



San Benito County Workforce Development Board (WDB)
1161 San Felipe Road, Hollister, CA 95023

March 9, 2021 @ 3:00 P.M.

Executive Committee MINUTES

Join Zoom Meeting

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmdNNjFjdz09

Meeting ID: 978 7998 0043 - Passcode: 392237

One tap mobile: +16699006833, 97879980043#,,, *392237# US (San Jose)

Table with 4 columns: Category, Name, Status, and Role. Rows include: Quorum Met: Yes; Representing the Private Sector (PR) with Richard Bianchi (Chair), Chuck Frowein (Vice Chair), Karen Para (Secretary), and Kristina Chavez-Wyatt (Ex); Representing the Public with Kendra Bobsin (Treasurer), Cynthia Larca, and Nelson Leonor; Staff including Andi Anderson, Enrique Arreola, Joyce Duque, Sylvia Jacquez, Ruby Soto, and Omar Rosa; and Guests including Vivian Estrada and Al Gonzalez.

Treasurer, Kendra Bobsin, called to order at 3:05 PM.

I. GENERAL INFORMATION:

A. Public Comment Period: No Public Comments received.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the treasurer.

B. Meeting Minutes:

- 1. Executive Committee: The February 9, 2021 were approved as presented. M/S/C Cindy Larca/ Nelson Leonor
2. Full WDB: January 12, 2021 full WDB minutes were enclosed for board information.
3. Youth Committee: The January 12, 2021 Youth Committee meeting minutes were enclosed for board information. The Next meeting is April 13, 2021 at 2 P.M.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. After pulling Item D: Board Membership, the Consent Agenda was approved M/S/C Cindy Larca/Chuck Frowein.

A. Information Notices & Directives: The most recent Workforce Services Directives WSD20-06 thru 20-08 and Information Notices WSIN 20-42-thru 20-45 were enclosed.

B. Labor Market/Unemployment and Economic Summary: Enclosed was the Data Release Schedule for 2021. The labor market report is provided every month, except in February. The



next data release is scheduled for March 12th with employment data for the month of January.

- C. **Layoff Aversion Services/Rapid Response Report:** Enclosed was the report for February 2021.
- D. **Board Membership:** Pulled for discussion.
- E. **Pre-Apprenticeship:** Information on the Pre-Apprenticeship notice-for SB1 regional grant can be found at: <https://www.sacog.org/post/senate-bill-1-funding-approved> .
- F. **Rock the Mock:** Rock the Mock with San Benito High School (SBHS) will take place virtually on April 16th. They are recruiting for virtual interviewers. Please complete the link if you are interested. <https://forms.gle/y8xPv1NWK1xAydRf8>

IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representatives (3).
 - 1. **Local Union Representative:** An application was received from Local Union Representative, however there are no current vacancies for a Local Union Representative. A letter has been sent to the individual.
 - 2. **Resignation:** Cynthia Larca is retiring at the end of April and has tendered her letter of resignation to the board. She will attend the next full WDB meeting as her final day on the board and her resignation letter will be included in the full WDB agenda packet.
- B. **WDB Local & Regional Plan Update:** Staff provided an update on the local & regional plan that is due on April 30, 2021. Enclosed were the Community Input Session flyers and WDB Local Plan Timeline. An update on the Community Input Sessions was sent out this morning to board members informing them that the morning session will be in English and the afternoon will be Spanish.
- C. **Program/Grant Updates:** Staff provided an update on the enclosed presentation.
 - 1. **Americas Job Center of California (AJCC) Re-Opening:** The AJCC will reopen to the public effective March 10, 2021.
 - 2. **Local Plan** – Previously Discussed.
 - 3. **Central Coast Regional Plan:** Stakeholder Information Session will be held on March 15, 2021
 - 4. **Bay Peninsula Region Prison to Employment (P2):** Allocation \$84,829, balance \$62,336. 27 in-custody clients were served. 3 are in vocational training for truck driving.
 - 5. **Regional Training Grant:** Allocated \$15,000, Balance \$7,935. Note, a total of \$6,535 has been obligated for trainings to be held in March 2021. There will be a remaining balance of \$1,708
 - 6. **SB1:** Building and construction trades. Received \$576,125. Still waiting for the signed contract.
 - 7. **Dislocated Worker COVID-19 Supportive Services Grant:** Allocated \$27,000, Balance \$3,210.
- D. **Expenditure Updates:** Fiscal will present the financial updates at the April meeting. Enclosed was the January expenditure summary for information. Staff explained expenditures and how the pandemic affected some areas of funding that haven't been expended.
- E. **Committee Updates:** Committee updates may be provided by committee members.
 - 1. **Ag Committee:** No report.
 - 2. **Audit Committee:** Enclosed was the San Benito PY20-21 Workforce Innovation and Opportunity Act Section 188 Nondiscrimination and Equal Opportunity- No findings

to report.

3. **Business Services Committee (BSC)**: Staff provided an update on the BSC meeting held March 8, 2021 to discuss follow-up on the 1-3 year goals and identify next steps to be submitted to the full WDB at the April meeting.
4. **Youth Committee**: Staff provided an update on the interest of the Arts Council to join this committee and indicated that based on the bylaws and advice from the regional advisor: “*A Member of Community based organizations with a demonstrated record of success in serving eligible youth, 3) Other individuals with appropriate expertise and experience who are not members of the local board; 4) May also include parents, participants and youth.*” Staff will contact the Arts Council to see if they are still interested in serving on the committee and provide them with a WDB Youth Committee Application.

V. **ADDITIONAL INFORMATION**: None

VI. **ADJOURNMENT**: *M/S/C Cindy Larca/Nelson Leonor. 3:50 P.M.*

The full WDB meeting is scheduled for April 13, 2021 at 3 PM

The next Ex Committee meeting is scheduled for May 11, 2021 at 3 PM