually and in-person until the end of the year every Wednesday, Thursday and Friday. .
- b. AJCC continues to serve clients and provide access to computers so they can log in to their EDD and CalJOBS accounts.
- c. The AJCC is currently providing Resume writing assistance to all clients that come to our office.
- d. Federal Unemployment benefits are expected to end on September 4th, 2021. The AJCC has seen an uptick in clients stopping by to update/create their resumes since late July



3) Job Fairs:

- a. The AJCC and the Hollister Downtown Association have partnered up to bring weekly Job Fair events at the Farmer's Market every Wednesday from 3:00pm to 7:30pm until September 29th, 2021. Each week 3 to 4 local employers will have a booth at the Farmer's Market at no charge so they can promote their job openings.
 - i. Businesses that have participated in the weekly events include:
 - 1. Teknova
 - 2. Casa De Fruta
 - 3. Infinity Staffing
 - 4. Chamberlain's Youth Services
 - 5. San Benito County Office of Education
 - 6. Pacific Scientific
 - 7. Leal Vineyards

4) Amazon Facility Update:

- a. Amazon is looking to open their new facility in Hollister on September 28, 2021, and they will be looking to employ over 300 people. They are planning to have a recruitment and training event on September 15th, 2021. They do plan on hiring more people during peak seasons. The AJCC has been in contact with their new HR Manager, but the initial recruitment is being handled by a global recruiting firm. The AJCC will be promoting their hiring events and job postings as they become available.

5) Rapid Response/WARN Events:

- a. None

6) Social Media Insight:

- a. Job Fair at the Farmer's Market-- 5.7K total views.
- b. WIOA Paid Training Program-- 2.6K total views
- c. WIOA Youth Programs—2K views
- d. Teknova Job Postings—1K views
- e. Over 11,500 views overall in the last 28 days

August 10, 2021

Chris Donnelly
North Central Coast Regional Planning Unit

SUBJECT: Regional Plan for PY 2021-2024

Dear Chris,

The Regional Plan you have submitted for Program Year (PY) 2021 - 2024 has been reviewed and evaluated for compliance with the Regional and Local Plan requirements outlined in [Workforce Services Directive WSD20-05](#).

On behalf of the California Workforce Development Board (CWDB), your Regional Plan has been approved. We want to thank you for your efforts to meet the goals outlined in the California Unified Strategic Workforce Development Plan by facilitating a planning process that ensures greater coordination and collaboration with our strategic partners.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Development Board

cc: Teri Brimacomb, Regional Advisor

August 11, 2021

Enrique Arreola
San Benito County Workforce Development Board

SUBJECT: Local Plan for PY 2021-2024

Dear Director Arreola,

The Local Plan you have submitted for Program Year (PY) 2021 - 2024 has been reviewed and evaluated for compliance with the Regional and Local Plan requirements outlined in [Workforce Services Directive WSD20-05](#).

On behalf of the California Workforce Development Board (CWDB), your Local Plan has been approved. We want to thank you for your efforts to meet the goals outlined in the California Unified Strategic Workforce Development Plan by facilitating a planning process that ensures greater coordination and collaboration with our strategic partners.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Development Board

cc: Teri Brimacomb, Regional Advisor



San Benito County Workforce Development Board

Nominating Committee

1161 San Felipe Road, Hollister, CA 95023

July 27, 2021 @ 3:00 P.M.

MINUTES

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmdNNjFjdz09

Table with 2 columns: Representing the Private Sector (PR) and Representing the Public. Includes names like Richard Bianchi, Karen Para, and Kendra Bobsin.

Karen Para Called to order at 3:03 P.M.

I. REGULAR AGENDA:

- A. Roll Call: Roll was taken to determine excused absences...
B. Discuss Slate of Officers for FY 2021-2022: The committee met and discussed the slate of officers...
1. Executive Committee: Suggested switching Richard Bianchi...
2. Business services Committee: Per Regional Advisor...
3. Bylaws Committee: Will remain the same.
4. Audit/Evaluation Committee: Lupe Rubacalva to fill the vacancy...
5. Youth Committee: Add Chuck Frowein as the Co-Chair...
6. Web-Site Committee: Add Lizz Turner.
7. Job Fair Committee: Add Lizz Turner.
8. Membership Committee: Add Lizz Turner.

II. ADDITIONAL INFORMATION:

- A. Recruitment: Follow-on recruitment of Mike Fisher Catering and the recommendation of Joanne Frowein as a board member.

III. ADJOURNMENT: M/S/C Karen Para and Kendra Bobsin. 3:52 P.M.

