



**San Benito County Workforce Development Board (WDB)
Youth Committee
Minutes**

1161 San Felipe Road, Building B - Hollister, CA and via ZOOM
July 12, 2022 @ 4:00 P.M.

Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Representing the Private Sector (PR)	Representing the Public
<input checked="" type="checkbox"/> Chuck Frowein - <i>V-Chair</i>	<input checked="" type="checkbox"/> Karen Para, <i>Chair</i> <input checked="" type="checkbox"/> Nelson Leonor, <i>Secretary</i> ex Judith Munter
ex Mike Fisher	ex Heidi Jumper ex Clair Grissom/Vanessa Klauer
Staff:	
<input type="checkbox"/> Enrique Arreola <input checked="" type="checkbox"/> Sylvia Jacquez <input checked="" type="checkbox"/> Andi Anderson	<input checked="" type="checkbox"/> Ruby Soto <input checked="" type="checkbox"/> Lizz Sañchez Turner

Chuck Frowein, called the meeting to order at 4:19 P.M.

I. GENERAL INFORMATION:

A. **Public Comment Period:** None

II. REGULAR AGENDA:

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Meeting Minutes:** Youth Committee meeting minutes for April 12, 2022 were approved as presented. *M/S/C Nelson Leonor/ Karen Para*
- C. **Meeting Dates & Times: Based:** Approve moving the meetings to quarterly at 4:00 P.M. after the Executive Committee meeting in February, May, August, November. Motion to approve moving the meetings as stated beginning November 2022 meeting and to keep same link with as Ex Committee meeting in the event the meeting runs over. *M/S/C Karen Para/ Nelson Leonor*
- D. **Summer Youth Employment Program:** Staff and Committee members provided an update on the summer youth employment program. 2 employed, 12 application were received, 8 were over-income, 2 non-complete, 300 packets distributed, 82 applications mailed out to existing clients in CAP60, all high schools received applications, zoom meetings held, food bank and social media. Discussed funding ideas and possibly partnering with the Community Action Board to earmark Community Services Block Grant (CSBG) funding. Staff reminded the WDB that the income guidelines for CSBG are extremely low. Youth Committee requested further discussion and to add an *Action item* on the November Agenda to earmark funding for summer Youth.
- E. **Youth Strategic Goals:** Finalized Youth Strategic Goals were enclosed. Discussed

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was fund development for a Summer Youth Employment Program which was added to the Strategic Goals: making it more actionable and setting specific goals. **Example:** If CSWD had \$100,000 summer youth could be provided to train 25 youth. Staff or board members will research various funding opportunities and determine how to apply for said funding and who will draft/submit the applications. Some items discussed during the meeting were found on various websites:

- <https://youth.gov/feature-article/supporting-summer-youth-employment-programs>
- [United Way Program Grant Application | United Way of San Benito County \(unitedwaysbc.org\)](https://www.unitedwaysbc.org/United-Way-Program-Grant-Application)
- <https://www.grants.ca.gov/grants/2021-californiansforall-youth-workforce-development-program/>
- <https://www.dol.gov/agencies/eta/grants/apply/find-opportunities>

F. **EDD Career Pathway Newsletter:** Staff provide an update stating the Newsletter is produced quarterly. Discussed was the AJCC Newsletter which has dropped off the radar with the staff changes. With Lizz Sánchez Turner, the new AJCC Business Services Rep, staff will look into drafting newsletter as previously provided to the board.

III. **OTHER:**

A. **ADJOURNMENT:** to the next meeting is scheduled for: November 8, 2022. *M/S/C Nelson Leonor/Karen Para. 5:03 P.M.*