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of California<sup>SM</sup>

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San Benito County Workforce Development Board (WDB)

Youth Committee

MINUTES

1161 San Felipe Road, Building B - Hollister, CA and via ZOOM

April 12, 2022 @ 4:00 P.M.

Quorum Met: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Representing the Private Sector (PR)</b>	<b>Representing the Public</b>
<input type="checkbox"/> Chuck Frowein	<input checked="" type="checkbox"/> Karen Para, <i>Chair</i>
<input type="checkbox"/> Mike Fisher	<input checked="" type="checkbox"/> Nelson Leonor, <i>Secretary</i>
	<input checked="" type="checkbox"/> Judith Munter
	<input type="checkbox"/> Clair Grissom/Vanessa Klauer
<b>Staff:</b>	
<input checked="" type="checkbox"/> Enrique Arreola	<input type="checkbox"/> Sylvia Jacquez
<input checked="" type="checkbox"/> Ruby Soto	<input checked="" type="checkbox"/> Andi Anderson
	<input type="checkbox"/> Wilbur Hurley

**Karen Para called the meeting to order at 4:08 P.M.**

**I. GENERAL INFORMATION:**

A. **Public Comment Period:** No comments received.

**II. REGULAR AGENDA:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Meeting Minutes:** Youth Committee meeting minutes for February 8, 2022 and March 20, 2022 were approved as presented. *M/S/C Nelson Leonor/Judith Munter.*
- C. **Meeting times:** Discuss holding in person meetings. The meetings are now scheduled quarterly at 4 P.M. (Jan, April, July, Oct). Revisit at next meeting. Been meeting more often to work on goals and summer youth employment program. Could have the meeting after the Executive Committee vs full WDB. Discussed making the meeting meaningful and moving forward with grant ideas, topics, partnerships, etc.
- D. **Summer Youth Employment Program:** Staff and Committee members will continue discussion on the development strategies for a summer youth employment program. In the same position financially as last year. Staff provided a brief history of the summer youth employment programs when the county would employ up to 300 youth. With the change in WIOA, funding didn't allow for the same level of services. The WDB and the Community Action Board has a desire to fund a summer and last year staff submitted an application to the Community Foundation to fund a pilot summer youth employment program. Staff also indicated that the Community Foundation will no longer be having match fund grant opportunities. Staff recommendation is to as the CAB if there is any funding to help support along with WIOA funds. WIOA does have a youth allocation of \$200,000 of which 30% is dedicated to training. These funds could be used to kick off a program on a small



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scale, but it wouldn't end during the 5 weeks. The program is structured for 600 hours of training. Invited Karen Para to join the CAB and pitch the idea of the partnership. Karen Para stated at the past several meetings she has been asking about funding and how the WDB can support staff and she hasn't received any feedback from staff. There is a need to start the process earlier and plan ahead. Staff indicated that there isn't much funding available for summer youth and that is an issue that needs to be addressed. Staff has been looking and there aren't many opportunities for summer employment programs for youth. Judith Munter indicated that she is happy to bring some ideas and funding opportunities for the WDB to consider. CSWD does have a grant writer that could possibly be secured. One other option might be CSBG CARES funding if youth have been COVID impacted, staff will follow-up. ***Add to next meeting agenda for continued discussion.***

- E. **Youth Strategic Goals:** Finalized Youth Strategic Goals weren't enclosed and staff will forward them to board members. Discussed adding fund development for a youth employment program to Strategic Goals: make it more actionable, set specific goals. Example: If CSWD had \$100,000 summer youth could be provided to train 25 youth.
- F. **EDD Career Pathway Newsletter:** Follow-up on EDD providing an Economic Summary to include Unemployment, Industry Sectors, and general demographics. Nelson Leonor indicated that the new staff is working on this.
- G. **Youth Survey:** Update on the Community Action Board's Youth ad hoc committee survey <https://survey.alchemer.com/s3/6688529/Youth2022>. Members are encouraged to complete the survey and share the link with partners, family members, but especially youth.

III. **OTHER:** None

IV. **ADJOURNMENT:** *M/S/C Nelson Leonor/ Heidi Jumper 5:00 P.M.*

The next meeting is scheduled for: May 10, 2022