



## San Benito County Workforce Development Board (WDB)

**1111 San Felipe Road, Suite 108 \* Hollister, CA 95023**

**October 9, 2018 @ 3:00 P.M.**

### Full Workforce Development Board (WDB) Meeting

#### MINUTES

**FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE**

- Present: Kristi Alarid, Duane Bradford, Randy Brown, Kristina Chavez Wyatt, Al Gonzalez, Richard Perez,
- Absent: **Excused:** Richard Bianchi, Karen Para, Jose Rodriguez, James Rydingsword, **Unexcused:** Kendra Bobsin, Carrie Fosdick, Andy Hartman
- Guests: Darlene Boyd, Tonia Sunseri, Renée Hankla, Maria Lucero
- Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez, Ruby Soto

Co-Chair, Richard Perez, called the meeting to order at 3:00 P.M.

#### I. GENERAL INFORMATION:

- A. **Public Comment Period:** Introductions were made by everyone present.
1. Renée Hankla, M.A., Reentry Program Manager, Community Transition Center (CTC), provided a brief presentation on the CTC and answered questions about their programs and services. She has spoken to Andy Hartman about hosting the Prop39 in the local county Jail.
  2. Laura VanAmurg from Pacific Scientific attended the meeting to check things out to see if she might be interested in joining the board.
- B. **Success Stories:** Ruby Soto presented a 2 success stories from one of our AJCC participants.
- C. **Guest Speaker:** In an effort to collaborate with the WDB, Enrique Arreola introduced the Community Action Board (CAB) member/s who then provided an update on their services and goals. Tonia Sunseri presented a slideshow on the CAB outreach projects and shared their vision for a youth center.

#### II. Regular Agenda:

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Full WDB:** The April 10, 2018 & July 10, 2018 full WDB meeting minutes are enclosed for review and approval. ***Due to the lack of a quorum, this item was tabled.***
- C. **Meeting Minutes:** September 11, 2018 Executive Committee meeting minutes were enclosed for board info.

#### III. CONSENT AGENDA:

COMMUNITY ACTION BOARD & WORKFORCE Development BOARD

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The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- A. **Board Announcements:**
- B. **Rapid Response and Lay-Off Aversion Services:** Enclosed was the Layoff Aversion Activities Report for September, 2018.
- C. **Board Membership:** No applications were received to be reviewed for appointment to the board. The current vacancies are: Business Representatives (5).
- D. **Programs Expenditure Report:** Enclosed was the expenditure report.
- E. **Workforce Services Directives and Information Notices:** Enclosed are summaries for the most recent Workforce Services Directives [WSD 18-03 thru 18-07](#) and Information Notices [WSIN 18-06 thru 18-08](#). Please click hyperlink to read full description.
- F. **Unemployment:** The Unemployment Report for August, 2018 was enclosed.
- G. **Prop 39 (Pre-Apprenticeship Program):** Enclosed was a summary report for your review.

IV. **DISCUSSION/ACTION ITEMS:**

- A. **America's Job Center of California (AJCC) and Business Services Websites:**
  1. As a result of the county-wide computer system being down IT hasn't had a chance to update the website and will present at the November meeting.
  2. A survey link was emailed to board members however there were few responses therefore this item was tabled for *action at the next meeting*.
- B. **Election of Officers:** The Nominating Committee presented the slate of officers for the current fiscal year at the July meeting. However there is still a need to appoint one member. The Executive Committee requests a board member volunteer or one will be appointed by the Chair. *Richard Perez will reach out to board members for a volunteer. Action Required – Table to next meeting.*
- C. **Bay Peninsula RPU Performance Measures Negotiations:** Staff will provide an update on the State's performance measures for PY 18 and 19. Attached were the regional Skills Attainment measures. The report was distributed and Enrique provided an overview of the performance measures and indicated that San Benito County exceeded the goals. Action is required to approve the performance measures. – *Table to next meeting.*
- D. **Prison to Employment Initiative Planning Grant:** The California Workforce Development Board (CWDB) and the Employment Development Department (EDD) announced the availability of local assistance grants for collaborative development of regional partnerships and plan to serve the formerly incarcerated and other justice involved individuals in California. The total amount available for the planning grant is \$1,750,000 in state general funds. AJCC received \$145,000. This is only for planning. The local area is working on developing an online resource for services. Staff still hasn't received the contract but should have it by the next meeting. Additional information was enclosed.
- E. **Regional and Local Plans PY 17-21 – Two Year Modification:** Staff updated the board on the Regional and Local Plan modifications due to the State by March 15, 2019. Listening Sessions have been scheduled for November 7, 2018 at 5:30 P.M. Location TBD. Enrique shared the areas of discussion which will be included in the discussion sessions.
- F. **Committee Updates:** Updates may be provided on the following committees:

1. **Audit Committee**: Staff is still waiting to receive the Fiscal & Procurement Review Report to be issued by the State.
2. **Ag Committee**: Receive direction from the board on ways to revamp and layout a new program model to see if training can be offered to meet the local agricultural needs. **Enclosed** was a summary of needs. Richard Perez is in the process of obtaining the non-accredited course list for a possible partnership with Gavilan College. Working on holding at employer site or at another local location.
3. **Youth Committee**: Committee members Richard Perez and Karen Para have been recruiting members and hope to have some join soon. Richard Perez will connect with Renee Hankla at the Community Transition Center to see about a partnership.
4. **Membership Committee**: Committee members updated the board on efforts made to recruit new board members.

IV. **Additional Information**:

- A. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified.
- B. **Business Engagement**: Enrique reported on a meeting held last week on business services & health care. Each region provided an overview of their services and programs. Gained some insight on how services are administered. AJCC is one of the few locations where partners are in-house. Discussed local employment needs in in-home care which is on the rise and how to meet the need. One recommendation was to upgrade the skill-set and income level by providing certifications courses to increase their hourly wage options.

V. **Adjournment**: The meeting adjourned at 3:58 P.M.

The next Ex Committee is scheduled for November 13, 2018, Ste. 107 at 3 P.M.

The next Full Board meeting is scheduled on January 8, 2019, **Ste. 108**– 3 P.M.