

## Agency Eligibility Procedure

Eligibility for any CSWD program may not be completed by any agency staff where there could be an actual or appearance of nepotism or conflict of interest. Applicants may not be determined eligible by any relative of their immediate family.

Questionable cases will be referred to the Deputy Director for a final decision.

Immediate family is defined as: spouse, child, parent, grand parent, grandchild, brother, sister, step-relatives and in-laws in those relationships.