



San Benito County Workforce Development Board (WDB)
1111 San Felipe Road, Suite 205 * Hollister, CA 95023

April 9, 2019 @ 3:00 P.M.

Full Workforce Development Meeting

AGENDA

FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE

I. GENERAL INFORMATION:

A. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.

II. Regular Agenda:

A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements. .

B. **Meeting Minutes:**

1. **Full WDB:** The January 8, 2019 full WDB meeting minutes are **enclosed** for board review and approval. **Action Required.**
2. **Executive Committee:**
 - a. December 11, 2018 Executive Committee meeting minutes are enclosed for review and approval. **Action Required**
 - b. The February 12, 2019 meeting and the March 9, 2019 were cancelled due to lack of quorum.
3. **Success Stories:** Staff or guests may share success stories about the services they have received.

III. CONSENT AGENDA:

A. **Board Announcements:**

B. **Rapid Response and Lay-Off Aversion Services:** **Enclosed** is the Layoff Aversion Activities Report for January, 2019, February 2019 and March 2019

C. **Workforce Services Directives and Information Notices:** Enclosed were summaries for the most recent Workforce Services Directives [WSD 18-09 thru 18-11](#) and Information Notices [WSIN 18-24 thru 18-30](#). Please click hyperlink to read full description.

D. **Unemployment:** The Unemployment Report for February 2019 is **enclosed**.

E. **Budget Expenditure Report:** **Enclosed** for your information.

IV. DISCUSSION/ACTION ITEMS:

A. **Website:** IT and Staff will present the latest website.

B. **Board Membership:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representatives (3). An updated Roster and Committee list is **enclosed** for board information.

1. **New Applications:** An application was received from Tracey Belton to fill the vacancy of James Rydingsword. **Action Required.**



2. **Letter of Resignation**: A letter of Resignation was received from Carrie Fosdick and is **enclosed**.
- C. **Regional Business Services Agreement Modification #1**: The agreement is being increased to include P2E consultant costs. **Enclosed** is the amendment for your review. Give direction to staff to initiate a request for quotation for a consultant. **Action is required**.
- D. **Prison to Employment (P2E) Initiative Planning Grant**: **Enclosed** is the one proposal for the Planning P2E grant. Board to discuss and provide direction. **Action is Required**.
- E. **Regional Training MOU**: Staff will provide an update on additional funds available for training purposes. **Enclosed** is a summary of trainings provided to staff.
- F. **Regional and Local Plans PY 17-21 – Two Year Modification**: Staff will provide an update on the Regional and Local Plan modifications which were submitted to the State by March 15, 2019. Both plans are provided via a [link](#) due to the size of the documents. Request WDB approve the Local and Regional Plan modification. **Action required**
- G. **Local Area Designation and Local Board Certification for PY 2019/21**: The local area designation and board certification is due to the State by May 30, 2019. **Enclosed** is the application staff will be completing.
- H. **Second Chance Event**: Staff will provide an update on an event that is being planned for the Re-Entry population.
- I. **Committee Updates**: Updates may be provided on the following committees:
 1. **Audit Committee**: Staff will provide an update on the Fiscal & Procurement Review Report to be issued by the State. The report is from last year which was completed from May 21-25, 2018.
 2. **Ag Committee**: The Ag Committee will provide an update on what training can be offered to meet the local agricultural needs.
 3. **Youth Committee**: Committee members will provide an update on recruitment efforts and current activities.
 4. **Membership Committee**: Committee members updated the board on efforts made to recruit new board members.
- IV. **Additional Information**:
 - A. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified.
 - B. **Form 700**: Reminder that it is time to submit you annual Form 700 by the April 15th deadline.
- V. **Adjournment**:

The next Executive Committee is scheduled for May 14, 2019, Ste. 107 at 3 P.M.

The next Full Board meeting is scheduled on July 9, 2019, Ste. 205 at 3 P.M.



San Benito County Workforce Development Board (WDB)
1111 San Felipe Road, Suite 207 * Hollister, CA 95023

January 8, 2019 @ 3:00 P.M.

Full Board Meeting

MINUTES

FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE

- Present: Kendra Bobsin, Randy Brown, Kristina Chavez Wyatt, Karen Para, Richard Perez, Jose Rodriquez, James Rydingsword
- Absent: **Excused:** Kristi Alarid, Richard Bianchi, Duane Bradford, Carrie Fosdick, Al Gonzalez, Andy Hartman
- Guests: Darlene Boyd, Nima Chhay, Jim Gillio, Patricia Guerrero, Gary Knight, Nelson Leonor
- Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez

Vice-Chair, Richard Perez, called the meeting to order at 3:05 P.M.

I. **GENERAL INFORMATION:**

- A. **Public Comment Period:** Introductions were made by everyone present.
- B. **Guest Speakers Department of Industrial Relations:** Alicia Sibaja wasn't able to make the meeting. Gary Knight attended in here place along with Patricia Guerrero, Apprenticeship Consultants, from the Department of Industrial Relations. Gary presented on the Division of Apprenticeship Standards (DAS) which provides consultative services for apprenticeship program sponsor; promotes and develops training standards in occupations and industries, the benefits of apprenticeships both to the employer and employee, how to start an apprenticeship program, and where employers get funding for training programs. Q&A session provided as well. Staff will provide contact information to board members should they have additional questions. Also discussed was Ag Tech, as there is currently a grant which will be released in the near future. www.Dir.ca.gov/DAS. Discussed pre-apprenticeship programs as a way to determine who will follow through with completing the training. www.Onetonline.org.
- C. **Success Stories:** Sylvia presented success stories. Get from staff.

II. **Regular Agenda:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Meeting Minutes:**
 - 1. **Full WDB:** The October 9, 2018 full WDB meeting minutes were enclosed and approved by the full WDB. *M/S/C Richard Perez/Kristina Chavez Wyatt.*

COMMUNITY ACTION BOARD & WORKFORCE Development BOARD

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.



2. **Executive Committee**: Draft December 11, 2018 Executive Committee meeting minutes are enclosed for information.

III. **CONSENT AGENDA**: *M/S/C Kendra Bobsin/Randy Brown*

- A. **Board Announcements**:
- B. **Rapid Response and Lay-Off Aversion Services**: Enclosed was the Layoff Aversion Activities Report for December 2018.
- C. **Workforce Services Directives and Information Notices**: Enclosed were summaries for the most recent Workforce Services Directives [WSD 18-07 thru 18-08](#) and Information Notices [WSIN 18-11 thru 18-18](#). Please click hyperlink to read full description.
- D. **Unemployment**: The Unemployment Report for November, 2018 was enclosed.
- E. **Budget Expenditure Report**: Enclosed for your information.

IV. **DISCUSSION/ACTION ITEMS**:

- A. **Website**: Antonio Mendez/IT presented the latest website for board review and feedback. All board members were asked to have their photo and bio in by Friday, January 11, 2019. The final site name will remain sbcjobs.org.
- B. **Board Membership**: Applications received were reviewed for appointment to the board. The current vacancies are: Business Representatives (4).
 1. An Application was received from Chuck Frowein for appointment to the WDB to fill a vacancy for the Private Sector. After discussion the full WDB approved the application of Chuck Frowein to be forwarded the Board of Supervisors (BOS) for final appointment to the full WDB for a 3-year term. *M/S/C Karen Para/Kendra Bobsin*
 2. An Application was received from Nelson Leonor for appointment to the WDB to fill a vacancy for the Public Sector, a mandated position, to fill the vacancy of EDD Supervisor James Dion. After discussion the full WDB approved the application of Nelson Leonor to be forwarded the Board of Supervisors (BOS) for final appointment to the full WDB for a 3-year term. *M/S/C Karen Para/Kendra Bobsin.*
 3. An application was received from Judith Munter, for WDB approval and appointment to the Youth Committee. After discussion the full WDB approved the application of Judith Munter for appointment to the Youth Committee. *M/S/C Karen Para/Kendra.*
- C. **Election of Officers**: The Nominating Committee presented the slate of officers for the current fiscal year at the July meeting. There is a need to fill the vacancy for the Executive Committee replacing Albert Orosco, Private Sector Rep. A motion was made to nominate to have Chuck Forwein pending BOS approval. *M/S/C Karen Para/Kristina Chavez Wyatt.*
- D. **Individual Training Account (ITA) Policy**: Enclosed was the ITA Policy for board review and approval. After discussion, the full WDB approved to increase the ITA Cap from \$4,000 to \$5,000. *M/S/C Kendra Bobsin/Karen Para, Randy Brown abstained.*
- E. **Limited English Proficiency (LEP) Policy**: Enclosed was the LEP Policy for board review and approval. Staff indicated this is a mandatory policy and after discussion the full WDB approved the staff recommendation on the policy. *M/S/C Kristina Chavez Wyatt/Karen Para.*
- F. **Regional Business Services Agreement Modification #1**: Attached was the Modification #1 for the Regional Business Services Agreement to provide regional business engagement strategies and planning activities for the Prison to Employment grant. Enrique Arreola provided information on incorporation of the plan strategies. After discussion the full WDB to approved the modification as presented. *M/S/C Randy Brown/Kristina Chavez Wyatt.*
- G. **Prison to Employment Initiative Planning Grant**: Staff provided an update on the Prison to Employment Grant. The RFP was released last week and is due _____. Staff will report

next month on the hiring of a consultant. Nelson Leonor stated he has contacts if needed for programs such as this.

- H. **Regional and Local Plans PY 17-21 – Two Year Modification**: Staff provided an update on the Regional and Local Plan modifications due to the State by March 15, 2019. Goal is to have a solid draft by the end of the month and then have a 30-day public hearing. The final is due in August 2019.
- I. **Youth Request for Proposal (RFP)**: Staff provided an update on the development of the Youth RFP. AJCC is required to solicit an RFP once every 3 years. Staff received direction on the RFP and the requirements for the provider. A presentation will be provided at the April meeting.
- J. **Lease of AJCC Facility**: Staff provided an update on the leasing of the AJCC facility and subleasing to EDD. CSWD has taken over the lease for suite 107. There are multiple partners housed within the agency as well as EDD staff.
- K. **Committee Updates**: Updates may be provided on the following committees:
 - 1. **Audit Committee**: Staff is still waiting to receive the Fiscal & Procurement Review Report to be issued by the State, the report is from last year. The Program Monitoring has been scheduled from January 28-February 1, 2019.
 - 2. **Ag Committee**: The Ag Committee needs to convene a meeting to discuss a new program model to see if training can be offered to meet the local agricultural needs. Staff was directed to set a calendar event. Staff requests that the committee provide direction on how to proceed. Enrique provided a suggestion on how to schedule the committee meetings on a more regular basis.
 - 3. **Youth Committee**: Committee members will provide an update on recruitment efforts and current activities. Richard Perez discussed several topics; youth employment. The process is under way and once committee positions are filled they will move forward.
 - 4. **Membership Committee**: Committee members updated the board on efforts made to recruit new board members. Good job on the 3 applications received.
- IV. **Additional Information**:
 - A. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified.
 - B. **Form 700**: Reminder that it is time to submit you annual Form 700.
 - C. **Jim Gillio**: Attended the meeting today and wanted to thank all of the board members for their services.
- V. **Adjournment**: *M/S/C Kristina Chavez Wyatt/Jim Rydingsword 4:35 P.M.*

The next Ex Committee is scheduled for February 12, 2019, Ste. 107 at 3 P.M.

The next Full Board meeting is scheduled on April 9, 2019, Ste. 208– 3 P.M.



San Benito County Workforce Development Board (WDB)

1111 San Felipe Road, Suite 107 * Hollister, CA 95023

December 11, 2018 @ 3:00 P.M.

WDB Executive Committee Meeting

Minutes

FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE

Present: Kendra Bobsin, Kristina Chavez Wyatt, Karen Para, Richard Perez
Absent: Richard Bianchi, James Rydingsword
Guests: Judith Munter
Staff: Andi Anderson, Enrique Arreola, Ruby Soto

Richard Perez called the meeting to order at 3:02 P.M.

I. GENERAL INFORMATION:

A. **Public Comment Period:** Introductions were made by everyone present. Judith Munter, Professor at San Francisco State University, introduced herself and gave a brief presentation on the services she is providing through the College Career Transitions Program. She is bilingual and is working on developing a bilingual curriculum for adults for San Benito County and has partnered with the local schools to assist with school to college transition. All the programs are pilot and is moving in the area of starting a nonprofit locally. She has read the San Benito County local 2 year plan and stated there is a lot of overlap. She has been meeting with clients at the local library and her goal is to work in collaboration with local schools and high school students to help them discover opportunities in careers which are sustainable.

II. Regular Agenda:

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
B. **Executive Committee Meeting Minutes:** November 13, 2018 Executive Committee meeting minutes were approved as presented. *M/S/C Kendra Bobsin/Kristina Chavez Wyatt*

III. CONSENT AGENDA: M/S/C Karen Para/Kendra Bobsin.

A. Board Announcements:

B. **Rapid Response and Lay-Off Aversion Services:** **Enclosed** was the Layoff Aversion Activities Report for November, 2018.

C. **Workforce Services Directives and Information Notices:** **Enclosed** were the summaries for the most recent Workforce Services Directives [WSD 18-07 thru 18-08](#) and Information Notices [WSIN 18-10 thru 18-14](#). Please click hyperlink to read full description.

COMMUNITY ACTION BOARD & WORKFORCE Development BOARD

SERVING SAN BENITO COUNTY SINCE 1978

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- D. **Unemployment**: The Unemployment Report for October, 2018 was enclosed.
- E. **Budget Expenditure Report**: Enclosed for your information.

IV. **DISCUSSION/ACTION ITEMS**:

- A. **Board Membership**: Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representative (5).
 - 1. **New Memberships**: An application was received from Joe Giacalone for appointment to the board. After discussion the Executive Committee approved the application of Joe Gaicalone and his application will be forwarded the Board of Supervisors for appointment to the board. *M/S/C Kendra Bobsin/Richard Perez.*
- B. **America's Job Center of California (AJCC) and Business Services Websites**: Antonio Mendez/IT will present the live website for board review and feedback. *Table to next meeting.*
- C. **Election of Officers**: The Nominating Committee presented the slate of officers for the current fiscal year at the July meeting. There is still a need to fill the vacancy for the Executive Committee replacing Albert Orosco, Private Sector Representative. *Action is required. Table*
- D. **Prison to Employment Initiative Planning Grant**: Staff provided an update on this project. NOVA has been identified as the lead. It is still unclear whether the regional lead or the local board will lead the contract requirements for procurement with non-profit. It is ideal that each local area establish their own procurement and contracts within their jurisdiction. If proposals are accepted it is expected to move forward in March.
- E. **Regional and Local Plans PY 17-21 – Two Year Modification**: Staff provided an update on the Regional and Local Plan modification due to the State by March 15, 2019. An evening session was held and the State has required individual sessions as well. They have been scheduled for next week on the 19th. Enrique distributed an informational flier of the various sessions. Goal is to get more feedback and to incorporate that into the plan. Suggested going into Juvenile Hall and having a session with the youth. Once the draft plan is completed there will be a 30-day public comment period for submission by the March 15, 2019 deadline. Discussed partnerships with Monterey EDC and the session Kristina attended. Enrique discussed other programs and presentations that have been presented to the staff, Youth Tech Prep, Apprenticeships, Unions, Health Care, etc.
- F. **Youth Request for Proposal (RFP)**: The WDB is required to procure for the Youth Services at least every 3 years. Board is to give direction to staff to initiate the RFP and to present the RFP at the next Full Board Meeting. Enrique, Richard Perez & Karen Para will schedule a meeting to discuss further. Motion to give direction with RFP *M/S/C Kendra Bobsin/Kristina Chavez Wyatt*
- G. **Committee Updates**: Updates were provided on the following committees:
 - 1. **Audit Committee**: Staff is still waiting to receive the Fiscal & Procurement Review Report to be issued by the State. There is a monitoring scheduled for the week of January 28th. Invite committee members to attend the entrance/exit meetings.

2. **Ag Committee**: Convene a meeting to revamp and layout a new program model to see if training can be offered to meet the local agricultural needs. Attempt to reconnect with Ag employers. Goal is get direction on what training to explore. Andi will help coordinate an Ag committee meeting. Revisit next month. Granit Rock would like to do something at the high school on Construction Management.
 3. **Youth Committee**: Committee members provided an update on recruitment efforts. Karen and Richard reached out to Lorena Fernandez, San Benito High School. There is a need to focus on what the youth services are and to identify what the local needs, location, etc. Richard, Karen, Enrique will Meet Dec 18th at Sam Mars Hill.
 4. **Membership Committee**: Committee members will update the board on efforts made to recruit new board members. Andi Anderson spoke with Chuck Frohwein, owner of Grillin & Chillin, and he is interested. Still will bring him an application.
- IV. **Additional Information**:
- A. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified.
- V. **Adjournment**: *M/S/C Karen Para / Kristina Chavez Wyatt* 4:02 P.M.

The next Full Board meeting is scheduled on January 8, 2019, **Ste. 207**– 3 P.M.

The next Ex Committee is scheduled for February 12, 2019, Ste. 107 at 3 P.M.



February 8, 2019

To: Workforce Development Board

From: Megan Crable, Employment & Training Services Counselor II

Re: Layoff Aversion Activities for January 2019

At the direction of the Workforce Development Board the following top 3 priorities for the layoff aversion activities are:

- 1) **Business Services Workshops:**
 - May 2019- Target for Water Careers Roundtable
 - 6/19/2019 EDD Employee or Independent Contractor Seminar
 - June 2019- Target for Second Chance Seminar *In Progress
 - 8/22/2019 EDD Labor Law and Payroll Tax Seminar

- 2) **Job Search Assistance & Resume Writing Workshops:**

Enclosed you will find the workshop schedule.

AJCC/EDD Job Recruitments:

- a. 2020 Census
 - b. KMG Chemicals
 - c. Meals on Wheels
 - d. Health Foundation
 - e. California Department of Corrections and Rehabilitation
- 3) **Business Engagement:**
 - a. Chamber Ambassador Meeting 1/8/19 *unable to attend
 - b. Rapid Response Roundtable Stockton 1/8/19
 - c. Statewide Business Engagement Roundtable Planning Session *Webinar
 - d. Regional Healthcare Planning Meeting 1/10/19





HEALTH & HUMAN SERVICES AGENCY

1111 San Felipe Road, #206
Hollister, California 95023

January 3, 2019

To: Workforce Development Board
From: Megan Crable, Employment & Training Services Counselor II
Re: Layoff Aversion Activities for February 2019

At the direction of the Workforce Development Board the following top 3 priorities for the layoff aversion activities are:

- 1) **Business Services Workshops:**
 - May/June Target for Water Careers Roundtable *In Progress
 - 6/19/19 EDD Employee or Independent Contractor Seminar
 - June 2019-Target for Second Chance Seminar *In Progress
 - 8/22/19 EDD Labor Law and Payroll Seminar

- 2) **Job Search Assistance & Resume Writing Workshops:**

Enclosed you will find the workshop schedule.

AJCC/EDD Job Recruitments:

- a. Femco
 - b. RxTek
 - c. Gilroy Healthcare and Rehabilitation
- 3) **Business Engagement:**
 - a. Chamber Ambassador Meeting 3/6/19 *unable to attend
 - b. Regional BST Branding Meeting 3/4/19
 - c.



HEALTH & HUMAN SERVICES AGENCY

1111 San Felipe Road, #206
Hollister, California 95023

April 4, 2019

To: Workforce Development Board
From: Megan Crable, Employment & Training Services Counselor II
Re: Layoff Aversion Activities for March 2019

At the direction of the Workforce Development Board the following top 3 priorities for the layoff aversion activities are:

- 1) **Business Services Workshops:**
 - May/June Target for Water Careers Roundtable *In Progress
 - 4/10/19 2019 Spring Job & Resource Fair @ Vet's
 - 6/19/19 EDD Employee or Independent Contractor Seminar
 - May 8th 2019-Target for Second Chance Seminar *In Progress
 - 8/22/19 EDD Labor Law and Payroll Seminar

- 2) **Job Search Assistance & Resume Writing Workshops:**

Enclosed you will find the workshop schedule.

AJCC/EDD Job Recruitments:

 - a. 50+ Vendor Job Fair at Vet's building.

- 3) **Business Engagement:**
 - a. Chamber Ambassador Meeting 3/6/19 *unable to attend
 - b. Building Workforce Partnership 3/5/19 – 9/7/19
 - c. Regional BST Branding Meeting 3/4/19
 - d. Veolia Water Tour 3/14/19
 - e. San Benito Shutter Rapid Response Orientation 3/27/19

REPORT 400 C
Monthly Labor Force Data for Counties
February 2019 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,592,700	18,725,100	867,600	4.4%
ALAMEDA	6	859,000	832,100	27,000	3.1%
ALPINE	21	680	650	30	4.4%
AMADOR	26	14,880	14,180	710	4.8%
BUTTE	31	104,200	97,800	6,300	6.1%
CALAVERAS	24	21,490	20,490	1,000	4.7%
COLUSA	58	11,350	9,020	2,330	20.5%
CONTRA COSTA	9	571,900	552,600	19,300	3.4%
DEL NORTE	35	9,750	9,120	630	6.5%
EL DORADO	17	93,800	89,800	3,900	4.2%
FRESNO	47	462,200	420,900	41,400	8.9%
GLENN	45	12,960	11,920	1,050	8.1%
HUMBOLDT	17	64,400	61,700	2,700	4.2%
IMPERIAL	57	71,800	59,300	12,500	17.4%
INYO	24	8,810	8,390	410	4.7%
KERN	48	395,800	358,900	36,800	9.3%
KINGS	51	59,300	53,400	5,900	9.9%
LAKE	31	29,550	27,740	1,800	6.1%
LASSEN	33	9,980	9,360	620	6.2%
LOS ANGELES	17	5,135,000	4,918,700	216,300	4.2%
MADERA	46	64,900	59,500	5,400	8.2%
MARIN	3	142,400	138,800	3,600	2.5%
MARIPOSA	39	7,360	6,840	520	7.0%
MENDOCINO	28	39,930	37,920	2,010	5.0%
MERCED	53	117,900	105,300	12,600	10.7%
MODOC	54	3,170	2,820	350	10.9%
MONO	11	9,770	9,430	350	3.5%
MONTEREY	52	220,000	197,200	22,800	10.4%
NAPA	9	74,700	72,200	2,500	3.4%
NEVADA	14	49,790	47,850	1,950	3.9%
ORANGE	5	1,640,100	1,590,200	49,900	3.0%
PLACER	11	189,300	182,600	6,700	3.5%
PLUMAS	56	7,750	6,780	970	12.5%
RIVERSIDE	23	1,103,100	1,053,700	49,400	4.5%
SACRAMENTO	16	725,800	696,200	29,600	4.1%
SAN BENITO	36	31,700	29,500	2,100	6.7%
SAN BERNARDINO	17	971,400	931,000	40,400	4.2%
SAN DIEGO	11	1,611,400	1,555,100	56,200	3.5%
SAN FRANCISCO	2	589,100	574,900	14,200	2.4%
SAN JOAQUIN	39	328,900	305,800	23,100	7.0%
SAN LUIS OBISPO	8	142,500	137,900	4,600	3.2%
SAN MATEO	1	465,200	454,800	10,500	2.3%
SANTA BARBARA	26	219,800	209,300	10,500	4.8%
SANTA CLARA	4	1,067,000	1,038,200	28,900	2.7%
SANTA CRUZ	36	144,000	134,400	9,600	6.7%
SHASTA	33	74,400	69,700	4,600	6.2%
SIERRA	42	1,280	1,180	100	7.8%
SISKIYOU	49	17,360	15,700	1,660	9.6%
SOLANO	21	210,400	201,100	9,300	4.4%
SONOMA	6	261,400	253,400	8,100	3.1%
STANISLAUS	41	244,800	227,200	17,700	7.2%
SUTTER	50	46,000	41,500	4,500	9.7%
TEHAMA	38	25,850	24,070	1,780	6.9%
TRINITY	42	4,660	4,290	360	7.8%
TULARE	55	210,900	187,000	23,900	11.3%
TUOLUMNE	30	21,760	20,560	1,210	5.5%
VENTURA	15	429,100	412,200	17,000	4.0%
YOLO	29	111,400	105,600	5,800	5.2%
YUBA	42	29,700	27,400	2,300	7.8%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2018 benchmark and Census 2010 population controls at the state level.

Data Not Seasonally Adjusted

	Feb 18	Dec 18	Jan 19	Feb 19	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,072,400	1,090,400	1,093,900	1,098,700	0.4%	2.5%
Civilian Employment	1,040,800	1,063,400	1,060,900	1,067,700	0.6%	2.6%
Civilian Unemployment	31,700	26,900	33,000	31,000	-6.1%	-2.2%
Civilian Unemployment Rate	3.0%	2.5%	3.0%	2.8%		
(CA Unemployment Rate)	4.6%	4.1%	4.8%	4.4%		
(U.S. Unemployment Rate)	4.4%	3.7%	4.4%	4.1%		

Total, All Industries (2)	1,115,200	1,148,800	1,133,000	1,140,600	0.7%	2.3%
Total Farm	5,100	4,900	4,600	4,900	6.5%	-3.9%
Total Nonfarm	1,110,100	1,143,900	1,128,400	1,135,700	0.6%	2.3%
Total Private	1,013,300	1,044,200	1,030,700	1,037,700	0.7%	2.4%
Goods Producing	218,000	223,900	221,400	222,800	0.6%	2.2%
Mining, Logging, and Construction	49,400	49,000	46,500	46,800	0.6%	-5.3%
Mining and Logging	200	200	200	200	0.0%	0.0%
Construction	49,200	48,800	46,300	46,600	0.6%	-5.3%
Specialty Trade Contractors	35,500	34,800	33,400	33,600	0.6%	-5.4%
Building Equipment Contractors	16,700	16,200	16,000	16,000	0.0%	-4.2%
Manufacturing	168,600	174,900	174,900	176,000	0.6%	4.4%
Durable Goods	155,700	161,300	161,500	162,600	0.7%	4.4%
Machinery Manufacturing	10,400	10,700	10,700	10,700	0.0%	2.9%
Computer & Electronic Product Manufacturing	115,700	120,600	120,900	121,300	0.3%	4.8%
Computer & Peripheral Equipment Manufactur	51,300	54,900	55,100	55,500	0.7%	8.2%
Electronic Computer Manufacturing	48,000	52,000	52,600	52,900	0.6%	10.2%
Semiconductor & Electronic Component Mfg	41,300	42,000	41,800	42,000	0.5%	1.7%
Bare Printed Circuit Board Manufacturing	3,800	3,900	3,900	3,900	0.0%	2.6%
Semiconductor & Related Devices Manufac	28,800	29,200	29,000	29,100	0.3%	1.0%
Electronic Instrument Manufacturing	15,000	15,400	15,400	15,400	0.0%	2.7%
Transportation Equipment Manufacturing	5,800	5,900	5,900	5,900	0.0%	1.7%
Aerospace Product & Parts Manufacturing	4,800	4,600	4,500	4,500	0.0%	-6.3%
Nondurable Goods	12,900	13,600	13,400	13,400	0.0%	3.9%
Service Providing	892,100	920,000	907,000	912,900	0.7%	2.3%
Private Service Providing	795,300	820,300	809,300	814,900	0.7%	2.5%
Trade, Transportation & Utilities	132,800	138,500	134,300	133,300	-0.7%	0.4%
Wholesale Trade	32,100	30,900	31,500	31,800	1.0%	-0.9%
Merchant Wholesalers, Durable Goods	23,100	22,400	22,100	22,200	0.5%	-3.9%
Retail Trade	85,300	90,300	86,500	85,700	-0.9%	0.5%
Electronics & Appliance Stores	4,500	4,600	4,500	4,500	0.0%	0.0%
Building Material & Garden Equipment Stores	5,700	5,800	5,600	5,600	0.0%	-1.8%
Food & Beverage Stores	17,400	17,700	17,500	17,700	1.1%	1.7%
Health & Personal Care Stores	5,100	5,200	5,100	5,000	-2.0%	-2.0%
Clothing & Clothing Accessories Stores	11,500	13,700	12,200	11,600	-4.9%	0.9%
General Merchandise Stores	13,600	16,500	15,200	14,400	-5.3%	5.9%
Transportation, Warehousing & Utilities	15,400	17,300	16,300	15,800	-3.1%	2.6%
Transportation & Warehousing	13,700	15,700	14,600	14,200	-2.7%	3.6%
Couriers & Messengers	3,700	5,600	4,700	4,100	-12.8%	10.8%
Information	87,400	95,200	96,200	95,900	-0.3%	9.7%
Publishing Industries (except Internet)	25,100	26,200	26,700	26,300	-1.5%	4.8%
Telecommunications	5,200	5,200	5,200	5,100	-1.9%	-1.9%
Financial Activities	36,500	38,000	38,100	38,000	-0.3%	4.1%
Finance & Insurance	21,500	22,400	22,600	22,700	0.4%	5.6%
Credit Intermediation & Related Activities	12,100	12,400	12,500	12,400	-0.8%	2.5%
Real Estate & Rental & Leasing	15,000	15,600	15,500	15,300	-1.3%	2.0%
Real Estate	12,300	12,800	12,700	12,500	-1.6%	1.6%
Professional & Business Services	234,700	239,700	236,700	238,600	0.8%	1.7%
Professional, Scientific & Technical Services	154,300	156,800	156,000	158,800	1.8%	2.9%
Architectural, Engineering & Related Services	17,100	17,800	17,600	17,800	1.1%	4.1%
Computer Systems Design & Related Services	82,200	84,400	83,300	84,600	1.6%	2.9%
Scientific Research & Development Services	18,800	19,300	19,300	19,400	0.5%	3.2%

Data Not Seasonally Adjusted

	Feb 18	Dec 18	Jan 19 Revised	Feb 19 Prelim	Percent Change	
					Month	Year
Management of Companies & Enterprises	19,100	19,100	18,800	18,900	0.5%	-1.0%
Administrative & Support & Waste Services	61,300	63,800	61,900	60,900	-1.6%	-0.7%
Administrative & Support Services	58,200	60,900	59,000	58,100	-1.5%	-0.2%
Employment Services	22,800	24,100	22,400	22,500	0.4%	-1.3%
Educational & Health Services	172,900	175,800	174,300	176,300	1.1%	2.0%
Educational Services	49,400	48,500	47,500	49,600	4.4%	0.4%
Colleges, Universities & Professional Schools	32,100	31,400	30,900	32,200	4.2%	0.3%
Health Care & Social Assistance	123,500	127,300	126,800	126,700	-0.1%	2.6%
Ambulatory Health Care Services	40,600	41,400	41,300	41,600	0.7%	2.5%
Hospitals	28,800	30,000	30,100	29,700	-1.3%	3.1%
Nursing & Residential Care Facilities	13,600	13,900	13,700	13,800	0.7%	1.5%
Social Assistance	40,500	42,000	41,700	41,600	-0.2%	2.7%
Leisure & Hospitality	102,200	104,400	101,800	104,900	3.0%	2.6%
Accommodation & Food Services	88,200	89,100	86,000	88,200	2.6%	0.0%
Accommodation	9,400	9,400	9,200	9,300	1.1%	-1.1%
Food Services & Drinking Places	78,800	79,700	76,800	78,900	2.7%	0.1%
Restaurants	68,100	68,100	66,500	68,300	2.7%	0.3%
Other Services	28,800	28,700	27,900	27,900	0.0%	-3.1%
Government	96,800	99,700	97,700	98,000	0.3%	1.2%
Federal Government	9,900	9,900	9,900	9,800	-1.0%	-1.0%
Department of Defense	700	800	700	700	0.0%	0.0%
State & Local Government	86,900	89,800	87,800	88,200	0.5%	1.5%
State Government	6,600	7,500	7,300	6,800	-6.8%	3.0%
State Government Education	4,800	5,600	5,400	4,900	-9.3%	2.1%
State Government Excluding Education	1,800	1,900	1,900	1,900	0.0%	5.6%
Local Government	80,300	82,300	80,500	81,400	1.1%	1.4%
Local Government Education	42,500	43,200	42,500	43,300	1.9%	1.9%
Local Government Excluding Education	37,800	39,100	38,000	38,100	0.3%	0.8%
County	19,700	20,500	19,600	19,600	0.0%	-0.5%
City	13,400	13,800	13,700	13,600	-0.7%	1.5%
Special Districts plus Indian Tribes	4,700	4,800	4,700	4,900	4.3%	4.3%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Nima Chhay 408-216-6183 or Jorge Villalobos 707-566-3882

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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**SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
(SAN BENITO AND SANTA CLARA COUNTIES)**
Leisure and hospitality industry led seasonal job gains

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 2.8 percent in February 2019, down from a revised 3.0 percent in January 2019, and below the year-ago estimate of 3.0 percent. This compares with an unadjusted unemployment rate of 4.4 percent for California and 4.1 percent for the nation during the same period. The unemployment rate was 6.7 percent in San Benito County, and 2.7 percent in Santa Clara County.

Between January 2019 and February 2019, total employment in the San Jose-Sunnyvale-Santa Clara MSA, which also includes San Benito County, increased by 7,600 jobs to reach 1,140,600 jobs.

- Leisure and hospitality rebounded by adding 3,100 jobs for the month, with most job gains in food services and drinking places (up 2,100 jobs).
- Private educational and health services expanded payroll employment by 2,000 jobs.
- Professional and business services (up 1,900 jobs) and manufacturing (up 1,100 jobs) increased hiring for the month of February.
- Meanwhile, trade, transportation, and utilities reported a cut of 1,000 jobs, primarily in retail trade (down 800 jobs) with the end of the holiday shopping.

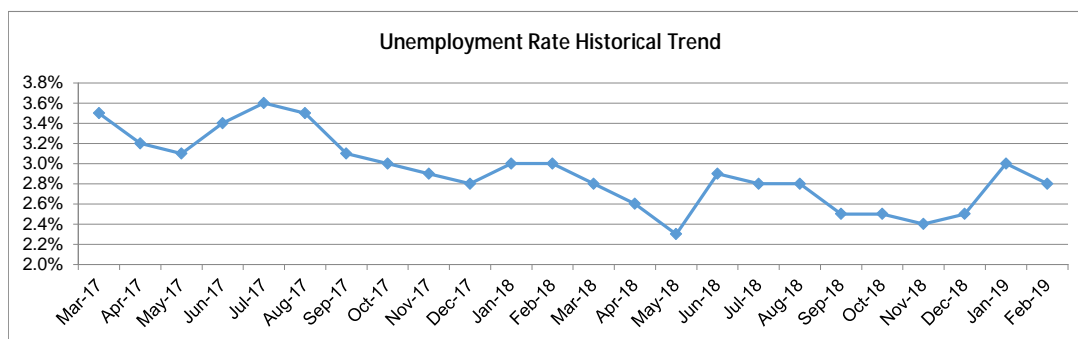
Between February 2018 and February 2019, combined employment in the South Bay counties of San Benito and Santa Clara, expanded by 25,400 jobs, or 2.3 percent.

- Information (up 8,500 jobs) continued to dominate other major industries.
- Manufacturing (up 7,400 jobs), professional and business (up 3,900 jobs), and private educational and health services (up 3,400 jobs) posted job gains over the year.
- Other major industries with employment growth included leisure and hospitality (up 2,700 jobs), financial activities (up 1,500 jobs), and government (up 1,200 jobs).
- On the downside, construction decreased payrolls by 2,600 jobs for its year-over change.

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IMMEDIATE RELEASE
 SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)
 (San Benito and Santa Clara Counties)

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 2.8 percent in February 2019, down from a revised 3.0 percent in January 2019, and below the year-ago estimate of 3.0 percent. This compares with an unadjusted unemployment rate of 4.4 percent for California and 4.1 percent for the nation during the same period. The unemployment rate was 6.7 percent in San Benito County, and 2.7 percent in Santa Clara County.



Industry	Jan-2019	Feb-2019	Change		Feb-2018	Feb-2019	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,133,000	1,140,600	7,600		1,115,200	1,140,600	25,400
Total Farm	4,600	4,900	300		5,100	4,900	(200)
Total Nonfarm	1,128,400	1,135,700	7,300		1,110,100	1,135,700	25,600
Mining, Logging, and Construction	46,500	46,800	300		49,400	46,800	(2,600)
Mining and Logging	200	200	0		200	200	0
Construction	46,300	46,600	300		49,200	46,600	(2,600)
Manufacturing	174,900	176,000	1,100		168,600	176,000	7,400
Trade, Transportation & Utilities	134,300	133,300	(1,000)		132,800	133,300	500
Information	96,200	95,900	(300)		87,400	95,900	8,500
Financial Activities	38,100	38,000	(100)		36,500	38,000	1,500
Professional & Business Services	236,700	238,600	1,900		234,700	238,600	3,900
Educational & Health Services	174,300	176,300	2,000		172,900	176,300	3,400
Leisure & Hospitality	101,800	104,900	3,100		102,200	104,900	2,700
Other Services	27,900	27,900	0		28,800	27,900	(900)
Government	97,700	98,000	300		96,800	98,000	1,200

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month
 Additional data are available on line at www.labormarketinfo.edd.ca.gov

EXPENSES THROUGH DECEMBER 2018

K9110049

L/O AVSN 292 & 293 (\$4,919 & 19,353)		\$ 24,272.00
	Exp. \$ thru DEC.	Unspent Bal.
Program	\$ -	\$ 24,272.00
Total	\$ -	\$ 24,272.00

ADULT 201/2 (31,428) & 202 (167,038)		\$ 198,466.00	
	Exp. \$ thru DEC.		
Core Reg	\$ 4,274.00	28%	
Intensive	\$ 7,420.00		
Other - Training	\$ 4,040.00		
Supp. Svcs.	\$ 1,405.00		
Other	\$ 638.00		
ITA - Training	\$ 6,825.00		
OJT - Training	\$ 47,382.00		
Admin	\$ 14,640.00		
Total	\$ 86,624.00		\$ 111,842.00

WIA YOUTH 301		\$ 206,274.00
	Exp. \$ thru DEC.	
In-School	\$ 159.00	
Out of School	\$ 24,877.00	
Youth In School	\$ -	
Youth Out of School	\$ -	
Admin	\$ 6,808.00	
Total	\$ 31,844.00	

D.W. 501/2 (36,686) & (173,919)		\$ 210,605.00
	Exp. \$ thru DEC.	
Core Reg.	\$ 5,902.00	0%
Intensive	\$ 18,844.00	
Other - Training	\$ 35,159.00	
Supp. Svcs.	\$ -	
Other	\$ 1,976.00	
ITA - Training	\$ -	
OJT - Training	\$ -	
Admin	\$ 9,758.00	
Total	\$ 71,639.00	

R.R. 540/1 (17,441) & 541 (86,655)		\$ 104,096.00
	Exp. \$ thru DEC.	
Other	\$ 1,058.00	
Total	\$ 1,058.00	

CalWorks ESE		\$ -
	Exp. \$ thru DEC.	Unspent Bal.
Work Exp. Salaries	\$ 44,872.00	
Work Exp. Soc. Sec.	\$ 2,782.00	
Work Exp. Medicare	\$ 651.00	
Work Exp. Wire Fee	\$ 59.00	
Clothing Assist.	\$ -	
Mileage	\$ 111.00	
Veh. Repair	\$ -	
Supp. Svcs.	\$ 27,200.00	
Program Supp.	\$ -	
CSWD Charge	\$ 27,181.00	
Total	\$ 102,856.00	\$ (102,856.00)

K8106658

L/O AVERSION 292 (4,402) & 293 (12,430)		\$ 16,832.00
	Exp. \$ thru DEC.	Unspent Bal.
Program	\$ 6,694.00	\$ 10,138.00
Total	\$ 6,694.00	\$ 10,138.00

ADULT 201/2 (24,984) & (171,211)		\$ 196,195.00	
	Exp. \$ thru DEC.		
Core Reg	\$ 2,151.00	40%	
Intensive	\$ 43,065.00		
Other - Training	\$ 40,795.00		
Supp. Svcs.	\$ 1,319.00		
Other	\$ 19,909.00		
ITA - Training	\$ 33,344.00		
OJT - Training	\$ 37,988.00		
Admin	\$ 17,624.00		
Total	\$ 196,195.00		\$ -

WIA YOUTH 301		\$ 206,482.00
	Exp. \$ thru DEC.	
In-School	\$ 523.00	4%
Out of School	\$ 122,189.00	
Youth In School	\$ -	
Youth Out of School	\$ 8,439.00	
Admin	\$ 20,648.00	
Total	\$ 151,799.00	

D.W. 501/2 (33,749) & (179,820)		\$ 213,569.00
	Exp. \$ thru DEC.	
Core Reg	\$ 540.00	23%
Intensive	\$ 47,576.00	
Other - Training	\$ 70,367.00	
Supp. Svcs.	\$ 1,562.00	
Other	\$ 19,247.00	
ITA - Training	\$ 39,891.80	
OJT - Training	\$ 4,118.00	
Admin	\$ 20,657.00	
Total	\$ 203,958.80	

R.R. 540/1 (15,604) & 541 (81,516)		\$ 97,120.00
	Exp. \$ thru DEC.	
Other	\$ 94,681.00	
Total	\$ 94,681.00	

PROP 39		\$ 40,225.00	
	Budget	Exp. \$ thru DEC.	Unspent Bal.
Admin S&B	\$ 2,522.50	\$ -	\$ 2,522.50
Program Sal.	\$ 18,495.00	\$ 15,457.00	\$ 3,038.00
Program Ben.	\$ -	\$ -	\$ -
Travel	\$ 333.00	\$ 333.00	\$ -
Tools & Supp.	\$ -	\$ -	\$ -
Op. Costs	\$ 3,875.00	\$ 3,405.00	\$ 470.00
Total	\$ 25,225.50	\$ 19,195.00	\$ 6,030.50

DECA		\$ 79,925.00	
	Budget	Exp. \$ thru DEC.	Unspent Bal.
Salaries	\$ 48,265.86	\$ 27,806.00	\$ 20,459.86
Benefits	\$ 29,097.63	\$ 8,838.00	\$ 20,259.63
Op. Expenses	\$ 2,561.51	\$ 2,561.51	\$ -
Total	\$ 79,925.00	\$ 39,205.51	\$ 40,719.49

WIO EXPENDITURES THROUGH JUNE 2018

K8106658

L/O AVERSION 292 (4,402) & 293 (12,430)		\$ 16,832.00
	Exp. \$ thru DEC.	Unspent Bal.
Program	\$ 6,694.00	\$ 10,138.00
Total	\$ 6,694.00	\$ 10,138.00

ADULT 201/2 (24,984) & (171,211)		\$ 196,195.00
	Exp. \$ thru DEC.	
Core Reg	\$ 2,151.00	
Intensive	\$ 43,065.00	
Other - Training	\$ 40,795.00	
Supp. Svcs.	\$ 1,319.00	
Other	\$ 19,909.00	
ITA - Training	\$ 33,344.00	
OJT - Training	\$ 37,988.00	
Admin	\$ 17,624.00	
Total	\$ 196,195.00	\$ -

WIA YOUTH 301		\$ 206,482.00
	Exp. \$ thru DEC.	
In-School	\$ 523.00	
Out of School	\$ 122,189.00	
Youth In School	\$ -	
Youth Out of School	\$ 8,439.00	
Admin	\$ 20,648.00	
Total	\$ 151,799.00	\$ 13,238.00

D.W. 501/2 (33,749) & (179,820)		\$ 2,396.00
	Exp. \$ thru DEC.	
Core Reg	\$ 540.00	
Intensive	\$ 47,576.00	
Other - Training	\$ 70,367.00	
Supp. Svcs.	\$ 1,562.00	
Other	\$ 19,247.00	
ITA - Training	\$ 39,891.80	
OJT - Training	\$ 4,118.00	
Admin	\$ 20,657.00	
Total	\$ 203,958.80	\$ 76,392.00

R.R. 540/1 (15,604) & 541 (81,516)		\$ 97,120.00
	Exp. \$ thru DEC.	
Other	\$ 94,681.00	
Total	\$ 94,681.00	\$ 2,439.00

Allocation		
ADULT 201	\$ 24,858.00	
ADULT 202	\$ 169,187.00	
D.W. 501	\$ 33,580.00	
D.W. 502	\$ 177,692.00	
Subtotal	\$ 405,317.00	
	\$ -	
Total Adlt/DW less Admn.	\$ 405,317.00	
YTD Training thru Dec. 2018	\$ 115,341.80	28%
**SBCWDB is not using Leveraged Resources during PY 2017-18 to meet minimum training requirement		

Allocation		
Youth 301	\$ 206,482.00	
Subtotal	\$ 206,482.00	
Total Youth less Admn.	\$ 206,482.00	
YTD Training thru Dec. 2018	\$ 8,439.00	4%
**SBCWDB is not using Leveraged Resources during PY 2017-18 to meet minimum training requirement		



SAN BENITO COUNTY

JAMES A. RYDINGSWORD
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 107 · HOLLISTER, CA 95023

(831) 637-9293 · FAX (831) 637-0996

SAN BENITO COUNTY
WORKFORCE DEVELOPMENT BOARD (WDB)
PRIVATE SECTOR REPRESENTATIVES
MEMBERSHIP ROSTER

<u>NAME & TITLE</u>	<u>AGENCY</u>	<u>PHONE & E-Mail</u>	<u>TERM EXP.</u>
1. Bianchi , Richard Ranch Manager *Board Chair	Sabor Farms 7060 Lovers Lane Hollister, CA 95023	(831) 682-8302 richard@saborfarms.com Ethics: NEED	02/07/20
2. Frowein , Chuck Owner/Operator	Grillin & Chillin Alehouse 401 McCray St Hollister, CA 95023	(707) 580-2555 e-mail: N/A Contact via Text or Facebook Messenger Ethics: NEED	2/5/22
3. Para , Karen Broker Associate ***Secretary	Intero Real Estate Services 800 San Benito Street, Suite C Hollister, CA 95023	(831) 905-3790 (831) 905-3790 Cellular karen@karenpara.com Ethics Expires 02.13.20	9/27/19
4. Perez, Richard, Sr Owner *Board Co-Chair	Dream Vacations 841 Brittany Cir Hollister, CA 95023	(931) 313-0661 raperezsr@gmail.com Ethics Expires 01.09.19	9/27/19
5. Rodriguez , Jose Assistant Project Manager	Veolia Water, CWEA 2690 San Juan Hollister Rd Hollister, CA 95023	(831)524-0382 jose.rodriguez2@veolia.com Ethics Expires 10.18.20	9/27/19
6. Giacalone, Joe Construction Mgr.	Giacalone Management, Inc. PO Box 2062 Gilroy, CA 95020	(408) 828-2926 Jpg98@earthlink.net Ethics: NEED	1/5/21

Ethics training can be completed at: <http://localethics.fppc.ca.gov/login.aspx>



SAN BENITO COUNTY
WORKFORCE DEVELOPMENT BOARD (WDB)
PUBLIC SECTOR REPRESENTATIVES
MEMBERSHIP ROSTER

<u>NAME & TITLE</u>	<u>AGENCY</u>	<u>PHONE & E-Mail</u>	<u>TERM EXP.</u>
7. Alarid, Kristi Director	HOPE Services 650 San Benito Street Suite120 Hollister, CA 95023	(831) 637-8283 ext. 6885 kristialarid@hopeservices.org Ethics Expires 01.08.20	12/17/19
8. Bobsin, Kendra Resource & Referral Coordinator ***WDB Treasurer	Go Kids, Inc. Childcare Info. & Referral Svcs. 1101 San Felipe Road, Suite D Hollister, CA 95023	637-9205-w kendrab@gokids.org Ethics Expires 02.14.20	05/09/20
9. Bradford, Duane Supervisor	Dept. of Rehabilitation 8060 Santa Teresa Blvd, Ste 200 Gilroy, CA 95020	(408) 846-8576 Bradford@dor.ca.gov Ethics Expires 06.26.20	01/23/21
10. Brown, Randy Gavilan College	Gavilan College 5055 Santa Teresa Blvd. Gilroy, CA 95020	(408)848-4847 rbrown@gavilan.edu Ethics Expires 07.14.20	1/23/21
11. Chavez Wyatt, Kristina Executive Director	San Benito County Business Council 341 First St Hollister, CA 95023	(831) 524-0408 kristina@SBCBusinessCouncil.com Ethics Expires 01.05.19	12/15/21
12. Gonzalez, Al Jr Labor Union Representative	Local 393 Union 6150 Cottle Rd San Jose, CA 95123	(408) 664-5897 al@local393.org Ethics: NEED	12/15/21
13. Hartmann, Andy Union Electrician	Ibew234 10300 Merritt St. Castroville, CA 95012	(831) 594-7471 andy@ibew234.org Ethics Expires: 06.12.20	9/27/19
14. Leonor, Nelson Employment Program Manager	Employment Development Department 1972 Eisenhower Dr Santa Clara, CA 95054	Nelson.Leonor@EDdca.gov (408) 216-6111 Ethics: NEED	2/5/22 Pending BOS Approval

Ethics training can be completed at: <http://localethics.fppc.ca.gov/login.aspx>

STAFF:

Arreola, Enrique Deputy Director	CSWD 1111 San Felipe Road, Ste. 108 Hollister, CA 95023	(831) 637-9293 earreola@cosb.us	STAFF HHSA/CSWD
Jacquez, Sylvia Program Manager	CSWD/AJCC 1111 San Felipe Road, Ste. 107 Hollister, CA 95023	(831) 637-5627 sjacquez@cosb.us	STAFF HHSA/CSWD
Anderson, Andi Staff Services Specialist	CSWD 1111 San Felipe Road, Ste. 108 Hollister, CA 95023	(831) 637-9293 aanderson@cosb.us	STAFF HHSA/CSWD
Soto, Ruby Employment Training Supervisor	CSWD/AJCC 1111 San Felipe Road, Ste. 107 Hollister, CA 95023	(831) 634-0784 ssoto@cosb.us	STAFF HHSA/CSWD

WDB COMMITTEES

7/1/18 through 6/30/19

EXECUTIVE COMMITTEE (WDB Chair-private sector, 3 private sector, 3 other)

Richard Bianchi, Chair

Private Sector:	Other:
Richard Perez, Sr, Vice-Chair	Kristina Chavez-Wyatt
Karen Para, Secretary	Kendra Bobsin, Treasurer
Chuck Frowein	James Rydingsword- Retired

BUSINESS SERVICES COMMITTEE

Jose Rodriquez, Committee Chair

Private Sector:	Other:
Karen Para	Kristina Chavez Wyatt
Richard Perez	

BYLAWS COMMITTEE (Chair & Vice-Chair to be from private sector and shall include the Chairperson of the WDB – Total of 4-7 members)

Private Sector:	Other:
Chair: Richard Perez	Randy Brown
Vice-Chair: Richard Bianchi	Kendra Bobsin

AUDIT/EVALUATION COMMITTEE (WDB Treasurer is committee chair, 4-7 members balanced between private sector and non-private sector members)

Kendra Bobsin, Committee Chair

Private Sector	Other:
Richard Bianchi	Kristina Chavez-Wyatt
Richard Perez	

YOUTH COMMITTEE:

Private Sector	
Richard Perez	Karen Para

WDB SUB-COMMITTEES

<u>Nominating Committee</u>	<u>Ag Committee</u>	<u>Web-Site Committee</u>	<u>Job Fair Committee</u>	<u>Membership Committee</u>
Richard Bianchi Karen Para Richard Perez	Richard Bianchi Richard Perez Kristina Chavez Wyatt	Richard Bianchi Kristina Chavez Wyatt	Andy Hartman	Richard Bianchi Kristina Chavez Wyatt

**San Benito County
Board and Commissions**

MEMBERSHIP APPLICATION

I hereby express an interest in being nominated for membership on the following committee:
(PLEASE PRINT)

BOARD/COMMISSION: **WORKFORCE DEVELOPMENT BOARD (WDB)**

NAME: Tracey Belton
PHONE: 831 630 5146 EMAIL: tbelton@cosb.us
HOME ADDRESS: 1111 San Felipe Rd Suite 206
CITY: Hollister ZIP: 95023
LENGTH OF RESIDENCY: 35 yrs.
SUPERVISOR DISTRICT: _____
OCCUPATION: Interim Director
EDUCATION: Bach.
AFFILIATIONS: _____
REASON(S) FOR SEEKING APPOINTMENT: current interim
director of H+HSA

DATE: 2/28/19 SIGNATURE: 

Return completed form to

San Benito County
Attention: Janet Slibsager, Clerk
of the Board
481 Fourth Street
Hollister, CA 95023
Any Questions, Please Call:
(831) 636-4000

Community Services & Workforce Development
Enrique Arreola, Deputy Director
1111 San Felipe Road, Suite 108
Hollister, CA 95023
-Or- (831) 637-9293 L (831) 637-0996 FAX

Andi Anderson

From: Sylvia Jacquez
Sent: Thursday, February 14, 2019 8:33 AM
To: Andi Anderson; Enrique Arreola
Subject: FW: Resignation from Workforce Board

Here is Carrie's resignation letter.

From: Carrie Fosdick [<mailto:carriefosdick@gmail.com>]
Sent: Thursday, February 14, 2019 8:29 AM
To: Sylvia Jacquez
Subject: Re: Resignation from Workforce Board

Dear Sylvia and Workforce Board,

Please accept my resignation from the workforce board. I regret I am no longer able to attend. Thank you for the opportunity to serve our community. It has been an extremely rewarding and educational experience.

Thank you,

Carrie Fosdick

**MODIFICATION #1
TO AGREEMENT NO. 002-1122-18**

PURPOSE:

The purpose of this modification is incorporate additional Regional Plan Implementation (RPI) Grant funding and to incorporate Prison to Employment (P2E) Initiative Planning Grant funding.

CHANGES:

1. The funding limit for the term of the agreement is \$123,725. The limit for RPI funding is \$107,100, and the limit for P2E funding is \$16,625. P2E funding is available effective October 1, 2018 or when the P2E agreement with the State has been fully executed.
2. Exhibit A, I.B. Scope of Services, is modified to add the following:

Under the direction of City, Contractor is responsible for participating in work towards the goals of the Prison to Employment Initiative Grant, in accordance with the following deliverables and timeline:

Objectives/Activities	Estimated Dates
Quarter 1 (Oct - Dec 2018)	
Stakeholder input process, outreach to stakeholders, convening of stakeholders; synthesis of input across entire region	ongoing
Comprehensive regional plan which describes the system and strategies for serving justice-involved individuals; collect and analyze data on justice-involved population in the region; analyze input from stakeholder sessions; map existing resources in the region; develop draft versions of regional plan	ongoing
Quarter 2 (Jan - Mar 2019)	
Stakeholder input process, outreach to stakeholders, convening of stakeholders; synthesis of input across entire region	Complete 2/28/19
Comprehensive regional plan which describes the system and strategies for serving justice-involved individuals; collect and analyze data on justice-involved population in the region; analyze input from stakeholder sessions; map existing resources in the region; develop draft and final versions of regional plan	Complete 3/15/19

3. Replace Exhibit D, Budget, with the attached Exhibit D.
4. Replace Exhibit E, Request for Payment, with the attached Exhibit E.

All other terms and conditions of this Agreement remain in effect.

EFFECTIVE DATE OF THE MODIFICATION:

October 1, 2018

CITY OF SUNNYVALE

COUNTY OF SAN BENITO

BY: _____

BY: _____

NAME: **Kris Stadelman**

NAME: _____

TITLE: **Director, NOVA**

TITLE: _____

BUDGET

The Contractor will be reimbursed for program costs and activities conducted within the scope of this Agreement. The budget under this Agreement shall not exceed a total of \$123,725 as detailed below for Regional Plan Implementation (RPI) and Prison to Employment (P2E):

Line Item	Expense Item	RPI Amount	P2E Amount
A.	Staff Salaries	\$60,798	\$6,462
B.	Staff Benefit Cost (60.23%)	\$36,619	\$3,892
C.	Staff Travel	\$1,500	\$676
D.	Operating Expenses (communications, facilities, utilities, maintenance, consumable supplies, audit, etc.)	\$8,183	\$595
E.	Other (describe): Consultant	\$0	\$5,000
F.	TOTAL FUNDING	\$107,100	\$16,625

Any changes requested for the budget shall be submitted by written request to the City and are subject to City's written approval.

Accrued expenditures (not yet paid) must be reported monthly on the Request for Payment.

Matching funds¹ of \$5,000 are required for the Regional Plan Implementation portion of this Agreement. They must be reported on the Request for Payment. Documentation must be submitted and maintained for matching fund expenditures reported.

METHOD OF PAYMENT

This Agreement is a cost reimbursement Agreement. Reimbursement for 100% of program costs and activities can be invoiced as completed on a monthly basis using the Request for Payment form enclosed with this Agreement. Requests shall be submitted by the 20th of the month following the month for which reimbursement is being requested.

Documentation of all expenditures consisting of general ledger printouts and supporting documentation of cost allocation must be submitted with each payment request. Failure to submit required documentation and forms may cause a delay in payment.

¹ The definition of cash match is a contribution of funds made available to the contractor, to be used specifically for these project activities and consistent with the allowable activities of the fund source. The contractor has control over and disburses these funds. Examples include: money received from employers, foundation, private entities, or local governments. The definition of in-kind match is a contribution of non-cash resources used specifically for project activities. Examples include donated personnel, services, or use of equipment or space.

January 22, 2019

Employment & Training Services Counselor II
San Benito County
America's Job Center of California
1111 San Felipe Road, Suite 107
Hollister, CA 95023

Re: Quotation for the Prison to Employment Initiative

To whom it may concern:

The purpose of this quotation is to offer my assistance as a consultant with the hopes of being able to obtain a grant with the hopes of leading RFP with Valley Health and Associates. I will serve as a consultant to provide a report of findings with how we are able to provide a more efficient way of helping those who are being released to our community.

The following is what I will offer in a two months' time frame:

Objective: Obtain data on how San Benito County Employment services could be utilized in a superior cost efficient manner with the ability to provide services to target population who are transitioning to reentry services. Build a collaboration with existing community, state and federal organizations enhancing dual services.

Proposed services: This consultant will develop and organize all agendas/activities for target groups. This consultant will conduct focus groups with pre and post evaluations. Summarize and provide all recommendation with data collected for best practices.

Target areas for focus groups:

- Youth/Probation institution
- Adult institution
- Community based, faith based, non-denominational

This consultant will take lead with a staff of two individuals. This consultant has been working in in custody programs and reentry services for Monterey County and CDCR for several years. This consultant has organized and developed similar aforementioned services with success to the following:

Senator Anthony Cannella
Previously Assemblyman and Retired Board of Supervisor Simon Salinas
Restorative Justice-Commissioner
Monterey County Sherriff's Department
Monterey County Probation
CDCR Parole-Salinas Unit
GEO Reentry Services
California Department of Corrections and Rehabilitation Joint Citizens Advisory Committee
SCORE (South County Out Reach Efforts)
PARTS (Preventing Alcohol and Reducing Trauma Services) Coalition
Turning Point of Central California Prop 47

I have extensive experience in working in community social services and have worked one on one with vendors as well as with clients within our target population. I am seeking a grant of \$7,000.00 to assist with time spent as well as overhead costs (mileage, staff costs, incentives for people who participate in focus groups, marketing material, etc.)

Thank you for the opportunity to provide this quotation. If you have any questions please feel free to call me at 831-237-9235 or 559-901-4374.

Respectfully,

Beatriz Vera-Morga
427 Pajaro Street, Suite 2
Salinas, CA 93901
831-237-9235
559-901-4374
Bveramorga69@gmail.com

Mid-Peninsula Region Regional Training MOU

SBC Training Plan

CWA WorkCon Conference, San Diego, May 1-4, 2018	\$2863.53
Business Engagement Training in Sacramento July 26, 2018	\$259.00
CWA Boot Camp 2019	\$2,790.00
CWA Boot Camp, Session 1	\$371.80
Meeting of the Minds, Monterey Marriott Hotel, September 4-6, 2018	\$2,461.19
Youth @ Work, Hilton, Long Beach January 22-24, 2019	\$2,570.80
National Association of Workforce Board (NAWB) Conference, Washington D.C. March 23-26, 2019	\$3,683.68
Total Expenses	\$15,000.00

Existing Local Area

**Application for Subsequent Local Area Designation
and
Local Board Recertification
Program Year 2019-21**

Local Workforce Development Area

management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and

may include (iii) representatives of community based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

Name	Title	Entity	Appointment Date	Term End Date
1.				
2.				

Education – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who

must include (i) a representative of eligible providers administering Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and

may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1.				
2.				

Economic and Community Development – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who

must include (i) a representative of economic and community development entities; (ii) a representative from the State employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and

may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the chief elected official in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
1.				
2.				
3.				

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PYs 16-17 or 17-18:

- **Final determination of significant finding(s)** from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIA requirement, such as failure to grant priority of service or verify participant eligibility.
- **Gross negligence** – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- **Failure to observe accepted standards of administration.** Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 29 *Code of Federal Regulations* (CFR) Parts 95 and 97, appropriate Office of Management and Budget circulars or rules, WIOA regulations, and state guidance.

Highlights of these responsibilities include the following:

- Timely reporting of WIOA participant and expenditure data
- Timely completion and submission of the required annual single audit
- ***Have not been placed on cash hold for longer than 30 days***

(In alignment with WIOA Section 106[e][2])

Engaged in Regional Planning

The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

1. Participated in regional negotiation of performance measures.
2. Local WDB and CLEO reviewed and approved the regional plan, and regional plan modification.
3. Held stakeholder input sessions for the regional plan modification.
4. Participating in regularly scheduled meetings of the region's WDB Directors.
5. Participating in regional Slingshot efforts, previously and currently.
6. Convening a regional business services team to identify common messaging strategies.
7. Participating in regional exploration of healthcare as a common priority sector and whether there are areas for possible regional collaboration (Healthcare Taskforce).
8. Participating in regional staff development and training efforts.
9. Coordinated with regional partners in P2E planning and systems development.
10. Reviewed and ranked regional indicators of success.

Local Area Assurances

Through PY 19-21, the Local Area assures the following:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements included in the appropriate circulars or rules of the Office of Management and Budget (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive *Quarterly and Monthly Financial Reporting Requirements* (WSD16-13) (November 28, 2016).
- All close out reports will comply with the policies and procedures listed in Workforce Services Directive *WIOA Closeout Requirements* (WSD16-05) (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of State Assembly Bill 1149 (Chapter 324, Statutes of 2017), to spend a minimum of 30 percent of combined total of adult and dislocated worker formula fund allocations on training services (*California Unemployment Insurance Code* Section, 14211).

- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).
- D. The Local Board will select the America's Job Center of CaliforniaSM (AJCC) Operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal (RFP), unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).
 - E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
 - F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
 - G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).
 - H. The Local Area will participate in regional performance negotiations.
 - I. It will comply with State Board policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
 - J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and Training and Employment Guidance Letter 19-16, Subject: *Guidance on Services provided through the Adult and Dislocated Worker Programs under the Workforce Innovation and Opportunity Act (WIOA) and the Wagner-Peyser Act Employment Service (ES), as amended by title III of the WIOA Final Rules, (March 1, 2017).*

Application Signature Page

Instructions – The local CEO and Local Board chair must sign and date this form. Include the original signatures in the application package.

By signing the application below, the local CEO and Local Board chair request subsequent designation of the existing Local Area and subsequent certification of the existing Local Board. They certify that the Local Area has performed successfully, sustained fiscal integrity during PYS 2016-2017 or 2017-2018, and engaged in the regional planning process as described in Section 106 (c)(1). Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official

Signature

Signature

Name

Name

Title

Title

Date

Date