



San Benito County Workforce Development Board (WDB)

September 8, 2020 @ 3:00 P.M.

MINUTES

Table with 2 columns: Representing the Private Sector (PR) and Representing the Public. Includes names like Richard Bianchi, Chair and Kendra Bobsin, Treasurer.

Co-Chair, Chuck Frowein, called the meeting to order at 3:09 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: Introductions were made by everyone present. There were no public comments.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the co-chair.

B. WDB Director's Comments: WDB Director provided an update on the AJCC services being provided during the Shelter-in-Place Order. The office continues to be closed to the public; however services are still being provided. Discussions are taking place on when the Center may be re-opened. There has been a lot of extra activity and Enrique thanked staff for all their hard work.

C. Meeting Minutes: Motion/Second Concur (M/S/C)

- 1. Executive Committee: There was no meeting in August. The June 9, 2020 and June 19, 2020 Special Meeting minutes were approved as presented. M/S/C Kristina Chavez Wyatt/Karen Para.
2. Full WDB: The July 14, 2020 full WDB were enclosed for information.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. M/S/C Kristina Chavez Wyatt/Kendra Bobsin.

A. Workforce Services Directives and Information Notices: The most recent Workforce Services Directives WSD20-01 and Information Notices WSIN 20-05-20-10 were enclosed.

B. Unemployment: Enclosed was the Unemployment Report for July 2020.

C. Layoff Aversion Services/Rapid Response Report: Enclosed was the report for July 2020.

IV. DISCUSSION/ACTION ITEMS:

A. Board Membership: No applications were received for appointment to the board. The current vacancies are: Business Representatives (2).



1. A letter of resignation from Richard Perez was enclosed.
2. Jose Perez indicated that he is back to working with SEIU but isn't sure if his supervisor will allow him to serve on the board; however, his resignation was accepted, and a new application was received.

With Richard's resignation will now have 3 private sector vacancies. Recommendation was made to reach out to the Chamber and HDA to see if there is any interest.

- B. **COVID-19 Disaster Small Business Relief Grant Program**: Staff and committee members provided an update on the \$1.5 million business grant program to help mitigate the impact on COVID-19 on local businesses. The committee consisted of 6 individuals and BOS members. 210 applications were received, and 183 applications were approved totaling approximately \$1.495 million. WDB Chair stated that many of the applications were submitted incomplete and the amount of time put in by the staff was tremendous and he commended staff on their hard work. He also thanked the BOS, and Chamber members for their time in reviewing the over 200 applications received. A press release should also be completed showing the results and thanking committee and staff for their hard work.
- C. **WIOA Regional Planning Units**: Staff provided an update on the WIOA Regional Planning Units. The State has released the attached directive [WSD20-01](#). The new boundaries were effective July 1, 2020; however, staff just recently received the notice and shared how this may affect some of the current contracts and the trainings. Continuation with the Bay Peninsula RPU will continue as there are still open/current contracts.
- D. **WIOA 2020-2022 Performance Measures**: Attached were the proposed performance measures for SBC WDB. The 2020-2022 Performance Outcome negotiations are underway with the State Workforce Development Board. Staff explained how credentials are acquired, how the measurable skills are counted, how they were recently postponed since there was a change in the current region, and due to COVID-19, there may be a need for modification.
- E. **Grant Updates**:
1. **Bay Peninsular Regional Grants**: Staff provided updates on the following:
    - a. **Prison 2 Employment (P2E) Grant**: Working in collaboration with the Probation Department. Have enrolled 12 participants that have attended Anger Management and/or Domestic Violence classes.
    - b. **Slingshot 3.0 Grant**: Just received the executed contract for \$20,000 for advanced manufacturing apprenticeship program.
    - c. **Regional Training Grant**: Still have funds remaining and an extension has been requested.
  2. **Dislocated Worker Underserved COVID-19 Impacted Individuals Grant**: Staff provided an update on the \$54,000 in funding received and services being provided to Dislocated Workers impacted by COVID-19. Due to lack of follow-through by the clients this grant has been slow in spending these funds. The State is moving to extend the funds until 12/31/20 and modifying our proposed allocation down to \$27,000.
  3. **Central Coast Regional SB1 Grant**: Staff reported that there has been no contact with the new region on the Central Coast Regional SB1 Grant (Santa Cruz, Monterey and San Benito) awarded in the amount of \$576,125.
- F. **Committee Updates**: Updates may be provided on the following committees: There is a need to review and update the enclosed committee roster.
1. **Ag Committee**: Kristina Chavez Wyatt mentioned there is some funding and asked if Richard Bianchi could make some contact with the local ag.
  2. **Audit Committee**: At this time there is no update on the desk review that was

scheduled.

3. **Business Services Committee (BSC)**: As a follow-up to the Strategic Plan Retreat, staff and the BSC will review the 1-3 year goals and identify next steps. Discussed was to create a survey on the needs and feedback prior to the next meeting.
4. **Youth Committee**: No meeting has been scheduled.

V. **ADDITIONAL INFORMATION:**

- A. **Informational**: Kristina Chavez Wyatt will be sending out information on the Strada Verde presentation and the economic impact.

VI. **ADJOURNMENT**: *Kristina Chavez Wyatt/Karen Para 4:12 P.M.*

The next Ex Committee meeting November 10, 2020 at 3 P.M.