



San Benito County Full Workforce Development Board (WDB)
1161 San Felipe Road, Hollister, CA 95023

January 12, 2021 @ 3:00 P.M.

AGENDA

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

At this time, the Workforce Development Board (WDB) is continuing to hold board meetings to conduct essential business. Members of the public are encouraged to participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Benito County Public Health Officer,

Join Zoom Meeting

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmdNNjFjdz09

Meeting ID: 978 7998 0043 - Passcode: 392237

One tap mobile

+16699006833,,97879980043#,,, \*392237# US (San Jose)

+14086380968,,97879980043#,,, \*392237# US (San Jose)

Dial by your location: +1 669 900 6833 US (San Jose), +1 408 638 0968 US (San Jose)

Table with columns: Representing the Private Sector (PR) and Representing the Public. Rows list board members with checkboxes for attendance.

I. GENERAL INFORMATION:

A. Public Comment Period: Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

II. REGULAR AGENDA:

- A. Roll Call: Roll will be taken to determine excused absences for attendance requirements.
B. WDB Director's Comments: WBD Director may provide an update on the AJCC services.
C. Meeting Minutes:
1. Full WDB: The draft October 13, 2020 full WDB are enclosed for review and approval. Action Required.
2. Executive Committee: The November 10, 2020 meeting minutes and are enclosed for



board information.

3. **Business Services Committee (BSC)**: November 10, 2020 BSC minutes are enclosed for board information.
4. **Youth Committee**: The October 13, 2020 Youth Committee meeting minutes are enclosed for board information

III. **CONSENT AGENDA**: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items.

- A. **Information Notices & Directives**: The most recent Workforce Services Directives [WSD20-04](#) and Information Notices [WSIN 20-25 thru 20-37](#) are enclosed.
- B. **Unemployment and Economic Summary**: Enclosed is the Unemployment Report for November 2020.
- C. **Layoff Aversion Services/Rapid Response Report**: Enclosed is the report for December 2020.
- D. **Board Membership**: Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representatives (3).

IV. **DISCUSSION/ACTION ITEMS**:

- A. **Salary and Bonus Limitations Policy**: Enclosed is the Salary and Bonus Limitation Policy for board review and approval. *Action Required.*
- B. **Quality Jobs Definition**: Approve the Ex committee recommended definition on Quality Jobs as defined by the board at the last WDB retreat. *Action Required*
  - **Quality Jobs Definition**: *Quality jobs provide opportunities to transform workers' lives. They provide family-sustaining wages, health benefits, a retirement plan, and advancement opportunities. Quality jobs are stable, safe, and free of discrimination, treating all employees with dignity and respect.*
- C. **Budget Updates**: An update will be provided on 20/21 Budget and Expenditures.
- D. **Grant Updates**: Staff may provide an update on current grants.
- E. **Committee Updates**:
  1. **Committee Roster**:
  2. **Ag Committee**:
  3. **Audit Committee**:
  4. **Business Services Committee (BSC)**: Committee members and staff may provide an update on the 1-3 year goals and identify next steps to submit to the full WDB at the April meeting.
  5. **Youth Committee**: The Youth Committee will present their top 5 priorities (enclosed) to the full WDB for review and approval. *Memo attached Action Required*

V. **ADDITIONAL INFORMATION**:

VI. **ADJOURNMENT**:

The next Executive Committee meeting: February 9, 2021 at 3 P.M.



San Benito County Full Workforce Development Board (WDB)

January 12, 2021 @ 3:00 P.M.

AGENDA

Meeting Location 1161 San Felipe Ro

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+14086380968,,97879980043#,,, \*392237# US (San Jose)

Dial by your location: +1 669 900 6833 US (San Jose), +1 408 638 0968 US (San Jose)

Table with 6 columns: Quorum Met, Representing the Private Sector (PR), and Representing the Public. Rows list board members like Bianchi, Richard, Chavez Wyatt, Kristina, Frowein, Chuck, Giacalone, Joe, Giancola, Shelley, Para, Karen, Rodriguez, Jose, Alarid, Kristi, Bobsin, Kendra, Bradford, Duane, Brown, Randy, Gonzalez, Al Jr, Lamont, Abraham, Larca, Cynthia, Leonard, Michelle, and Leonor, Nelson.

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2. Executive Committee: The November 10, 2020 meeting minutes and Business Services Committee minutes are enclosed for board information.



3. **Youth Committee:** The October 13, 2020 Youth Committee meeting minutes are **enclosed** for board information

III. **CONSENT AGENDA:** Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items.

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- B. **Quality Jobs Definition:** Approve the Ex committee recommended definition on Quality Jobs as defined by the board at the last WDB retreat. **Action Required**
- **Quality Jobs Definition:** *Quality jobs provide opportunities to transform workers' lives. They provide family-sustaining wages, health benefits, a retirement plan, and advancement opportunities. Quality jobs are stable, safe, and free of discrimination, treating all employees with dignity and respect.*
- C. **Budget Updates:** An update will be provided on 20/21 Budget and Expenditures.
- D. **Grant Updates:** Staff may provide an update on current grants.
- E. **Committee Updates:**
1. **Committee Roster:**
  2. **Ag Committee:**
  3. **Audit Committee:**
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  5. **Youth Committee:** The Youth Committee will present their top 5 priorities to the full WDB for review and approval. **Action Required**

V. **ADDITIONAL INFORMATION:**

VI. **ADJOURNMENT:**

The next Executive Committee meeting: February 9, 2021 at 3 P.M.



- D. **Board Membership**: Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representatives (3).

IV. **DISCUSSION/ACTION ITEMS**:

A. **Grant Updates**:

1. **Bay Peninsula Regional Grants**: Staff reminded the WDB that the board has been moved to the Central Coast region and provided updates on the following:
  - a. **Prison 2 Employment (P2E) Grant**: Keeping \$82k
  - b. **Slingshot 3.0 Grant**: We are returning the Slingshot contract in the amount of \$20K. This is the Manufacturing apprenticeship training. We will still have access to the training when it's ready and will refer clients.
  - c. **Regional Training Grant**: Keeping \$15K
2. **Central Coast Regional Grants**: Staff may provide updates on the following:
  - a. **SB1 Grant**: Enrique has a meeting with the Central Coast Region this week to discuss regional coordination and the SB1 Project for Pre-Apprenticeship in Building and Construction trades. More info to come.

- B. **Dislocated Worker Underserved COVID-19 Impacted Individuals Grant**: Staff provided an update on the \$54,000 in funding received and services provided to Dislocated Workers impacted by COVID-19. \$13,190 has been expended. The amount was reduced to \$27,000. A stumbling block has been receiving client documents and how they were impacted by COVID. The funds were extended to December 31, 2020.

C. **Committee Updates**: Updates may be provided on the following committees:

1. **Committee Roster**: Due to resignations and other members changes committee roster was reviewed and changes made as follows:

<b>Business Services Committee</b>	Move Kristina Chavez Wyatt to fill the vacancy of Richard Perez on the Private Sector. Sylvia Jacquez will check to see if there are any member requirements for this committee as none are stated in the bylaws.
<b>Bylaws</b>	Chuck Frowein
<b>Audit committee</b>	Cindy Lara, & Kristi Alarid
<b>Youth Committee</b>	Chuck Frowein
<b>Nominating committee</b>	Kendra Bobsin
<b>Ag Committee</b>	Randy Brown
<b>Job Fair Committee</b>	Al Gonzalez, Jr
<b>Membership Committee</b>	Duane Bradford Member applications and packet are available at: <a href="https://sbcjobs.org/about/">https://sbcjobs.org/about/</a>

After discussion the board approved the committee changes. M/S/C *Karen Para/Duane Bradford*

2. **Ag Committee**: No update.
3. **Audit Committee**: No update on the desk review.
4. **Business Services Committee (BSC)**: As a follow-up to the Strategic Plan Retreat, staff and the BSC will review the 1-3 year goals and identify next steps. Table for new committee. Schedule a meeting.
5. **Youth Committee**: Karen gave an update their discussion and notes will be provided to the board: The Youth Committee met prior to the full WDB. They decided to meet quarterly at 2pm just prior to the full WDB meetings, identified their top 5 priorities, discussed membership on the committee, and they will be reviewing the Youth Request for Proposal.

V. **ADDITIONAL INFORMATION:**

VI. **ADJOURNMENT:** *M/S/C Karen Para/Nelson Leonor 3:49 P.M.*

The next Ex Committee meeting November 10, 2020 at 3 P.M.



San Benito County Full Workforce Development Board (WDB)

November 10, 2020 @ 3:00 P.M.

Executive Committee MINUTES

You are strongly urged to observe the online board meeting via zoom at:

https://zoom.us/j/97931478340?pwd=a2hQcGxRNWI3Z0FGZStlSXZmZnc0OT09

Meeting ID: 979 3147 8340 Password: 202374 - +1-408-638-0968, (San Jose)

Table with columns: Representing the Private Sector (PR), Representing the Public. Includes names like Richard Bianchi, Chuck Frowein, Karen Para, Kristina Chavez-Wyatt, Kendra Bobsin, Cynthia Larca, Nelson Leonor.

Chair, Karen Para, Called meeting to order at 3:04 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives.

II. REGULAR AGENDA:

- A. Roll Call: Roll will be taken to determine excused absences for attendance requirements.
B. WDB Director's Comments: WDB Director provided an update on the AJCC services.
C. Meeting Minutes: Executive Committee:
1. The September 8, 2020 meeting minutes were enclosed for review and approved as presented.
2. WDB Youth Committee: The October 13, 2020 Youth committee minutes are enclosed for board information.





3. **Full WDB:** The draft October 13, 2020 full WDB are **enclosed** for board information.

III. **CONSENT AGENDA:** Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. *M/S/C Kendra Bobsin/Cynthia Larca - invite Karen and Kristina to central coast meeting.*

A. **Information Notices & Directives:** The most recent Workforce Services Directives [WSD20-03](#) and Information Notices [WSIN 20-19 thru 20-24](#) are **enclosed**.

B. **Unemployment and Economic Summary:** **Enclosed** is the Unemployment Report for October 2020.

C. **Layoff Aversion Services/Rapid Response Report:** **Enclosed** is the report for October 2020.

IV. **DISCUSSION/ACTION ITEMS:**

A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representatives (3). Chuck was going to check with Mike Fischer.

B. **Memorandum of Understand and Resource Sharing Agreement (MOU & RSA):** **Enclosed** is the MOU & RSA for board review and approval. *M/S/C Richard Bianchi/Nelson Leonor.*

C. **Discussion on Meeting in December:** Discuss cancelling the December WDB Meeting. *M/S/C Kendra Bobsin/Kristina Chavez Wyatt.*

D. **Regional and Local Planning Guidance:** The State has released guidance for the 2021-2024 Regional & Local Plans which are due on April 30, 2021. Consultant is needed for the development of our Local Plan. Action is required to release a Request for Proposal to contract a consultant for the development of our Local Plan. Staff explained that the last plan was done in house and it was quite consuming. Suggested outsourcing for effective time management and efficiency. There are internal staff with WIOA that may be available to provide the service. Timeframe is release next month for a 3-week period to have plan completed by March and to be able to hold a 30-day public comment period. Will include any RFP submissions to the full WDB in January for their approval. *M/S/C Cynthia Larca/Richard Bianchi.*

E. **Quality Jobs Definition:** The Ex committee reviewed and discussed the draft definition on Quality Jobs as defined by the board at the last WDB retreat. Bring back to full WDB in January for the board to approve.

- **Quality Jobs Definition:** *Quality jobs provide opportunities to transform workers' lives. They provide family-sustaining wages, health benefits, a retirement plan, and advancement opportunities. Quality jobs are stable, safe, and free of discrimination, treating all employees with dignity and respect.*

F. **County CARES Business Grant:** Staff provided an update on the program and the enclosed graphic summary report for your information. Thanked staff, board members and committee on all the work involved in processing the applications. It was much more work than originally thought and extreme time consuming but a great opportunity to help small businesses to remain open. It was a team effort.

G. **Grant Updates:** Staff provided an update on current grants for Bay-Peninsula Region Central Coast Region and the Dislocated Worker COVID Grant and shared the report that was included in the agenda packet.

H. **Committee Updates:** **Enclosed** is the updated Committee Roster for FY2020-2021

1. **Committee Roster:**

2. **Ag Committee:**
3. **Audit Committee:**
4. **Business Services Committee (BSC):** As a follow-up to the Strategic Plan Retreat, staff and the BSC will review the 1-3 year goals and identify next steps. Meeting held prior to this meeting and will meet again in Mid-January to solicitify the next 1-3 year goals to submit to the full WDB at the April meeting.
5. **Youth Committee:** The committee may provide an update on possible members for this committee as discussed at their meeting in October and share their top 5 priorities (**enclosed**). Add to next committee meeting “discuss how to meet the 5 goals.”

V. **ADDITIONAL INFORMATION:**

VI. **Support local business by shopping local.**

VII. **ADJOURNMENT: M/S/C Kendra Bobsin/Nelson Leonor 4:04 P.M.**

The next Executive Committee meeting: December 8, 2020 at 3 P.M.



San Benito County Full Workforce Development Board (WDB)

November 10, 2020 @ 2:00 P.M.

Business Services Committee Minutes

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

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You are strongly urged to observe the online board meeting via zoom at:

https://zoom.us/j/97931478340?pwd=a2hQcGxRNWI3Z0FGZStlSXZmNCtrQT09

Meeting ID: 979 3147 8340 Password: 202374 - +1-408-638-0968, (San Jose)

Table with 4 columns: Quorum Met (Yes/No), Representing the Private Sector (PR), and Representing the Public. Rows include Jose Rodriguez (Chair), Karen Para (Secretary), Kristina Chavez-Wyatt, and Staff (Enrique Arreola, Sylvia Jacquez, Andi Anderson).

Called to order at 2:10 P.M.

I. GENERAL INFORMATION:

- 1. Business Services Committee (BSC): As a follow-up to the Strategic Plan Retreat, staff and the BSC will review the 1-3 year goals and identify next steps to present to the full WDB. Enclosed are the Retreat Notes.
2. What is the direction for 1-3 year: Important for Business Service Staff to engage with the board and employers and workforce. Discussed including Race & Equity and how that would look.
a) Needs to be more outreach to reach the demographic. Clients don't do zoom, need to do outdoor, social distance events to education workers. Need to have a way to collect impact data,
b) Econovue reports to find out community demographics, women employers, poverty sectors, etc.
c) Tech Services - most of those being recruited don't have access/use technology
d) Hire a Business Service Staff Member. Someone going through background checks right now. This person would be more engaged with businesses, BST, EDD and being able to manage small projects, small caseload, regional planning, layoff aversion/rapid response activities.



- e) RFP – Outsource as opposed to inhouse due to staff caseload/workload.
- f) Determine county industry sector’s needs, schedule meeting with business, how can AJCC assist employers, once needs are assessed they local plan can be better structured and more relevant to SBC.
- g) Request overview of trainings provided at Gavilan.
- ii. Schedule follow-up for mid January.

II. **ADDITIONAL INFORMATION:**

III. **ADJOURNMENT: 2:48 P.M.**



San Benito County Workforce Development Board (WDB)

Youth Committee – 1161 San Felipe Road, Hollister, CA and via ZOOM

October 13, 2020 @ 2:00 P.M.

You are strongly urged to observe the online board meeting via zoom at:

Phone one-tap: US: +16699006833..94433650293#..1#.047354# or
+14086380968..94433650293#..1#.047354#

Meeting URL: https://zoom.us/j/94433650293?pwd=QVErTHBxNXlrcWF0Q3lYZEUrWHh0UT09

Meeting ID: 944 3365 0293

Password: 047354

Table with attendance information: Quorum Met: Yes [checked] No [unchecked]; Representing the Private Sector (PR) and Representing the Public; Staff: Enrique Arreola, Sylvia Jacquez, Ruby Soto, Andi Anderson.

Secretary, Karen Para, called the meeting to order at 2:10 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: No public comments were received. Introductions were made by everyone present.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements.

B. Minutes: June 9, 2020 minutes will be tabled for review and approval.

1. Discussed meeting dates and times: Hold YC meetings quarterly prior to the full WDB meeting. If any meetings are scheduled we do need to adhere with the brown act and post meeting. Social medial ok. M/S/C Karen Parra/Nelson Leonor.

2. Membership: Discussed membership since Richard Perez resigned and reaching out to individuals and defined in the bylaws. Members had approached the Arts Council (Jennifer or Heidi) and they would be a welcome addition. Discuss bylaws and youth committee member guidelines. Staff will follow-up regional director if someone from the Arts Council could serve. Ruby can check to see if any youth participants might be interested in serving on the board.

3. WIOA Youth Program Elements & Select Priorities: Viewed the list of 14 priorities with will be funded by the local area and selected their the top 5 to present to the full WDB. Their top 5: # 3, 8, 9, 13 and 14. Staff will identify what is already available at the AJCC and what needs to be addressed.

4. Youth Request for Proposal ( RFP): Review the RFP for recommendation to the WDB. Table to next meeting



5. **Ag Proposal:** Judith Munter provided an update on a grant opportunity that was previously available but already closed and stated there will be another opportunity again in April 2021. Once she has more info she will bring back for discussion.

6. **Other:**

- **Community Foundation:** Received \$5,000 and the CAB was to allocate funds to have a small summer youth: career technical students: culinary, manufacturing, hospitality. Are shooting for summer 2021. Allowed us to extend funds to next year. Mike Fischer was interested in working with us.
- **Committee Chair:** Nelson Leonor Nominated Karen Para as chair, Nelson Leonor secretary.

C. **Adjournment:** 2:57 P.M.

MEMORANDUM

January 2021

TO: Workforce Development Board (WDB) Members

FROM: Sylvia Jacquez, Program Manager; Enrique Arreola, Deputy Director

SUBJECT: Summary of EDD Workforce Services Directives and Workforce Services Information Notices

**Background/Summary:** Directives provide policy and guidance regarding various Workforce Services program requirements, funding and activities for EDD Workforce Services Staff and Workforce Partners.

**Background/Summary (Information Notices):** The Employment Development Department (EDD) issues Workforce Services Information Notices (WSIN) to disseminate announcements, general information, and procedural guidance on departmental programs for EDD staff, workforce partners, stakeholders, and other individuals in the workforce development system. Through the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act, the EDD administers program for veterans, youth, dislocated workers, people with disabilities; including Trade Adjustment Assistance, CalJOBS<sup>SM</sup>, employer incentives and more. Directives provide policy and guidance regarding various Workforce Services program requirements, funding, and activities for EDD Workforce Services Staff and Workforce Partners.

**Workforce Service Directives**

[WSD20-04](#)

Local Area Modification Process: This policy provides guidance and establishes the process to modify existing boundaries of designated Local Workforce Development Areas (Local Area). This policy applies to all Local Workforce Development Boards (Local Board) and their designated local Chief Elected Officials (CEO), and is effective on the date of issuance. This policy contains only state-imposed requirements. This Directive finalizes Workforce Services Draft Directive Local Area Modification Process WSDD-213, issued for comment on June 6, 2020. The Workforce Development Community submitted one comment during the draft comment period. A summary of comments, including all changes, is provided as Attachment 2. This policy supersedes Workforce Services Directive Local Area Modification Process (WIAD05- 2), dated July 29, 2005. Retain this Directive until further notice.

**Information Notices**

[WSIN20-25](#)

Campesino de California Outreach Grant – Complaint System PY 20-21: The Employment Development Department (EDD) announces the award of one grant totaling \$150,000 for the Campesino de California Outreach Grant – Complaint System Awareness and Referral Program for Program Year (PY) 2020-21. Funding for this grant is provided by Wagner-Peyser Act 10 percent discretionary funds. The awardee of the project must use a total of \$150,000 for regional projects during PY 2020- 21. Each project must establish access points for accepting and referring complaints to the nearest America’s Job Center of California<sup>SM</sup> EDD Complaint Specialist. The goal of this initiative is to create partnerships with organizations currently serving the Migrant and Seasonal Farmworker community to reduce barriers and expand access points to the Employment Service Complaint System. The grant award, project summary, and contact information is available on the Workforce Development Solicitations for Proposals webpage under “Campesino de California Outreach Program Grant – Complaint System.” For questions or additional information, please contact Xitlalic Martinez at 1-916-639-0460 or xitlalic.martinez@edd.ca.gov.

[WSIN20-26](#)

Campesino de California Outreach Grant – Radio Media PY 20-21: The Employment Development Department (EDD) announces the award of one grant totaling \$100,000 for the Campesino de California Outreach Grant - Radio Media for Program Year 2020-21. Funding for this grant is provided by Wagner-Peyser Act 10 percent discretionary funds. The awardee will enhance existing outreach channels to supplement the outreach efforts by government, community-based organizations, and partners serving Migrant and Seasonal Farmworkers (MSFW) in rural and hard-to-reach communities. The awardee will develop and implement radio talk shows aimed at reaching domestic and foreign MSFWs and their families to inform them about workforce development programs and other community services available to MSFWs. The grant award, project summary, and contact information is available on the Workforce Development Solicitations for Proposals webpage under “Campesino de California Outreach Grant – Radio Media.” For questions or additional information, please contact Xitlalic Martinez at 1-916-639-0460 or xitlalic.martinez@edd.ca.gov.

[WSIN20-27](#)

CA ETPL Subsequent Eligibility Review 2020: The Uniformed Services Employment and Reemployment Rights Act (USERRA) provides employment and reemployment rights for members of the uniformed services, veterans, and reservists. Under the USERRA, these service members who leave their civilian jobs for military service can perform their duties with the peace of mind that they will be able to return to their jobs with the same pay, benefits, and status previously attained before going away on duty. The USERRA also prohibits employers from discriminating against these individuals because of their military service. All America’s Job Center of California<sup>SM</sup> (AJCC) locations are required to provide a notice of the USERRA rights, benefits, and obligations to service

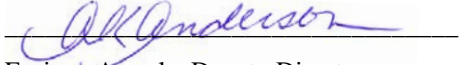
	<p>members. The USERRA Notice of Rights must be posted next to the Priority of Service signage where it is visible to anyone at the common point of entry for any AJCC location. Go to the USERRA Poster. Additionally, AJCCs are free to provide the notice to customers in other ways that will ensure that the notice's full text is communicated to service members (e.g., by hand, by mail, or by email). Please work with your local EDD staff on the placement of signage for your AJCC. Instances where services are being presented to customers through the use of a virtual platform it is recommended that you share this information notice. If you have any questions regarding this notice, please contact the Veterans Program Unit by email at <a href="mailto:WSBVeteranProgramUnitCommunications@edd.ca.gov">WSBVeteranProgramUnitCommunications@edd.ca.gov</a>.</p>
<p><a href="#">WSIN20-28</a> -</p>	<p>USERRA Signage for Military Job Seekers: The Uniformed Services Employment and Reemployment Rights Act (USERRA) provides employment and reemployment rights for members of the uniformed services, veterans, and reservists. Under the USERRA, these service members who leave their civilian jobs for military service can perform their duties with the peace of mind that they will be able to return to their jobs with the same pay, benefits, and status previously attained before going away on duty. The USERRA also prohibits employers from discriminating against these individuals because of their military service. All America's Job Center of CaliforniaSM (AJCC) locations are required to provide a notice of the USERRA rights, benefits, and obligations to service members. The USERRA Notice of Rights must be posted next to the Priority of Service signage where it is visible to anyone at the common point of entry for any AJCC location. Go to the USERRA Poster. Additionally, AJCCs are free to provide the notice to customers in other ways that will ensure that the notice's full text is communicated to service members (e.g., by hand, by mail, or by email). Please work with your local EDD staff on the placement of signage for your AJCC. Instances where services are being presented to customers through the use of a virtual platform it is recommended that you share this information notice. If you have any questions regarding this notice, please contact the Veterans Program Unit by email at <a href="mailto:WSBVeteranProgramUnitCommunications@edd.ca.gov">WSBVeteranProgramUnitCommunications@edd.ca.gov</a>.</p>
<p><a href="#">WSIN20-29</a></p>	<p>Grant Application Opportunity FIPSE – Career Pathways Program Grant The Department of Education, Office of Postsecondary Education, announces the availability of approximately \$9.9 million for the Fund for the Improvement of Postsecondary Education (FIPSE) Career and Educational Pathways Exploration System (Career Pathways) Program. The Career Pathways Program grant seeks the following: • To create technology-based career exploration systems for high school students that will facilitate the exploration of career opportunities in areas of interest. • To align students with subject matter experts who will educate students about the nature of their work and the opportunities available in their fields. • To inform students of education and training options that create career pathways in those fields, including non-college programs (e.g., work-based learning opportunities, military training, apprenticeships, and employer-sponsored training). The grant program has one absolute priority: providing career and education pathways exploration systems. Applicants must submit a plan of the technology-based exploration system, an evaluation plan to assess the efficiency of the system, and a logic model for creating and executing the project. Eligible applicants are public or private non-profit organizations with expertise in workforce development or career counseling. Eligible applicants may partner with institutions of higher education or other public and private non-profit agencies and organizations, trade associations, employers, state workforce development boards, and labor unions. The closing date for receipt of proposals is December 9, 2020. For more information about the grant opportunity, visit the <a href="http://grants.gov">grants.gov</a> website and reference ED-GRANTS-110920-001. For a complete description of the funding organization, available funds, eligibility requirements, and links to the grant application, visit the US Department of Education website.</p>
<p><a href="#">WSIN20-30</a></p>	<p>English Language Learner PY 20-21 – SFP: The Employment Development Department, in coordination with the California Workforce Development Board and the Labor and Workforce Development Agency, announces the availability of up to \$1.6 million of Workforce Innovation and Opportunity Act (WIOA) Title I Governor’s Discretionary funds in an English Language Learner (ELL) Solicitation for Proposals (SFP). The goal of this pilot initiative is to promote the use of integrated education and training (IET) programs and regional industry-sector strategies as the framework to help unemployed and underemployed ELLs with significant barriers to employment enter high quality jobs. These funds will support projects that increase access for target populations, incorporate IET programs, leverage other program funding, and provide supportive services for California’s ELL population. This year, there will be an additional focus on addressing the challenges presented by the COVID-19 pandemic. Organizations that aim to serve ELLs impacted by COVID-19 and/or that implement technology-enabled education and training to ensure safe participation in compliance with COVID-19 regulations are especially encouraged to apply. Eligible applicants are community-based organizations and Local Workforce Development Areas that will partner with WIOA Title II education and training providers or community colleges with an IET program and local employers with openings in an in-demand career pathway. Proposals must be received by Wednesday, January 20, 2021, no later than 3 p.m. PT. An informational teleconference will be held</p>



	<p>on Thursday, December 17, 2020 at 10 a.m. PT. For call-in information, please email a request to <a href="mailto:EDDWSBSFP1@edd.ca.gov">EDDWSBSFP1@edd.ca.gov</a> by 12 noon on Wednesday, December 16, 2020. To view this SFP, please visit the <a href="#">EDD Workforce Development Solicitations for Proposals webpage</a>.</p>
<a href="#">WSIN20-31</a> -	<p>CalJOBS System Upgrade to Version 20: The CalJOBS system will be upgrading to Version 20.0 on December 8, 2020. This version upgrade contains system enhancements helpful to all users of the CalJOBS system. Job seekers, staff, and employers will notice a variety of esthetic changes and a few new capabilities that make the CalJOBS system easier and more efficient to use. Changes for All Users Pop-Up Sign-In Box On the CalJOBS Home page, a new pop-up now will display to enter your username and password after selecting the “Sign In” button. The “Forgot password” and “Not Registered?” links also appear on the pop up box. Accessibility Link A new accessibility feature has been added to the top menu bar of the system with options to adjust font size, contrast and color, and other settings. Loading Spinner A new loading spinner will appear on pages that take a few seconds or more to load.</p>
<a href="#">WSIN20-32</a>	<p>Grant Application Opportunity – Native American Career and Technical Education Program: The Employment Development Department, in coordination with the California Workforce Development Board and the Labor and Workforce Development Agency, announces the availability of up to \$200,000 of Workforce Innovation and Opportunity Act (WIOA) Title I Governor’s Discretionary funds in an English Language Learner Technical Assistance and Evaluation (ELL TA) Solicitation for Proposals (SFP). The goal of this initiative is to assist Program Year (PY) 2019-20 and PY 20-21 ELL program awardees with the design, development, and implementation of projects that accelerate employment and re-employment strategies for English language learners and scale a service model centered around an integrated education and training (IET) program. Projects funded under this initiative will provide coordinated technical assistance and develop new and innovative, sustainable strategies that foster success for individual participants. These funds will create virtual communities of practice, provide continuous support to address project challenges, and evaluate project successes and areas for improvement. This year, grant funds will be directed towards providing support for individuals who have been impacted by the COVID-19 pandemic. Projects will prioritize support for ELL projects whose service delivery model has been disrupted by COVID-19. Eligible applicants are Local Workforce Development Areas, education and training providers, county social service agencies, business-related non-profit organizations, and workforce intermediaries. Proposals must be received by Wednesday, January 20, 2021, no later than 3 p.m. PT. An informational teleconference will be held on Thursday, December 17, 2020 at 10 a.m. PT. For call-in information, please email a request to <a href="mailto:EDDWSBSFP1@edd.ca.gov">EDDWSBSFP1@edd.ca.gov</a> by 12 noon on Wednesday, December 16, 2020. To view this SFP, please visit the <a href="#">EDD Workforce Development Solicitations for Proposals webpage</a>.</p>
<a href="#">WSIN20-33</a>	<p>English Language Learner Technical Assistance and Evaluation PY 20-21 – SFP: The Employment Development Department, in coordination with the California Workforce Development Board and the Labor and Workforce Development Agency, announces the availability of up to \$200,000 of Workforce Innovation and Opportunity Act (WIOA) Title I Governor’s Discretionary funds in an English Language Learner Technical Assistance and Evaluation (ELL TA) Solicitation for Proposals (SFP). The goal of this initiative is to assist Program Year (PY) 2019-20 and PY 20-21 ELL program awardees with the design, development, and implementation of projects that accelerate employment and re-employment strategies for English language learners and scale a service model centered around an integrated education and training (IET) program. Projects funded under this initiative will provide coordinated technical assistance and develop new and innovative, sustainable strategies that foster success for individual participants. These funds will create virtual communities of practice, provide continuous support to address project challenges, and evaluate project successes and areas for improvement. This year, grant funds will be directed towards providing support for individuals who have been impacted by the COVID-19 pandemic. Projects will prioritize support for ELL projects whose service delivery model has been disrupted by COVID-19. Eligible applicants are Local Workforce Development Areas, education and training providers, county social service agencies, business-related non-profit organizations, and workforce intermediaries. Proposals must be received by Wednesday, January 20, 2021, no later than 3 p.m. PT. An informational teleconference will be held on Thursday, December 17, 2020 at 10 a.m. PT. For call-in information, please email a request to <a href="mailto:EDDWSBSFP1@edd.ca.gov">EDDWSBSFP1@edd.ca.gov</a> by 12 noon on Wednesday, December 16, 2020. To view this SFP, please visit the <a href="#">EDD Workforce Development Solicitations for Proposals webpage</a>.</p>
<a href="#">WSIN20-34</a>	<p>Out of School Youth Waiver Request: The Employment and Training Administration, US Department of Labor announces the availability of approximately \$10 million for the Workforce Pathways for Youth grant program to support national out-of-school time (OST) organizations that serve youth. The goals of the grant program are to expand workforce readiness programs for youth; promote alignment between OST and workforce programs, increase opportunities for youth leading to skills attainment needed to be successful in higher education and employment, and ensure all services provided by the program are linked to employment opportunities. Successful applicants will use</p>

	<p>evidence-based strategies to develop career-focused and innovative programming for youth. The OST organization will be responsible for carrying out the following grant activities, which may be done in-person or virtually: career exploration services, work readiness, career counseling; work experience (internships, summer and yearround employment, pre-apprenticeships, and Registered Apprenticeships), and placement of youth in employment, education, or training. Eligible applicants are national OST non-profit organizations with local affiliate networks in at least five states. The applicant must partner with at least one workforce development entity, one State or Local Education Agency or an alternative education program, and two employers or one industry/trade association. The closing date for receipt of proposals is February 4, 2021. For more information about the grant opportunity, visit the grants.gov website and reference FOA-ETA-21-01. For a complete description of funds available, the funding entity, eligibility requirements, and links to the grant application, visit the Employment and Training Administration website. /s/ JAIME L. GUTIERREZ, Chief</p>
<p><a href="#">WSIN20-35</a></p>	<p>Grant Application Opportunity – Workforce Pathways for Youth Grant Program The Employment and Training Administration, US Department of Labor announces the availability of approximately \$10 million for the Workforce Pathways for Youth grant program to support national out-of-school time (OST) organizations that serve youth. The goals of the grant program are to expand workforce readiness programs for youth; promote alignment between OST and workforce programs, increase opportunities for youth leading to skills attainment needed to be successful in higher education and employment, and ensure all services provided by the program are linked to employment opportunities. Successful applicants will use evidence-based strategies to develop career-focused and innovative programming for youth. The OST organization will be responsible for carrying out the following grant activities, which may be done in-person or virtually: career exploration services, work readiness, career counseling; work experience (internships, summer and yearround employment, pre-apprenticeships, and Registered Apprenticeships), and placement of youth in employment, education, or training. Eligible applicants are national OST non-profit organizations with local affiliate networks in at least five states. The applicant must partner with at least one workforce development entity, one State or Local Education Agency or an alternative education program, and two employers or one industry/trade association. The closing date for receipt of proposals is February 4, 2021. For more information about the grant opportunity, visit the grants.gov website and reference FOA-ETA-21-01. For a complete description of funds available, the funding entity, eligibility requirements, and links to the grant application, visit the Employment and Training Administration website.</p>
<p><a href="#">WSIN20-36</a></p>	<p>Grant Application Opportunity – YouthBuild The US Department of Labor, Employment and Training Administration announces the availability of approximately \$89 million for the YouthBuild grant program to support preapprenticeships programs that serve disadvantaged youth. The goals of the grant program are to increase occupation skills training, promote leadership development, and facilitate post program placement while increasing the supply of permanent housing for low-income individuals or families. Successful applicants will demonstrate strong, existing partnerships and the capacity to provide project-based learning. The lead applicant will be responsible for the following activities: construction skills training; work experience (pre-apprenticeships, registered apprenticeships, industry-recognized apprenticeships, and internships); credential attainment; and increasing the permanent housing supply in historically depressed areas. Applicants may choose to pursue the priority Construction Plus component for additional points. Eligible applicants are community or faith-based organizations; an entity carrying out activities under the Workforce Innovation and Opportunity Act (WIOA), such as a local workforce development board or one-stop career center; educational institutions including a local school board, public school district, or community college; a community action agency; a state or local housing development agency; any Indian or Native American entity eligible for grants under section 166 of WIOA; a community development corporation; a state or local youth conservation corps; or any public or non-profit entity eligible for federal funds that can provide the required education and training. The applicant must partner with at least one One-Stop partner program. The closing date for receipt of proposals is February 9, 2021. For more information about the grant opportunity, visit the grants.gov website and reference FOA-ETA-21-01. For a complete description of funds available, the funding entity, eligibility requirements, and links to the grant application, visit the Employment and Training Administration website.</p>
<p><a href="#">WSIN20-37</a></p>	<p>America’s Job Center of California System Role in Reopening Local Economies: The America’s Job Center of CaliforniaSM (AJCC) system has a critical role to assist job seekers and employers as California navigates the stages of reopening following closures related to the COVID-19 pandemic. The workforce system has seen an increase in demand for education, employment and training services. AJCC partners and staff should be prepared for a potential surge in customer demand and the diversity of needs among job seekers as they re-enter the workforce. To help the support job seekers and employers through economic recovery, the Department of Labor Employment and Training Administration released Training and Employment Notice (TEN) 8-20, Public Workforce</p>

	<p>System Role in Reopening State and Local Economies. Local Workforce Development Areas (Local Area) should review the TEN, which provides information regarding service delivery, customer outreach, and business engagement strategies. Additionally, the TEN discusses key partnerships with workforce partners and funding flexibilities to support local efforts. Local Areas should continuously review their service delivery models for opportunities to incorporate and expand access to AJCC services during this vital time. As Local Areas review TEN 8-20, Local Areas can also refer to Guidance to Reopen America's Job Center of CaliforniaSM Offices (WSIN20-07) for health and safety guidance.</p>
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Enrique Arreola, Deputy Director  
San Benito County Workforce Development Board (WDB)

01/12/21

Date

**REPORT 400 C**  
**Monthly Labor Force Data for Counties**  
**November 2020 - Preliminary**  
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
<b>STATE TOTAL</b>	<b>---</b>	<b>18,928,800</b>	<b>17,437,200</b>	<b>1,491,600</b>	<b>7.9%</b>
ALAMEDA	25	815,200	760,200	55,000	6.7%
ALPINE	33	520	480	40	7.1%
AMADOR	32	14,190	13,200	990	7.0%
BUTTE	27	93,000	86,700	6,300	6.8%
CALAVERAS	15	20,130	18,950	1,190	5.9%
COLUSA	57	9,630	8,590	1,040	10.8%
CONTRA COSTA	27	542,200	505,100	37,100	6.8%
DEL NORTE	40	9,050	8,370	680	7.6%
EL DORADO	10	90,100	85,000	5,100	5.7%
FRESNO	48	440,000	402,200	37,800	8.6%
GLENN	16	12,480	11,730	750	6.0%
HUMBOLDT	16	60,300	56,700	3,600	6.0%
IMPERIAL	58	65,400	54,700	10,700	16.4%
INYO	12	8,230	7,750	480	5.8%
KERN	54	370,900	335,900	35,000	9.4%
KINGS	51	54,700	49,800	4,800	8.9%
LAKE	35	28,710	26,620	2,080	7.3%
LASSEN	6	9,650	9,140	510	5.3%
LOS ANGELES	56	4,986,500	4,459,100	527,400	10.6%
MADERA	45	60,000	55,100	4,800	8.1%
MARIN	1	134,400	128,100	6,300	4.7%
MARIPOSA	40	7,230	6,680	550	7.6%
MENDOCINO	27	36,010	33,570	2,440	6.8%
MERCED	52	112,000	101,900	10,100	9.0%
MODOC	20	3,060	2,870	190	6.2%
MONO	45	7,310	6,720	590	8.1%
MONTEREY	42	188,300	173,800	14,500	7.7%
NAPA	16	71,000	66,700	4,300	6.0%
NEVADA	9	46,430	43,810	2,620	5.6%
ORANGE	22	1,592,400	1,490,700	101,700	6.4%
PLACER	5	184,000	174,400	9,600	5.2%
PLUMAS	34	7,400	6,870	530	7.2%
RIVERSIDE	43	1,101,000	1,015,000	86,000	7.8%
SACRAMENTO	37	709,500	657,300	52,200	7.4%
SAN BENITO	31	30,700	28,600	2,100	6.9%
SAN BERNARDINO	44	970,900	893,600	77,300	8.0%
SAN DIEGO	24	1,582,500	1,477,300	105,200	6.6%
SAN FRANCISCO	10	566,500	534,100	32,400	5.7%
SAN JOAQUIN	52	321,500	292,500	29,000	9.0%
SAN LUIS OBISPO	7	131,800	124,600	7,100	5.4%
SAN MATEO	3	444,700	422,000	22,700	5.1%
SANTA BARBARA	12	213,600	201,300	12,300	5.8%
SANTA CLARA	3	1,042,700	989,600	53,100	5.1%
SANTA CRUZ	25	128,100	119,500	8,600	6.7%
SHASTA	23	73,100	68,300	4,800	6.5%
SIERRA	2	1,280	1,210	60	5.0%
SISKIYOU	35	15,880	14,720	1,160	7.3%
SOLANO	39	203,600	188,300	15,300	7.5%
SONOMA	8	250,200	236,400	13,800	5.5%
STANISLAUS	47	233,700	214,300	19,400	8.3%
SUTTER	48	40,900	37,400	3,500	8.6%
TEHAMA	27	24,400	22,740	1,660	6.8%
TRINITY	19	4,240	3,980	260	6.1%
TULARE	55	191,500	172,700	18,800	9.8%
TUOLUMNE	37	19,670	18,200	1,460	7.4%
VENTURA	21	412,600	386,700	25,900	6.3%
YOLO	12	105,700	99,600	6,100	5.8%
YUBA	50	28,300	25,800	2,500	8.7%

**Notes**

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2019 benchmark and Census 2010 population controls at the state level.

Data Not Seasonally Adjusted

	Nov 19	Sep 20	Oct 20	Nov 20	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,090,600	1,053,000	1,089,700	1,073,500	-1.5%	-1.6%
Civilian Employment	1,064,700	979,500	1,026,700	1,018,200	-0.8%	-4.4%
Civilian Unemployment	25,900	73,500	63,100	55,300	-12.4%	113.5%
Civilian Unemployment Rate	2.4%	7.0%	5.8%	5.1%		
(CA Unemployment Rate)	3.7%	10.7%	8.7%	7.9%		
(U.S. Unemployment Rate)	3.3%	7.7%	6.6%	6.4%		
<b>Total, All Industries (2)</b>	<b>1,165,700</b>	<b>1,071,000</b>	<b>1,087,500</b>	<b>1,096,700</b>	<b>0.8%</b>	<b>-5.9%</b>
Total Farm	5,400	5,600	5,800	4,900	-15.5%	-9.3%
Total Nonfarm	1,160,300	1,065,400	1,081,700	1,091,800	0.9%	-5.9%
Total Private	1,060,500	973,400	987,100	996,400	0.9%	-6.0%
Goods Producing	226,800	215,200	216,800	214,700	-1.0%	-5.3%
Mining, Logging, and Construction	53,100	51,700	53,000	51,500	-2.8%	-3.0%
Mining and Logging	200	100	100	100	0.0%	-50.0%
Construction	52,900	51,600	52,900	51,400	-2.8%	-2.8%
Specialty Trade Contractors	37,800	35,000	36,300	35,400	-2.5%	-6.3%
Building Equipment Contractors	18,100	16,200	16,300	16,300	0.0%	-9.9%
Manufacturing	173,700	163,500	163,800	163,200	-0.4%	-6.0%
Durable Goods	161,000	151,900	152,600	152,100	-0.3%	-5.5%
Machinery Manufacturing	10,800	9,600	9,500	9,500	0.0%	-12.0%
Computer & Electronic Product Manufacturing	119,600	113,800	114,400	114,200	-0.2%	-4.5%
Computer & Peripheral Equipment Manufactur	56,600	55,700	56,200	56,000	-0.4%	-1.1%
Electronic Computer Manufacturing	54,100	52,900	53,400	53,200	-0.4%	-1.7%
Semiconductor & Electronic Component Mfg	39,800	37,000	37,000	37,100	0.3%	-6.8%
Bare Printed Circuit Board Manufacturing	3,900	3,600	3,600	3,600	0.0%	-7.7%
Semiconductor & Related Devices Manufac	27,400	24,900	24,900	24,900	0.0%	-9.1%
Electronic Instrument Manufacturing	15,800	15,200	15,200	15,200	0.0%	-3.8%
Transportation Equipment Manufacturing	6,500	5,600	5,600	5,500	-1.8%	-15.4%
Aerospace Product & Parts Manufacturing	4,400	3,700	3,700	3,700	0.0%	-15.9%
Nondurable Goods	12,700	11,600	11,200	11,100	-0.9%	-12.6%
Service Providing	933,500	850,200	864,900	877,100	1.4%	-6.0%
Private Service Providing	833,700	758,200	770,300	781,700	1.5%	-6.2%
Trade, Transportation & Utilities	134,800	122,400	124,300	128,900	3.7%	-4.4%
Wholesale Trade	31,500	28,500	28,400	28,500	0.4%	-9.5%
Merchant Wholesalers, Durable Goods	22,100	20,100	20,000	20,200	1.0%	-8.6%
Retail Trade	86,200	76,800	78,400	81,900	4.5%	-5.0%
Electronics & Appliance Stores	4,100	3,300	3,600	3,700	2.8%	-9.8%
Building Material & Garden Equipment Stores	5,200	5,000	5,000	5,200	4.0%	0.0%
Food & Beverage Stores	17,600	17,300	17,200	17,500	1.7%	-0.6%
Health & Personal Care Stores	4,800	4,400	4,400	4,500	2.3%	-6.3%
Clothing & Clothing Accessories Stores	13,400	8,000	8,900	10,100	13.5%	-24.6%
General Merchandise Stores	14,900	12,300	12,600	13,700	8.7%	-8.1%
Transportation, Warehousing & Utilities	17,100	17,100	17,500	18,500	5.7%	8.2%
Transportation & Warehousing	15,500	15,500	15,800	16,900	7.0%	9.0%
Couriers & Messengers	5,600	5,700	5,600	6,700	19.6%	19.6%
Information	103,700	92,100	92,200	92,500	0.3%	-10.8%
Publishing Industries (except Internet)	37,000	37,600	37,700	37,900	0.5%	2.4%
Telecommunications	5,500	5,000	5,000	5,000	0.0%	-9.1%
Financial Activities	38,300	36,200	36,700	36,800	0.3%	-3.9%
Finance & Insurance	22,000	21,100	21,200	21,300	0.5%	-3.2%
Credit Intermediation & Related Activities	12,600	11,900	11,900	12,100	1.7%	-4.0%
Real Estate & Rental & Leasing	16,300	15,100	15,500	15,500	0.0%	-4.9%
Real Estate	13,500	12,100	12,400	12,500	0.8%	-7.4%
Professional & Business Services	244,900	243,000	244,800	247,000	0.9%	0.9%
Professional, Scientific & Technical Services	165,800	166,700	168,300	169,700	0.8%	2.4%
Architectural, Engineering & Related Services	17,900	17,400	17,700	17,700	0.0%	-1.1%
Computer Systems Design & Related Services	90,000	94,800	94,800	95,700	0.9%	6.3%
Scientific Research & Development Services	22,500	23,100	23,800	24,000	0.8%	6.7%

Data Not Seasonally Adjusted

	Nov 19	Sep 20	Oct 20	Nov 20	Percent Change	
			Revised	Prelim	Month	Year
Management of Companies & Enterprises	14,900	14,400	14,200	14,200	0.0%	-4.7%
Administrative & Support & Waste Services	64,200	61,900	62,300	63,100	1.3%	-1.7%
Administrative & Support Services	61,300	58,800	59,200	60,000	1.4%	-2.1%
Employment Services	22,800	20,700	21,500	21,700	0.9%	-4.8%
Educational & Health Services	177,300	169,000	170,600	172,200	0.9%	-2.9%
Educational Services	47,600	42,100	43,800	44,200	0.9%	-7.1%
Colleges, Universities & Professional Schools	29,300	25,800	27,600	27,900	1.1%	-4.8%
Health Care & Social Assistance	129,700	126,900	126,800	128,000	0.9%	-1.3%
Ambulatory Health Care Services	43,600	43,300	42,800	44,600	4.2%	2.3%
Hospitals	29,300	29,900	29,900	29,800	-0.3%	1.7%
Nursing & Residential Care Facilities	13,500	13,100	13,100	12,800	-2.3%	-5.2%
Social Assistance	43,300	40,600	41,000	40,800	-0.5%	-5.8%
Leisure & Hospitality	105,200	72,600	77,500	80,600	4.0%	-23.4%
Accommodation & Food Services	89,800	59,300	63,400	65,500	3.3%	-27.1%
Accommodation	9,400	6,000	6,400	6,300	-1.6%	-33.0%
Food Services & Drinking Places	80,400	53,300	57,000	59,200	3.9%	-26.4%
Restaurants	68,400	45,900	47,100	48,700	3.4%	-28.8%
Other Services	29,500	22,900	24,200	23,700	-2.1%	-19.7%
Government	99,800	92,000	94,600	95,400	0.8%	-4.4%
Federal Government	10,100	11,200	10,800	10,200	-5.6%	1.0%
Department of Defense	700	700	700	700	0.0%	0.0%
State & Local Government	89,700	80,800	83,800	85,200	1.7%	-5.0%
State Government	7,500	6,300	6,600	6,700	1.5%	-10.7%
State Government Education	5,500	4,200	4,500	4,600	2.2%	-16.4%
State Government Excluding Education	2,000	2,100	2,100	2,100	0.0%	5.0%
Local Government	82,200	74,500	77,200	78,500	1.7%	-4.5%
Local Government Education	41,700	35,200	37,700	38,300	1.6%	-8.2%
Local Government Excluding Education	40,500	39,300	39,500	40,200	1.8%	-0.7%
County	21,600	22,200	22,300	23,000	3.1%	6.5%
City	14,100	12,400	12,500	12,500	0.0%	-11.3%
Special Districts plus Indian Tribes	4,800	4,700	4,700	4,700	0.0%	-2.1%

**Notes:**

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Nima Chhay 408-216-6183 or Amanda Ha 415-749-2002

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

#####

EMPLOYMENT DEVELOPMENT DEPARTMENT  
 Labor Market Information Division  
 1901 Zanker Road  
 San Jose, CA 95112

Contact: Nima Chhay  
 (408) 216-6183

**SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)  
 (SAN BENITO AND SANTA CLARA COUNTIES)**  
*Seasonal hiring surged in trade, transportation, and utilities*

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 5.1 percent in November 2020, down from a revised 5.8 percent in October 2020, and above the year-ago estimate of 2.4 percent. This compares with an unadjusted unemployment rate of 7.9 percent for California and 6.4 percent for the nation during the same period. The unemployment rate was 6.9 percent in San Benito County, and 5.1 percent in Santa Clara County.

**Between October 2020 and November 2020**, total employment in the San Jose-Sunnyvale-Santa Clara MSA, which also includes San Benito County, rose by 9,200 jobs to reach 1,096,700.

- Trade, transportation, and utilities (up 4,600 jobs) led hiring, with retail trade gaining 3,500 jobs, transportation, warehousing, and utilities growing by 1,000 jobs, and wholesale trade increasing by 100 jobs.
- Leisure and hospitality added 3,100 jobs to payrolls. Food services and drinking places (up 2,200 jobs) drove the growth.
- Professional and business services and private educational and health services grew by 2,200 jobs and 1,600 jobs, respectively. Within private educational and health services, health care accounted for the majority of the hiring surge.
- Meanwhile, construction (down 1,500 jobs) trimmed employment seasonally, predominately in specialty trade contractors (down 900 jobs).

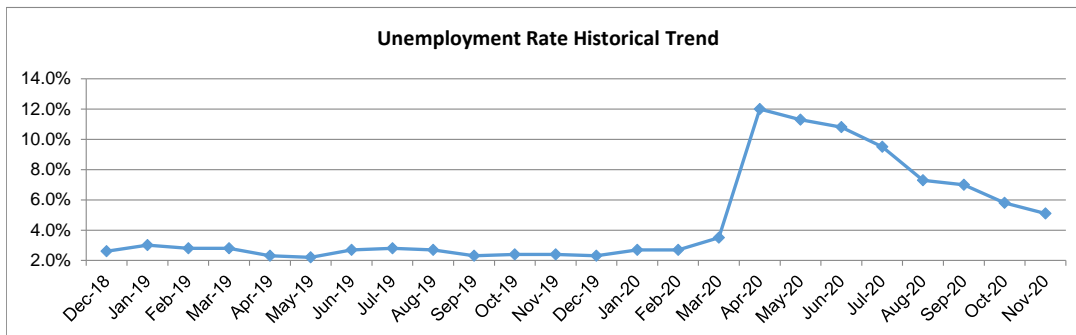
**Between November 2019 and November 2020**, combined employment in the South Bay counties of San Benito and Santa Clara, dropped by 69,000 jobs, or 5.9 percent.

- Leisure and hospitality (down 24,600 jobs) lost the most employment for the time period. Food services and drinking places (down 21,200 jobs) contributed to most of the payroll decline.
- Information decreased by 11,200 jobs, and manufacturing reduced by 10,500 jobs, primarily in durable goods manufacturing (down 8,900 jobs).
- Trade, transportation, and utilities (down 5,900 jobs), other services (down 5,800 jobs), private educational and health services (down 5,100 jobs), and government (down 4,400 jobs) were among the major industries that lost employment.
- Professional and business services (up 2,100 jobs) netted an increase in employment.

#####

IMMEDIATE RELEASE  
 SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)  
 (San Benito and Santa Clara Counties)

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 5.1 percent in November 2020, down from a revised 5.8 percent in October 2020, and above the year-ago estimate of 2.4 percent. This compares with an unadjusted unemployment rate of 7.9 percent for California and 6.4 percent for the nation during the same period. The unemployment rate was 6.9 percent in San Benito County, and 5.1 percent in Santa Clara County.



Industry	Oct-2020	Nov-2020	Change		Nov-2019	Nov-2020	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,087,500	1,096,700	9,200		1,165,700	1,096,700	(69,000)
Total Farm	5,800	4,900	(900)		5,400	4,900	(500)
Total Nonfarm	1,081,700	1,091,800	10,100		1,160,300	1,091,800	(68,500)
Mining, Logging, and Construction	53,000	51,500	(1,500)		53,100	51,500	(1,600)
Mining and Logging	100	100	0		200	100	(100)
Construction	52,900	51,400	(1,500)		52,900	51,400	(1,500)
Manufacturing	163,800	163,200	(600)		173,700	163,200	(10,500)
Trade, Transportation & Utilities	124,300	128,900	4,600		134,800	128,900	(5,900)
Information	92,200	92,500	300		103,700	92,500	(11,200)
Financial Activities	36,700	36,800	100		38,300	36,800	(1,500)
Professional & Business Services	244,800	247,000	2,200		244,900	247,000	2,100
Educational & Health Services	170,600	172,200	1,600		177,300	172,200	(5,100)
Leisure & Hospitality	77,500	80,600	3,100		105,200	80,600	(24,600)
Other Services	24,200	23,700	(500)		29,500	23,700	(5,800)
Government	94,600	95,400	800		99,800	95,400	(4,400)

Notes: Data not adjusted for seasonality. Data may not add due to rounding  
 Labor force data are revised month to month  
 Additional data are available on line at [www.labormarketinfo.edd.ca.gov](http://www.labormarketinfo.edd.ca.gov)





January 12, 2021

To: Workforce Development Board  
From: Sylvia Jacquez, Program Manager  
Re: Business Services, Layoff Aversion and Rapid Response Activities for December 2020

At the direction of the Workforce Development Board the following are the activities for September 2020:

1) **Business Services Engagement:**

Business Recruitments:

- San Benito Shutters: MRP & Supply Chain Analyst
- San Benito Tire Pros: General Technician
- La Sabrosa: Servers
- San Benito Foods/Neil Jones Food Company: HR Assistant

2) **Job Search Assistance & Resume Writing Workshops:**

Virtual Workshops are being held due to COVID-19.

3) **Central Coast Business Engagement Roundtable (Formally known as Rapid Response)**

- a. None

4) **Rapid Response/WARN Events:** None

5) **Social Media Insight:**

- a. Attached report



**Orders and Messages Insights Unavailable** ✕

Due to new privacy rules in Europe, the reporting of messaging-related insights are unavailable right now.

Businesses may see impact to reporting on message and order data. Affected metrics will show a '-' in place of affected data from Europe.

[Learn More](#)

**Page Summary** [Last 28 days](#) ↕

[Export Data](#)

Results from Dec 11, 2020 - Jan 7, 2021

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

■ Organic ■ Paid

**Actions on Page** i

December 11 - January 7

**3**

Total Actions on Page ▲50%



**Page Views** i

December 11 - January 7

**92**

Total Page Views ▼56%



**Page Previews** i

December 11 - January 7



We have insufficient data to show for the selected time period.

**Page Likes** i

December 11 - January 7

**7**

Page Likes ▼42%



**Post Reach** i

December 11 - January 7

**5,301**

People Reached ▼44%



**Story Reach** i

December 11 - January 7



We have insufficient data to show for the selected time period.

**Recommendations** i

December 11 - January 7



We have insufficient data to show for the selected time period.

**Post Engagement** i

December 11 - January 7

**413**

Post Engagement ▼65%



**Videos** i

December 11 - January 7

**825**

3-Second Video Views ▼86%



**Page Followers** i

December 11 - January 7

**7**

Page Followers ▼50%



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Reach: Organic / Paid Post Clicks Reactions, Comments & Shares

Published	Post	Type	Targeting	Reach	Engagement	Promote
01/07/2021 11:19 AM	The application closing date has been extended to January 13, 2020!			105	1 0	<a href="#">Boost Post</a>
01/06/2021 10:43 AM	We are currently working with one of our clients in the Gilroy area who is			200	0 1	<a href="#">Boost Post</a>
01/05/2021 4:41 PM	The application closing date has been extended to January 13, 2020!			103	3 0	<a href="#">Boost Post</a>
01/05/2021 8:57 AM	HIRING			234	17 4	<a href="#">Boost Post</a>
01/01/2021 2:31 PM				190	4 1	<a href="#">Boost Post</a>

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### Pages to Watch

Compare the performance of your Page and posts with similar Pages on Facebook.

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[Add Pages](#)

Reactions, Comments & Shares

Page	Total Page Likes	From Last Week	Posts This Week	Engagement This Week
1 <b>San Benito County</b>	2.7K	▲0.2%	9	683
YOU 2 <b>San Benito County Ame...</b>	1.6K	▲0.1%	5	77
3 <b>San Benito County Beh...</b>	304	▲1.3%	2	29

### Suggested Pages to Watch

	<b>Monterey County Health...</b> Monterey County Health Departm...	6.2K	<a href="#">Watch Page</a>
	<b>San Benito County Elect...</b> The San Benito County Elections...	401	<a href="#">Watch Page</a>
	<b>City of Gilroy Government</b> World Famous as the "Garlic Cap...	6.1K	<a href="#">Watch Page</a>
	<b>Gilroy Fire Department</b> Our mission is to protect the lives...	5.3K	<a href="#">Watch Page</a>
	<b>San Benito County Offic...</b> OES coordinates emergency ope...	1K	<a href="#">Watch Page</a>

[See More Suggested Pages](#)

## Salary and Bonus Limitations

### POLICY STATEMENT

This policy provides the salary and bonus limitation for individuals compensated by the Department of Labor-Employment and Training Administration (DOLETA) funded programs for the calendar year 2018. It applies to all recipients and subrecipients expending Workforce Innovation and Opportunity Act (WIOA) program funds.

### BACKGROUND

On June 15, 2006, President Bush signed into law an emergency supplemental appropriation bill, Public Law 109-234. Section 7013 of this public law limits salary and bonus compensation for individuals who are paid by funds appropriated to DOLETA and provided to recipients and subrecipients. Specifically, Section 7013 states:

*"None of the funds appropriated in Public Law 109-149 or prior Acts under the heading 'Employment and Training' that are available for expenditure on or after the date of enactment of this section shall be used by a recipient or subrecipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of Executive Level II, except as provided for under section 101 of Public Law 109-149. This limitation shall not apply to vendors providing goods and services as defined in OMB Circular A-133. Where States are recipients of such funds, States may establish a lower limit for salaries and bonuses of those receiving salaries and bonuses from subrecipients of such funds, taking into account factors including the relative cost-of-living in the State, the compensation levels for comparable State or local government employees, and the size of the organizations that administer the Federal programs involved including Employment and Training Administration programs."*

As a result of this law, the ETA issued TEGL 05-06 on August 15, 2006. This TEGL discusses the limitations on salary and bonus payments that can be made with funds appropriated to the ETA. Specifically, this TEGL provides information on programs affected by this provision, effective dates and funding cycles, covered individuals and transactions, application of the limitation and related grant and contract modifications.

### POLICY AND PROCEDURES

Public Law 109-234 sets the limit on salary and bonus compensation for individuals paid by funds appropriated to ETA at a rate equivalent to no more than Executive Level II. A salary table providing this rate is listed on the Pay and Leave webpage of the Federal Office of Personnel management's website. These levels are adjusted annually. Effective January 1, 2018, the Salary and bonus limit is set to \$189,600. It should be noted that these limitations

do not apply to benefits that are not salary and bonuses. For example, fringe benefits, insurance premiums, or pension plans paid by a subrecipient are not included in this calculation. Per DOL's ETA Region 6 Office, the salary and bonus limit applies to both the gross amount of salary and bonus, and to the rate at which the salary is paid. As a result, for individuals who do not work full time on ETA funded projects or who are only employed part time or part of the year, the salary and bonus limit will be prorated based on the amount of time the individual is dedicated to the ETA funded grant.

For example, if a person has an annual gross salary, as reported on the person's W-2, of \$189,600 and is allocated to the WIOA Contract for 5% of the time, then the maximum salary and bonus charged to the contract cannot exceed \$9,480.

The allowable limits are subject to change and are updated annually.

All subrecipients of WIOA program funds are required to comply with federal requirements regarding the limitations on salary and bonus payments. Additionally, subrecipients are required to follow the instructions for implementing the salary and bonus limitations as provided in TEGL 05-06.

#### **ACTION**

Please bring this directive to the attention of all WIOA Staff.

#### **INQUIRIES**

Please direct inquiries regarding this directive to the Workforce Development Board at (831) 637-5627.

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# MEMORANDUM

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November 10, 2020

**TO:** Workforce Development Board (WDB) Members  
**FROM:** Enrique Arreola, Sylvia Jacquez  
**SUBJECT:** **Youth Program Elements:** The Youth Committee is presenting their Top 5 Priorities for this current program year.

**Background/Summary:** Pursuant to Workforce Services Directive WSD15-03 with an effective date of September 16, 2015, this policy provides guidance and establishes the procedures regarding the Workforce Innovation and Opportunity Act (WIOA) youth program elements. The Workforce Development Board adopted the following fourteen (14) program elements in May, 2016.

**Discussion:** The Youth Committee has designate their top 5 priorities to emphasis on this current program year:

1. **Tutoring, study skills training, and evidence-based dropout prevention and recovery strategies that lead to completion of secondary school diploma or its recognized equivalent or for a recognized post-secondary credential:** *Local schools in the community offer additional special or remedial assistance in small groups as well as on an individual basis. Local school districts also offer IEP/special education services. Gavilan Regional ACES-Adult & Career Educational Services assist with GED, HiSET and TASC equivalency exams.*
2. **Alternative secondary school services, or dropout recovery services, as appropriate:** *Alternative schools are offered to students who find the traditional school setting difficult. Alternative schools that meet applicable state and local educational standards provide instruction leading to a high school diploma or a certificate equal to completion of high school.*
3. **Paid and unpaid work experiences that have academic and occupational education as a component of the work experience, including the following:**
  - **Summer employment opportunities and other employment opportunities available throughout the school year-** *Administrators of SYE programs must be competitively selected by the board via award of a contract or grant.*
  - **Pre-apprenticeship programs-** *is a program, or set of strategies, designed to prepare individuals to enter and succeed in a registered apprenticeship program; a documented partnership with at least one or more registered apprenticeship programs must be in place. Providers offering occupational education for pre-apprenticeship must be on the Eligible Training Provider List.*
  - **Internships and job shadowing-** *are activities that provide the youth with an opportunity to explore an occupation or work environment and may include activities that allow them to gain employment and occupational skill competencies.*
  - **On-the-job training opportunities-** *is training provided by an employer to a paid participant who is engaged in productive work from which she/he gains the knowledge and skills essential to the full performance of the job and for which the employer is provided a reimbursement of*

up to 50% of the participant wage and for which the employer makes a commitment to hire the individual.

4. **Occupational skill training, which includes priority consideration for training programs that lead to recognized post-secondary credentials that align with in-demand industry sectors or occupations:** *Provides instruction, usually in a classroom setting, designed to provide technical skills and/or information required to perform a specific job or group of jobs. Training must be limited to an occupational code. Out of school youth 18-24 years old will most likely be allowed access to occupational skills training via Individual Training Accounts (ITA's)*
5. **Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster:** *Refers to the integrated education and training model in which required education and training occur concurrently and contextually with workforce preparation activities and workforce training. Such a program element must describe how workforce preparation activities, basic academic skills, and hands-on occupational skills are to be taught within the same time frame and connected to training in a specific occupation, occupational cluster, or career*
6. **Leadership development opportunities, including community service and peer-centered activities encouraging responsibility, and other positive social and civic behavior:** *Within the work experience program, the work readiness workshop and the educational component include peer center activities encouraging responsibility and other social behaviors. (i.e. 4-H of San Benito County, Leadership San Benito, LULAC and Youth Alliance.)*
7. **Supportive Services:** *Youth are assisted with transportation tokens as a means of getting to and from their worksites. Other needs such as childcare, work related costs, medical services, housing and food are provided through a referral process to the appropriate agency.*
8. **Adult mentoring for duration of at least 12 months after the completion of participation:** *The youth counselor and the worksite supervisor work together with the youth providing support and assistance in achieving academic success which helps the youth understand the connection between school and work.*
9. **Follow up services for not less than 12 months after the completion of participation:** *Any service listed in the fourteen program elements may be considered as a follow up service as well as job retention and career advancement services (i.e. AJCC staff provide these services including, but not limited to job market information, job search preparation and assistance, and job keeping assistance, training information, agency referrals, etc.)*
10. **Comprehensive Guidance and counseling, including drug and alcohol abuse counseling, as well as referrals to counseling, as appropriate to the needs of the individual youth:** *Youth, the employer and the counselor keep in contact regularly. Signs of any needed assistance are discussed with the youth and appropriate steps are taken to insure necessary referrals are made.*
11. **Financial literacy education:** *Assisting participants create household budgets, initiate savings plans, manage credit and debt and navigate the financial aid process for post-secondary*

*education (i.e. Partnering with local banks Rabobank or Wells Fargo that will be able to offer financial literacy education at our location.)*

**12. Entrepreneurial skills training:** *Training such as discussing characteristics of entrepreneurs, developing business ideas, creating a business plan and inviting local entrepreneurs to speak to youth (i.e. Small Business Economic Development Center.)*

**13. Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling and career exploration services:** *Provide services to youth about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services; and*

**14. Activities that help youth prepare for and transition to post-secondary education and training:** *To provide information about and preparation for college entrance including information about applying to colleges, financial aid, entrance testing, student life, pre-requisite courses and more (i.e. Gavilan Community College and/or local school districts offer higher education nights, SAT preparation, AP classes, open houses, financial aid seminars, etc.)*

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Enrique Arreola, Deputy Director  
San Benito County Workforce Development Board (WDB)

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Date



# MEMORANDUM

**TO:** SBC Workforce Development Board

**FR:** Business Committee & Staff

**RE:** SBC WDB Quality Jobs Definition

At the last Board meeting on March 10, 2020, the board had a discussion on Quality Jobs. Prior to the retreat, a survey was provided to the board members. The board's feedback on what constitutes Quality Jobs included the following points:

- Must meet Living wage
- Full-time (30+ hours weekly)
- Health benefits
- Retirement benefits
- PTO (paid-time off)

There is still a need for a comprehensive Quality Jobs definition for SBC. The AJCC partners had an interactive session for a Quality Jobs Definition:

**Quality Jobs Definition:** *Quality jobs provide opportunities to transform workers' lives. They provide family-sustaining wages, health benefits, a retirement plan, and advancement opportunities. Quality jobs are stable, safe and free of discrimination, treating all employees with dignity and respect.*

The Board is to review, discuss this definition and provide further guidance. Once the board further defines Quality Jobs, action will be taken perhaps at the January Full Board meeting.