



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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San Benito County Workforce Development Board (WDB)

1111 San Felipe Road, Suite 108 * Hollister, CA 95023

January 9, 2018 @ 3:00 P.M.

Full Workforce Development Board Meeting

MINUTES

FOR THE HEALTH AND SAFETY OF STAFF & GUESTS ALL MEETINGS ARE FRAGRANCE FREE

Present: Kristi Alarid, Richard Bianchi, Kendra Bobsin, Duane Bradford, Sherrean Carr, Kristina Chavez Wyatt, James Dion, Al Gonzalez, Andy Hartman, Jose Rodriquez, James Rydingsword

Absent: Carrie Fosdick, Albert Orosco, Karen Para, Richard Perez

Staff: Andi Anderson, Enrique Arreola

Co-Chair, Richard Bianchi, called the meeting to order at 3:05 P.M.

I. **GENERAL INFORMATION:**

II. **Public Comment Period:**

- A. **County Jail:** Al Gonzalez spoke about the new County Jail and construction that began in August 2017. He stated his concerns about the lack of locals being hired for the project. He stressed the importance of the WDB taking a more hands on approach in future building projects to ensure that contractors are hiring locally and paying the prevailing wage. Many locals are expressing their interest in working locally and how they are missing out on an opportunity to work locally. Andy Hartman stated it isn't so much about who the contractor is, but more about locals being hired to do the work. Kristina Chavez Wyatt suggested this be revisited at the next full WDB meeting and in the meantime request to have staff meet with Adam Goldstone to discuss local preference for local hiring and contracting to be added to any future contracts. There needs to be more local communication and possibly Policy & Procedures for hiring locally implemented.
- B. **ATT Pro AM:** Andy Hartman stated there is need for 38 individuals working in electrical are several positions available Feb 5-11, 2018 at the AT&T Pro AM. Pay is \$32hr. Staff will help promote the event through the AJCC Facebook page and in-house.
- C. **Regional Meeting Prop 39:** Andy Hartman reported additional funding has been received in the amount \$385,000 for the Tri-County. This will provide another round of local training. Jim Rydingsword will email BOS and request to announce to the BOS at the January 23rd meeting. Have Andy Hartman attend to speak briefly. Individuals interested in applying can do so at the website www.apprenticeprep.org.

III. **Regular Agenda:**

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



EQUAL HOUSING
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- A. **Roll Call**: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Full WDB Meeting Minutes**: October 10, 2017 full WDB meeting minutes were approved. *M/S/C Kristi Alarid/Al Gonzalez.*
- C. **Executive Committee Meeting**: December 12, 2018 Executive Committee meeting minutes are enclosed for board information.

IV. **CONSENT AGENDA**:

- A. **Board Announcements**:

V. **DISCUSSION/ACTION ITEMS**:

- A. **Adult & Dislocated Worker Career Services Provider**: Enrique Arreola stated this was an action item on last month's meeting and was approved by the WDB. The letter, which was inadvertently left off the agenda and is now enclosed, was submitted to the State WDB requesting CSWD to be the provider of Adult and DW Career Services. Once final approval has been submitted by the State the WDB will be updated.
- B. **Board Membership**: Any applications received may be reviewed for appointment to the board. Current vacancies: Business Representatives (4). Requesting assistance from all Board members with recruitments.
 - 1. **Resignation**: Enclosed was a letter of resignation from Alex Arias. Enrique did speak with Alex and it was a difficult decision for him to leave the WDB and stated he was very apologetic. Kristina Chavez Wyatt suggesting the board ask when he may be in the area for those available to join him for lunch and thank him for his service on the board. Due to Alex's resignation there is a need to appoint a new Chair. Kristina nominated Richard Bianchi and he accepted. *M/S/C Kristina/Kendra.* The WDB approved the appointment of Richard Perez as Vice-chair *M/S/C Kendra/Andy.*
- C. **Rapid Response and Lay-Off Aversion Services**: Staff provided an update. Services will be provided in-house on the following: Business engagement, employment readiness workshops and _____. Megan Crable, AJCC Business Representative, will be engaging with local businesses to develop workshops. There is about \$30,000 to provide these services.
- D. **Committee Updates**: Updates may be provided on the following committees:
 - 1. **Executive Committee**: Staff contacted Karen Para and she agreed to replace Carrie Fosdick on the Executive Committee. **(Carrie is the Secretary of the WDB. Will she remain the Secretary or does Karen need to appointed?)**
 - 2. **Youth Committee**: Richard and Sylvia are at the Youth Training this week with Sylvia. They will report back next month.
 - 3. **Job Fair Committee**: Enclosed was the email sent to the Chamber of Commerce regarding WDB participation at their job fair. AJCC will help with the job seeker component of the job fair by providing laptops for online applications.
 - 4. **One-Stop and Business Services Websites Committee**: Kristina reported that a brief meeting was held with HHS IT to review the sites on January 8, 2018. They viewed www.sbcjobs.org - www.sanbenitobsc.org. Before moving forward the WDB wants to see where County is with their website update and how the

new site would jive with the County & HHSa umbrella. Also discussed is whether the site would function independently but have a similar layout and feel. Also discussed was the need for an updated logo. There were some drafts submitted that were close to meeting the need. If a site is designed we could include that in a proposal as part of the contract.

5. **Agricultural AdHoc Committee**: An update was provided on the proposed trainings and several meetings have been held to discuss next steps for determining the appropriate trainings for our community. A PowerPoint presentation was enclosed.
- E. **America's Job Center of California (AJCC) Operator**: Enclosed was the presentation and meeting minutes provided by David Mirrione during the December 6, 2017 meeting. Enrique stated David Mirrione is attempting to identify needs of the center to include: technology, WiFi access, partners, wider range of clients, families, children in the center. There is also a need to update the computers and quotes are being sought.

IV. **Additional Information**:

- A. **California Workforce Association (CWA) Youth Conference**: Ruby Soto Sylvia Jacquez and Richard Perez are attending the conference January 9th thru 11th, 2018 in Sacramento and will report back at the next meeting.
- B. **Workforce Services Directives and Information Notices**: Provided for WDB information were links to the most recent Workforce Services Directives **WSD17-06** and Information Notices **WSIN17-18 thru WSIN17-20**. Summary enclosed. Discussed were the funds for Veterans and if CSWD is applying for them. Enrique shared on the NEG grant that was received several years ago and it was very challenging finding the veterans to be able to provide services to. This may be something the local Veteran's office may already be providing.
- C. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified. NEW LINK to complete the ethics training is: <http://localethics.fppc.ca.gov/login.aspx>
- D. **Success Story**: A client success story was shared.

V. **Adjournment**: *M/S/C Kristina/Kendra 3:49 P.M.*

The next Executive Committee meeting is scheduled on February 13, 2018, **Ste. 107** – 3 P.M.

The next Full WDB meeting is April 10, 2018, **Ste. 108** at 3 P.M.