



San Benito County Workforce Development Board

Full WDB MEETING

1161 San Felipe Road, Hollister, CA 95023

January 11, 2022 @ 3:00 P.M.

Minutes

Table with columns for Quorum Met, Representing the Private Sector (PR), and Representing the Public. Includes names of attendees like Richard Bianchi, Karen Para, and others.

Chair, Richard Bianchi, called the meeting to order at 3:03 P.M.

I. GENERAL INFORMATION:

II. Public Comment Period:

A. Introductions were made by everyone present.

B. Success Stories: Staff and/or participants will present success stories.

- Jason Vasquez completed the truck driver training and is now working. Two months ago he began work with Pepsi. He spent 19 years in Prison and is now discharged from parole, gainfully employed and has his family back together. He is very excited about the opportunity provided to him and hopes that anyone who is provided the opportunity to receive training will take advantage programs and training at the AJCC.
Alexia Magana graduated in 2020. She shared her struggles with depression and anxiety and how she didn't know what she wanted to do. Being a shy person, she was able to get the chance to work at 1st Five San Benito which helped her as a person and to realize she had skills which she was unaware of. She completed the program and is still working at 1st Five.
Enrique Torres stated that COVID hit, and he took a tumble. He went to the AJCC to inquire about training. He stated staff was very helpful in navigating him through the process and obtaining the training he needed. He enrolled in truck driving and received his class A license. He never thought he'd be driving a big truck, but he now has a job close to home and loves what he does. His goal is to purchase his own truck and be owner/operator. He especially enjoys his Monday – Friday job which is close to home and has afforded him the ability to spend time with his family. He was able to find work within 3 weeks after graduating.



III. **REGULAR AGENDA:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Meeting Minutes:**
  - 1. **Executive Committee:** The November 9, 2021, Ex Committee meeting minutes are enclosed for board information.
  - 2. **Full WDB:** October 12, 2021, full WDB draft minutes were approved as presented. *M/S/C Kendra Bobsin/Nelson Leonor.*
- C. **Mid-Year Program Budget Expenditure Review:** A presentation of the mid-year expenditures was conducted by fiscal staff. Since fiscal finalizes reports during the month of December, the report was from July 1, 2021 – November 30, 2021. Board members requested additional information in the report breakdown: Grant Amount/Balance, how many were served on each program, by occupations/job types.

IV. **CONSENT AGENDA:** Items as a whole may be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Discussion/Action Items. *M/S/C Scott Reese/Duane Bradford.*

- A. **Labor Market/Unemployment and Economic Summary:** Enclosed was the November 2021 report.
- B. **Information Notices & Directives:** The most recent Workforce Services Directives [WSD21-01 thru WSD21-03](#) and Information Notices [WSIN 21-21-thru WSIN 21-27](#) were enclosed.

V. **DISCUSSION/ACTION ITEMS:**

- A. **Board Membership:** No applications were received to be reviewed for appointment to the board. The current vacancies are: Private Sector Representatives five (5).
- B. **America's Job Center of California (AJCC) Continuous Improvement Plan:** Staff provided an update on the Comprehensive and Affiliate/Specialized Certification that was submitted to the state in November and the Continuous Improvement Plan (CIP) which was submitted in December. Enclosed was the incorrect CIP report; the correct information will be provided to board at the next meeting.
- C. **EDD, Workforce Development Board Memorandum of Understanding (WDB MOU):** The WDB MOU is due to expire on June 30, 2022. Staff provided an update stating the goal is to have the updated MOU ready by April for BOS approval and signatures for submission to the State. Info only.
- D. **Committee Updates:** Committee members may provide recommendations or updates for their respective committee.
  - 1. **Audit Committee:** The State Compliance Review Division completed the program review on December 17<sup>th</sup>. AJCC is awaiting the draft report.
  - 2. **Ag Committee:** No update.
  - 3. **Business Services Committee (BSC):** Introduced the new Business Services Representative, Wilbur Hurley. He has been on the job for just 2 weeks so far and is getting a lay of the land and understanding what the workforce needs are. A committee meeting will be scheduled soon to begin finalizing goals and pertinent items.
  - 4. **Membership Committee:** Committee Members and staff provided an update on recent recruitment efforts. Lizz Sanchez Turner met with someone just prior to this meeting, Helena Walton, owner of Timeless Treasures and another business in San

Juan Bautista, and she is interested in submitting her application.

5. **Youth Committee:** The committee didn't meet in December but did meet just prior to the full WDB today. They have decided to meet monthly for the foreseeable future, and they are also working on youth activities and goals. Their hope is to seek grants and funds to help grow the summer youth program. The committee will report at the next meeting.

VI. **ADDITIONAL INFORMATION:**

- A. **Meeting Calendar for 2022:** The dates on the calendar were off, staff will provide an update the calendar at the next meeting. All Outlook electronic meeting events have been sent out with the correct dates.
- B. **SB1 Building and Construction Trades:** Staff provided an update on SB1 Grant for the North Central Coast Region; the next class is scheduled to begin next week on Tuesday and Thursday.
- C. **Youth Expo:** Hollister Downtown Association, Youth Expo schedule for February 26<sup>th</sup> from 10am – 1pm for youth enrichment activities. Asking any organizations providing youth activities to partner with them. CSWD and AJCC staff will be attending to promote the Dream Catcher program.

VII. **ADJOURNMENT:** *M/S/C Karen Para/Randy Brown 3:48 P.M.*

The next Executive Committee meeting is scheduled for February 8, 2022, at 3 PM

The full WDB meeting is scheduled for April 12, 2022, at 3 PM