



San Benito County Workforce Development Board

Full WDB MEETING

1161 San Felipe Road, Hollister, CA 95023

January 11, 2022 @ 3:00 P.M.

AGENDA

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

At this time, the Workforce Development Board (WDB) is continuing to hold board meetings to conduct essential business. Members of the public are encouraged to participate electronically. Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office, and the San Benito County Public Health Officer

Join Zoom Meeting

https://zoom.us/j/97879980043?pwd=a0lyMkFNdEFsQmVzbCswNmdNNjFjdz09

Meeting ID: 978 7998 0043

Passcode: 392237

One tap mobile

+16699006833,,97879980043#,,,,*392237# US (San Jose)

+14086380968,,97879980043#,,,,*392237# US (San Jose)

Table with 2 main columns: Representing the Private Sector (PR) and Representing the Public. Rows list names and roles of board members with checkboxes for attendance.

I. GENERAL INFORMATION:

II. Public Comment Period: Select the "Participants Tab" and click "Raise Hand" icon, the zoom facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

Success Stories: Staff and/or participants will present success stories.

III. REGULAR AGENDA:

A. Roll Call: Roll will be taken to determine excused absences for attendance requirements.

B. Meeting Minutes:

1. Executive Committee: The November 9, 2021 Ex Committee meeting minutes are



- enclosed** for board review and approval.
2. **Full WDB:** October 12, 2021 full WDB draft minutes are enclosed for board information.
- C. **Mid-Year Program Budget Expenditure Review:** A presentation of the **enclosed** mid-year expenditure review will be conducted by fiscal staff.
- IV. **CONSENT AGENDA:** Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items.
- A. **Labor Market/Unemployment and Economic Summary:** **Enclosed** is the November, 2021 report.
- B. **Information Notices & Directives:** The most recent Workforce Services Directives [WSD21-01 thru WSD21-03](#) and Information Notices [WSIN 21-21-thru WSIN 21-27](#) are **enclosed**.
- V. **DISCUSSION/ACTION ITEMS:**
- A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives (3).
- B. **America's Job Center of California (AJCC) Continuous Improvement Plan:** The Comprehensive and Affiliate/Specialized Certification was submitted to the state in November and the Continuous Improvement Plan (CIP) was submitted in December. **Enclosed** the CIP.
- C. **EDD, Workforce Development Board Memorandum of Understanding (WDB MOU):** The WDB MOU is due to expire on June 30, 2022. Staff will provide an update on any action needed per directives.
- D. **Committee Updates:** Committee members may provide recommendations or updates for their respective committee.
1. **Audit Committee:** The State Compliance Review Division completed the program review on December 17th. We are awaiting the draft report.
 2. **Ag Committee:**
 3. **Business Services Committee (BSC):**
 4. **Membership Committee:** Committee Members or staff may provide an update on recent recruitment efforts.
 5. **Youth Committee:** Committee may provide an update on their meeting held December 6, 2021.
- VI. **ADDITIONAL INFORMATION:**
- A. **Meeting Calendar for 2022:** **Enclosed**
- VII. **ADJOURNMENT:**

The full WDB meeting is scheduled for January 11, 2022 at 3 PM

The next Executive Committee meeting is scheduled for February 8, 2022 at 3 PM



San Benito County Workforce Development Board

Executive Committee

1161 San Felipe Road, Hollister, CA 95023

November 9, 2021 @ 3:00 P.M.

MINUTES

Table with 4 columns: Quorum Met: Yes, Representing the Private Sector (PR), Representing the Public, and Staff/Guests. Rows include Richard Bianchi, Chair; Chuck Frowein, Vice Chair; Karen Para, Secretary; Lizz Sanchez Turner; Kendra Bobsin, Treasurer; Nelson Leonor; Lupe Rubalcava.

Chair, Richard Bianchi, called the meeting order at 3:03 P.M.

I. GENERAL INFORMATION:

A. Public Comment Period: Introductions were made by everyone present to include their role and time on the board. Guests included: Claire Grissom, Assistant Principal at the High School and has worked there for 8-9 years. Mike Fisher introduced himself as a Culinary Arts Teacher at the High School and owner of Fisher's Catering.

II. REGULAR AGENDA:

A. Roll Call: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.

B. Meeting Minutes:

- 1. Executive Committee: There was no meeting in August, 2021. The September 14, 2021 and the held on October 26, 2021 Special Ex Committee meeting minutes are enclosed for board review and approval. Nelson Leonor /Karen Para.
2. Full WDB: October 12, 2021 full WDB draft minutes are enclosed for board information.

III. CONSENT AGENDA: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. M/S/C Karen Para/Nelson Leonor.

- A. Labor Market/Unemployment and Economic Summary: Enclosed was the October, 2021 report.
B. Layoff Aversion Services/Rapid Response Report/Business Services Report: Enclosed was the report for October 2021.
C. Information Notices & Directives: The most recent Workforce Services Directives WSD21-01 thru WSD21-02 and Information Notices WSIN 21-17-thru WSIN 21-20 are enclosed.



D. **Expenditure Updates:** Enclosed are the September, 2021 expenditure report for board info.

IV. **DISCUSSION/ACTION ITEMS:**

A. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives (4).

1. **Term Expiration-Kristina Chavez Wyatt:** The term of Kristina Chavez Wyatt expired on October 23, 2021. She has decided not to continue on the board so that she may focus on the Business Council.

2. **Applications Received:**

a. The enclosed application was received from Mike Fisher, Small Business Owner, to fill a vacancy on the Private Sector. After discussion the board approved the appointment of Mike Fisher for the Private Sector Representative. His application will be forwarded to the Board of Supervisors (BOS) for final appointment to the WDB. *M/S/C Karen Para/Nelson Lenore.*

b. The enclosed application was received from Claire Grissom, Assistant Principal at San Benito High School, to serve on the WDB Youth Committee. After discussion the board approved the appointment of Claire Grissom to the WDB Youth Committee. Her application will be forwarded to the BOS for final appointment to the WDB *M/S/C Karen Para/Chuck Frowein.*

B. **America's Job Center of California (AJCC) Comprehensive and Affiliate/Specialized Certification:** Staff provided an update on the Directive WSD20-08 which was due to be submitted to the State by the November 1, 2021 deadline; an extension was given and the report will be submitted by November 12, 2021. Completed every few years, this policy provides the guidance and procedures regarding certification of comprehensive and affiliate/specialized AJCC locations. This policy also required the AJCC to submit a Continuous Improvement Plan which is due December 31, 2021.

C. **Program Reports:** Staff and board chair met to discuss the various employment opportunities in the surrounding Tri-counties and locally and the issues filling said positions, how to engage with employers and the types of trainings such as work experience and vocational which are currently in place. Will discuss local positions in San Benito County, how to assist employers, marketing, and development of partnerships. A policy is being worked on to be included in the discussion. It is important to assist employers to know about the services provided and the possibility of developing an employer outreach campaign with a goal to share the services offered and recruitment efforts. Improvement with partnership with high school to include: resume writing, career exploration, job interviews, etc. Mike Fisher discussed what he does with the culinary program and how he has been assisting his students with employment development and his goal of incorporating work experience into the curriculum and finding the funding to support this. There are students that are actually employees of the school, and they work in the cafeteria through the Culinary Program preparing meals to be sold to teachers. The long-term goal is to try to open that up so students can go work in local restaurants, bakeries and that it isn't an added expense for the employer, but an extension of the high school culinary program. This is a similar concept to the summer youth employment program and Mike's input is in alignment with WIOA programs which are already in place. Discussed ways to partner using existing programs, eligibility requirements, pursue other grant funding/match funds, etc. It would be worth it to come together to discuss further in order to best serve the students. Discuss this further at the next youth committee meeting. Claire asked for information so she can be better informed, and staff will send. She stated 85% of student's self-report that they are continuing on to secondary education, 10% are either going to work or the military. The Youth Committee will schedule a meeting in December and come back with recommendations for the board and staff. Also discussed needs for employers and why people may or may not want to work due to COVID and receiving unemployment and getting more money by not working.

Also discussed was if a survey had been completed for employees and why they may have left their previous employer.

D. **Committee Updates:** The Board Chair asked that all committees come back to the next meeting with any recommendations or updates for their respective committee. In doing so, it could help the board and staff to be more effective with their time and energy moving forward.

1. **Ag Committee:**

2. **Audit Committee:** A program desk review was scheduled for the 1st week in November.

3. **Business Services Committee (BSC):**

4. **Membership Committee:** The committee provided an update on recruitment recommendations and emailed to committee members to review and provide and edits. Staff will resend the list for edits.

5. **Youth Committee:** Committee members provided an update and are happy to add Heidi Jumper and Clair Grissom to the committee. Schedule a meeting in December to discuss the items as discussed above under program updates. A few dates will be provided to staff for scheduling.

V. **ADDITIONAL INFORMATION:**

VI. **ADJOURNMENT:** *M/S/C Nelson Leonor/ Chuck Frowein 3:48 P.M.*

The next Executive Committee meeting is scheduled for December 14, 2021 at 3 PM

The full WDB meeting is scheduled for January 11, 2022 at 3 PM



San Benito County Workforce Development Board

Full WDB MEETING

1161 San Felipe Road, Hollister, CA 95023

October 12, 2021 @ 3:00 P.M.

MINUTES

Table with columns for 'Representing the Private Sector (PR)' and 'Representing the Public'. Includes names like Bianchi, Richard, Para, Karen, Alarid, Kristi, etc., and checkboxes for attendance.

Secretary, Karen Para, called the meeting to order at 3:07 P.M.

I. GENERAL INFORMATION:

- A. Public Comment Period: Introductions were made by everyone present. Scott Reese provided a brief bio on his qualifications and service.
B. Success Stories: CalWORKS ESE Training Participant, Yesenia Romero, shared her story of success by stating that she was hired by County HHSA.

II. REGULAR AGENDA:

- A. Roll Call: Roll was taken to determine excused absences for attendance requirements.
B. Board Recognition: Staff presented WDB recognition and awards, thanked board members for their time and commitment to serving San Benito County.
C. Meeting Minutes:
1. Full WDB: July 13, 2021 full WDB minutes were approved as presented.



Bradford Al Gonzalez, Jr.

2. **Executive Committee**: There was no meeting in August, 2021. The September 14, 2021 minutes were **enclosed** for board information

III. **CONSENT AGENDA**: Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. Motion to accept the consent agenda with deletion of “Andi do you have the report” *M/S/C Lamont Adams/Lizz Sanchez Turner*.

- A. **Labor Market/Unemployment and Economic Summary**: **Enclosed** was the August, 2021 report.
- B. **Layoff Aversion Services/Rapid Response Report/Business Services Report**: **Enclosed** was the report for Oct. 2021.
- C. **Information Notices & Directives**: The most recent Workforce Services Directives [WSD21-01 thru WSD21-02](#) and Information Notices [WSIN 21-14-thru WSIN 21-17](#) were **enclosed**.
- D. **Expenditure Updates**: **Enclosed** was the August, 2021 expenditure report for your information.

IV. **DISCUSSION/ACTION ITEMS**:

- A. **Board Membership**: Any applications received may be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives (4).
 1. **Term Expiration-Al Gonzalez, Jr.**: The term of Al Gonzalez, Jr. expires on October 23, 2021 and he is retiring after 41 years and will not continue on the board.
 2. **Application Received**: The **enclosed** application was received from Scott Reese, Local 393 Business Agent Steamfitter, to fill the position vacated by Al Gonzalez, Jr. *M/S/C Lamont Adams/ Al Gonzalez*.
- B. **AJCC Comprehensive and Affiliate/Specialized Certification**: Directive WSD20-08 was **enclosed** for review. This policy provides the guidance and procedures regarding certification of comprehensive and affiliate/specialized AJCC locations, which is due to the State by November 1, 2021. Staff explained the certification process and the checklist as required to be conducted by a neutral party. Under this direction departments who are not a part of the day-to-day operations can complete the check list and make any recommendations. The neutral party who will conduct the recertification is the HHSF Fiscal Division. AJCC staff will meet with HHSF Fiscal Division next week to complete and submit the report to the State. Their recommendations to certify the AJCC will need to be reviewed and approved by the Executive Committee. The Ex Committee will need to hold a special meeting later this month to review and approve the recommendation to certify the AJCC as a comprehensive AJCC center.
- C. **Program Reports**: Staff provided a slideshow presentation to update board on enrollments and expenditures. The presentation also had Occupations with the most job openings in San Benito County along with Top In-Demand Careers in 2021. When asked if changes are being made to programs or partnerships based on the current employment trends that were presented staff indicated yes. AJCC also partners with neighboring schools, colleges, etc. to promote their training and open positions. Any training programs need to be on the Eligible Training Program List (ETPL) in order to be funded through WIOA.
- D. **Committee Updates**: Committee updates may be provided by committee members.
 1. **Nomination Committee**: **Enclosed** was the updated committee list and WDB roster. Info Only.
 2. **Ag Committee**: No Report
 3. **Audit Committee**: Staff provided an update on the Fiscal & Procurement Review for PY 2020-2021 held the week of June 7-11, 2021. There was a finding that staff is working toward correcting. A program desk review is scheduled for the 1st week in November.
 4. **Business Services Committee (BSC)**: Staff and committee members may provide an

update on the goals identified and determining next steps.

5. **Membership Committee:** The committee will provide an update on recruitment efforts. An application was sent to Mike Fischer.
6. **Youth Committee:** Staff provided an update on the Summer Youth Program stating, 10 participants were successfully enrolled in the six-week Summer Youth Employment and Training Program. The superb training included a life skills component and helped participants to excel; ultimately culminating in two of the participants being hired permanently by the employers! Three verbally withdrew from the program: one for personal reasons, one got a better job, one didn't like their assignment. The rest have gone back to school. The Chamber of Commerce provided an email that the two youth employees they had were very good and computer savvy. Staff will provide follow-up on other youth once they finalize the report for the Community Foundation. Staff did reach out to students to request they attend the WDB meeting to report on their experiences however it has been difficult to get them to come to the meeting. The following success stories were shared:
 1. One individual was placed at Ridgemark Gold Club & Resort as an Office Assistant Trainee. She was continually lauded by the employer for her customer focus, excellence in completing assignments ahead of schedule, and her cheerfulness. She was routinely rated Excellent in all performance areas of her evaluations. The employer subsequently hired her upon conclusion of the SYEP on July 30, 2021.
 2. One individual was placed at Garden Mart as a Nursery Assistant Trainee. He was also continually lauded by the employer for his attention to detail, work ethic, and courteous attitude. He was routinely rated Excellent in all performance areas of his evaluations. The employer subsequently hired him upon conclusion of the SYEP on July 30, 2021

Would also like to increase the summer youth program to serve more youth. Vision is to hire 100 youth and search for revenues to make it happen. Also discussed was creating a committee to review and possibly increase the pay amount for program enrollees. Board members who are currently hiring stated that it may not be the dollar amount being offered but simply that people are being offered job but not accepting them, not following through, or simply not showing up to work once hired. Per discussion at the Meeting of the Minds, this seems to be a statewide issue. ***Table to continued discussion on wage increase.*** Provided an update on the Youth Homeless Demonstration Program (YHDP) funding in the amount of \$5.4 million. This collaboration is with Salinas/Monterey & San Benito County. Once contract is entered, there may be funding available for employment services. There may be the possibility to partner with the Community Action Board on the project.

V. **ADDITIONAL INFORMATION:**

VI. **ADJOURNMENT: M/S/C Lamont Adams/ Duane Bradford 4:27 P.M.**

The next Executive Committee meeting is scheduled for November 9, 2021 at 3 PM

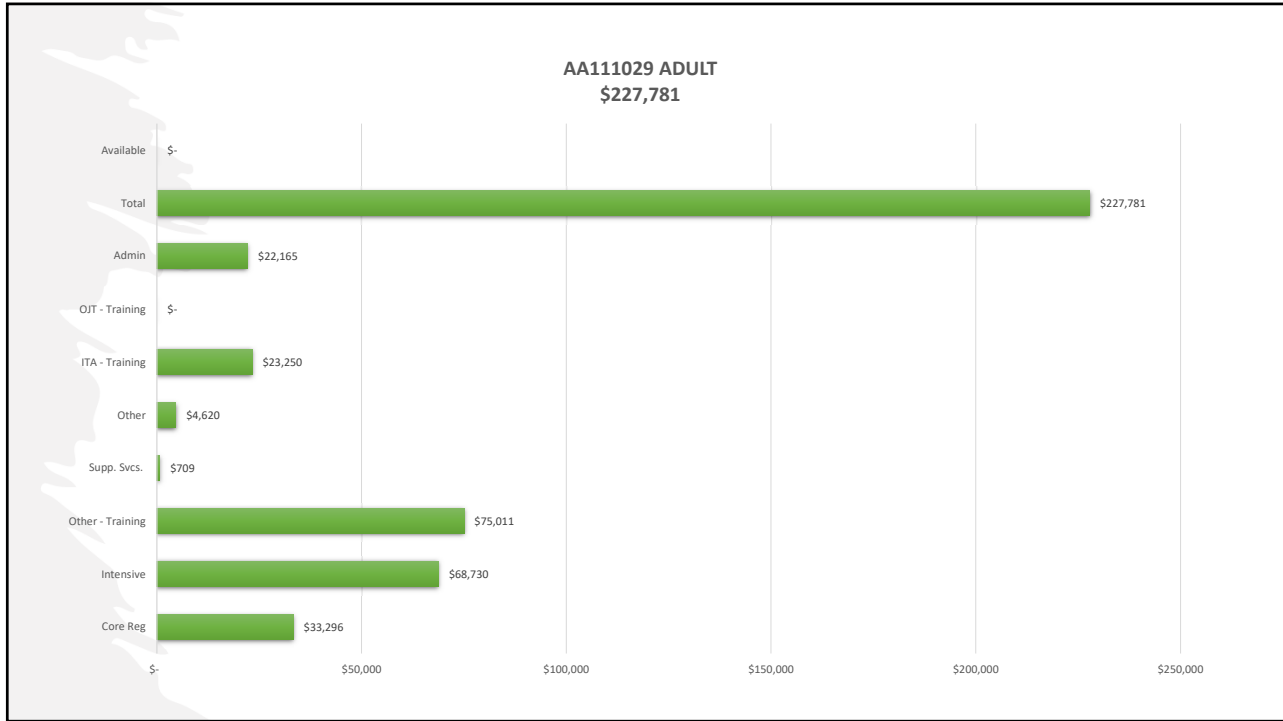
The full WDB meeting is scheduled for January 11, 2022 at 3 PM

FISCAL YEAR
2021 – 2022
YEAR TO DATE EXPENDITURES
WIOA, NOVA, & CALWORKS ESE

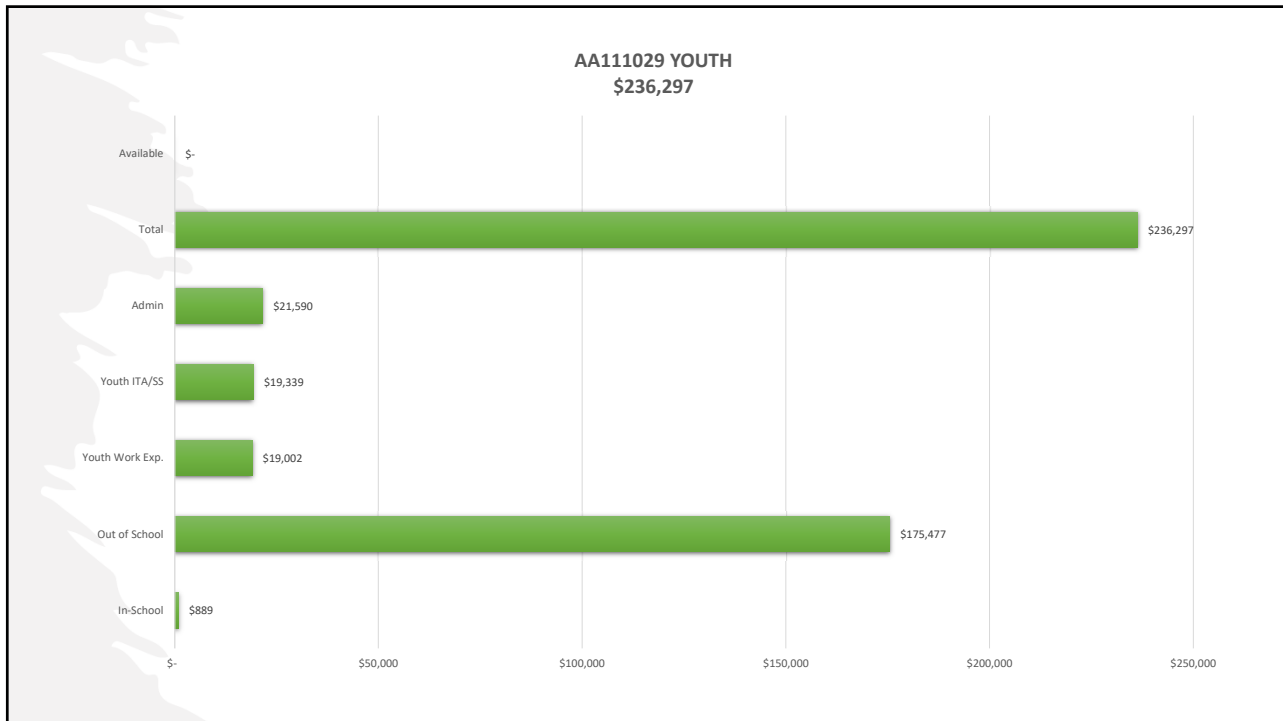
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WORKFORCE INNOVATION OPPORTUNITY ACT
AA111029
JULY 1, 2020 TO JUNE 30, 2022
\$800,685

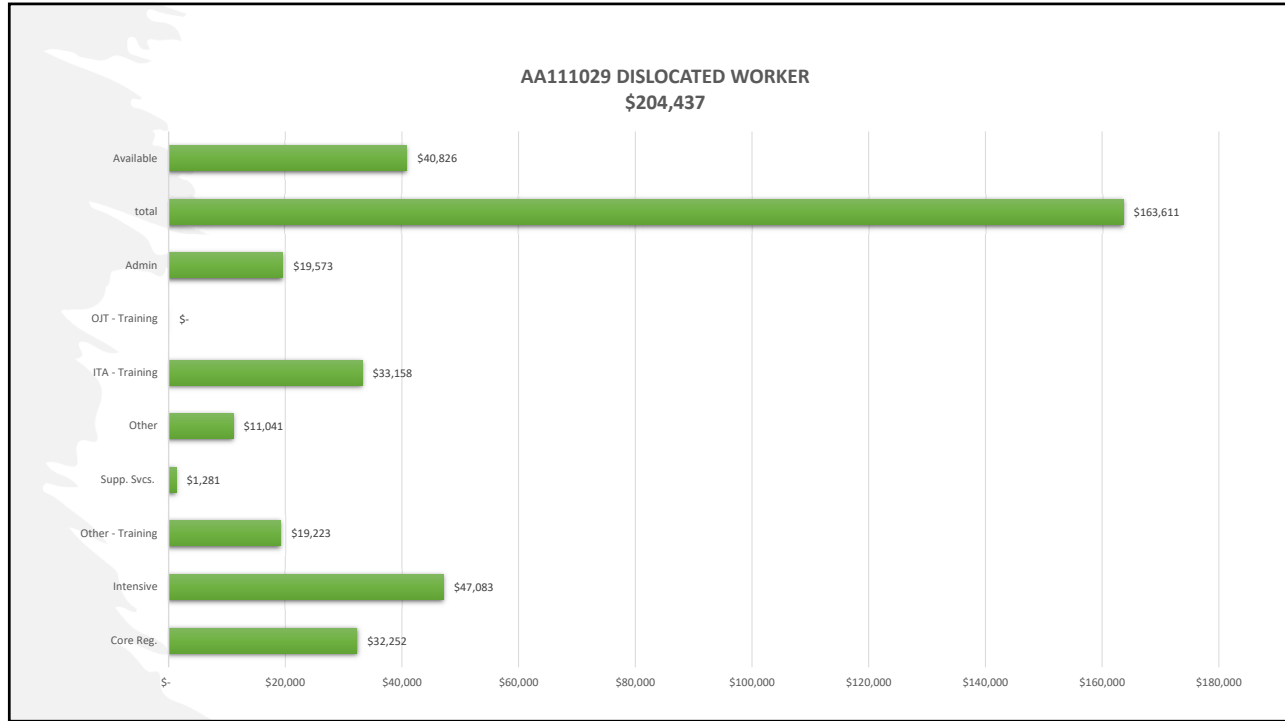
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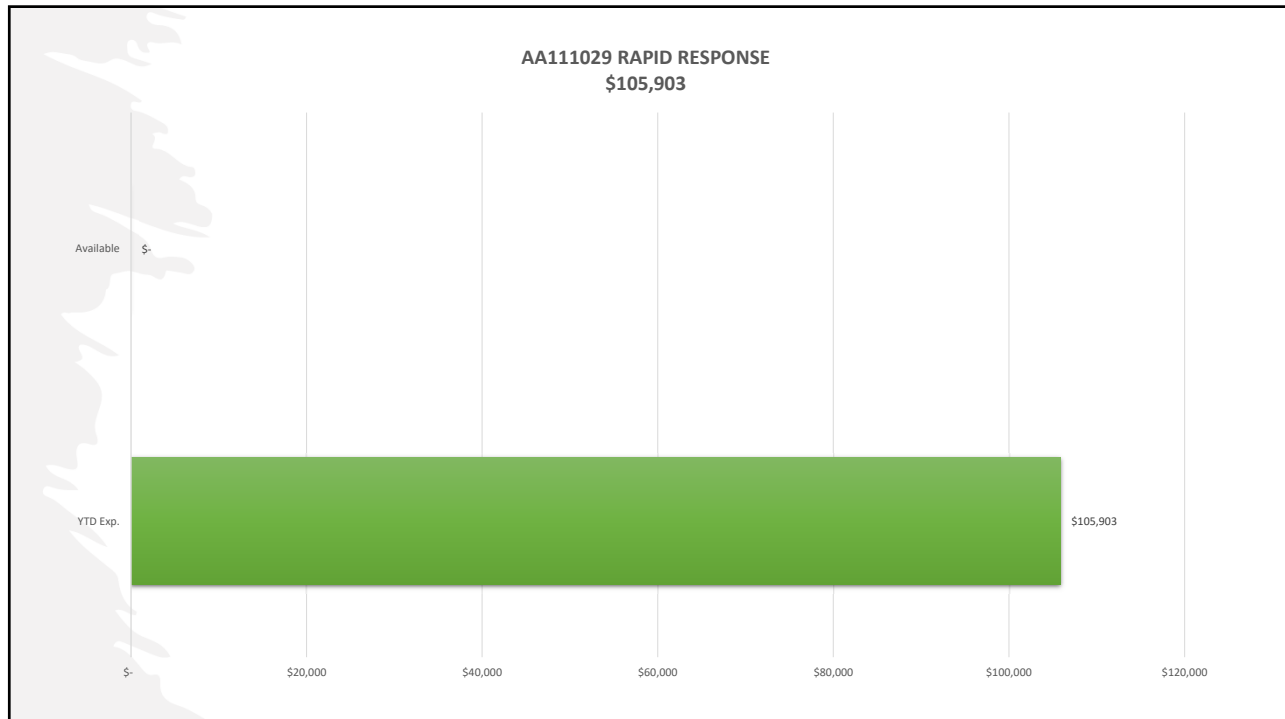
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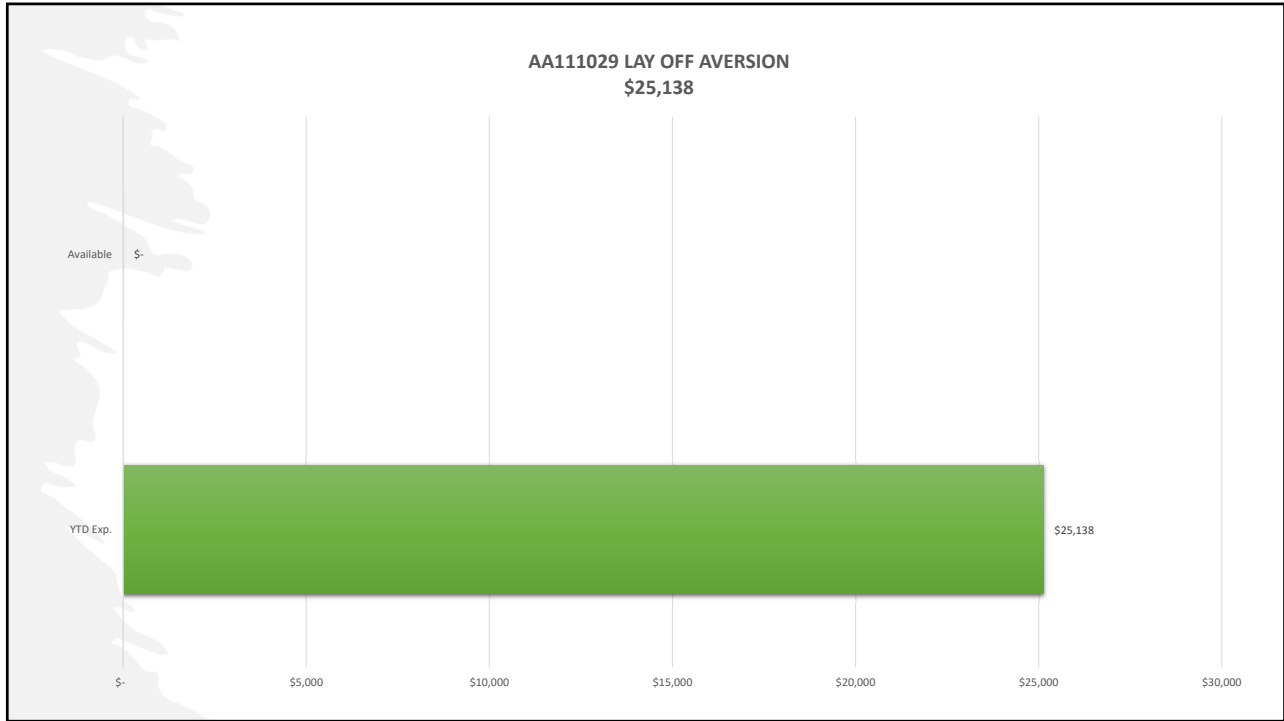
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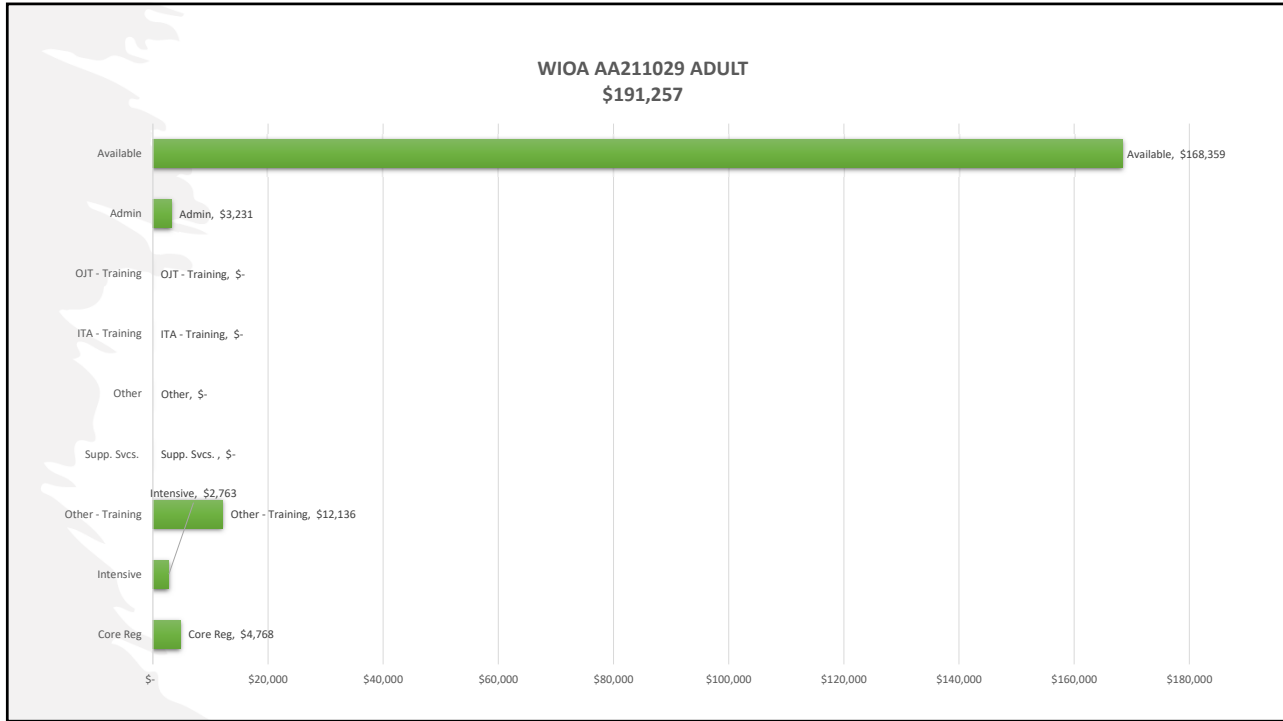
WORKFORCE INNOVATION OPPORTUNITY ACT

AA211029

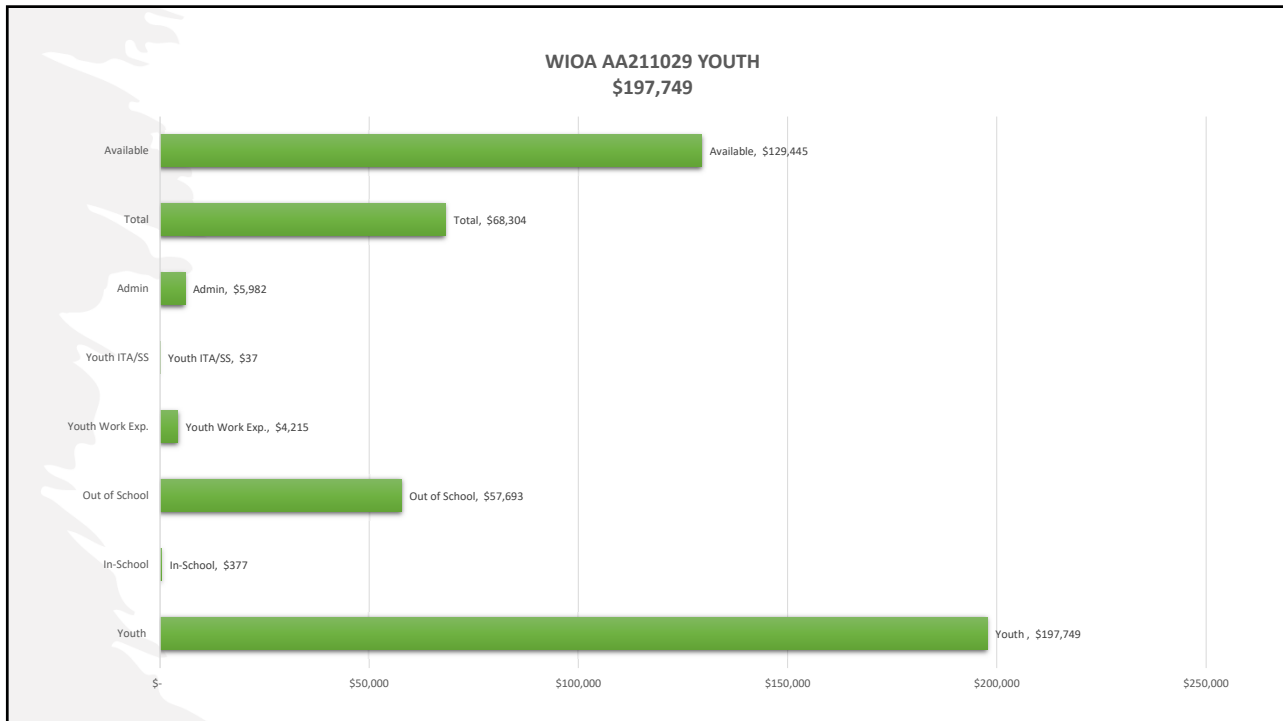
JULY 1, 2021 TO JUNE 30, 2023

\$737,860

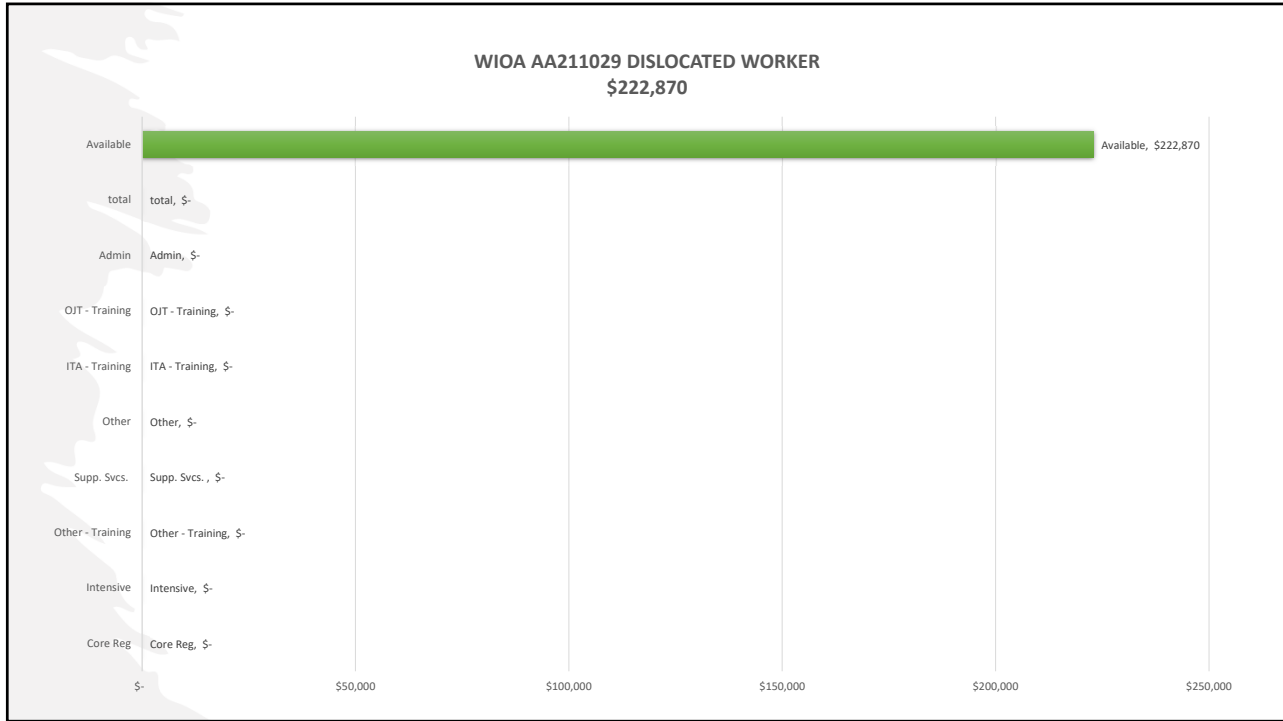
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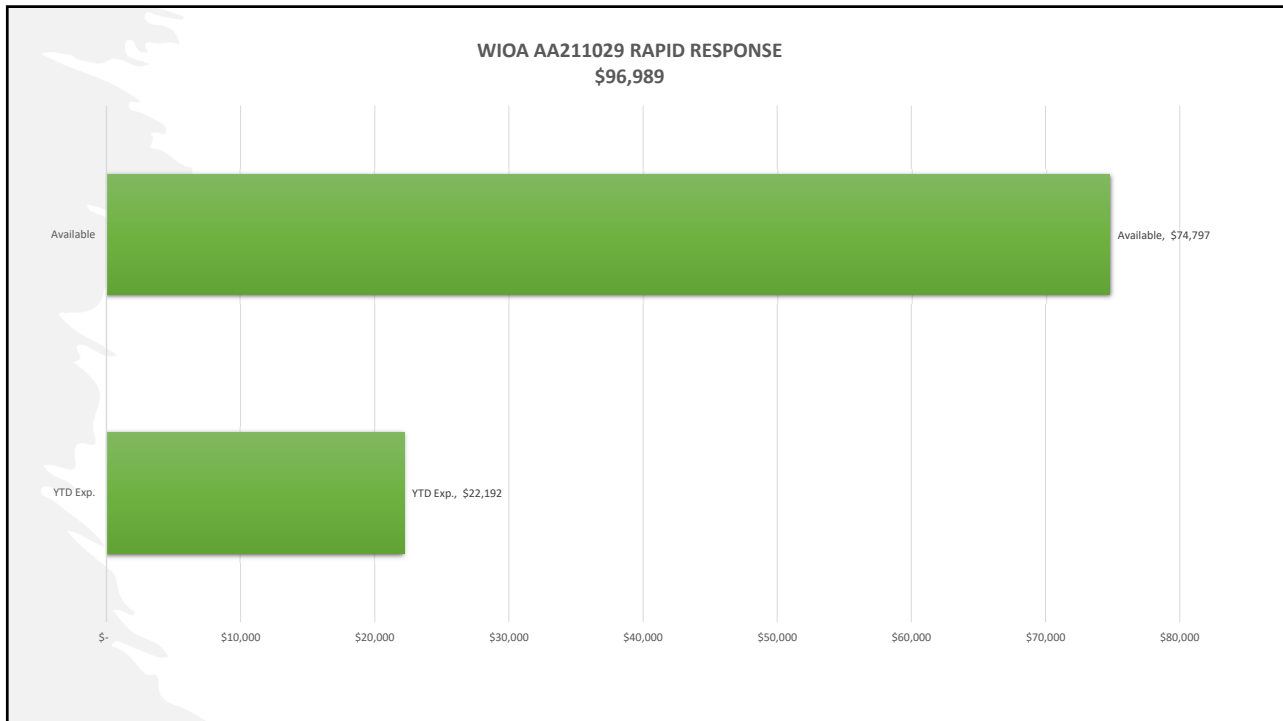
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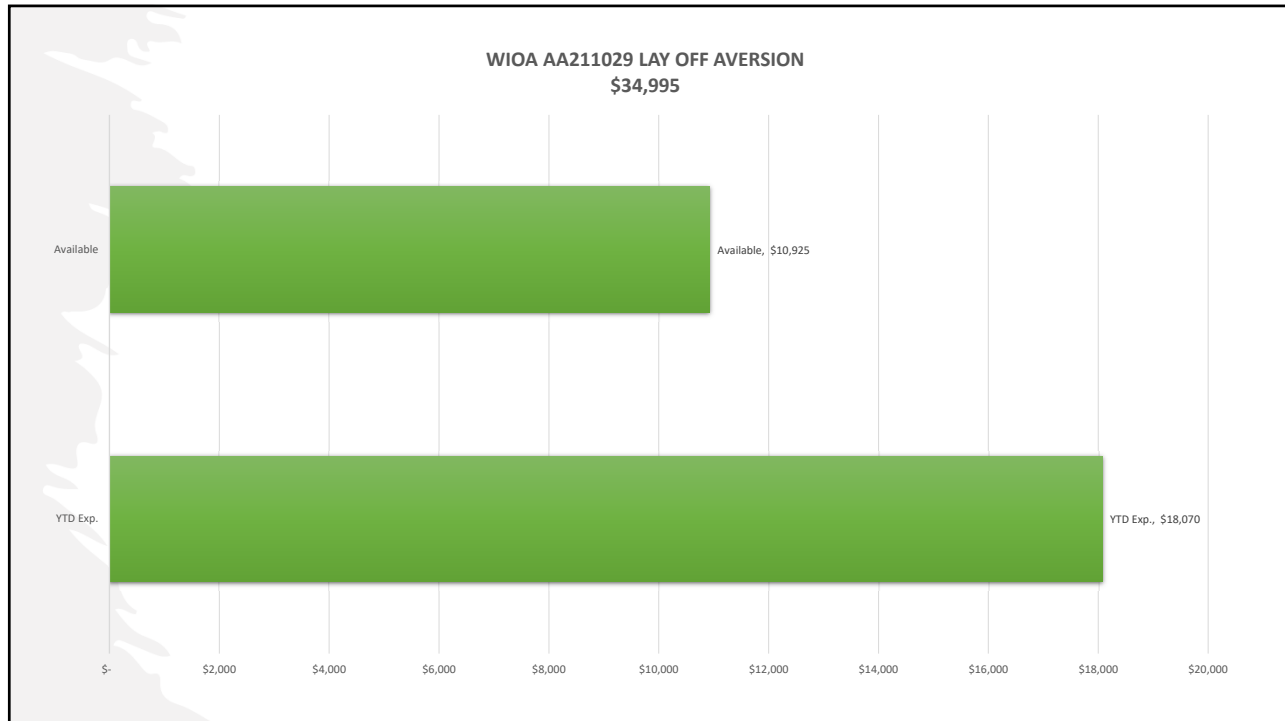
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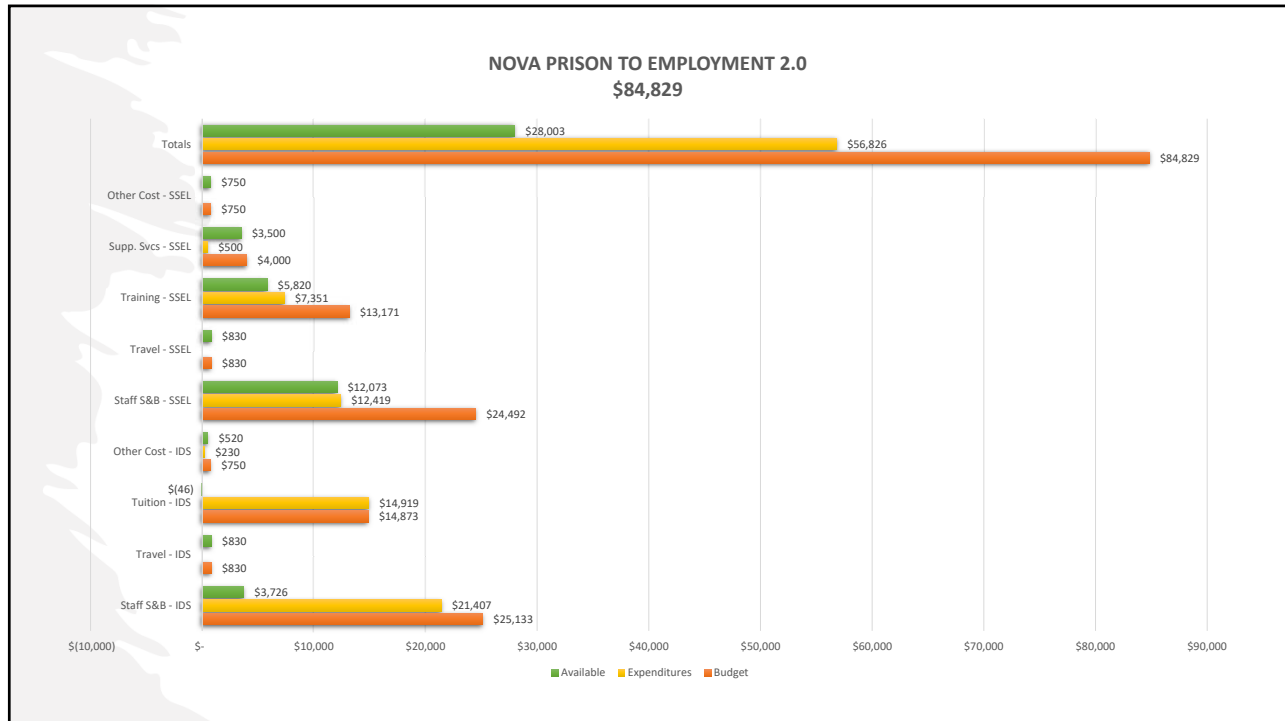
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13

NOVA
PRISON TO EMPLOYMENT 2.0
JANUARY 1, 2020 TO MARCH 31, 2022
\$84,829

14



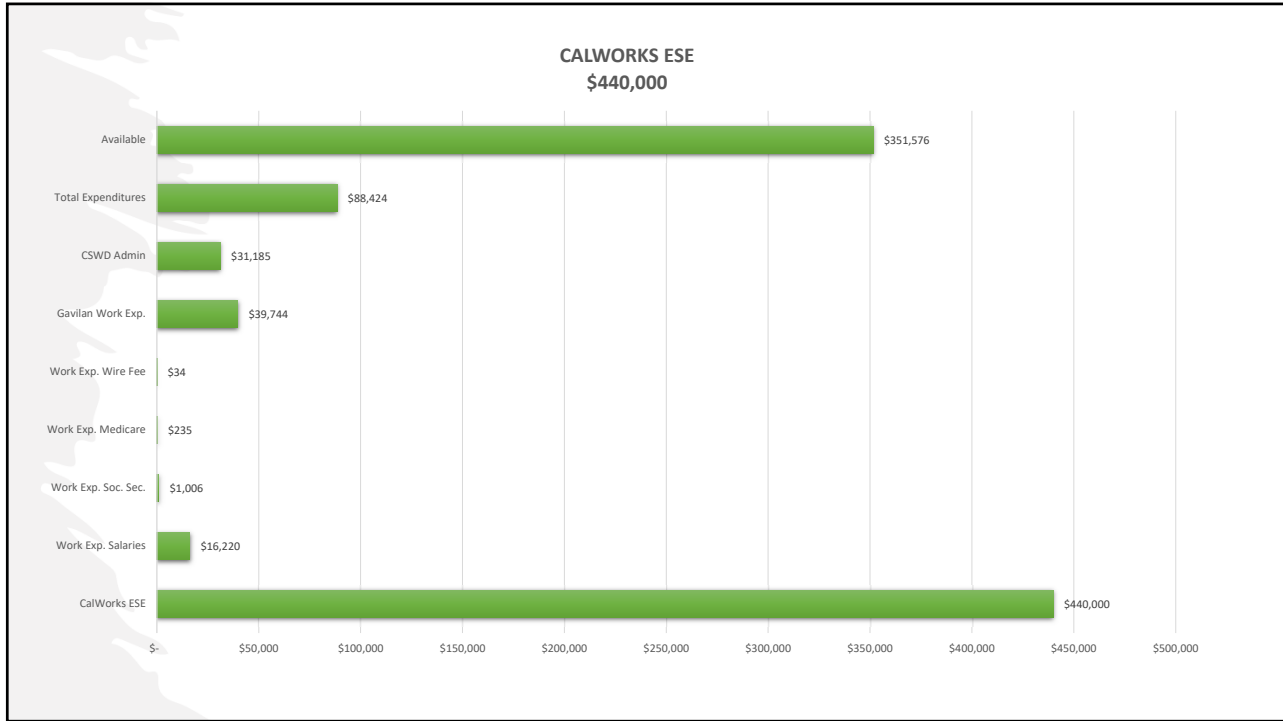
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CALWORKS EXPANDED SUBSIDIZED EMPLOYMENT

JULY 1, 2021 TO JUNE 30, 2022

\$440,000

16



17

QUESTIONS ???

18

REPORT 400 C
Monthly Labor Force Data for Counties
October 2021 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,103,500	17,936,800	1,166,700	6.1%
ALAMEDA	21	809,500	769,400	40,100	5.0%
ALPINE	51	470	430	40	7.7%
AMADOR	31	14,760	13,930	830	5.6%
BUTTE	27	94,700	89,500	5,200	5.4%
CALAVERAS	16	21,660	20,650	1,010	4.7%
COLUSA	55	11,180	10,250	930	8.3%
CONTRA COSTA	25	540,700	511,900	28,800	5.3%
DEL NORTE	37	9,500	8,930	570	6.0%
EL DORADO	16	92,000	87,700	4,300	4.7%
FRESNO	50	443,400	409,500	33,900	7.6%
GLENN	27	12,930	12,230	700	5.4%
HUMBOLDT	20	60,700	57,800	2,900	4.8%
IMPERIAL	58	68,400	56,300	12,100	17.7%
INYO	16	8,220	7,840	390	4.7%
KERN	55	390,100	357,800	32,300	8.3%
KINGS	53	56,200	51,800	4,400	7.9%
LAKE	41	28,800	27,010	1,790	6.2%
LASSEN	5	10,340	9,910	430	4.1%
LOS ANGELES	52	5,027,300	4,632,800	394,500	7.8%
MADERA	49	61,600	57,100	4,500	7.3%
MARIN	1	134,300	129,700	4,600	3.4%
MARIPOSA	31	7,520	7,100	420	5.6%
MENDOCINO	21	36,750	34,900	1,850	5.0%
MERCED	54	117,800	108,300	9,500	8.0%
MODOC	13	3,450	3,290	160	4.6%
MONO	36	8,020	7,550	470	5.9%
MONTEREY	30	222,600	210,300	12,300	5.5%
NAPA	10	71,100	67,900	3,200	4.5%
NEVADA	10	47,740	45,610	2,140	4.5%
ORANGE	16	1,588,300	1,512,900	75,400	4.7%
PLACER	5	187,700	180,100	7,600	4.1%
PLUMAS	44	7,800	7,270	530	6.7%
RIVERSIDE	42	1,125,800	1,055,300	70,500	6.3%
SACRAMENTO	34	715,700	674,000	41,700	5.8%
SAN BENITO	34	31,800	30,000	1,900	5.8%
SAN BERNARDINO	42	988,200	925,700	62,500	6.3%
SAN DIEGO	25	1,553,900	1,471,000	82,900	5.3%
SAN FRANCISCO	4	562,100	540,200	21,800	3.9%
SAN JOAQUIN	48	333,100	309,000	24,100	7.2%
SAN LUIS OBISPO	7	132,600	127,000	5,700	4.3%
SAN MATEO	2	442,200	426,300	15,900	3.6%
SANTA BARBARA	10	220,800	211,000	9,900	4.5%
SANTA CLARA	3	1,034,500	996,300	38,200	3.7%
SANTA CRUZ	24	134,200	127,300	6,900	5.2%
SHASTA	27	75,400	71,300	4,100	5.4%
SIERRA	7	1,390	1,330	60	4.3%
SISKIYOU	37	17,320	16,290	1,040	6.0%
SOLANO	40	202,400	190,000	12,400	6.1%
SONOMA	7	249,300	238,700	10,600	4.3%
STANISLAUS	46	241,500	224,900	16,600	6.9%
SUTTER	45	46,300	43,100	3,200	6.8%
TEHAMA	31	26,380	24,900	1,470	5.6%
TRINITY	13	4,630	4,410	220	4.6%
TULARE	57	199,200	180,900	18,300	9.2%
TUOLUMNE	37	19,690	18,510	1,180	6.0%
VENTURA	21	411,900	391,100	20,700	5.0%
YOLO	13	107,200	102,300	4,900	4.6%
YUBA	47	30,500	28,300	2,100	7.0%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2020 benchmark and Census 2010 population controls at the state level.

Data Not Seasonally Adjusted

	Oct 20	Aug 21	Sep 21	Oct 21	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,050,200	1,055,700	1,058,500	1,066,300	0.7%	1.5%
Civilian Employment	982,300	1,004,900	1,016,500	1,026,200	1.0%	4.5%
Civilian Unemployment	68,000	50,800	42,000	40,100	-4.5%	-41.0%
Civilian Unemployment Rate	6.5%	4.8%	4.0%	3.8%		
(CA Unemployment Rate)	9.3%	7.5%	6.4%	6.1%		
(U.S. Unemployment Rate)	6.6%	5.3%	4.6%	4.3%		
Total, All Industries (2)	1,075,300	1,104,900	1,109,900	1,127,200	1.6%	4.8%
Total Farm	5,800	5,800	5,600	5,800	3.6%	0.0%
Total Nonfarm	1,069,500	1,099,100	1,104,300	1,121,400	1.5%	4.9%
Total Private	975,400	1,012,100	1,015,000	1,029,100	1.4%	5.5%
Goods Producing	221,500	224,000	224,800	225,500	0.3%	1.8%
Mining, Logging, and Construction	53,100	50,600	50,800	51,600	1.6%	-2.8%
Mining and Logging	200	200	200	200	0.0%	0.0%
Construction	52,900	50,400	50,600	51,400	1.6%	-2.8%
Specialty Trade Contractors	39,000	37,000	37,600	37,700	0.3%	-3.3%
Building Equipment Contractors	17,900	17,800	17,800	17,800	0.0%	-0.6%
Manufacturing	168,400	173,400	174,000	173,900	-0.1%	3.3%
Durable Goods	157,200	161,600	162,200	162,500	0.2%	3.4%
Machinery Manufacturing	10,900	11,100	11,100	11,100	0.0%	1.8%
Computer & Electronic Product Manufacturing	120,000	122,300	122,400	123,100	0.6%	2.6%
Computer & Peripheral Equipment Manufactur	58,000	58,900	59,300	59,900	1.0%	3.3%
Electronic Computer Manufacturing	55,700	56,800	57,200	57,800	1.0%	3.8%
Semiconductor & Electronic Component Mfg	38,600	38,700	38,400	38,400	0.0%	-0.5%
Bare Printed Circuit Board Manufacturing	3,500	3,400	3,400	3,400	0.0%	-2.9%
Semiconductor & Related Devices Manufac	27,100	26,700	26,500	26,400	-0.4%	-2.6%
Electronic Instrument Manufacturing	16,100	16,100	16,200	16,400	1.2%	1.9%
Transportation Equipment Manufacturing	5,600	5,400	5,300	5,300	0.0%	-5.4%
Aerospace Product & Parts Manufacturing	4,400	4,300	4,200	4,100	-2.4%	-6.8%
Nondurable Goods	11,200	11,800	11,800	11,400	-3.4%	1.8%
Service Providing	848,000	875,100	879,500	895,900	1.9%	5.6%
Private Service Providing	753,900	788,100	790,200	803,600	1.7%	6.6%
Trade, Transportation & Utilities	117,900	119,100	119,000	120,100	0.9%	1.9%
Wholesale Trade	28,500	28,900	28,600	28,700	0.3%	0.7%
Merchant Wholesalers, Durable Goods	20,400	21,800	21,200	21,400	0.9%	4.9%
Retail Trade	73,500	72,800	72,700	73,700	1.4%	0.3%
Electronics & Appliance Stores	3,700	3,600	3,600	3,600	0.0%	-2.7%
Building Material & Garden Equipment Stores	5,600	5,800	5,700	5,600	-1.8%	0.0%
Food & Beverage Stores	17,600	16,700	16,600	16,200	-2.4%	-8.0%
Health & Personal Care Stores	4,300	4,200	4,300	4,400	2.3%	2.3%
Clothing & Clothing Accessories Stores	8,100	8,300	8,200	8,400	2.4%	3.7%
General Merchandise Stores	12,800	12,400	12,600	13,100	4.0%	2.3%
Transportation, Warehousing & Utilities	15,900	17,400	17,700	17,700	0.0%	11.3%
Transportation & Warehousing	14,200	15,500	15,800	15,800	0.0%	11.3%
Couriers & Messengers	5,800	6,400	6,400	6,300	-1.6%	8.6%
Information	106,000	110,600	110,500	111,800	1.2%	5.5%
Publishing Industries (except Internet)	37,700	37,900	37,600	37,800	0.5%	0.3%
Telecommunications	4,800	4,700	4,700	4,700	0.0%	-2.1%
Financial Activities	37,800	37,500	37,300	38,300	2.7%	1.3%
Finance & Insurance	23,200	22,700	22,600	23,000	1.8%	-0.9%
Credit Intermediation & Related Activities	13,600	13,300	13,200	13,100	-0.8%	-3.7%
Real Estate & Rental & Leasing	14,600	14,800	14,700	15,300	4.1%	4.8%
Real Estate	12,900	12,900	12,700	13,300	4.7%	3.1%
Professional & Business Services	237,500	244,200	246,300	250,800	1.8%	5.6%
Professional, Scientific & Technical Services	163,700	169,400	170,500	173,200	1.6%	5.8%
Architectural, Engineering & Related Services	18,400	19,600	19,900	20,100	1.0%	9.2%
Computer Systems Design & Related Services	87,200	90,900	91,300	91,900	0.7%	5.4%
Scientific Research & Development Services	24,600	27,300	27,100	27,600	1.8%	12.2%

Data Not Seasonally Adjusted

	Oct 20	Aug 21	Sep 21	Oct 21	Percent Change	
			Revised	Prelim	Month	Year
Management of Companies & Enterprises	14,800	14,800	14,800	14,800	0.0%	0.0%
Administrative & Support & Waste Services	59,000	60,000	61,000	62,800	3.0%	6.4%
Administrative & Support Services	56,300	57,300	58,300	60,200	3.3%	6.9%
Employment Services	21,800	22,000	22,500	23,600	4.9%	8.3%
Educational & Health Services	169,200	173,800	173,400	179,100	3.3%	5.9%
Educational Services	41,200	39,300	39,400	42,500	7.9%	3.2%
Colleges, Universities & Professional Schools	26,900	25,900	25,500	28,500	11.8%	5.9%
Health Care & Social Assistance	128,000	134,500	134,000	136,600	1.9%	6.7%
Ambulatory Health Care Services	44,100	48,900	48,100	49,800	3.5%	12.9%
Hospitals	30,000	30,500	30,700	30,500	-0.7%	1.7%
Nursing & Residential Care Facilities	12,800	12,400	12,300	12,400	0.8%	-3.1%
Social Assistance	41,100	42,700	42,900	43,900	2.3%	6.8%
Leisure & Hospitality	63,500	77,600	78,700	80,100	1.8%	26.1%
Accommodation & Food Services	54,600	62,600	63,200	64,300	1.7%	17.8%
Accommodation	4,700	6,400	6,500	6,600	1.5%	40.4%
Food Services & Drinking Places	49,900	56,200	56,700	57,700	1.8%	15.6%
Restaurants	47,300	50,700	51,300	52,500	2.3%	11.0%
Other Services	22,000	25,300	25,000	23,400	-6.4%	6.4%
Government	94,100	87,000	89,300	92,300	3.4%	-1.9%
Federal Government	11,100	10,300	10,300	10,300	0.0%	-7.2%
Department of Defense	700	700	700	700	0.0%	0.0%
State & Local Government	83,000	76,700	79,000	82,000	3.8%	-1.2%
State Government	7,300	6,300	6,900	7,200	4.3%	-1.4%
State Government Education	5,200	4,200	4,800	5,100	6.3%	-1.9%
State Government Excluding Education	2,100	2,100	2,100	2,100	0.0%	0.0%
Local Government	75,700	70,400	72,100	74,800	3.7%	-1.2%
Local Government Education	36,300	30,000	31,700	34,800	9.8%	-4.1%
Local Government Excluding Education	39,400	40,400	40,400	40,000	-1.0%	1.5%
County	22,200	22,200	22,500	22,100	-1.8%	-0.5%
City	12,500	13,300	13,100	13,000	-0.8%	4.0%
Special Districts plus Indian Tribes	4,700	4,900	4,800	4,900	2.1%	4.3%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Amanda Ha 415-749-2002 or Nati Martinez 209-941-6551

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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EMPLOYMENT DEVELOPMENT DEPARTMENT
 Labor Market Information Division
 745 Franklin Street
 San Francisco, CA 94102

Contact: Amanda Ha
 (415) 747-2002

**SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
 (SAN BENITO AND SANTA CLARA COUNTIES)**

Leisure and hospitality led major industries in year-over growth

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 3.8 percent in October 2021, down from a revised 4.0 percent in September 2021, and below the year-ago estimate of 6.5 percent. This compares with an unadjusted unemployment rate of 6.1 percent for California and 4.3 percent for the nation during the same period. The unemployment rate was 5.8 percent in San Benito County, and 3.7 percent in Santa Clara County.

Between September 2021 and October 2021, total employment in the San Jose-Sunnyvale-Santa Clara MSA, which also includes San Benito County, increased by 17,300 jobs to reach 1,127,200 jobs.

- Private educational and health services improved by 5,700 jobs. Growth was evident in both private schools (up 3,100 jobs) and health care and social assistance (up 2,600 jobs).
- Professional and business services (up 4,500 jobs), government (up 3,000 jobs), leisure and hospitality (up 1,400 jobs), and information (up 1,300 jobs) surged.
- Trade, transportation, and utilities grew by 1,100 jobs, predominantly due to retail trade (up 1,000 jobs).
- In comparison, other services cutback 1,600 jobs, the largest month-over contraction since April 2020.

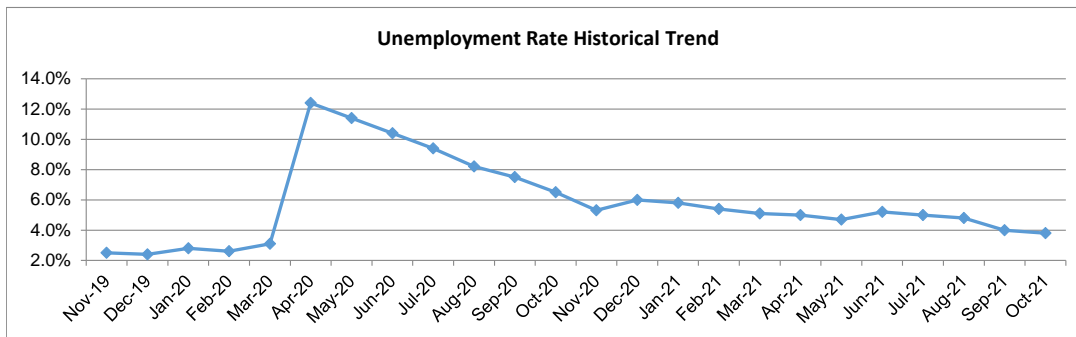
Between October 2020 and October 2021, combined employment in the South Bay counties of San Benito and Santa Clara, rose by 51,900 jobs, or 4.8 percent.

- Leisure and hospitality (up 16,600 jobs) and professional and business services (13,300 jobs) reported the two largest payroll expansions among the major industries.
- Private educational and health services (up 9,900 jobs) experienced a year-over growth. Most of the growth was concentrated in health care and social assistance (up 8,600 jobs), although private schools improved (up 1,300 jobs) as well.
- Information (up 5,800 jobs), manufacturing (up 5,500 jobs), and trade, transportation, and utilities (up 2,200 jobs) posted absolute job gains.
- Government (down 1,800 jobs) and construction (down 1,500 jobs) were the only two major industries to wane. For government, declines were evident across all detailed industries: local government (down 900 jobs), federal government (down 800 jobs), and state government (down 100 jobs) all fell.

#####

IMMEDIATE RELEASE
 SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
 (San Benito and Santa Clara Counties)

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 3.8 percent in October 2021, down from a revised 4.0 percent in September 2021, and below the year-ago estimate of 6.5 percent. This compares with an unadjusted unemployment rate of 6.1 percent for California and 4.3 percent for the nation during the same period. The unemployment rate was 5.8 percent in San Benito County, and 3.7 percent in Santa Clara County.



Industry	Sep-2021	Oct-2021	Change		Oct-2020	Oct-2021	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,109,900	1,127,200	17,300		1,075,300	1,127,200	51,900
Total Farm	5,600	5,800	200		5,800	5,800	0
Total Nonfarm	1,104,300	1,121,400	17,100		1,069,500	1,121,400	51,900
Mining, Logging, and Construction	50,800	51,600	800		53,100	51,600	(1,500)
Mining and Logging	200	200	0		200	200	0
Construction	50,600	51,400	800		52,900	51,400	(1,500)
Manufacturing	174,000	173,900	(100)		168,400	173,900	5,500
Trade, Transportation & Utilities	119,000	120,100	1,100		117,900	120,100	2,200
Information	110,500	111,800	1,300		106,000	111,800	5,800
Financial Activities	37,300	38,300	1,000		37,800	38,300	500
Professional & Business Services	246,300	250,800	4,500		237,500	250,800	13,300
Educational & Health Services	173,400	179,100	5,700		169,200	179,100	9,900
Leisure & Hospitality	78,700	80,100	1,400		63,500	80,100	16,600
Other Services	25,000	23,400	(1,600)		22,000	23,400	1,400
Government	89,300	92,300	3,000		94,100	92,300	(1,800)

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month
 Additional data are available on line at www.labormarketinfo.edd.ca.gov

MEMORANDUM

January 2022

TO: Workforce Development Board (WDB) Members

FROM: Sylvia Jacquez, Program Manager; Enrique Arreola, Deputy Director

Summary of EDD Workforce Services Directives and Workforce Services Information Notices

Background/Summary: Directives provide policy and guidance regarding various Workforce Services program requirements, funding and activities for EDD Workforce Services Staff and Workforce Partners.

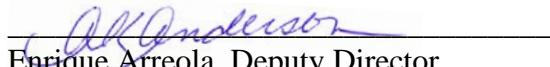
Background/Summary (Information Notices): The Employment Development Department (EDD) issues Workforce Services Information Notices (WSIN) to disseminate announcements, general information, and procedural guidance on departmental programs for EDD staff, workforce partners, stakeholders, and other individuals in the workforce development system. Through the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act, the EDD administers program for veterans, youth, dislocated workers, people with disabilities, including Trade Adjustment Assistance, CalJOBSSM, employer incentives and more. Directives provide policy and guidance regarding various Workforce Services program requirements, funding, and activities for EDD Workforce Services Staff and Workforce Partners.

Workforce Service Directives: https://www.edd.ca.gov/Jobs_and_Training/Active_Directives.htm

- [WSD21-03](#) - ETPL Policy and Procedures
- [WSD21-02](#) - Salary and Bonus Limitations for 2021
- [WSD21-01](#) - 70 Percent LLSIL and Poverty Guidelines for 2021

Information Notices: https://www.edd.ca.gov/jobs_and_training/Information_Notices.htm

- [WSIN21-27](#) - Rural Public Health Workforce Training Network Program – Grant Application Opportunity
- [WSIN21-26](#) - Community Economic Resilience Fund Planning Phase – Public Comment Period
- [WSIN21-25](#) - Community Economic Resilience Fund Program – Final Regions
- [WSIN21-24](#) - PY 19-20 Training Expenditure Report
- [WSIN21-23](#) - Community Economic Resilience Fund Program – RFI
- [WSIN21-22](#) - YouthBuild
- [WSIN21-21](#) - Workforce Accelerator Fund 10 – Request for Applications
- [WSIN21-20](#) - Community Economic Resilience Fund Program Proposed Regions – Public Comment Period
- [WSIN21-19](#) - Storing COVID-19 Vaccination Records and Testing for Work-based Activities
- [WSIN21-18](#) - Good Jobs Challenge – Grant Application Opportunity
- [WSIN21-17](#) - CalJOBS Modernization Project
- [WSIN21-16](#) - Workforce System Technical Assistance Collaborative


Enrique Arreola, Deputy Director
San Benito County Workforce Development Board (WDB)

01/07/22
Date



SAN BENITO COUNTY

JAMES A. RYDINGSWORD
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

June 29, 2018

Mr. Stephen Amezcua, Regional Advisor
Program and Technical Assistance Section
Workforce Services Division
Employment Development Department
P.O. Box 826880 MIC 50
Sacramento, CA 94280-0001

RE: America's Job Centers of California (AJCC) Hallmarks of Excellence Continuous Improvement Plan

Dear Mr. Amezcua:

We are pleased to provide you with the Continuous Improvement Plan for the San Benito County America's Job Center of California (AJCC). We have developed this plan as a result of the ongoing monthly AJCC Partner Meetings and the quarterly partner meetings held by our One Stop Operator throughout Program Year 2017-18. AJCC partners have had been active in the development of the Continuous Improvement Plan and have been assigned to our Customer Service, Business Service, and MIS Teams to begin addressing the areas of improvement identified throughout the process. AJCC partner leadership, program, and business services staff were allowed to provide anonymous feedback on the necessary areas of improvement via an online survey with subsequent discussions at the quarterly One Stop Operator hosted partner meetings.

AJCC San Benito County Continuous Improvement Plan

1. Develop a formal referral process amongst co-located and non-located AJCC partners to ensure that clients receive intended partner services.

Target Date for Achieving Goal: March 2019

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
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**EQUAL HOUSING
OPPORTUNITY**

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

01.11.22 full WDB Agenda 24



SAN BENITO COUNTY

JAMES A. RYDINGSWORD
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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2. Implement the CalJOBS Business CRM to maximize business engagement efforts and take advantage of productivity features.

Target Date for Achieving Goal: March 2019

3. Reconfigure AJCC lobby to align with Human Center Design standards.

Target Date for Achieving Goal: December 2018

4. Install Wi-Fi in AJCC Career Center to enhance customer experience

Target Date for Achieving Goal: June 2019

5. Secure CalJOBS training for AJCC partners

Target Date for Achieving Goal: December 2018

6. Develop an online AJCC WIOA orientation to provide more consistent program information and increase program access throughout San Benito County

Target Date for Achieving Goal: March 2019

7. Procure a new website to enhance the customer experience and increase program access in San Benito County

Target Date for Achieving Goal: June 2019

8. Develop and implement a process or protocol to obtain WIOA participant and business satisfaction with the AJCC's services.

Target Date for Achieving Goal: December 2018

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SAN BENITO COUNTY

JAMES A. RYDINGSWORD
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9. Engage AJCC partners in discussions on the sectors identified in local and regional plans.

Target Date for Achieving Goal: June 2019

10. Engage the AJCC partners in discussions on the career pathways information.

Target Date for Achieving Goal: June 2019

11. Enter discussions to co-locate Gavilan College (local community college) within AJCC

Target Date for Achieving Goal: December 2019

12. Engage the AJCC partners in discussions about job quality in San Benito County. Forward recommendation to WDB for approval of a local definition of a "quality job."

Target Date for Achieving Goal: June 2019

We appreciate the opportunity to submit our completed Continuous Improvement Plan for review and consideration by EDD and the CWDB. If you have any questions or need additional information, please do not hesitate to contact me at 831-634-4918 or earreola@cosb.us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Enrique Arreola".

Enrique Arreola
Director

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
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All meetings are held on the 2nd Tuesday of the Month at 3 P.M.

Full WDB: January, April, July, October


Ex Comm: February, March, May, June, September, November, December


January						
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3	4	5	6	7	8	9
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31						

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28						


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July						
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31						

November						
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26	27	28	29	30	31	

USA Holidays and Observances

Jan 01	New Year's Day	Jan 18	M L King Day	Feb 14	Valentine's Day
Feb 15	Presidents' Day	Apr 02	Good Friday	Apr 04	Easter Sunday
May 09	Mother's Day	May 31	Memorial Day	Jun 04	National Donut Day
Jun 20	Father's Day	Jul 04	Independence Day	Jul 05	Independence Day Holiday
Sep 06	Labor Day	Oct 11	Columbus Day	Oct 31	Halloween
Nov 11	Veterans Day	Nov 25	Thanksgiving Day	Dec 25	Christmas