



San Benito County Workforce Development Board

Proud Partners of
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SAN BENITO COUNTY WORKFORCE DEVELOPMENT BOARD (WDB) Executive Committee

Minutes – Meeting Cancelled due to Lack of Quorum

Tuesday, May 9, 2023 at 3:00 P.M.

DUE TO THE EXPIRATION OF THE EXECUTIVE ORDER N-29-20, ALL MEETINGS WILL BE HELD ON-SITE. WDB MEMBERS WILL ATTEND ALL MEETINGS IN PERSON AT:

Community Services & Workforce Development

America's Job Center of CA

1111 San Felipe Road, Suite 107, Hollister, CA 95023.

Members of the Public may continue to participate remotely by accessing the following link:

Join via Zoom

<https://us06web.zoom.us/j/84611179507?pwd=d3AyU0tHVEUzN1gwMkF3bnBLTmdUT09>

Meeting ID: 846 1117 9507 - Passcode: 007833

By Mobile: +16699006833,,84611179507#,,,,*007833# US (San Jose)
+14086380968,,84611179507#,,,,*007833# US (San Jose)

Join in Person: America's Job Center: 1111 San Felipe Rd, Ste. 107, Hollister, CA 95023

- I. **Welcome, Introductions & Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.

Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> U=Unexcused					
Representing the Private Sector (PR)			Representing the Public		
<input type="checkbox"/>	Bianchi, Richard, <i>Chair/</i>	<input type="checkbox"/>	Para, Karen, <i>Secretary</i> <i>Lizz Turner (Alt)</i>	<input type="checkbox"/>	Bobsin, Kendra, <i>Treasurer</i> Nancy Barocio (Alt)
<input type="checkbox"/>	Frowein, Chuck, <i>Vice Chair/</i> <i>Joanne Kim (Alt)</i>	<input type="checkbox"/>	Sanchez-Turner, Lizz/ <i>Karen Para (Alt)</i>	<input type="checkbox"/>	Leonor, Nelson <i>James Dion (Alt)</i>
					Rubalcava, Lupe <i>Beverly Sunshine (Alt)</i>

II. General Information:

- A. **Public Comment Period:** Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves



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Some conditions may apply. For TTY access call: (831) 637-3265



and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

B. **Amendments to the Agenda:**

III. **CONSENT ITEMS:** All items will be voted on as a whole without discussion and approved unless the board wishes to discuss further. The board may request to pull the item for discussion and place the item on the Regular Agenda.

A. **Meeting Minutes:**

1. **Executive Committee:** Approve the February 14, 2023 and March 14, 2023, Ex Committee meeting minutes. (Enclosed). *Action Required*
2. **Full WDB:** Receive the April 11, 2023, full WDB meeting minutes for board information. (Enclosed)
3. **Youth Committee:** Receive the February 14, 2023 meeting minutes board information. (Enclosed)
4. **Business Services Committee:** Receive the February 16, 2023 meeting minutes for board information. (Enclosed).

B. **Layoff Aversion Services/Rapid Response Report/Business Services Report:** Receive the report for April 2023. (Enclosed).

C. **Labor Market/Unemployment and Economic Summary:** Receive the report for March, 2023. (Enclosed).

D. **Fiscal Report:** Receive the WDB expenditure report through March, 2023. (Enclosed)

E. **Information Notices & Directives:** Receive most recent Workforce Services Directives [WSD22-11-WSD22-14](#), Information Notices [WSIN22-36-WSIN22-42](#). (Enclosed).

F. **PY 2021 Performance Scores:** Receive the PY 2021 Performance Scores. (Enclosed)

IV. **REGULAR AGENDA/ACTION ITEMS:**

A. **Request for Proposal (RFP) for Youth Services:** Receive an update from staff on the request for proposal for Youth Services.

B. **Board Membership:** Any applications received will be reviewed for appointment to the board. There are three (4) current vacancies are: one (2) Private Sector Representatives, and two (2) Public Sector Representatives: (1) Labor Organization, (1) Community Based Organization.

C. **Nomination Committee:** The Nomination Committee will present a slate of officers for fiscal year 2022/2023. *Action Required.*

D. **Regional Coordination:**

1. **Regional Equity Recovery & Partnerships (RERP):** Staff will provide a presentation on RERP. and **Prison to Employment (P2E):** Staff will provide a presentation on the P2E. (Enclosed)

2. **Career Pathway Mapping:** Receive the Career Pathway project synopsis. (Enclosed)

E. **WDB Strategic Plan**: Discuss holding a Strategic Planning meeting with board members and select a date.

F. **Committee Updates**:

1. **Executive Committee**: Receive an update on the meeting held today at 2 P.M. to discuss next year's retreat and the strategic goals.
2. **Business Services Committee (BSC)**: Committee needs to meet to update the BSC goals.
3. **Youth Committee**: The next meeting is scheduled for today, May 9, 2023 at 4 P.M.
4. **Membership Committee**: Received an update on recent recruitment efforts.

V. **ADDITIONAL INFORMATION**:

A. **New Board Member Orientation**: Scheduled for May 18, 2023 at 3:00 P.M. via Zoom.

VI. **ADJOURNMENT**: To the next Executive Committee meeting on June 13, 2023 at 3:00 P.M.