



San Benito County Workforce Development Board
FULL WDB MEETING
1161 San Felipe Road, Building B - Hollister, CA 95023
April 12, 2022 @ 3:00 P.M.
MINUTES

Table with 8 columns: Quorum Met, Private Sector (PR), Public, and names of board members with checkboxes for attendance.

Chair, called the meeting to order at

I. GENERAL INFORMATION:

- A. Public Comment Period: Youth Alliance participated in the Public Comment, they are wanting support for Youth Impact Center and is requesting letter of support from the WDB.
B. Success Stories: Staff and/or participants will present success stories. A Work Experience participant shared her success story, she shared her experiences working at the San Benito County Administration office as an Administrative Office Assistant Trainee where she was able to gain skills in the Human Resources Department.
C. Guest Speaker: Joyce Aldridge, presented on the Sling Shot 4.0.

II. REGULAR AGENDA:

- A. Roll Call: Roll was taken to determine excused absences for attendance requirements. There was no quorum.
B. Meeting Minutes:
1. Executive Committee: The March 8, 2022, Ex Committee meeting minutes were enclosed for board information.
2. Youth Committee: The February 8, 2022, & March 8, 2022 Youth Committee minutes were enclosed for board information.
3. Full WDB: January 11, 2022, full WDB minutes were enclosed for review and approval. Action Required. No action taken due to lack of quorum.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. Action Required.

- A. Layoff Aversion Services/Rapid Response Report/Business Services Report: Enclosed were the report for March 2022.
B. Labor Market/Unemployment and Economic Summary: Enclosed were the California



Unemployment Report for March 2022.

- C. **Information Notices & Directives:** The most recent Workforce Services Directives [WSD21-04 thru WSD21-05](#) and Information Notices [WSIN 21-35-thru WSIN 21-36](#) were enclosed.

IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** No applications were received to be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives five (5). Lizz Sañchez Turner stated the applicant she had in mind has changed direction. As board members we should constantly be recruiting.
1. **Term Expirations:** The terms of Chuck Frowein and Nelson Leonor expired February 5, 2022. Request board approval for reappointment for a 3-year term. **Table due to lack of quorum Action Required.**
- B. **Workforce Development Board Memorandum of Understanding (WDB MOU) and Resource Sharing Agreement (RSA):** The WDB MOU & RSA is due to expire on June 30, 2022. Staff requests board review and approve the enclosed MOU & RSA. **Table to the next full WDB due to lack of quorum Action Required.**
- C. **Hospitality & Healthcare Sector Regional Forum:** Staff provided the board an update on a Hospitality and Healthcare Sector Regional Forum. An informational memo was enclosed stating: The North Central Coast Workforce Development Board region (Monterey, Santa Cruz and San Benito County) and the California Workforce Association (CWA) met on April 7th to discuss the planning of two regional sector forums. It was agreed to focus these two forums on Hospitality/Tourism and Healthcare. The Hospitality/Tourism regional sector forum will take place on May 19th from 2:30 p.m. The Healthcare Regional Sector Forum will take place after the Hospitality forum sometime in July.
- D. **SB1 Building & Construction Trades Pre-Apprenticeship Training:** Staff provided an update on the upcoming regional trainings which is scheduled to conclude at the end of April. Lamont has taken in 3 appointments from the apprenticeship program.
- E. **Regional Equity Recovery and Partnerships (RERP):** Staff provided an update on the enclosed overview. At the March 8 WDB Executive Committee meeting, the board received an update on the Regional Equity Recovery and Partnership (RERP). The Labor and Workforce Development Agency (LWDA) and the California Workforce Development Board (CWDB) announced the Request for Proposal (RFP) in the amount of \$24,050,000 to fund Regional Equity and Recovery Partnerships (RERP) between local Workforce Development Boards and Community College Regional Consortia. RERP invests in partnerships to support high road approaches to existing sector strategies and career pathway programs. “High Road” is a set of economic and workforce development strategies to achieve economic growth, economic equity, shared prosperity, and a clean environment. The strategies include 1) improvement job quality and job access, including for women and people from underserved and underrepresented populations; 2) meet the skill and profitability needs of employers; and 3) meet the economic, social, and environmental needs of the community. Once the application is submitted San Benito will need to fulfill 27 trainings with a budget of \$150,000. Kick-off will be next January 2023. After further planning with the regional WDBs (Monterey, Santa Cruz, San Benito) and the community colleges (Gavilan, Hartnell, Cabrillo, Monterey Peninsula), the following trainings may be proposed:
1. Healthcare-Community Health Worker-Medical Assistant- Phlebotomy as a pathway to living wages
 2. Forestry Management- 20-week curriculum-8 weeks of which is a paid internship
 3. Megatronics/Joby/Pre-apprenticeship
 4. IT Essentials/Cyber Security/Tech Support Program
 5. Hospitality-Culinary Arts American Culinary Certification
 6. Welding
- F. **Program/Grant/Expenditure Updates:** Staff may provide an update on the **enclosed**.
- G. **Board Meetings:** Discuss holding in person meetings. Will go hybrid for now.

- H. **Board Proxy**: Assign board proxy per the WDB Bylaws Article IV. Section 4.01.
- I. **Committee Updates**: Committee members may provide recommendations or updates for their respective committee.
1. **Audit Committee**: The State Compliance Review Division completed the program review on December 17th. AJCC is awaiting the draft report.
 2. **Ag Committee**:
 3. **Executive Committee**: There is a need for the Executive Committee to meet prior to their next meeting to update the Strategic Planning goals and priorities for the WDB.
 4. **Business Services Committee (BSC)**: The BSC and staff provided an update on their enclosed goals. They will meet once a month moving forward to update goals.
 5. **Youth Committee**: The Youth Committee provided an update on their goals.
 6. **Membership Committee**: Committee members and staff may provide an update on recent recruitment efforts. Schedule another meeting to discuss recruitment actions. If anyone wishes to attend the BOS meeting and share during public comment on what the WDB is doing and at the same time share the need for board members.

V. **ADDITIONAL INFORMATION**:

VI. **ADJOURNMENT**: *Adjourn at 4:00 P.M.*

The next Executive Committee meeting is scheduled for May 10, 2022, at 3 PM

The full WDB meeting is scheduled for July 12, 2022, at 3 PM