



San Benito County Workforce Development Board
Executive Committee Meeting
1111 San Felipe Road, Suite 107 - Hollister, CA 95023
February 14, 2023 @ 3:00 P.M.
MINUTES

I. Roll Call: Roll call was taken to determine unexcused absences from attendance requirements.

Table with 2 main columns: Representing the Private Sector (PR) and Representing the Public. Includes names like Bianchi, Richard, Para, Karen, Bobsin, Kendra, etc.

Chair, Richard Bianchi, called the meeting to order at 3:07 P.M.

II. GENERAL INFORMATION:

A. Public Comment Period: No public comments were received.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items.

M/S/C Kendra Bobsin/ Karen Para

A. Layoff Aversion Services/Rapid Response Report/Business Services Report: Receive the report for January 2023.

B. Labor Market/Unemployment and Economic Summary: Receive the California Unemployment Report for January 2022.

C. Information Notices & Directives: Receive most recent Workforce Services Directives WSD22-06-WSD22-07, Information Notices WSIN22-18-WSIN22-24.

D. Meeting Minutes:

1. Executive Committee: Receive November 8, 2022, Ex Committee meeting minutes for board review and approval. M/S/C Kendra Bobsin/ Karen Para

2. Full WDB: Receive the January 10, 2023 full WDB meeting minutes are enclosed for board information.

IV. REGULAR AGENDA/ACTION ITEMS:



ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.

Some conditions may apply. For TTY access call: (831) 637-3265



- A. **Resolution for Remote Meetings**: Adopt AB361 Resolution to continue hybrid meetings. February is the last month for virtual meetings. *M/S/C Kendra Bobsin/ Karen Para* Enrique stated moving forward after the expiration of AB361 on 2/28/2023 all meetings will be on site. Next meeting set to be in person.
- B. **Board Membership**: No applications were received or reviewed for appointment to the board. Update was provided on the current vacancies are: (1) Private Sector Representatives: (1) Small Business and Public Sector Representatives: (1) Labor Organizations; (1) Department of Rehabilitation.
- a. **Term Expiration**: The term of Richard Bianchi expired on January 14, 2023. He has agreed to another 3-year term. Review and approved application. *M/S/C Karen Para/Kendra Bobsin*
- C. **Policy & Procedure- On the Job Training (OJT)**: Reviewed and approved the amendment to the OJT policy to add the OJT Temporary Waiver WIOA Section 134 (c)(3)(H)(i), to allow reimbursement of up to 90 % of OJT costs for businesses with 50 or fewer employees effective November 18, 2022 and expires June 30, 2023. *M/S/C Kendra Bobsin/Karen Para*
- D. **Regional Executive Committee Meeting**: Discussed potential dates and times to attend a regional executive committee meeting with the North Central Coast region. Proposed dates for March, the week of March 20, 2023, or March 27, 2023, coordination with the other boards proposing a Tuesday or Thursday.
- E. **Regional and Local Plan Update**: Staff provided an update on the listening sessions held on February 7, 2023, for the regional and local workforce plans that are due on March 31, 2023. Gave date deadlines to have draft completed by February 24, 2023, needs to be available for 30-day comment period.
- F. **Committee Updates**: Committee List for FY 22/23.
1. **Executive Committee**: Committee members need to schedule a meeting to discuss next year's retreat and the strategic goals, proposed a separate meeting with more time to discuss topics.
 2. **Business Services Committee (BSC)**: Staff or committee members provided an update on scheduling a meeting to discuss strategic goals. Meeting scheduled for February 16, 2023, and full report next board meeting.
 3. **Youth Committee**: The next WDB Youth Committee meeting was scheduled for February 14, 2023 at 4pm. Committee member provided an update on currently there is no funding available for a current Summer Youth Program and will be pursuing funds for Summer Youth Employment Program for next summer.
 4. **Membership Committee**: Committee members provided an update on recent recruitment efforts. Committee members have a scheduled meeting for February 21, 2023, at 9 AM to discuss recruitment plan.
- G. **Request to add in item: Youth Request for Proposal**: Staff provided a memo regarding a timeline of submittal and the intent for qualified contractors to solicit proposals from to provide WIOA Youth Related Services. *M/S/C To accept this item as an action item: Karen Para/Lupe Rubalcava 2nd M/S/C Approval for releasing the RFP: Karen Para/Lupe Rubalcava*

V. **ADDITIONAL INFORMATION:**

- A. **Rock the Mock:** Information was provided for the 4th Annual Rock the Mock with San Benito High School (SBHS) will take place March 21, 2023, from 10:30 am-12:30 pm. They are seeking professionals and community members to interview and provide feedback to our students in a mock interview setting.
- B. **Youth Expo 2023:** Information was provided for the Hollister Downtown Association is hosting Youth Expo on March 4, 2023, Staff will be attending to promote services.

VI. **ADJOURNMENT:** *M/S/C Karen Para/Lizz Sanchez Turner*

Executive Committee next meeting is scheduled for March 14, 2023, at 3pm.