I. GENERAL INFORMATION:
   A. Public Comment Period: Select the “Participants Tab” and click “Raise Hand” icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

II. REGULAR AGENDA:
   A. Roll Call: Roll will be taken to determine excused absences for attendance requirements.
   B. Meeting Minutes: Youth Committee meeting minutes for February 8, 2022 are enclosed for review and approval.
   C. Youth Strategic Goals: Continue work on updating Youth Strategic Goals Action 3-4. Strategic goals enclosed.
   D. Youth Survey: Attached is the Community Action Board’s Youth ad hoc committee survey flier.

III. Other:

IV. Adjournment: The next meeting is scheduled for April 12, 2022 at 2 P.M.
San Benito County Workforce Development Board (WDB)
Youth Committee

MINUTES

1161 San Felipe Road, Building B - Hollister, CA and via ZOOM
February 8, 2022 @ 2:00 P.M.

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR’S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

At this time, the Board is continuing to hold board meetings to conduct essential business. Members of the public are encouraged to participate electronically. Based on guidance from the California Department of Public Health, the Governor’s Executive Order and Office, and the San Benito County Public Health Officer,

Join Zoom Meeting
https://us06web.zoom.us/j/89223611940?pwd=aC83S3ZTVG40QllIY1RWbysrWSt4QT09

Meeting ID: 892 2361 1940  Passcode: 429217
One tap mobile
+14086380968,,89223611940#,,,,*429217# US (San Jose)
+16699006833,,89223611940#,,,,*429217# US (San Jose)

Quorum Met: Yes ☒ No ☐

<table>
<thead>
<tr>
<th>Representing the Private Sector (PR)</th>
<th>Representing the Public</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Chuck Frowein</td>
<td>☒ Nelson Leonor, Secretary</td>
</tr>
<tr>
<td>☒ Karen Para, Chair</td>
<td>☒ Judith Munter</td>
</tr>
<tr>
<td>☒ Heidi Jumper</td>
<td>☐ Clair Grissom</td>
</tr>
</tbody>
</table>

Staff:
☐ Enrique Arreola
☒ Sylvia Jacquez
☐ Ruby Soto
☒ Andi Anderson
☒ Wilbur Hurley

Guests: Omar Rosa

Karen Para called to order by: at 2:03 P.M.

I. GENERAL INFORMATION:
A. Public Comment Period: None received. Introductions were made by everyone present.

II. REGULAR AGENDA:
A. Roll Call: Roll was taken to determine excused absences for attendance requirements.

B. Meeting Minutes: Youth Committee meeting minutes for January 11, 2022 were approved as presented. M/S/C Nelson Leonor/Chuck Frowein. Heidi Jumper abstained.

Youth Strategic Goals: Continue work on updating Youth Strategic Goals.

ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.
Some conditions may apply. For TTY access call: (831) 637-3265
Reviewed Actions 1-2 and updated goals. Discussed participation at events that are scheduled and quantifying the goals, for example, how many children will we sign up at the Youth Expo. Next meeting focus on Action 3-4.

III. **Other:**

A. **Sharing this event with everyone:** Enclosed is a flier for the Community Solutions & Partners host: "See Us Shine" - Youth Conference via Zoom 2/10/2022 & 2/17/2022 @ 2:30pm to 4:30pm. Staff will be attending and providing a workshop “Turning 18” and describing the different services the AJCC has to offer.

IV. **Adjournment:** M/S/C Heidi Jumper/Nelson Leonor 2:57 P.M.

The Next meeting is scheduled for March 8, 2022 at 2 P.M.
WIOA is designed to help job seekers access employment, **education**, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

### Strategic Goal #3: Establish Training Programs

**Objective(s): Create Employable Youth for Future Workforce**

<table>
<thead>
<tr>
<th>Created by the Workforce Development Board at their Board Retreat on 3/10/20</th>
<th>Resources &amp; Support Needed</th>
<th>Expected Outcome</th>
<th>Staff Responsible</th>
<th>Due Date</th>
<th>Measurements &amp; Methods of Tracking</th>
<th>Status: C=Completed I=In Progress O=On going</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GOAL:</strong> Establish Training Programs that Create Employable Youth for the future workforce</td>
<td>Staff Funding Employer Participation</td>
<td>30% total allocation spent on Work Experience</td>
<td>Youth Committee and Staff</td>
<td>On-going</td>
<td>15-20 youth complete WEP 50% of students would gain fulltime employment</td>
<td>C</td>
</tr>
<tr>
<td><strong>Action 1:</strong></td>
<td>Work Experience Program (16-24)</td>
<td>High School Colleges Targeted Ads</td>
<td>3-4 outreach events at high school/colleges</td>
<td>Youth Committee and Staff</td>
<td>On-going</td>
<td>Number of events attended</td>
</tr>
<tr>
<td>- 70% for out of school youth</td>
<td>High School Chamber of Commerce/Employers WDB WDB Youth Committee AJCC Staff</td>
<td>50-100 Youth trained in interview &amp; resume writing Local Employers participation</td>
<td>Workforce Staff</td>
<td>April 2022</td>
<td>___# of youth will receive Resume &amp; Interview skills</td>
<td>O</td>
</tr>
<tr>
<td>- 30% for in school youth</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **Action 2:** | Outreach to youth in colleges and high school | | | | | |
| - Rock the Mock Interviews with Students | | | | | | |
| - Youth Expo Scheduled | Youth Committee HDA AJCC CSWD Staff | Promote Dream Catcher Program youth ages 5-18 | CAB AJCC Staff | 2/26/22 annually | 10-15 youth apply for Dream Catcher | O |
| - See Us Shine Event – Youth Conference | Community Solutions AJCC Staff Community Partners | Youth will have information, access to AJCC services | AJCC Staff | 2/10/22 & 2/17/22 | Online Registrations | O |
**STRATEGIC PLANNING DOCUMENT**

**Project Name:** WDB Strategic Goals

**REV. Date:** 02.08.22

WIOA is designed to help job seekers access employment, **education**, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

<table>
<thead>
<tr>
<th>Action 3:</th>
<th>Labor Market Information/Career Pathways</th>
<th>Provide monthly LMI/Career Pathway newsletters</th>
<th>Youth Committee and Staff</th>
<th>On-going</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Offer written document showing career path in industry sector chosen</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Focus on priority sectors</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Action 4: | | | Youth Committee and Staff | On-going |
| --- | Conduct workshops 2 times a month at the AJCC | | | |
| • Basic Skills training (2-week training workshops) to include: | • Dress for success | | | |
| | • Employment readiness | | | |
| | • Interview, work ethics | | | |
| | • Financial Literacy | | | |
| | • “How to’s”- answer phone, put on hold, check if they’ve been assisted | | | |

**Focus**

Collaborate with business, economic development, education, labor, government, and community-based organizations within San Benito County and partner with other workforce areas and collaborative, to build regional capacity for:

- Growing the San Benito County job base to benefit job seekers, youth, and incumbent workers
- Expanding and investing in the demand-driven skills and readiness of the San Benito County workforce, with an emphasis on allied health, agriculture (H2A united farmworkers), manufacturing, apprenticeships, construction and clean/green jobs.
- Expanding jobs/services and have central location for job openings
- Expanding In-depth Econovue training where board members can participate.
- Expanding training to include written document for participants on career paths
- Work with High School; Gavilan College, America’s Job Centers, Trade Schools, Reentry Programs, Women’s Programs
- Offer more Job Fair’s
- Offer more Incentives through work with partnerships
Win new AirPod Pros!

Just for telling us what you think (3 winners randomly drawn from submissions)

Help get funding for a Community Youth Center
Youth ages (10-24)

If money weren't a concern, tell us.....

...... what could a Community Youth Center include?

visit this link: https://survey.alchemer.com/s3/6688529/Youth2022