



San Benito County Workforce Development Board (WDB)

1161 San Felipe Road, Hollister, CA 95023

February 9, 2021 @ 3:00 P.M.

Executive Committee MINUTES

Join Zoom Meeting

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmNjFjdj09

Meeting ID: 978 7998 0043 - Passcode: 392237

One tap mobile: +16699006833, 97879980043#,,, *392237# US (San Jose)

Table with 2 columns: Representing the Private Sector (PR) and Representing the Public. Rows include Richard Bianchi (Chair), Chuck Frowein (Vice Chair), Karen Para (Secretary), Kristina Chavez-Wyatt, Staff (Andi Anderson, Enrique Arreola, Joyce Duque, Sylvia Jacquez, Ruby Soto, Omar Rosa), and Guest (Al Gonzalez, Lamont Adams, Vivian Estrada).

Chair, Richard Bianchi, called the meeting to order at 3:03 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: No public comments were received. Introductions were made by everyone present. New Staff Services Specialists, Omar Rosa, and Joyce Duque were introduced.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements.

B. Meeting Minutes:

- 1. Executive Committee: The November 10, 2020 meeting minutes are enclosed for board review and approval. The December 2020 Ex Committee meeting was cancelled. Motion/Second/Concur (M/S/C). Kendra Bobsin/Karen Para
2. Full WDB: January 12, 2021 full WDB minutes are enclosed for board information.
3. Youth Committee: The January 12, 2021 Youth Committee meeting minutes were enclosed for board information

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. M/S/C Kendra Bobsin/Karen Para.

A. Information Notices & Directives: The most recent Workforce Services Directives WSD20-05 and Information Notices WSIN 20-38 thru 20-41 were enclosed.

B. Labor Market/Unemployment and Economic Summary: Enclosed was the report for December 2020.



IV. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** No applications were received for appointment to the board. The current vacancies are: Business Representatives (3).
1. **Reappointments:** The terms of Duane Bradford and Randy Brown expired January, 2021. These positions are mandated and action is requested for their reappointments to the board. A motion was made, subject to confirming with both parties, for their reappointments. *M/S/C Karen Para/Kendra Bobsin.*
- B. **Layoff Aversion Services/Rapid Response Report:** Staff provided an update on lay off aversion/rapid response activities. Enclosed was the report for January 2021. Staff is doing outreach on Facebook and Instagram. Kristina Chavez Wyatt posed question if employers been advised on how to use CalJOBS and if anyone checked on their status if they hired anyone? Nelson Leonor responded he can have a side discussion with Kristina on the CalJOBS. AJCC staff, Joyce, responded she would check in with employers to see if they have hired anyone through CalJOBS. Since AJCC is now under the Central Coast Region, AJCC staff have been invited to attend the Central Coast Roundtables conducted on a quarterly basis.
- C. **WDB Local Plan Update:** Staff provided an update on the local plan that is due on April 30, 2021. Staff is in the process of drafting the contract with California Workforce Association (CWA) for the development of the Local Plan. Attached was the proposed scope of work and proposed fee of \$8,800. There was a question on the scope of work and minor edits to the document. After discussion, the Executive Committee approved the WDB Local Plan scope of work and proposed fees with minor edits. *M/S/C Cindy Larca/Kristina Chavez Wyatt.*
- D. **Grant Updates:** Staff provided an update on current grants. A report was enclosed for board information. There may be an extension on the Bay Peninsula Region- Regional Training Grant that is due to end March 31, 2021. Regional Advisor will look into if there will be an extension.
- E. **Committee Updates:** Committee updates may be provided by committee members.
1. **Ag Committee:** No Report
 2. **Audit Committee:** Still waiting for the Desk Review Report.
 3. **Business Services Committee (BSC):** There is a need for the BSC to meet and discuss follow-up on the 1-3 year goals and identify next steps to submit to the full WDB at the April meeting.
 4. **Youth Committee:** There is interest in someone from the Arts Council who wishes to join this committee. The Regional advisor will look into whether this is possible. Board member Karen Para explained how the Arts Council is involved with youth in the community.

V. **ADDITIONAL INFORMATION:**

- A. **Small Business Disaster Relief Round 2:** The flyer/notice for the CARES R2 is enclosed for board information. BOS approved \$750,000 as a 2nd round.
- B. **Meeting:** Regional meetings are being held every other month to discuss future projects so that both regions can be on the same page and also discussed “living wage” definition and what that means. Each county has their own living wage and discussed the online [Living Wage Calculator - Living Wage Calculation for San Benito County, California \(mit.edu\)](https://livingwage.mit.edu)

VI. **ADJOURNMENT:** *M/S/C Karen Para/ Kristina Chavez Wyatt 3:56 P.M.*