



America's **Job Center**
of CaliforniaSM

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**San Benito County Workforce Development Board (WDB)
Youth Committee
MINUTES**

**1161 San Felipe Road, Building B - Hollister, CA and via ZOOM
March 8, 2022 @ 2:00 P.M.**

Quorum Met: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
Representing the Private Sector (PR)			Representing the Public		
Ex	Chuck Frowein	<input checked="" type="checkbox"/>	Karen Para, <i>Chair</i>	<input checked="" type="checkbox"/>	Nelson Leonor, <i>Secretary</i>
				<input type="checkbox"/>	Heidi Jumper
				Ex	Judith Munter
					Clair Grissom
Staff:					
<input type="checkbox"/>	Enrique Arreola	<input checked="" type="checkbox"/>	Sylvia Jacquez	<input checked="" type="checkbox"/>	Andi Anderson
		<input checked="" type="checkbox"/>	Ruby Soto	<input checked="" type="checkbox"/>	Wilbur Hurley
				Guest:	Omar Rosa

Chair, Karen Para, called the meeting to order at 2:10 P.M.

I. GENERAL INFORMATION:

A. **Public Comment Period:** No public were present

II. REGULAR AGENDA:

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.

B. **Meeting Minutes:** Youth Committee meeting minutes for February 8, 2022 are enclosed for review and approval.

Youth Strategic Goals: Continued updating Youth Strategic Goals Action 3-4. Strategic goals were enclosed. The following edits were noted:

Action 3: • Offer written document showing career path in industry sector chosen • Focus on priority sectors	• Labor Market Information • Career Pathways • High School Support/Career Center • Staff	• Provide monthly LMI • Career Pathway newsletters	Youth Committee and Staff	On-going	25% of Jr & Sr of local High School age youth	
Action 4: • Basic Skills training (2-week training workshops) to include: • Classes We have= Yellow (AJCC & EDD)	• Dress for success • Employment (Career) readiness • Interview technique • Work ethics • Financial Literacy • Customer Service (phone etiquette) • Mental Health	Conduct workshops 1 times a month at the AJCC	• Staff • Behavioral Health • Dept of Rehab Gavilan College	On-going		
Created by the Workforce Development Board at their Board Retreat on 3/10/20 GOAL: Establish Training Programs that Create Employable Youth for the future workforce	Resources & Support Needed	Expected Outcome	Staff Responsible	Due Date	Measurements Methods of Tracking	Status: C=Complete I=In Progress D=On going

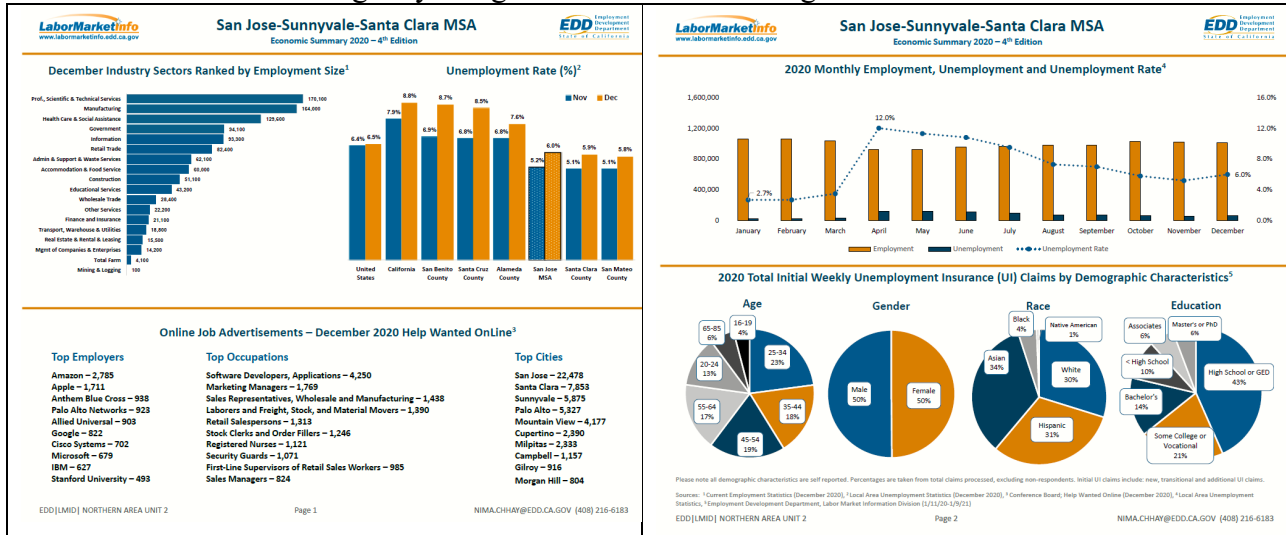
Staff shared a sample of the Economic Summary from 2020 that was previously provided as a snapshot of Unemployment, Industry Sectors, and general demographics as a sample of what a monthly newsletter/report could look like.



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Nelson Leonor will follow-up with the new EDD representative to see if this is something they can generate for the AJCC again.



C. **Youth Survey:** Attached was the Community Action Board’s Youth ad hoc committee survey flier. <https://survey.alchemer.com/s3/6688529/Youth2022>

III. **Other:**

- A. **Youth Committee Members:** It was mentioned that Mike Fisher was interested in participating on this committee
- B. **Meeting times:** – discussed changing meeting times. Action item at the next meeting. Send survey for same day but at 1pm or 4pm. Or even another day. Or shift to a Monday afternoon.
- C. **Summer Youth Program:** Discuss development of a summer youth program at next meeting.

IV. **Adjournment:**

The next meeting is scheduled for April 12, 2022 at 2 P.M.