



San Benito County Full Workforce Development Board (WDB)
1161 San Felipe Road, Hollister, CA 95023

April 20, 2021 @ 3:00 P.M.

MINUTES

Table with columns for Representing the Private Sector (PR) and Representing the Public, listing board members and their attendance status.

Chair, Richard Bianchi, called the meeting to order at 3:00 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: No public comments received.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the board.

B. Success Stories: Participants were invited to share their stories but did not attend the meeting. Staff presented success stories.

- Ruby shared that a client named, Ana, came in with an associates degree, but wasn't successful and securing a long-term employment, employment. Shortly after she was enrolled in the out-of-school youth program and being self-motivated and driven she began her training at Institute for Business of Technology to obtain medical billing and coding certification. She seamlessly completed her training within nine months and secured employment immediately thereafter and is now working at California Skin Institute and received full benefits. "I was able to use services and successfully take steps towards self-sufficiency and sustainable employment and am now able to provide needed support for myself and my child."
20-year-old, Ricardo came into the AJCC after he had just lost his Forklift job at Olam Spices. AJCC staff directed him to apply for WIOA services to assist him with occupation skills training. Ricard was interested in obtaining Commercial Driving License Class A, he was approved to receive truck driver training at Truck Driving Institute in Watsonville. Ricardo was eager and determined to complete. He completed his training in 3 months and obtained his credential. He is currently working at Kawahara Nursery in Morgan Hill as a full-time truck driver making close to \$4,000 a month. Ricardo is very excited to



have a full-time permanent job and be earning a good salary with benefits at such young age. Ricardo expressed his gratitude for the Opportunity. "I am progressing so fast because I love it! I am so glad there are programs like yours! Thank you so much for everything!"

- C. **Expenditure Updates:** Fiscal Staff presented financial updates per the enclosed attachment. Request to provide a breakdown of how the funds are being expended and for what services/trainings along with the number of participants being served.
- D. **Business Services Updates:** Staff presented an overview of our business services. Enclosed was the presentation for board information.
- E. **Meeting Minutes:**
 - 1. **Full WDB:** January 12, 2021 full WDB minutes were enclosed for board and approved as presented. *M/S/C Karen Para/Randy Brown*
 - 2. **Executive Committee:** The March 9, 2021 minutes were enclosed for board information.
 - 3. **Youth Committee:** The January 12, 2021 Youth Committee meeting minutes were enclosed for board information.

III. **CONSENT AGENDA:** Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. *M/S/C Kristina Chavez Wyatt/Nelson Leonor*

- A. **Labor Market/Unemployment and Economic Summary:** Enclosed was the March 12, 2021.
- B. **Layoff Aversion Services/Rapid Response Report:** Enclosed was the report for March 2021.

IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** No applications were received to be reviewed for appointment to the board. The current vacancies are: Business Representatives (3).
 - **Resignation:** Cynthia Larca is retiring at the end of April and has tendered her letter of resignation which was enclosed. Public Sector has to be filled by HHSA so we are hopeful her replacement will fill that vacancy.
- B. **WDB Local & Regional Plan Update:** Staff provided an update on the local & regional plan that is due on April 30, 2021. Notes from both public community input session are included in the local plan. Enclosed were both plans for board review and approval. Based on member input, Consultant, Joyce Aldridge stated she will align and spell out retreat goals in both plans: the Local Plan and Regional Plan. It was requested that the Central Coast Community Energy (3CE's) be included in the local plan as a partner agency. The WDB requests the signature of the WDB Chair on both plans and the BOS is due to take action at their April 27th meeting. Motion to accept both plans with input as stated above to include the alignment of goals *M/S/C Lamont Adams/Randy Brown. Kristina Chavez Wyatt abstained.*
- C. **Local Area Designation and Local Board Certification for PY 2021-23:** The local area designation and board certification was due to the State by March 30, 2021. The State has granted an extension to April 30th. Enclosed was the application for Board's approval. Local boards are to be re-certified every few years and include the make-up of the board, membership, and compliance. *Motion to accept with change to PY 2019/21 to PY 2020/23. M/S/C Kristina Chavez Wyatt/Karen Para.*
- D. **Summer Youth Program:** Enclosed was a proposal request to have a Summer Youth Pilot Program as proposed by the Youth Committee (YC). YC committee Chair stated the

committee is requesting to hire 10 youth at minimum wage, 36/hr. week and 3hr unpaid to attend life skills training. Staff shared these are non-WIOA funds. Funds come from a Community Foundation grant. The next step is to ask the Community Action Board for the remaining funds. Discussed partnership with EDD to assist with soft skills, resume writing, and dress for success training. After discussion, the WDB approved the YC recommendation to hire 10 youth at minimum wage, 36/hr. week and 3hr unpaid workshops to attend life skills training *M/S/C Karen Para/Duane Bradford*.

V. **WIOA Performance Measures Update:** Staff provided WIOA Quarterly Report on Performance Measures. See enclosed on page 184 of agenda packet. Staff negotiated with the State on the new performance measures; COVID was suggested to be taken into consideration on how performance measures would be affected but DOL is not in agreement. The current approved measures cannot be change. Discussed the different performance measures, needed for follow-up after completion of training for up to one year after they exit the program. Adults can either gain training or gain employment but can't do both. Youth is a little different for Follow-up measures we are able to track performance by going to school or work.

SAN BENITO COUNTY QUARTERLY PERFORMANCE REPORT			
PY 2020 and 2021			
3 rd Quarter 2020- ending 01/01/2021 – 03/31/2021- *Current			
Performance Measures	Adult	DW	Youth
Employment Rate 2 nd Quarter After Exit	87.0%	84.2%	57.1%
Employment Rate 4 th Quarter After Exit	80.0%	100%	50%
Median Earnings 2 nd Quarter After Exit	\$7,239.89	\$14,820.99	\$7,492.52
Credential Attainment 4 th Quarter After Exit	33.3%	33.3%	0.0
Measurable Skills Gains	37.5%	58.3%	77.8%

A. **Committee Updates:** Committee updates may be provided by committee members.

1. **Ag Committee:** No update
2. **Audit Committee:** No update
3. **Business Services Committee (BSC):** Staff and committee members provided an update on the goal setting, employers in the community, outreach and how to connect with local business. How can AJCC staff begin connecting with new business, ect. The BSC is still working on setting the goals.
4. **Youth Committee:** Staff and committee members provided an update stating that Judith Munter, youth committee member, had submitted an SPECA grant and just found out that the application was ranked as high priority but not funded.

VI. **ADDITIONAL INFORMATION:**

A. **Incumbent Worker Training:** Enrique Arreola discussed California Manufacturing network that Kristina Chavez Wyatt will report on at the next meeting and forming a meeting with the Community College to determine local training needs. Randy Brown stated as areas are identified to please pass them on.

B. **Labor Market Program:** Randy Brown shared on the ESMI Labor Market Data real time information on job listing, etc. <https://www.economicmodeling.com/>

VII. **ADJOURNMENT:** *M/S/C Kristina Chavez Wyatt/ Nelson Leonor 4:18 P.M.*

The next Ex Committee meeting is scheduled for May 11, 2021 at 3 PM

The full WDB meeting is scheduled for July 13, 2021 at 3 PM