



America's **Job Center**  
of California<sup>SM</sup>

1111 San Felipe Road, Suite 107, Hollister, CA95023  
Office: (831) 637-JOBS (5627) ● (831) 637-9293 ● FAX (831) 637-0996

**San Benito County Workforce Development Board (WDB)  
Youth Committee**

**AGENDA**

**1161 San Felipe Road, Building B - Hollister, CA and via ZOOM**

**February 8, 2022 @ 2:00 P.M.**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

At this time, the Board is continuing to hold board meetings to conduct essential business. Members of the public are encouraged to participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Benito County Public Health Officer,

Join Zoom Meeting

<https://us06web.zoom.us/j/89223611940?pwd=aC83S3ZTVG40QIIIY1RWbysrWSt4QT09>

Meeting ID: 892 2361 1940 Passcode: 429217

One tap mobile

+14086380968,,89223611940#,,,,\*429217# US (San Jose)

+16699006833,,89223611940#,,,,\*429217# US (San Jose)

Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>Representing the Private Sector (PR)</b>		<b>Representing the Public</b>	
<input type="checkbox"/> Chuck Frowein	<input type="checkbox"/> Karen Para, <i>Chair</i>	<input type="checkbox"/> Nelson Leonor, <i>Secretary</i>	<input type="checkbox"/> Judith Munter
		<input type="checkbox"/> Heidi Jumper	<input type="checkbox"/> Clair Grissom
<b>Staff:</b>			
<input type="checkbox"/> Enrique Arreola	<input type="checkbox"/> Sylvia Jacquez	<input type="checkbox"/> Andi Anderson	
	<input type="checkbox"/> Ruby Soto	<input type="checkbox"/> Wilbur Hurley	

**Karen Para called to order by: at 2:00 P.M.**

**I. GENERAL INFORMATION:**

A. **Public Comment Period:** Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

**II. REGULAR AGENDA:**

- A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
- B. **Meeting Minutes:** Youth Committee meeting minutes for January 11, 2022 are enclosed for review and approval.



ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.  
*Some conditions may apply.* For TTY access call: (831) 637-3265



**Youth Strategic Goals:** Continue work on updating Youth Strategic Goals.

III. **Other:**

- A. **Sharing this event with everyone:** Enclosed is a flier for the Community Solutions & Partners host: "See Us Shine" - Youth Conference via Zoom 2/10/2022 & 2/17/2022 @ 2:30pm to 4:30pm

IV. **Adjournment:**



America's **Job Center**  
of California<sup>SM</sup>

1111 San Felipe Road, Suite 107, Hollister, CA95023  
Office: (831) 637-JOBS (5627) ● (831) 637-9293 ● FAX (831) 637-0996

**San Benito County Workforce Development Board (WDB)**

**Youth Committee**

**Minutes**

**1161 San Felipe Road, Hollister, CA and via ZOOM**

**January 11, 2022 @ 2:00 P.M.**

Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>Representing the Private Sector (PR)</b>		<b>Representing the Public</b>	
<input checked="" type="checkbox"/> Chuck Frowein	<input checked="" type="checkbox"/> Karen Para, <i>Chair</i>	<input checked="" type="checkbox"/> Nelson Leonor, <i>Secretary</i>	<input checked="" type="checkbox"/> Judith Munter
		<input checked="" type="checkbox"/> Heidi Jumper	<input checked="" type="checkbox"/> Clair Grissom
<b>Staff:</b>			
<input checked="" type="checkbox"/> Enrique Arreola	<input checked="" type="checkbox"/> Sylvia Jacquez	<input checked="" type="checkbox"/> Andi Anderson	<input checked="" type="checkbox"/> Briana Guerrero
	<input checked="" type="checkbox"/> Ruby Soto	<input checked="" type="checkbox"/> Wilbur Hurley	
Guest: Omar Rosa			

**Karen Para called to order by: at 2:00 P.M.**

**I. GENERAL INFORMATION:**

- A. **Public Comment Period:** No public present.
- B. **Introduction of New Members & Staff:** Introductions were made by everyone present. Introduced new staff Wilbur Hurley

**II. REGULAR AGENDA:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Meeting Minutes:** Youth Committee meeting minutes for October 12, 2021, were **enclosed** for information only. There was no meeting in December.
- C. **Membership:** No applications were received for appointment to the committee.

**Youth Strategic Goals:** The committee reviewed and updated the Youth Strategic Goals. Discussed on meeting monthly to finalize the goals for the Youth Committee to include information on the development of a Summer Youth Employment Program. Meeting will be held prior to the Ex-Committee meeting at 2pm.

**III. Other:**

- A. **Youth Expo:** Omar stated a Youth Expo is being held at the Veteran's Building at February 26 from 10am-1pm.
- B. **Sharing this event with everyone:** Community Solutions & Partners host: "See Us Shine" - Youth Conference via Zoom 2/10/2022 & 2/17/2022 @ 2:30pm to 4:30pm

**IV. Adjournment: M/S/C Nelson Leonor/ Claire Grissom. 2:59 P.M.**



ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.

*Some conditions may apply.* For TTY access call: (831) 637-3265





<b>STRATEGIC PLANNING DOCUMENT</b>	<b>Project Name:</b> WDB Strategic Goals	<b>REV. Date:</b> 01.11.22
------------------------------------	--	----------------------------

WIOA is designed to help job seekers access employment, **education**, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

<b>Strategic Goal #3: Establish Training Programs</b>	<b>Objective(s): Create Employable Youth for Future Workforce</b>
---	---

<b>Created by the Workforce Development Board at their Board Retreat on 3/10/20</b> <b>GOAL: Establish Training Programs that Create Employable Youth for the future workforce</b>	<b>Resources &amp; Support Needed</b>	<b>Expected Outcome</b>	<b>Staff Responsible</b>	<b>Due Date</b>	<b>Measurements Methods of Tracking</b>	<b>Status:</b> C=Completed I=In Progress O=On going
<b>Action 1:</b> <ul style="list-style-type: none"> <li>Work Experience Program (16-24)               <ul style="list-style-type: none"> <li>70% for out of school youth</li> <li>30% for in school youth</li> </ul> </li> </ul>	Staff Funding Employer Participation	30% total allocation spent on Work Experience	Youth Committee and Staff	On-going	15-20 youth complete WEP 50% of students would gain fulltime employment	
<b>Action 2:</b> <ul style="list-style-type: none"> <li>Outreach to youth in colleges and high school</li> <li>Rock the Mock Interviews with Students</li> </ul>	High School Colleges Targeted Ads  Youth Committee AJCC Staff High School Chamber of Commerce	3-4 outreach events at high school/colleges  Participate in the Rock the Mock Interviews for San Benito High School	Youth Committee and Staff  Workforce Staff	On-going  April 16 <sup>th</sup> , 2021		
<b>Action 3:</b> <ul style="list-style-type: none"> <li>Offer written document showing career path in industry sector chosen               <ul style="list-style-type: none"> <li>Focus on priority sectors</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Labor Market Information/ Career Pathways</li> </ul>	Provide monthly LMI/Career Pathway newsletters	Youth Committee and Staff	On-going		
<b>Action 4:</b> <ul style="list-style-type: none"> <li>Basic Skills training (2-week training workshops) to include:               <ul style="list-style-type: none"> <li>Dress for success</li> </ul> </li> </ul>		Conduct workshops 2 times a month at the AJCC	Youth Committee and Staff	On-going		



<b>STRATEGIC PLANNING DOCUMENT</b>	<b>Project Name:</b> WDB Strategic Goals	<b>REV. Date:</b> 01.11.22
WIOA is designed to help job seekers access employment, <b>education</b> , training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.		

<ul style="list-style-type: none"> <li>• Employment readiness</li> <li>• Interview, work ethics</li> <li>• Financial Literacy</li> <li>• “How to’s”- answer phone, put on hold, check if they’ve been assisted</li> </ul>						
---	--	--	--	--	--	--

**Focus**

Collaborate with business, economic development, education, labor, government, and community-based organizations within San Benito County and partner with other workforce areas and collaborative, to build regional capacity for:

- Growing the San Benito County job base to benefit job seekers, youth, and incumbent workers
- Expanding and investing in the demand-driven skills and readiness of the San Benito County workforce, with an emphasis on allied health, agriculture (H2A united farmworkers), manufacturing, apprenticeships, construction and clean/green jobs.
- Expanding jobs/services and have central location for job openings
- Expanding In-depth Econovue training where board members can participate.
- Expanding training to include written document for participants on career paths
- Work with High School; Gavilan College, America’s Job Centers, Trade Schools, Reentry Programs, Women’s Programs
- Offer more Job Fair’s
- Offer more Incentives through work with partnerships



# SEE US SHINE

## SAN BENITO COUNTY YOUTH CONFERENCE 2022

Youth Ages 14-21

**Thursday**  
**February 10th & 17th**  
**2:30-4:30pm**  
**Via Zoom**



**Register:**  
**Using the QR Code**  
**or the link below**

<https://www.eventbrite.com/e/see-us-shine-youth-conference-2022-tickets-227265054897>



**Join for your chance to win prizes!**



Healthy Relationships



Information on:

Youth Substance Use



Mental Health



Turning 18



**If you have any questions contact: Jannet Chaires at 669-239-5302**



San Benito County  
Behavioral Health Department  
*Mental Health & Substance Use Disorder Services*



America's **JobCenter**  
of California



**FIRST 5**  
SAN BENITO



Youth Alliance  
2022-2023



# SEE US SHINE

## CONFERENCIA JUVENIL DEL CONDADO DE SAN BENITO 2022

**Martes**  
**10 y 17 de Febrero del 2022**  
**2:30-4:30pm**  
**Via Zoom**

**Jóvenes de 14 a 21 años**

**Registrate:**

**Usando el código QR o  
el Link**

<https://www.eventbrite.com/e/see-us-shine-youth-conference-2022-tickets-227265054897>



**¡Participa para tener la  
oportunidad de ganar premios!**



**GIFT CARD**



**Relaciones  
Saludables**



**Uso de  
sustancias  
juveniles**



**Información sobre:**

**Salud Mental**



**Cumpliendo  
18 Años**



**Si tiene alguna pregunta, comuníquese con Laura Galvan al 831-673-0307**



San Benito County  
Behavioral Health Department  
*Mental Health & Substance Use Disorder Services*



America's **JobCenter**  
of California™



**FIRST 5  
SAN BENITO**



**Youth  
Alliance**