



San Benito County Workforce Development Board

Executive Committee

1161 San Felipe Road, Hollister, CA 95023

May 11, 2021 @ 3:00 P.M.

Meeting

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

At this time, the Workforce Development Board (WDB) is continuing to hold board meetings to conduct essential business. Members of the public are encouraged to participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Benito County Public Health Officer

Join Zoom Meeting

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsOmVzbCswNmdNNjFjdz09

Meeting ID: 978 7998 0043 - Passcode: 392237

One tap mobile: +16699006833, 97879980043#,,, \*392237# US (San Jose)

Table with 2 columns: Representing the Private Sector (PR) and Representing the Public. Rows include names like Richard Bianchi, Chair, Chuck Frowein, Vice Chair, Karen Para, Secretary, Kristina Chavez-Wyatt, Kendra Bobsin, Treasurer, Cynthia Larca, and Nelson Leonor.

I. GENERAL INFORMATION:

A. Public Comment Period: Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

II. REGULAR AGENDA:

A. Roll Call: Roll will be taken to determine excused absences for attendance requirements.

B. Meeting Minutes:

- 1. Executive Committee: The March 9, 2021 minutes are enclosed for board review and approval.
2. Full WDB: April 20, 2021 full WDB minutes are enclosed for board information.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes



to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items.

- A. **Labor Market/Unemployment and Economic Summary:** **Enclosed** is the March 2021.
- B. **Layoff Aversion Services/Rapid Response Report:** **Enclosed** is the report for April 2021.
- C. **Information Notices & Directives:** The most recent Workforce Services Directives [WSD20-10 thru WSD20-11](#) and Information Notices [WSIN 20-51-thru WSIN 20-56](#) are **enclosed**.

IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives (4) Public Sector (1).
  - **Resignation:** Board Member Joe Giacalone has resigned from the Board.
- B. **WDB Local & Regional Plan Update:** The local & regional plan was submitted by the due date of April 30, 2021.
- C. **WDB Recertification Application:** The WDB Recertification request and application has been submitted to the State. **Enclosed** is the final recertification request & application.
- D. **Programs Update:** Staff may provide an update on current programs.
- E. **Committee Updates:** Committee updates may be provided by committee members.
  1. **Ag Committee:**
  2. **Audit Committee:** A Fiscal & Procurement Review for PY 2020-2021 is scheduled for the week of June 7-11, 2021 via video or teleconference.
  3. **Business Services Committee (BSC):** Staff and committee member may provide an update on the goal setting and determine next steps. **Enclosed** is the strategies and next steps.
  4. **Membership Committee:** There is a need for this committee to meet and discuss strategies to identify potential new board members to join the board.
  5. **Youth Committee:** Committee Members and staff may provide an update.

V. **ADDITIONAL INFORMATION:**

VI. **ADJOURNMENT:**

*The next Ex Committee meeting is scheduled for June 8, 2021 at 3 PM*

*The full WDB meeting is scheduled for July 13, 2021 at 3 PM*