



San Benito County Workforce Development Board

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San Benito County Workforce Development Board (WDB) Youth Committee Minutes

1161 San Felipe Road, Building B - Hollister, CA and via ZOOM

February 14, 2023 @ 4:00 P.M.

Chair, Karen Para, called the meeting to order at 4:00 P.M.

I. Welcome, Introductions & Roll Call: Roll will be taken to determine excused absences for attendance requirements.

Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Representing the Private Sector (PR)	
<input type="checkbox"/> Chuck Frowein - <i>V-Chair</i>	<input checked="" type="checkbox"/> Karen Para, <i>Chair</i>
<input checked="" type="checkbox"/> Omar Rosa	<input checked="" type="checkbox"/> Irene Guevara
Representing the Public	
<input checked="" type="checkbox"/> Nelson Leonor, <i>Secretary</i>	<input type="checkbox"/> Judith Munter
<input type="checkbox"/> Clair Grissom/Vanessa Klauer	<input checked="" type="checkbox"/> Heidi Jumper
Staff:	
<input type="checkbox"/> Enrique Arreola	<input checked="" type="checkbox"/> Sylvia Jacquez
<input checked="" type="checkbox"/> Ruby Soto	<input checked="" type="checkbox"/> Lizz Sánchez Turner
Guest: Nicolle Stone	

II. GENERAL INFORMATION:

- A. **Public Comment Period:** Select the “Participants Tab” and click “Raise Hand” icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.
- B. **Youth RFP Emergency:** Motion to approve the emergency addition of the Youth RFP discussion to the agenda. *M/S/C Nelson Leonor/Omar Rosa.*

III. REGULAR AGENDA:

- A. **Meeting Minutes:** Received Youth Committee meeting minutes for November 8, 2022 for review and approval. *M/S/C Nelson Leonor/Omar Rosa.*
- B. **Youth Request for Proposal (RFP):** Requested for the Youth Committee Workforce Development board to approve the release of the Youth RFP for youth work related services. A summary memo was provided to board members for their information. Local boards are required to select a local operator for youth services. After discussion the Youth Committee approved the release of the Youth RFP March 10, 2023 with a deadline for submission on April 7, 2023 at 3:00 P.M. the award can be from \$80,000 to \$100,000 for work experience, individual training account and on



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the job training programs and supportive services. The Executive Committee has approved this RFP. *M/S/C Omar Rosa/Nelson Leonor.*

- C. **Summer Youth Employment Program:** Board members have been pushing to have Summer Youth Employment Programs. CSWD doesn't have the staff capacity to review all of the funding opportunities and would like the committee members to research available funding resources, review the opportunities and provide input/direction to staff on pursuing funding. Members suggested one person research each funding source and report back at the next meeting and provide direction. Some other communities solicit funding from businesses and corporations to support summer youth programs.
1. **Temporary Assistance for Needy Families (TANF) funds:** [Supporting Summer Youth Employment Programs | Youth.gov](#) Information **enclosed** Staff has attended workshops for TANF and there are other local areas that use TANF to fund summer youth programs and there is co-enrollment with WIOA. Will need to investigate further. Nelson Leonor will research further.
 2. **K12 Strong Workforce:** [K12SWP](#) Informational brochure **enclosed**. Heidi Jumper to review and report back.
 3. **California Golden State Pathways Program:** [Golden State Pathways](#) information **enclosed**. Omar Rosa will review and report back.
 4. **Youth Build:** [Home Page - YouthBuild](#) Irene Guevara will review and report back.
 5. **Dollar Wise:** [DollarWise: Mayors for Economic Mobility - United States Conference of Mayors \(usmayors.org\)](#). Karen will review and report back.
- D. **Youth Strategic Goals:** Reviewed the **enclosed** Youth Strategic Goals. Staff and members reported on funding opportunities available and continued discussion on fund development for a Summer Youth Employment Program as stated above. Another funding source discussed was the Community Action Board's Community Services Block Grant (CSBG) which was used last season and the extremely low-income guidelines for CSBG which made it difficult to enroll youth. Board members stated that they wouldn't recommend pursuing this funding again due to amount of work involved it isn't worth the staff's time and effort.

IV. **OTHER:**

- A. **Services to San Andreas High School Students:** Staff provided an update on services provided to San Andreas HS and the partnership to provide workshops for students. The first workshop was held January 25, 2023 on what is the America's Job Center. Workshops will include resume writing, job interview skills, 5-minute pitch, etc., and ending with youth attending the Rock the Mock at the high school.
- B. **Rock the Mock:** 4th Annual Rock the Mock with San Benito High School (SBHS) will take place March 21, 2023, from 10:30 am-12:30 pm. They are seeking professionals and community members to interview and provide feedback to our students in a mock interview setting.

- C. **Youth Expo 2023:** Hollister Downtown Association is hosting Youth Expo on March 4, 2023, Staff will be attending to promote services. Discussed reaching out to the lesser-known youth services, i.e. Music lessons, equestrian.
- V. **ADJOURNMENT:** to the next meeting is scheduled for: May 9, 2023. The meeting adjourned at 4:56 P.M. *M/S/C Irene Guevara/Heidi Jumper.*