

**Workforce Innovation and Opportunity Act
Phase II Memorandum of Understanding**

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Required Phase II MOU Component: Process and Development

Local Workforce Development Area (Local Area): San Benito County

Date Submitted: _____

Signed Phase II MOU

1. The period of time this agreement is effective: 07/01/22 – 6/30/25. *This MOU is of no force or effect until signed by authorized representatives of the participating agencies, and until approved by the Chief Local Elected Official. The MOU, once signed, becomes a part of the local WIOA Plan*
2. Identification of all AJCC partners, Chief Elected Officials (CEO), and Local Boards participating in the infrastructure and other system costs funding agreements.

CEO/s: Bea Gonzales, Chair, San Benito County Board of Supervisors

Local Board/s: Richard Bianchi, Chair, San Benito County Workforce Development Board

AJCC Partners Participating in the Infrastructure Funding Agreement (IFA):

- a. Employment Development Department (EDD)
- b. Department of Rehabilitation (DOR)
- c. Workforce Innovation & Opportunity Act (WIOA)
- d. Peninsula Family Services
- e. TANF Employment Services
- f. Community Action Agency

AJCC Partners Participating in the Shared Other System Costs Agreement:

3. Steps the Local Board, CEO, and AJCC partners took to reach consensus and/or an assurance that the Local Area followed guidance for the state infrastructure funding mechanism.
All on-site partners were asked to provide their shared costs for the operations of the America's Job Center of CA. These costs, were then included on the MOU budgets and reviewed and agreed by all partners. The MOU was then reviewed and approved by the WDB.
4. A description of the process to be used among partners to resolve issues during the MOU duration period when consensus cannot be reached. N/A
5. A description of the periodic modification and review process that will be used to ensure all AJCC partners continue to contribute their fair and equitable share of infrastructure and other system costs, including the identification of who will fulfill this responsibility.

Who will fulfill this responsibility: Enrique Arreola, Deputy Director

What: Mr. Arreola will have on-going interaction with each partner to ensure that they continue to pay their fair share.

When: It is be expected that each on-site partner pay their share on a monthly basis

How: Each partner will submit their monthly share directly to the fiscal unit.

Assurance from all non-colocated partners that they agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination.

Signatures of authorized representative(s) of the Local Board, the CEO, and all AJCC partners who signed the Phase I MOU.

Sharing Infrastructure Costs

Budget, Cost Allocation Methodology, Initial Proportionate Share

Phase II MOU Content Requirements:

A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item.

When establishing the infrastructure cost budget, Local Boards have two options:

Option 1: Develop a separate budget for each comprehensive AJCC.

Option 2: Develop a consolidated system-wide budget for its network of comprehensive AJCCs

Option 3: A mixture of separate and consolidated budgets.

If the Local Board chooses to negotiate infrastructure costs based on their network of comprehensive AJCCs, rather than center by center, then the budgets for all the comprehensive AJCCs can be consolidated into one system budget. However, this consolidation may not distort the distribution of costs as they must be attributable to each partner equally and in accordance with the agreed upon cost allocation methodology). Consolidations might allow the “financing” of infrastructure cost between partners more easily. It is not required that each partner contribute to each comprehensive AJCC, as long as their consolidated share of contributions equals their responsibility to pay as determined by the agreed upon cost sharing methodology.

If using Option 3, multiple budgets will need to be included with clear identification of which AJCCs belong to which budget.

The Local Board and AJCC partners have chosen this option for developing the infrastructure cost budget:

Option 1: A separate budget for each comprehensive AJCC.

Option 2: A consolidated system-wide budget for the network of comprehensive AJCCs

Option 3: A mixture of separate and consolidated budgets for the Local Area’s AJCCs

Comprehensive AJCC(s) and Colocated Partners

- Include all comprehensive AJCCs Identified in the Phase I MOU
- Colocated Partner definition: All AJCC partners who have a physical presence within the center, either full time or part time.

Comprehensive AJCC #1

Name/Address of the Comprehensive AJCC:

America's Job Center of California
1111 San Felipe Road, Suite #107
Hollister, CA 95023

Partners Colocated at This AJCC:

- a. Employment Development Department (EDD)
- b. Department of Rehabilitation (DOR)
- c. Workforce Innovation & Opportunity Act (WIOA)
- d. Peninsula Family Services
- e. TANF Employment Services
- f. Community Action Agency

Comprehensive AJCC #2

Name/Address of the Comprehensive AJCC: None

Partners Colocated at This AJCC: N/A

Comprehensive AJCC #3

Name/Address of the Comprehensive AJCC:

Partners Colocated at This AJCC:

Comprehensive AJCC #4

Name/Address of the Comprehensive AJCC:

Partners Colocated at This AJCC:

AJCC Infrastructure Budget
Each Comprehensive AJCC (Name of AJCC- San Benito County AJCC)

Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	\$1.68 ave cost of sq ft X 6,637 sq ft	\$133,802
Rental Costs Subtotal:		<i>\$129,226 (Annual)</i>
Utilities and Maintenance		
Electric	Included in lease rental of facility	
Gas	Included in lease rental of facility	
Water	Included in lease rental of facility	
Sewer Connections	Included in lease rental of facility	
High-Speed Internet	\$342.06 per month x 12 months	\$4,104.72
Telephones (Landlines)	\$600 per month x 12 months (37 lines)	\$7,200
Facility Maintenance Contract	Included in lease rental of facility	
Utilities and Maintenance Costs Subtotal:		<i>\$11,304.72 (Annual)</i>
Equipment		
Assessment-related products	Use of Assessment tools to assess clients	2,250
Assistive technology for individuals with disabilities (Access and Accommodation)		600
Copiers	Lease of copiers	2,443
Fax Machines	Cost of phone line	600

Computers	Cost to replace computers	9,741
Other tangible equipment used to serve all center customers (not specific to an individual program partner)		
Specify Other Tangible Equipment		
Equipment Costs Subtotal:		\$15,634
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities		
Specify the Technology		
Cost of maintenance the center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	Maintenance of the Website	\$1,708
Website Address: <u>www.sbcjobs.org</u> (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$1,708

Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)		
Creating New AJCC Signage		
Updating Templates and Materials		1,000
Updating Electronic Resources		500
Common Identifier Subtotal:		1,500

SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS	
Cost Category	Total Cost
Subtotal: Rental Costs	133,802
Subtotal: Utilities and Maintenance Costs-Included with Rent	
Subtotal: Equipment Costs	15,634
Subtotal: Technology to Facilitate Access Costs	1,708
Subtotal: Common Identifier Costs	1,500
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	152,644

SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS	
Cost Category	Total Cost
Subtotal: Rental Costs	133,802
WIOA	\$88,930
EDD	\$39,224
Community Action Agency	\$8,689
TANF	
Department of Rehab	139
Peninsula Family Services	630

Subtotal: Utilities and Maintenance Costs-Included with Rent	11,305
WIOA	
EDD	
Community Action Agency	
TANF	
Department of Rehab	
Peninsula Family Services	
Subtotal: Equipment Costs	15,634
WIOA	13,289
EDD	
Community Action Agency	2,345
TANF	
Department of Rehab	
Peninsula Family Services	
Subtotal: Technology to Facilitate Access Costs	1,708
WIOA	1,708
EDD	
Community Action Agency	
TANF	
Department of Rehab	
Peninsula Family Services	
Subtotal: Common Identifier Costs	1,500
WIOA	1,500
EDD	
Community Action Agency	
TANF	
Department of Rehab	
Peninsula Family Services	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	159,373

Cost Allocation Methodology to Share Agreed Upon Infrastructure Costs

The Local Board and colocated partners must agree to a cost allocation methodology to identify the proportionate share of infrastructure costs each partner will be expected to contribute. Any cost allocation methodology selected must adhere to the following:

- Be consistent with federal laws authorizing each partner's program
- Comply with federal cost principles in the Uniform Guidance.
- Include only costs that are allowable, reasonable, necessary, and allocable to each program partner.
- Be based on an agreed upon measure that mathematically determines the proportionate use and benefit received by each partner.

Infrastructure Cost Allocation Methodology

Identify the chosen and agreed upon cost allocation methodology: The proportion of a partner's program' occupancy percentage cost is based on square footage.

The proportion of a partner program's occupancy percentage of the AJCC (square footage)
(This might differentiate between dedicated space to partners and common space, where more than one cost center is established so the distribution reflects a fair and equitable distribution of cost.)

The proportion of partner program's staff among all staff at the AJCC

Other---Please Describe the Methodology and the Rationale for Its Selection

(This could reflect the traffic patterns and usage of the center by distinct and common customers and mathematically distribute cost in a fair and equitable means.)

Initial Proportionate Share of Infrastructure Costs Allocated to Each Colocated Partner

The initial proportionate share of infrastructure costs allocated to each partner based on the agreed upon cost allocation methodology, each partner’s estimated total contribution amount, and whether it will be provided through cash, non-cash (in-kind), and/or third-party in-kind contributions. This initial determination must be periodically reconciled against actual costs incurred and adjusted accordingly.

AJCC partners (or their respective state entity) may provide cash, non-cash, and third-party in-kind contributions to cover their proportionate share of infrastructure costs. If non-cash or in-kind contributions are used, they cannot include non-infrastructure costs (such as personnel), and they must be valued consistent with Uniform Guidance Section 200.306 to ensure they are fairly evaluated and meet the partner’s proportionate share.

If third-party in-kind contributions are made that support the AJCC(s) as a whole (such as space), that contribution will not count toward a specific partner’s proportionate share of the IFA. Rather, the value of the contribution will be applied to the overall infrastructure budget prior to determining proportionate amounts and thereby reduce the contribution required for all partners.

Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole

Cost Categories	Total Cost	Contributor/s	Value	Balance to Allocate
Rent	None			
Utilities/Maintenance				
Equipment				
Access Technology				
Common Identifier				
Total Infrastructure Balance to Be Allocated to Colocated Partners:				

Initial Allocation of Proportionate Share of Infrastructure Costs for Colocated Partners					
Colocated Partner/s	Shared Infrastructure Costs	Application of Methodology	Allocated Initial Share	Amount: Cash	Amount: In-Kind
Partner 1: WIOA	\$7,410.82 Month	Square ft. usage	\$7,410.82 Month	100%	
Partner 2: EDD	\$3,268.63 Month	Square ft. usage	\$3,268.63 Month	100%	
Partner 3: Community Action Agency/CSWD	\$724.11 Month	Square ft. usage	\$724.11 Month	100%	
Partner 4: TANF	\$0	Square ft. usage	\$0		
Partner 5: DOR	\$11.56 Month	Square ft. usage & usage time	\$11.56 Month	100%	
Partner 6: Peninsula Family Services	\$52.54 Month	Square ft. usage & usage time	\$52.54 Month	100%	

Signature Page: Colocated Partners Sharing AJCC Infrastructure Costs

The CEO, the Local Board Chairperson, and all colocated AJCC partners included in the sharing of infrastructure costs must sign.

By signing below, all parties agree to the terms prescribed in the IFA.
(CEO)

Employment Development Department, Workforce Services
Branch

Peter Hernandez, Chair, Board of Supervisors
Printed Name and Title

Peter Hernandez

Signature and Date

Maria Lucero, Region Deputy Division
Printed Name and Title

Maria Lucero

10/13/22

Signature and Date

(Local Board Chairperson)-Workforce Development Board

Workforce Innovation & Opportunity Act

Richard Bianchi, Board Chair
Printed Name and Title

Richard Bianchi

10/25/22

Signature and Date

Enrique Arreola, WDB Director
Printed Name and Title

Enrique Arreola

10/28/22

Signature and Date

Department of Rehabilitation

Peninsula Family Services

Sorath Hangse, Regional Director
Printed Name and Title

Sorath Hangse

10/13/22

Signature and Date

Heather Cleary, CEO
Printed Name and Title

Heather Cleary

6/3/22

Signature and Date

(Colocated AJCC Partner Entity)- TANF

Tracey Belton, HHSA Director

Printed Name and Title

Tracey Belton 11/9/22
Signature and Date

Central Coast Center for Independent Living (CCCILL)

Judy Cabrera, Executive Director

Printed Name and Title

Judy Cabrera 10/17/22
Signature and Date

Community Action Agency

Sylvia Jacquez, Program Manager

Printed Name and Title

Sylvia Jacquez 10/28/22
Signature and Date

Printed Name and Title

Signature and Date

Signature Page: Partners Sharing Infrastructure Costs When Proportionate Share Data Are Available

Content Requirement:

The state is in the process of implementing the requisite statewide data tracking system, and once such data are available, all non-colocated partners who are receiving benefit from the AJCCs will also be required to contribute their proportionate share towards infrastructure costs. Consequently, the Phase II MOU must include an assurance from all non-colocated partners that they agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available.

By signing below, all parties agree that when data are available to determine the AJCC benefit to non-colocated partners, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.

(Non-Colocated AJCC Partner Entity): Gavilan Collge, Adult Ed.

Jaime Mata, Vice President of Admin. Services

Printed Name and Title

Jaime Mata - Replacing Graciano Mendonza
10/17/22

Signature and Date

(Non-Colocated AJCC Partner Entity): EDD

Victoria Huynh, Employment Development Administrator

Printed Name and Title

Victoria Huynh 11/3/2022

Signature and Date

(Non-Colocated AJCC Partner Entity)

Printed Name and Title

Signature and Date

Sharing Other One-Stop System Costs

MOU Content Requirement:

A budget outlining other system costs relating to the operation of the local One-Stop delivery system and a description of what specific costs are included in each line item. The budget must include “applicable career services” as well as any other shared costs agreed upon by the AJCC partners and Local Board.

While only colocated partners share infrastructure costs, all One-Stop partners must share in other system costs, including applicable career services. All partners that signed the Phase I MOU must also sign the Phase II MOU for the sharing of other system costs.

The One-Stop System Partners Included in the Sharing of Other One-Stop Delivery System Costs

Title I Adult, Dislocated Worker, and Youth

Title II Adult Education and Literacy

Title III Wagner-Peyser

Title IV Vocational Rehabilitation

Carl Perkins Career Technical Education

TANF/CalWORKS

Title V Older Americans Act

Job Corps

Native American Programs

Migrant Seasonal Farmworkers

Veterans

YouthBuild

Trade Adjustment Assistance Act

Community Services Block Grant

Housing and Urban Development

Unemployment Compensation

Second Chance

Other: Public Authority for IHSS

Required Consolidated System Budget for "Applicable Career Services"

The agreed upon budget for other system costs must align with the outlined shared customers and services.

The other system costs budget must be a consolidated budget that includes a line item for applicable career services. The MOU requires identification of the applicable career services for each partner program. Accordingly, this budget must include each of the partner's costs for the service delivery of each applicable career service and a consolidated system budget for career services applicable to more than one partner.

Applicable Career Services are services authorized to be provide under each partner's program.

Summary of Career Services Applicable to Each One-Stop Delivery System Partner (Phase I MOU)

Basic Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
T-I Program Eligibility	X	X	X	X			
Outreach, Intake, Orient	X	X	X	X		X	X
Initial Assessment	X	X	X	X		X	X
Labor Exch/Job Search	X	X	X	X		X	X
Referrals to Partners	X	X	X	X		X	X
LMI	X	X	X	X		X	X
Performance/Cost Info	X	X	X	X		X	
Support Service Info	X	X	X	X		X	X
UI Info/Assistance	X	X	X	X			
Financial Aid Info	X	X	X			X	
Basic Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD	Public Authority	DOR	Peninsula Fam Srvs Older Amer Act

T-I Program Eligibility							
Outreach, Intake, Orient							
Initial Assessment							
Labor Exchange/Job Search							
Referrals to Partners							
LMI							
Performance/Cost Info							
Support Service Info							
UI Info/Assistance							
Financial Aid Info							
Basic Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD	Public Authority	DOR	Peninsula Fam Srvs Older Amer Act
T-I Program Eligibility							
Outreach, Intake, Orient							
Initial Assessment							
Labor Exchange/Job Search							
Referrals to Partners							
LMI							
Performance/Cost Info							
Support Service Info							
UI Info/Assistance							
Financial Aid Info							

Individual Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Comp Assessment	X	X				X	X
IEP	X	X				X	X
Career Plan/Counsel	X	X				X	X
Short-Term Prevoc.	X	X				X	
Internships/Work Experience	X	X				X	
Out-of-Area Job Search	X	X				X	
Financial Literacy	X	X	X				
IET/ELA	X						
Workforce Preparation	X	X				X	X
Individual Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Comp Assessment							
IEP							
Career Plan/Counsel							
Short-Term Prevoc.							
Internships/Work Experience							
Out-of-Area Job Search							
Financial Literacy							
IET/ELA							
Workforce Preparation							

Individual Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD	Public Authority	DOR	Peninsula Fam Srvs Older Amer Act
Comp Assessment							
IEP							
Career Plan/Counsel							
Short-Term Prevoc							
Internships/Work Experience							
Out-of-Area Job Search							
Financial Literacy							
IET/ELA							
Workforce Preparation							

Required Consolidated Budget for the Delivery of Applicable Career Services

The other system costs budget must be a consolidated budget for applicable career services. This budget must include each of the partner's costs for the service delivery of each applicable career service and a consolidated system budget for career services applicable to more than one partner. Unlike the IFA, other system costs should include all costs, including personnel, related to the administration and delivery of those services.

Applicable Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$328,460	\$50,924		\$445,399		\$138,608	\$16,380
Applicable Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$	\$	\$	\$	\$	\$	\$
Applicable Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search							

Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$	\$	\$	\$	\$	\$	\$
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Applicable Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Individual Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Pre-vocational Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$451,459	\$151,684		\$421,938		\$554,430	\$18,200
Applicable Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Individual Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Pre-vocational Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$	\$	\$	\$	\$	\$	\$
Applicable Career Services	T-I Adult, DW, Youth	TANF	Community Action	EDD		DOR	Peninsula Fam Srvs Older Amer Act
Individual Career Services: Comp Assessment/IEP Career Plan/Counsel							

Short-Term Pre-vocational Internship/Work Experience Financial Literacy IET/ELA/WF Prep							
Other Migrant Seasonal Farm Worker, H-2A Temp Agriculture Program, LMID, Supportive Services, Housing Assistance, Eligibility for CSBG, mentoring, Radjustment Training, Counseling- guidance, vocational rehab			\$250,000	\$258,410			
TOTALS	\$779,919	\$202,608	\$250,000	\$1,125,747		\$693,038	\$34,580
Consolidated budget total of career services delivered through the One-Stop system: \$ 3,085,892							

Partner Agreement to Share Other One-Stop System Costs

The other system costs budget may include any other shared services that are authorized for and commonly provided through the AJCC partner programs to any individual, such as initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referrals to other One-Stop partners, and business services. Shared operating costs may also include shared costs related to the Local Board's functions.

As with infrastructure costs, other system costs must be allocable according to the proportion of benefit received by each of the AJCC partner programs, consistent with the partner's authorizing federal statute and Uniform Guidance. The MOU must also include an agreed upon budget for these other costs along with the agreed upon cost sharing methodology. These costs may be shared through cash, non-cash, or third-party in-kind contributions

All AJCC partners must agree to the other system costs budget. There is no state funding mechanism for other system costs that will be triggered due to lack of agreement at the local level for these costs.

Options for Local Agreement for Partners to Share Other System Costs

- **Initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, and referrals to other AJCC partners.** This may include costs such as technology and tools that increase integrated service delivery through the sharing of information and service delivery processes.
- **Business services.** This may include costs related to a local or regional system business services team that has one or more partners on the team or has delegated a specific partner to provide business services on behalf of the system.
- **AJCC partner staff cross training.** This may include any staff cross training on partner programs and eligibility identified in Phase I.
- **One-Stop operator.** This may include the system role of the One-Stop operator (e.g., coordinating service providers across the One-Stop delivery system) when the role is not specific to the operation of the AJCC and/or specific partner programs, so long as the role was defined by the Local Board in the procurement process and agreed to by all AJCC partners in the MOU.
- **Shared personnel costs for AJCC colocated partners.** This may include center receptionists and/or center managers.

Optional partner agreement to share other One-Stop system costs: initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, and referrals to other AJCC partners.

This may include costs such as technology and tools that increase integrated service delivery through the sharing of information and service delivery processes.

One-Stop System Budget: Initial Intake, Assessment, Basic Skills Identification, Services, Referrals

Line Item	Budget Detail	Cost
N/A		
Total Budget:		\$

Agreed Upon Cost Allocation Methodology to Share These Costs

Empty space for describing the agreed upon cost allocation methodology.

Proportionate Share: Initial Intake, Assessment, Basic Skills Identification, Services, Referrals

Partner	Compute Methodology	Partner Share	Share in Cash	Share in In-Kind
T- I Adult		\$	\$	\$
T-I Dislocated Worker				
T-I Youth				
T-II Adult Ed/Literacy				
T-III Wagner-Peyser				
Veterans				
Migrant Seasonal				
Trade Act				
Unemployment Comp				
Career Tech/Ed				
T-IV Voc Rehab				
TANF/CalWorks				
T-V OAA				
Job Corps				
Native American				
Youth Build				
Community Action				
Housing Authority				
Second Chance				
Total Budget:		\$	\$	\$

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Optional Partner Agreement to Share Other One-Stop System Costs: Business Services

This may include costs related to a local or regional system business services team that has one or more partners on the team, or has delegated a specific partner to provide business services on behalf of the system.

One-Stop System Budget: Business Services

Line Item	Budget Detail	Cost
N/A		
Total Budget:		\$

Agreed Upon Cost Allocation Methodology to Share These Costs:

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Proportionate Share: Business Services

Partner	Compute Methodology	Partner Share	Share in Cash	Share in In-Kind
T-I Adult		\$	\$	\$
T-I Dislocated Worker				
T-I Youth				
T-II Adult Ed/Literacy				
T-III Wagner-Peyser				
Veterans				
Migrant Seasonal				

Trade Act				
Unemployment Comp				
Career Tech/Ed				
T-IV Voc Rehab				
TANF/CalWorks				
T-V OAA				
Job Corps				
Native American				
Youth Build				
Community Action				
Housing Authority				
Second Chance				
Total Budget:		\$	\$	\$

Optional Partner Agreement to Share Other One-Stop System Costs: AJCC Partner Staff Cross Training		
This may include any staff cross training on partner programs and eligibility identified in the Phase I MOU.		
One-Stop System Budget: AJCC Partner Staff Cross Training		
Line Item	Budget Detail	Cost
N/A		

			Total Budget:	\$
Agreed Upon Cost Allocation Methodology to Share These Costs:				
Proportionate Share: AJCC Partner Staff Cross Training				
Partner	Compute Methodology	Partner Share	Share in Cash	Share in In-Kind
T- I Adult		\$	\$	S
T-I Dislocated Worker				
T-I Youth				
T-II Adult Ed/Literacy				
T-III Wagner-Peyser				
Veterans				
Migrant Seasonal				

Trade Act				
Unemployment Comp				
Career Tech/Ed				
T-IV Voc Rehab				
TANF/CalWorks				
T-V OAA				
Job Corps				
Native American				
Youth Build				
Community Action				
Housing Authority				
Second Chance				
Total Budget:		\$	\$	\$

Optional Partner Agreement to Share Other One-Stop System Costs: One-Stop Operator

This may include the system role of the One-Stop operator (e.g., coordinating service providers across the One-Stop delivery system) when the role is not specific to the operation of the AJCC and/or specific partner programs, so long as the role was defined by the Local Board in the procurement process and agreed to by all AJCC partners in the Phase II MOU.

Description of the One-Stop Operator's System Role Not Specific to Operation of AJCC/s

One-Stop System Budget: One-Stop System Operator

Line Item	Budget Detail	Cost
N/A		
Total Budget:		\$

Agreed Upon Cost Allocation Methodology to Share These Costs

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Proportionate Share: One-Stop Operator

Partner	Compute Methodology	Partner Share	Share in Cash	Share in In-Kind
T- I Adult		\$	\$	\$
T-I Dislocated Worker				
T-I Youth				
T-II Adult Ed/Literacy				
T-III Wagner-Peyser				
Veterans				
Migrant Seasonal				

Trade Act				
Unemployment Comp				
Career Tech/Ed				
T-IV Voc Rehab				
TANF/CalWorks				
T-V OAA				
Job Corps				
Native American				
Youth Build				
Community Action				
Housing Authority				
Second Chance				
Total Budget:		\$	\$	\$

Optional Partner Agreement to Share Other One-Stop System Costs: Shared Personnel Costs for AJCC Colocated Partners		
This may include center receptionists and/or center managers.		
One-Stop System Budget: AJCC Personnel		
AJCC Personnel	Budget Detail	Cost
N/A		

			Total Budget:	\$
Agreed Upon Cost Allocation Methodology to Share These Costs				
Proportionate Share: AJCC Personnel				
AJCC #1				
Colocated Partner	Compute Methodology	Partner Share	Share in Cash	Share in In-Kind
Partner # 1:		\$	\$	\$
Partner # 2:		\$	\$	\$
Partner # 3:		\$	\$	\$
Partner # 4:		\$	\$	\$
Total Budget AJCC:		\$	\$	\$

Proportionate Share: AJCC Personnel

AJCC #2 _____

Colocated Partner	Compute Methodology	Partner Share	Share in Cash	Share in In-Kind
Partner # 1:		\$	\$	S
Partner # 2:		\$	\$	S
Partner # 3:		\$	\$	S
Partner # 4:		\$	\$	S
Total Budget AJCC:		\$	\$	\$