Welcome to the San Benito County

Workforce Innovation Opportunity Act (WIOA) Orientation

ADA / Equal Opportunity Employer / Program Auxiliary Aids and Services are available upon request to individuals with disabilities.
TTY access call: (831) 637-3265
Welcome

WIOA Orientation Agenda

- AJCC Overview
- AJCC Resources, Services and Partnerships
- What is WIOA?
- WIOA Programs
- Expectations
- What’s next?
- Nondiscrimination & Equal Opportunity Procedures
America’s Job Center of California℠ (AJCC) is your easy one-stop access to the state’s employment-related services. We’re located throughout the state to help employers find qualified workers and job seekers find good jobs.

Employers can get help in posting job openings and recruiting candidates.

Job seekers can get assistance in assessing skills, finding job opportunities and training, prepping a résumé, and much more.
The San Benito County America’s Job Center of California is part of a state wide network of conveniently located centers providing employment and training services all in one place.

Our goal is to make the recruitment, hiring, and training process easier, faster, and more efficient for both job seekers and employers.
Resources at the America's Job Center of California

**Workforce**
- Veterans Services
- EDD- Unemployment Services
- Work Readiness Workshops
- Applications/Interview/Resume Workshops
- Job Search and Resume Assistance
- Youth Services
- Business Services
- Job Fairs/Job Postings
- CalWORKS Expanded Subsidized Employment
- Senior Employment Services

**Community**
- Energy and Propane Assistance (LiHEAP)
- Family Winter Shelter
- CalWORKS Housing Support Program
- Bus Tokens & Clothing Referral
- Helping Hands
- Rapid Rehousing
- Housing Opportunities for Persons with AIDS/HIV
- Volunteer Income Tax Assistance
- Hotel Vouchers
Services Available for You Getting back to the Workforce

- Email for Job Search Purposes
- Computers & Fax Machine
- Copier & Telephone
- Employment Readiness Workshops
- Resource Material
- CalJOBS
- Training Information
- Employment Openings
- Youth Services
- Internet Job Search
On Site Partners of the America's Job Center of California™

- San Benito County
- Peninsula Family Service
- Employment Development Department
- DEPARTMENT OF REHABILITATION
- Whole Person Care
- CalWORKs®

CalWORKs®
EDUCATION THAT WORKS!
CALIFORNIA COMMUNITY COLLEGES
Off Site Partners of the

America’s Job Center of California™

GAVILAN COLLEGE

Haybaler

Job Corps

SAN BENITO COUNTY

HOME Resource Center

From Sun Down...to Sun UP
Get out of the cold, Warm Bed, Hot Meal & Shower

SAN BENITO COUNTY Probation Department
What is WIOA?
What is WIOA?

Workforce Innovation and Opportunity Act (WIOA) signed by President Barack Obama into law July 22, 2014

WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.
What is WIOA?

Job Seekers

- Access Employment
- Education
- Training
- Support Services to Succeed in the Labor Market

Employers

- Match employers with the skilled workers they need to compete in the global economy.
WIOA Programs

• ITA- Individual Training Account
• WEP-Work Experience Program
• OJT- On the Job Training
ITA - Individual Training Account

Up to $5,000 in scholarship money!

- Schools **MUST** be on the CalJOBS Eligible Training Provider List (ETPL)
- School **MUST** accept our contract
- Training must be 12 months or less
- Lead to In-Demand Occupation
- Maintain a satisfactory progress
- Maintain follow up during course and after with case manager to track progress
- FASFA confirmation is required
ITA- Individual Training Account

Training Examples

- Licensed Vocational Nurse
- Pharmacy Technician
- Truck Driving-Commercial Driving License
- Welding & Fabrication
- Certified Phlebotomist
- Veterinary Assistant
ITA- Individual Training Account

California Training Benefits (CTB)

• Allows eligible Unemployment Insurance (UI) customers to further their education, upgrade their skills, and/or learn a new trade to be more competitive in today’s labor market while receiving UI benefits

• **Must** notify EDD **Before** 16th week of benefit payment

• If approved for CTB, you will be exempt from the requirements to be available for work, actively seek work, and accept work, while you complete your training. You may also be eligible for additional weeks of benefits while completing training or school
WEP- Work Experience Program

- 600 hours of paid work experience
- Work readiness workshop
- Minimum of 30 hours a week
- Maximum of 40 hours a week
- Minimum wage and County payroll
- Paid once per month
- Maintain follow up during work experience and after with case manager to track progress

Paid placement at Private, Public and Non-profit worksites!
WEP-Work Experience Program

Worksite Examples:

- Waste Water Operator - Operator in Training
- Construction
- Office Assistant
- Childcare Worker
- Pool Technician
- Auto Service Writer
OJT-On the Job Training

- Minimum of 30 hours a week
- Maximum of 40 hours a week
- Up to 50% of wage reimbursement to the employer
- Paid on the employer pay rate & schedule
- Maintain follow up during on the job training and after with case manager to track progress

Paid placement at Private, Public and Non-profit worksites!
Supportive Services

• Support services such as childcare and/or transportation reimbursement may be available to you during your school or job training.
• Support services such as work equipment and/or school or work apparel reimbursement may be available to you during your school or job training.
• Eligibility for these benefits is determined on a case by case basis.
• All programs and services are subject to availability of funds.

Need additional help please ask your WIOA Counselor!
Expectations

Whichever training you choose will give you the experience and skills you need to succeed!
But also......

Build a Relationship

Participant
- Commitment
- Communicate
- Be on time
- Good attendance
- Be Responsible
- Be Responsive

Assigned Counselor
- Commitment
- Communicate
- Be on time
- Good attendance
- Be Responsible
- Be Responsive

Read your WIOA client handbook!
After you complete your participation in the Workforce Innovation and Opportunity Act (WIOA) program, we will want to keep in touch with you to find out how you are doing and if the program was beneficial to you. Your cooperation during the year of follow-up is extremely important.

Your response helps WIOA to improve programs and services to future participants. Your cooperation during follow-up is the only "payment" that we request for providing free training to you.

WIOA Counselors are required to conduct follow-up services to all clients; meaning they will continue to contact you for the first year after you complete your WIOA training program.
Expectations

Follow-Up Program Participation

Our WIOA Follow-up Case Manager will contact you either by phone or send you a letter so you can notify us of your success! Please notify us if you change your mailing address or phone number.

Sample Letter:

We are offering gift card(s) to qualified participants as a reward for their diligence and hard work. You will need to complete certain requirements to claim your reward(s). Each incentive is worth $25.00 and you may be eligible for more than one gift card up to $75.00!! In order to redeem your gift card(s) you will need to provide us with copy/copies of the item(s) checked below. Upon verification of the item(s) sent to us we will calculate the incentive gift card(s) you are eligible for and they will be mailed to you. Please return this letter along with your copies.

We have various gift cards such as Safeway, Target and Shell Gas. If you wish you may come by the San Benito County America's Job Center of California and we will be glad to make copies for you.

- Entered into Unsubsidized Employment – a one-time incentive: Provide a copy of an original check stub when you first started working
- Unsubsidized Employment within the Second Quarter of Follow-up: Copy of one original check stub with a date that falls within
- Unsubsidized employment within the Fourth Quarter of Follow-up: Copy of one original check stub with a date that falls within
At the completion of your training, our staff will be here to assist you with your job search – job leads, resume assistance, job search workshops, etc. You can still visit our center and utilize our services.

- **Email for Job Search Purposes**
- **Computers & Fax Machine**
- **Employment Readiness Workshops**
- **CalJOBS/Internet Job Search**
- **Training Information**
- **Employment Openings**
What's the next step?
Requirements

You will have 5 days from today to bring in the following:

**Eligibility Documentation**
- Citizenship: Passport, Birth Certificate, Naturalization, Perm Resident Card
- Proof of Address
- Social Security Card
- U.S Work Authorization
- Selective Services Registration (Males) born after 12/1/1960
- Family Size
- Family Income
Requirements

To Do:
• Complete assessment today if you have time
• Create an account on CalJOBS
• If you are under 18, must obtain a work permit
• Update resume
• Provide a list of references
• Set up an intake appointment with the WIOA Counselor

NOTE:
If you fail to bring in the required documents on the 5 day mark or miss the intake appointment with the WIOA Counselor you will have to repeat the Orientation.
It is against the law for this recipient of federal financial assistance to discriminate on the following bases: Against any individual in the United States, on the basis of race; color; religion; sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity); national origin (including limited English proficiency); age; disability; political affiliation or belief; or against any beneficiary of, applicant to, or participant in, programs financially assisted under Title I of the Workforce Innovation and Opportunity Act (WIOA), on the basis of the individual’s citizenship status or participation in any WIOA Title I-financially assisted program or activity.

The recipient must not discriminate in any of the following areas: Deciding who will be admitted, or have access, to any WIOA Title I financially assisted program or activity; providing opportunities in, or treating any person with regard to, such a program or activity; or making employment decisions in the administration of, or in connection with, such a program or activity.

Recipients of federal financial assistance must take reasonable steps to ensure that communications with individuals with disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, recipients are required to provide appropriate auxiliary aids and services to qualified individuals with disabilities.
If you think that you have been subjected to discrimination under a WIOA Title I–financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either the following recipient’s Equal Opportunity Officer, Ruby Soto; or the Director, Civil Rights Center (CRC), U.S. Department of Labor 200 Constitution Avenue NW, Room N-4123, Washington, DC 20210; or electronically as directed on the CRC website at www.dol.gov/crc.

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the CRC (see the address above).

If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you may file a complaint with CRC before receiving that notice. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient).

If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.
Questions