



**San Benito County Workforce Development Board (WDB)**

**1111 San Felipe Road, Suite 107 \* Hollister, CA 95023**

**July 10, 2018 @ 3:00 P.M.**

**Full WDB Meeting**

**AGENDA**

**FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE**

- I. **GENERAL INFORMATION:**
- II. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- III. **Regular Agenda:**
  - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
  - B. **Meeting Minutes:** May 8, 2018 Executive Committee and Audit Committee meeting minutes are **enclosed** for info only. The April 10, 2018 full WDB meeting minutes are **enclosed** for review and approval. *Action Required*
- IV. **CONSENT AGENDA:**
  - A. **Board Announcements:**
  - B. **Rapid Response and Lay-Off Aversion Services:** **Enclosed** is the Layoff Aversion Activities Report for May, 2018.
  - C. **Board Membership:** Any applications received will be reviewed for appointment to the board. The current vacancies are: Business Representatives (5).
  - D. **Programs Expenditure Report:** **Enclosed** is the YTD expenditure report for your information.
  - E. **Workforce Services Directives and Information Notices:** Enclosed summaries for the most recent Workforce Services Directives [WSD 17-10](#) and Information Notices [WSIN29 thru WSIN17-46](#). Please click hyperlink to read full description.
- V. **DISCUSSION/ACTION ITEMS:**
  - A. **Election of Officers:** The Nominating Committee will present a new slate of officers for the upcoming fiscal year. *Action Required.*
  - B. **Meeting of the Minds Conference:** Enclosed is information for the [Meeting of the Minds Conference in Monterey](#) scheduled for September 2-4, 2018. Request approval to send 2-4 Staff and WDB Members. *Action Required.*
  - C. **Americas Job Center of California (AJCC) Operator:** The Contract for the AJCC Operator is due to expire. Request the WDB approve extending the contract for 1 year. *Action Required.*

**COMMUNITY ACTION BOARD & WORKFORCE Development BOARD**

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- D. **AJCC Certification**: Staff will update the board on the Continuous Improvement Plan and the AJCC Certification Hallmark of Excellence.
- E. **WDB Member Recruitment Flier**: Attached is the WDB Recruitment Flier for board feedback and direction.
- F. **Partnerships To Unlock Social Mobility 2.0**: Staff will provide an update on the [Partnerships to Unlock Social Mobility](#) workshop held for the Bay Peninsula Region on Thursday June 7, 2018 in San Mateo. Enclosed is a summary of the Corrections Workforce Partnership Prison to Employment Initiative.
- G. **Prop 39 (Pre-Apprenticeship Program)**: Staff will provide an update on the monitoring and the Building & Construction Trades training scheduled to begin July 9, 2018 in San Benito County.
- H. **Committee Updates**: Updates may be provided on the following committees:
  - 1. **Executive Committee**: Meets monthly and open to all board members.
  - 2. **Audit Committee**: The Fiscal & Procurement Review was held the week of May 21-25, 2018. Staff will provide an update.
  - 3. **Youth Committee**: Committee members may provide an update.
  - 4. **Job Fairs**:
    - a. **Job Fair Committee**: Staff will provide an update on the Job Fair scheduled for August 30, 2018 from 3-6 P.M. at the Veteran's Memorial Building.
    - b. **2018 Young Adult Job Fair**: Staff will update the board on the Young Adult Job Fair held on May 31, 2018. Enclosed the employer survey results for your information.
  - 5. **One-Stop and Business Services Websites Committee**: Staff will provide an update on the redesign of the WDB websites: [www.sbcjobs.org](http://www.sbcjobs.org)

IV. **Additional Information**:

- A. **2018/2019 Roundtables**: Staff will provide an update on next year's roundtables. Attached is a tentative schedule.
- B. **Agricultural Workforce Development Report and Training Needs**: Attached is the final report along with the recommended training needs. Staff will update the board on the meeting with Ag employers held on May 30<sup>th</sup>.
- C. **Bay Peninsula Regional Update**:
  - 1. **Regional Trainings MOU**: Staff will provide an update on the regional grant received for staff development and capacity.
  - 2. **Regional Business Services MOU**: Staff will provide an update on the Regional Business Services grant received.
- D. **Goodwill Commercial Training**: Staff may report on the visit to the Goodwill Commercial Training Center on Friday, May 18, 2018.
- E. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified.
- F. **Unemployment**: The Unemployment Report for May 2018 is enclosed.

V. **Adjournment**:

The next Full WDB meeting is July 10, 2018, Ste. 108 at 3 P.M.

The next Executive Committee meeting is scheduled on September 11, 2018, Ste. 107 – 3 P.M.



**San Benito County Workforce Development Board (WDB)**

**1111 San Felipe Road, Suite 108 \* Hollister, CA 95023**

**January 9, 2018 @ 3:00 P.M.**

**Full Workforce Development Board Meeting**

**MINUTES**

**FOR THE HEALTH AND SAFETY OF STAFF & GUESTS ALL MEETINGS ARE FRAGRANCE FREE**

- Present: Kristi Alarid, Richard Bianchi, Kendra Bobsin, Duane Bradford, Sherrean Carr, Kristina Chavez Wyatt, James Dion, Al Gonzalez, Andy Hartman, Jose Rodriquez, James Rydingsword
- Absent: Carrie Fosdick, Albert Orosco, Karen Para, Richard Perez
- Staff: Andi Anderson, Enrique Arreola

Co-Chair, Richard Bianchi, called the meeting to order at 3:05 P.M.

I. **GENERAL INFORMATION:**

II. **Public Comment Period:**

- A. **County Jail:** Al Gonzalez spoke about the new County Jail and construction that began in August 2017. He stated his concerns about the lack of locals being hired for the project. He stressed the importance of the WDB taking a more hands on approach in future building projects to ensure that contractors are hiring locally and paying the prevailing wage. Many locals are expressing their interest in working locally and how they are missing out on an opportunity to work locally. Andy Hartman stated it isn't so much about who the contractor is, but more about locals being hired to do the work. Kristina Chavez Wyatt suggested this be revisited at the next full WDB meeting and in the meantime request to have staff meet with Adam Goldstone to discuss local preference for local hiring and contracting to be added to any future contracts. There needs to be more local communication and possibly Policy & Procedures for hiring locally implemented.
- B. **ATT Pro AM:** Andy Hartman stated there is need for 38 individuals working in electrical are several positions available Feb 5-11, 2018 at the AT&T Pro AM. Pay is \$32hr. Staff will help promote the event through the AJCC Facebook page and in-house.
- C. **Regional Meeting Prop 39:** Andy Hartman reported additional funding has been received in the amount \$385,000 for the Tri-County. This will provide another round of local training. Jim Rydingsword will email BOS and request to announce to the BOS at the January 23<sup>rd</sup> meeting. Have Andy Hartman attend to speak briefly. Individuals interested in applying can do so at the website [www.apprenticeprep.org](http://www.apprenticeprep.org).

III. **Regular Agenda:**

**COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD**

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- A. **Roll Call**: Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Full WDB Meeting Minutes**: October 10, 2017 full WDB meeting minutes were approved. *M/S/C Kristi Alarid/Al Gonzalez.*
- C. **Executive Committee Meeting**: December 12, 2018 Executive Committee meeting minutes are enclosed for board information.

IV. **CONSENT AGENDA**:

- A. **Board Announcements**:

V. **DISCUSSION/ACTION ITEMS**:

- A. **Adult & Dislocated Worker Career Services Provider**: Enrique Arreola stated this was an action item on last month's meeting and was approved by the WDB. The letter, which was inadvertently left off the agenda and is now enclosed, was submitted to the State WDB requesting CSWD to be the provider of Adult and DW Career Services. Once final approval has been submitted by the State the WDB will be updated.
- B. **Board Membership**: Any applications received may be reviewed for appointment to the board. Current vacancies: Business Representatives (4). Requesting assistance from all Board members with recruitments.
  - 1. **Resignation**: Enclosed was a letter of resignation from Alex Arias. Enrique did speak with Alex and it was a difficult decision for him to leave the WDB and stated he was very apologetic. Kristina Chavez Wyatt suggesting the board ask when he may be in the area for those available to join him for lunch and thank him for his service on the board. Due to Alex's resignation there is a need to appoint a new Chair. Kristina nominated Richard Bianchi and he accepted. *M/S/C Kristina/Kendra.* The WDB approved the appointment of Richard Perez as Vice-chair *M/S/C Kendra/Andy.*
- C. **Rapid Response and Lay-Off Aversion Services**: Staff provided an update. Services will be provided in-house on the following: Business engagement, employment readiness workshops and \_\_\_\_\_. Megan Crable, AJCC Business Representative, will be engaging with local businesses to develop workshops. There is about \$30,000 to provide these services.
- D. **Committee Updates**: Updates may be provided on the following committees:
  - 1. **Executive Committee**: Staff contacted Karen Para and she agreed to replace Carrie Fosdick on the Executive Committee.
  - 2. **Youth Committee**: Richard and Sylvia are at the Youth Training this week with Sylvia. They will report back next month.
  - 3. **Job Fair Committee**: Enclosed was the email sent to the Chamber of Commerce regarding WDB participation at their job fair. AJCC will help with the job seeker component of the job fair by providing laptops for online applications.
  - 4. **One-Stop and Business Services Websites Committee**: Kristina reported that a brief meeting was held with HHS IT to review the sites on January 8, 2018. They viewed [www.sbcjobs.org](http://www.sbcjobs.org) - [www.sanbenitobsc.org](http://www.sanbenitobsc.org). Before moving forward the WDB wants to see where County is with their website update and how the

new site would jive with the County & HHSa umbrella. Also discussed is whether the site would function independently but have a similar layout and feel. Also discussed was the need for an updated logo. There were some drafts submitted that were close to meeting the need. If a sight is designed we could include that in a proposal as part of the contract.

5. **Agricultural AdHoc Committee**: An update was provided on the proposed trainings and several meetings have been held to discuss next steps for determining the appropriate trainings for our community. A PowerPoint presentation was enclosed.
- E. **America's Job Center of California (AJCC) Operator**: Enclosed was the presentation and meeting minutes provided by David Mirrione during the December 6, 2017 meeting. Enrique stated David Mirrione is attempting to identify needs of the center to include: technology, WiFi access, partners, wider range of clients, families, children in the center. There is also a need to update the computers and quotes are being sought.

IV. **Additional Information**:

- A. **California Workforce Association (CWA) Youth Conference**: Ruby Soto Sylvia Jacquez and Richard Perez are attending the conference January 9<sup>th</sup> thru 11<sup>th</sup>, 2018 in Sacramento and will report back at the next meeting.
- B. **Workforce Services Directives and Information Notices**: Provided for WDB information were links to the most recent Workforce Services Directives **WSD17-06** and Information Notices **WSIN17-18 thru WSIN17-20**. Summary enclosed. Discussed were the funds for Veterans and if CSWD is applying for them. Enrique shared on the NEG grant that was received several years ago and it was very challenging finding the veterans to be able to provide services to. This may be something the local Veteran's office may already be providing.
- C. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified. NEW LINK to complete the ethics training is: <http://localethics.fppc.ca.gov/login.aspx>
- D. **Success Story**: A client success story was shared.

V. **Adjournment**: *M/S/C Kristina/Kendra 3:49 P.M.*

The next Executive Committee meeting is scheduled on February 13, 2018, **Ste. 107** – 3 P.M.

The next Full WDB meeting is April 10, 2018, **Ste. 108** at 3 P.M.



**San Benito County Workforce Development Board (WDB)**

**1111 San Felipe Road, Suite 108 \* Hollister, CA 95023**

**May 8, 2018 @ 3:00 P.M.**

**WDB Executive Committee Meeting**

**Minutes**

**FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE**

Present: Richard Bianchi, Kendra Bobsin, Kristina Chavez Wyatt, Karen Para, Richard Perez, James Rydingsword

Absent: N/A

Staff: Andi Anderson, Sylvia Jacquez

Chair, Richard Bianchi, called the meeting to order at: 3:04 P.M.

**I. GENERAL INFORMATION:**

**II. Public Comment Period:** None

**III. Regular Agenda:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Everyone was present.
- B. **Executive Committee Meeting:** March 13, 2018 Executive Committee meeting minutes were approved as presented. *M/S.C Karen Para/Richard Perez.*
- C. **Full WDB Meeting Minutes:** The April 10, 2018 full WDB meeting minutes are enclosed for board information.

**IV. CONSENT AGENDA: *M/S.C Kendra Bobsin/Richard Perez.***

- A. **Board Announcements:** get info from Kristina Chavez-Wyatt
  - 1. **Business Council:** Main meeting will focus on Gavilan College master plan. The meeting is Thursday, May 10, 2017 at noon at San Juan Oakes.
  - 2. **Monterey Bay Economic Partnership (MBEP):** The Business Council Housing Committee is collaborating with the MBEP to host a Housing 101 Workshop 6-8 P.M. Wednesday, May 30, 2018 at the Veterans Memorial Hall. The purpose of the forum is to bring more information and voices to the community conversation around housing, to build more awareness of the housing efforts of the City and local agencies and MBEP's housing initiative aimed at increasing housing supply across our region that addresses all income levels.
  - 3. **Manufacturing Roundtable:** Small and medium manufacturing companies are invited to a presentation by Gil Gonzales of [California Manufacturing Technology Consulting](#). Scheduled at San Juan Oaks on Thursday June 7, 2018 at noon the cost is \$22. See Kristina Chavez Wyatt For Tickets/Info.

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4. **Goodwill Commercial Training** Jim Rydingsword invited WDB members to join staff to visit the Goodwill Commercial Training Center on Friday, May 18, 2018. Staff plan to leave 8:30-9 A.M. and should return by 3-4 P.M. While there, staff will be provided a tour, see operation and continue conversation on having a commercial training center in Hollister.
  5. **Plan AB300 Childcare Pilot Bill:** Kendra Bobsin reported on the bill to allow for expansion on subsidized childcare in San Benito County
- B. **Rapid Response and Lay-Off Aversion Services:** Enclosed was the Layoff Aversion Activities Report for April, 2018.
- C. **Board Membership:** Any applications received will be reviewed for appointment to the board. The current vacancies are: Business Representatives (5). Staff met and identified companies to reach out to. Hopefully there will be applications at the next meeting. New owner of the UPS stated their interest. Discussed was updating WDB membership marketing materials.

V. **DISCUSSION/ACTION ITEMS:**

- A. **Partnerships To Unlock Social Mobility 2.0:** WDB members are encouraged to attend the [Partnerships to Unlock Social Mobility](#) workshop scheduled for the Bay Peninsula Region on Thursday June 7, 2018. Information was enclosed. Sylvia Jacquez provided a summary and there may be funding available to WDBs. Staff will be attending and board members are invited as well.
- B. **Prop 39 (Pre-Apprenticeship Program):** Staff provided an update on the Building & Construction Trades training scheduled to begin July 9, 2018 in San Benito County. See enclosed. Sylvia stated that a monitoring has been scheduled and will be reported on at the next meeting.
- C. **Committee Updates:** Updates may be provided on the following committees:
1. **Executive Committee:** Meets monthly and open to all board members.
  2. **Audit Committee:** Kendra Bobsin, Committee Chair, reported the audit committee met prior to this meeting and shared the corrective actions the board is taking on the finding from the last monitoring.
  3. **Youth Committee:** Richard Perez reported that Youth Committee met and on April 12, 2018 and they are working on recruiting Youth Committee members and for the board as well. They would like to have applications in hand when meeting with potential members. Andi Anderson is working on updating board information packet and will provide that and the youth committee applications to Karen and Richard. Richard Perez attended WORKCON and shared how he networked with some of the members present to get ideas for local services. He is also seeking information on how and where to provide employment training for youth ages 17-25. Also discussed utilizing quick polls and surveys via Cahoot or Poll Everywhere.
  4. **Job Fair Committee:**
    - a. **Chamber of Commerce Job Fair:** Staff and members reported on the Job Fair held on April 12, 2018 at the Veteran's Bldg. Staff assisted with computer lab. Megan Crable reported that the lab was utilized by quite a few people. Employer feedback was that no one showed. Discussed marketing.
    - b. **WDB Job Fair:** Staff provided an update on the Job Fair scheduled for August 30, 2018 from 3-7 P.M. at the Veteran's Memorial Building. One

discussion was changing the time from 3-6 P.M. Also discussed was the option of having a business expo with a job fair. There will be no charge to employers. The event will have not only community resources but also business resources. Megan discussed the current struggle employers are experiencing to get employers in and the ability to provide incentives to get people to attend such as gift cards or table raffle.

- c. **San Andreas High School Job Fair**: Megan attended and stated that if potential employees aren't showing up, employers do tend to leave early so it's important to market and advertise events.
  5. **One-Stop and Business Services Websites Committee**: Rydingsword There is a need to redesign the WDB websites: [www.sbcjobs.org](http://www.sbcjobs.org) - [www.sanbenitobsc.org](http://www.sanbenitobsc.org) and to initiate a procurement for the development and redesign of the website. The WDB would approved the request of \$10,000 to update the websites and develop a logo. *M/S/C Kristina Chavez Wyatt/Richard Perez. Jim Rydingsword abstained.*
  - D. **CWA WORKCON 2018**: Sylvia Jacquez, Megan Crable and Richard Perez attended the CWA 2018 Conference held May 2-4 in San Diego. This year's conference focused on "Unlocking the Power of Partnerships". Staff will provide a summary at the next meeting. Sylvia stated that it was a good review of performance measures. Megan attended most of the sessions on the reentry programs Prison to Workforce. Richard is going to follow-up on the green jobs and the possibilities available to entrepreneurs.
  - E. **Business Engagement & Services**: Discussed was the business engagement and approval of the Sector Based Round Tables for FY 2018/19. Business Council has taken the lead and staff would like to move forward with offering/hosting round tables for the new FY. Kristina Chavez Wyatt gave an explanation of what the roundtables would include and who should attend. After discussion the Ex Committee approved moving forward with the Business Council taking the lead and scheduling events. *M/S/C Richard Perez/Kendra Bobsin.*
- IV. **Additional Information**:
- A. **Annual Filing of Form 700**: All Form 700's have been submitted!
  - B. **Workforce Services Directives and Information Notices**: Provided for WDB information were links to the most recent Workforce Services Directives. There are now updates for 2018. [WSD 17-09](#) and Information Notices [WSIN29 thru WSIN17-33](#). Summary is **enclosed** and board members are encouraged to read the summaries.
  - C. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified. NEW LINK to complete the ethics training is: <http://localethics.fppc.ca.gov/login.aspx>. **Send reminders to everyone.**
- V. **Adjournment**: *M/S/C 3:57 Kristina Chavez Wyatt/Karen Para P.M.*

The next Executive Committee meeting is scheduled on June 12, 2018, **Ste. 107** – 3 P.M.

The next Full WDB meeting is July 10, 2018, **Ste. 108** at 3 P.M.



**San Benito County Workforce Development Board (WDB)**

**1111 San Felipe Road, Suite 107 \* Hollister, CA 95023**

**May 8, 2018 @ 2:00 P.M.**

**WDB AUDIT Committee Meeting**

**Minutes**

**FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE**

Present: Richard Bianchi, Kendra Bobsin, Kristina Chavez Wyatt

Absent: (Excused) Richard Perez

Staff: Andi Anderson, Sylvia Jacquez

Committee Chair, Kendra Bobsin, called the meeting to order at 2:05 P.M.

- I. **Upcoming Fiscal & Procurement Review Confirmation Letter:** For committee information, enclosed was the letter confirming the upcoming Fiscal & Procurement Review scheduled for May 21-25, 2018. The Audit Committee was invited to join the entrance conference at 1:00 P.M. on May 21, and the exit conference which is usually held at 10:00 or 11:00 A.M. on May 25, 2018.
- II. **Section 188/EEO Final Report:** For board information, enclosed was the Final Report for Section 188/EEO. Sylvia indicated that this is the first time in her 28 years with the agency to be monitored by EEO. There are some changes which have been implemented and all issues have been addressed. One item needing corrections was the lack of disability information being included in the pre-application questionnaire. For confidentiality it was requested that disability status be kept in a different file. Annual monitoring will now be conducted. Once the website is updated, the ADA info can be added to the website.
- III. **Fiscal & Procurement Final Report for PY 2016-2017:** Attached was the final Fiscal & Procurement monitoring response. Sylvia went over the corrective actions and stated moving forward staff will procure out the required programs. Example: One-Stop Operator was procured, will need to procure youth services and for career services.
- IV. **Adjournment:** *M/S/C Richard Bianchi/ Kristine Chavez-Wyatt. 2:17 P.M.*

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June 7, 2018

To: Workforce Development Board

From: Megan Crable, Business Services Representative

Re: Layoff Aversion Activities for May 2018

At the direction of the Workforce Development Board the following top 3 priorities for the layoff aversion activities are:

- 1) **Business Services Workshops:** Fair Chance Hiring Summit October 25, 2018. Veteran's Memorial Building reserved, Root and Rebound Trainer confirmed \$2,500 quote. EDD Tax Seminar 11/15/18 @ 8:30 am
- 2) **Job Search Assistance & Resume Writing Workshops:** Young Adult Job Fair @ AJCC 5/31/18 Survey attached. Job Fair Community Resource Event August 30, 2018/Veteran's Memorial Building reserved. Enclosed you will find the workshop schedule.

AJCC/EDD Job Recruitments:

- |                                 |                   |
|---------------------------------|-------------------|
| a) Young Adult Job Fair 5/31/18 | 33 Employers      |
| b) Spectrum Charter Cable       | Multiple Openings |

- 3) **Business Engagement:**
  - a. Chamber of Commerce Ambassador Meetings canceled until fully staffed
  - b. Chamber of Commerce Mixer 5/9/18 @ Garden Mart
  - c. Contra Costa Fair Chance Hiring Summit 5/16/18 @ Antioch
  - d. Goodwill Industries Silicon Valley Tour 5/18/18 re: local training
  - e. SBC AJCC Business Services Team Meeting 5/24/18 @ SBC AJCC
  - f. Agriculture Training Information Session w/ West Valley College 5/30/18
  - g. Young Adult Job Fair 5/31/18 @ SBC AJCC
  - h. Employer Seminars Tentative Schedule:
    - a) Fair Chance Employer Summit **October 2018**
    - b) Become a Veteran Friendly Employer **March 2019**  
*Returning Heroes Tax Credit (RHTC), Work Opportunity Tax Credit (WOTC), Wounded Warriors Tax Credit (WWTC), On-The-Job Training (OTJ) Credit*
    - c) Sexual Harassment Training **July 2019**
    - d) Social Media for Small Business **November 2019**

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EXPENSES THROUGH MAY 2018

K7102062

L/O AVSN 292 & 293 (\$4,906 & 26,198)		\$ 31,104.00
	Exp. \$ thru May	Unspent Bal.
Program	\$ 31,104.00	\$ -
Total	\$ 31,104.00	\$ -

ADULT 201/2 (24,293) & 202 (166,484)		\$ 190,777.00
	Exp. \$ thru May	
Core Reg	\$ 390.00	45%
Intensive	\$ 32,032.00	
Other - Training	\$ 24,549.00	
Supp. Svcs.	\$ -	
Other	\$ 32,247.00	
ITA - Training	\$ 11,652.00	
OJT - Training	\$ 73,106.00	
Admin	\$ 16,801.00	
Total	\$ 190,777.00	

WIA YOUTH 301		\$ 202,210.00
	Exp. \$ thru May	
In-School	\$ 1,660.00	
Out of School	\$ 141,099.00	
Youth In School	\$ -	
Youth Out of School	\$ 39,241.00	
Admin	\$ 20,210.00	
Total	\$ 202,210.00	

D.W. 501/2 (37,211) & (198,454)		\$ 235,665.00
	Exp. \$ thru May	
Core Reg.	\$ 7,735.00	23%
Intensive	\$ 55,755.00	
Other - Training	\$ 65,725.00	
Supp. Svcs.	\$ 1,006.00	
Other	\$ 31,257.00	
ITA - Training	\$ 27,174.00	
OJT - Training	\$ 23,455.00	
Admin	\$ 23,558.00	
Total	\$ 235,665.00	

R.R. 540/1 (17,322) & 541 (92,400)		\$ 109,722.00
	Exp. \$ thru May	
Other	\$ 109,722.00	
Total	\$ 109,722.00	\$ -

CalWorks ESE		\$ -
	Exp. \$ thru May	Unspent Bal.
Work Exp. Salaries	\$ 123,305.00	
Work Exp. Soc. Sec.	\$ 7,645.00	
Work Exp. Medicare	\$ 1,788.00	
Work Exp. Wire Fee	\$ 124.00	
Clothing Assist.	\$ -	
Mileage	\$ 1,010.00	
Veh. Repair	\$ -	
Supp. Svcs.	\$ -	
Program Supp.	\$ 783.00	
CSWD Charge	\$ 29,747.00	
Total	\$ 164,402.00	\$ (164,402.00)

K8106658

L/O AVERSION 292 (4,379) & 293 (11,889)		\$ 16,268.00
	Exp. \$ thru May	Unspent Bal.
Program	\$ 1,337.00	\$ 14,931.00
Total	\$ 1,337.00	\$ 14,931.00

ADULT 201/2 (24,858) & (169,187)		\$ 194,045.00
	Exp. \$ thru May	
Core Reg	\$ 2,151.00	32%
Intensive	\$ 38,325.00	
Other - Training	\$ 34,123.00	
Supp. Svcs.	\$ 992.00	
Other	\$ 13,418.00	
ITA - Training	\$ 27,224.00	
OJT - Training	\$ 28,440.00	
Admin	\$ 17,624.00	
Total	\$ 162,297.00	

WIA YOUTH 301		\$ 206,482.00
	Exp. \$ thru May	
In-School	\$ 121.00	1%
Out of School	\$ 62,668.00	
Youth In School	\$ -	
Youth Out of School	\$ 1,647.00	
Admin	\$ 17,257.00	
Total	\$ 81,693.00	

D.W. 501/2 (33,580) & (177,692)		\$ 211,272.00
	Exp. \$ thru May	
Core Reg	\$ 513.00	12%
Intensive	\$ 32,648.00	
Other - Training	\$ 39,722.00	
Supp. Svcs.	\$ 1,352.00	
Other	\$ 9,201.00	
ITA - Training	\$ 17,852.00	
OJT - Training	\$ 4,118.00	
Admin	\$ 18,158.00	
Total	\$ 123,564.00	

R.R. 540/1 (15,526) & 541 (81,516)		\$ 97,042.00
	Exp. \$ thru May	
Other	\$ 41,671.00	
Total	\$ 41,671.00	\$ 55,371.00

PROP 39		\$ 65,244.00	
	Budget	Exp. \$ thru May	Unspent Bal.
Admin S&B	\$ 5,932.00	\$ 5,932.00	\$ -
Program Sal.	\$ 7,556.00	\$ 7,946.00	\$ (390.00)
Program Ben.	\$ 4,156.00	\$ 1,882.00	\$ 2,274.00
Travel	\$ 500.00	\$ 26.00	\$ 474.00
Tools & Supp.	\$ 5,700.00	\$ -	\$ 5,700.00
Comm. Programs	\$ 41,400.00	\$ 24,116.00	\$ 17,284.00
Total	\$ 65,244.00	\$ 39,902.00	\$ 25,342.00

NOVA		\$ 79,925.00	
	Budget	Exp. \$ thru May	Unspent Bal.
Salaries	\$ 48,265.86	\$ -	\$ 48,265.86
Benefits	\$ 29,097.63	\$ -	\$ 29,097.63
Op. Expenses	\$ 2,561.51	\$ -	\$ 2,561.51
Total	\$ 79,925.00	\$ -	\$ 79,925.00

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**MEMORANDUM**

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July 5, 2018

**TO:** Workforce Development Board (WDB) Members

**FROM:** Sylvia Jacquez, Program Manager; Enrique Arreola, Deputy Director

**SUBJECT:** Summary of EDD Workforce Services Directives and Workforce Services Information Notices

**Background/Summary:** Directives provide policy and guidance regarding various Workforce Services program requirements, funding and activities for EDD Workforce Services Staff and Workforce Partners.

**Background/Summary (Information Notices):** The Employment Development Department (EDD) issues Workforce Services Information Notices (WSIN) to disseminate announcements, general information, and procedural guidance on departmental programs for EDD staff, workforce partners, stakeholders, and other individuals in the workforce development system. Through the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act, the EDD administers program for veterans, youth, dislocated workers, people with disabilities; including Trade Adjustment Assistance, CalJOBS<sup>SM</sup>, employer incentives and more. Directives provide policy and guidance regarding various Workforce Services program requirements, funding, and activities for EDD Workforce Services Staff and Workforce Partners.

**Workforce Service Directives**

<a href="#">WSD17-10</a>	Changes to the Title III – Wagner-Peyser Application The Wagner-Peyser application now identifies new eligibility types on the “Intro” tab (first tab of the application). There are four different eligibility types: Registered Individual, WagnerPeyser, Jobs for Veterans State Grant (JVSG), and Employment Service Migrant Seasonal Farmworker (MSFW). Local Area staff may create a Wagner-Peyser application with the Registered Individual eligibility. The other three eligibility types (Wagner-Peyser, JVSG, and MSFW) are not applicable to Local Area staff.
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**Information Notices**

<a href="#">WSIN17-34</a>	<b>HILTON HHONORS™ MILITARY REWARDS PROGRAM</b> In November of 2017, the Employment Development Department joined forces with the National Association of State Workforce Agencies and Hilton Worldwide to launch the Hilton HHonors Military Rewards Program. The program will provide 100,000 Hilton HHonors points to use for hotel stays when a qualified employment-related travel is required and outside of their local area (over 50 miles). Eligible veterans can receive the reward once per year. The Hilton HHonors Military Rewards Program is now available to eligible California Veterans, Active Reservists/Guard Members, and Transitioning Service Members who meet the eligibility requirements. Workforce community partners are encouraged to share this information with staff and provide program information to all eligible individuals that may benefit from the program. Eligibility criteria and steps to complete the referral process can be found in the EDD Hilton Military Program Process.
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<a href="#">WSIN17-35</a>	<b>PATHWAY TO CITIZENSHIP PROGRAM FOR VETERANS</b> In partnership with the Governor’s Office and the California Department of Social Services, the California Department of Veterans Affairs (CalVet) launched an outreach initiative to educate unnaturalized veterans regarding state and federal benefits they earned based on their military service. For certain veterans, these benefits include expedited naturalization services. As part of this initiative, the CalVet Minority Division is hosting veteran citizen workshops throughout California. These workshops offer no-cost legal assistance to veterans, service members, and their families to assist them with obtaining U.S. citizenship
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<a href="#">WSIN17-36</a>	<b>FISCAL IMPLEMENTATION</b> Since 2005, the State of California has been engaged
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	<p>in the design, development, and implementation of the Financial System for California (FI\$Cal) Project. The core of the project is to replace the state’s aging decentralized IT financial systems with a new system that will integrate the state’s budgeting, accounting, cash management, and procurement processes. It will allow for greater transparency and standardize the state’s financial practices. In 2013, small state entities such as small boards, commissions, departments, and agencies slowly began the transition to the FI\$Cal system. Beginning July 1, 2018, the last “release” will occur which includes onboarding more than 60 of the state’s largest departments. The Employment Development Department will be part of the July 2018 release and has been working closely with the Department of FI\$Cal and other state project sponsors to ensure as smooth a transition as possible. At this time, it is not anticipated that the subrecipients of Workforce Innovation and Opportunity Act funds will be impacted by this transition. Subrecipients will continue to request cash and submit expenditure reports through CalJOBS.</p>
<a href="#">WSIN17-37</a>	<p><b>VEAP 17-18 AWARDS</b> The Employment Development Department (EDD), in coordination with the California Workforce Development Board, and on behalf of the Labor and Workforce Development Agency, is pleased to announce the awarding of \$5 million of Workforce Innovation and Opportunity Act (WIOA) funds in the Veterans’ Employment-Related Assistance Program (VEAP). These career development grants are part of the EDD’s VEAP, in grant funding to 10 organizations throughout the state to help implement veteran’s assistance programs, this year adding a new focus on women veterans</p>
<a href="#">WSIN17-38</a>	<p><b>GRANT APPLICATION OPPORTUNITY – EDA-2018-DISASTER</b> The Economic Development Administration (EDA) has published the Fiscal Year 2018 Disaster Supplemental Notice of Funding Opportunity making \$587 million available to eligible grantees in communities where a Presidential declaration of a major disaster was issued under the Stafford Act as a result of Hurricanes Harvey, Irma, and Maria, as well as wildfires and other natural disasters in 2017. The EDA disaster grants will be made by regional offices under the Economic Adjustment Assistance (EAA) program, which can support a wide range of construction and nonconstruction activities. Through this program, the EDA can support disaster recovery planning strategies as well as the implementation of disaster recovery projects. Projects must have a nexus to applicable disaster recovery and resilience efforts and be consistent with at least one of the U.S. Department of Commerce (DOC) Disaster Recovery Investment Priorities. The EDA plans to accept proposals on a rolling basis until all funds are obligated.</p>
<a href="#">WSIN17-39</a>	<p><b>PY 17 PARTICIPANT AND PERFORMANCE REPORTING</b> Consistent with the Department of Labor’s (DOL) guidance published in Training and Employment Guidance Letter (TEGL) 10-16, Change 1, the Employment Development Department established the participant reporting timeline for the Program Year (PY) 2017 Workforce Innovation and Opportunity Act (WIOA) Annual Report. As a reminder, the performance reporting requirements referenced in Section 116 of the WIOA were fully implemented as of July 1, 2016. The following are key dates for PY 17 participant data reporting in CalJOBSSM and to the DOL:</p>
<a href="#">WSIN17-40</a>	<p><b>KEEP YOUR HOME CALIFORNIA PROGRAM ENDING</b> Effective June 29, 2018, the California Housing Finance Agency’s (CalHFA) Keep Your Home California (KYHC) programs are ending. Applications for any of the four KYHC programs will no longer be accepted after 7:00 p.m. on June 29, 2018. The four KYHC programs are as follows: • Unemployment Mortgage Assistance – Up to \$54,000 available to cover monthly mortgage payments, for up to 18 months. Applicants must have received their first Unemployment Insurance (UI) benefits</p>

	<p>payment at the time of application. • Mortgage Reinstatement Assistance Program – Up to \$54,000 for eligible homeowners to help reinstate past due first mortgage loans. • Principal Reduction Program – Up to \$100,000 to reduce the outstanding principal balance of qualified homeowners with negative equity and/or unaffordable monthly mortgage payments, often resulting in significantly lower monthly mortgage payments. • Transition Assistance Program – Up to \$5,000 in relocation assistance for eligible homeowners to move into more affordable housing</p>
<p><a href="#">WSIN17-41</a></p>	<p>WIOA FORMULA ALLOCATIONS – PY 18-19 The Workforce Innovation and Opportunity Act (WIOA) formula fund allocations for each Local Workforce Development Area (Local Areas), for the Youth, Adult, and Dislocated Worker (DW) funding streams for Program Year (PY) 2018-19, have been released. These allocations are based on the allotments issued by the U.S. Department of Labor (DOL) to the states (refer to DOL Training and Employment Guidance Letter (TEGL) 16-17, dated May 21, 2018). The WIOA prescribes a specific method to calculate sub-state hold harmless levels for DW Program funds. As a result, there is an alignment in the WIOA hold harmless provisions across the Youth, Adult, and DW programs. These hold harmless provisions were established to help mitigate year-to-year volatility in funding levels. Under the WIOA, hold harmless provisions ensure that each area receives no less than 90 percent of their average percentage share from the two prior years. The local areas that receive more than 100 percent of their average percentage share from the previous two years will be proportionately reduced by the amount of total funding necessary to ensure that all local areas receive at least 90 percent of their average percentage share from the two prior years.</p>
<p><a href="#">WSIN17-42</a></p>	<p>ECOND REVISED AMENDMENT TO WIOA FORMULA AND RR ALLOCATIONS – PY 17-18 The Department of Labor (DOL) released Training and Employment Guidance Letter (TEGL) 27- 16, Change 2 on May 21, 2018, which fully restores Program Year (PY) 2017-18 allocations to original levels by providing the state with additional Workforce Innovation and Opportunity Act (WIOA) formula funds. This change reflects enactments per the Consolidated Appropriations Act of 2018 (enacted March 23, 2018). Funding restorations are as follows: • Restoration of the .6791 percent reduction to the Fiscal Year (FY) 2018 advance portion of the PY 2017 WIOA Adult and Dislocated Worker funding – This reduction was initially implemented per the Continuing Appropriations Act, 2018 (enacted September 8, 2017) and announced with Revised PY 17-18 WIOA Formula and RR Allocations (WSIN17-16). • Restoration of the 0.5 percent set-aside for program integrity purposes to the PY 2017 WIOA Title I Adult, Dislocated Worker, and Youth programs specified in TEGL 27-16, which transmitted the PY 17 WIOA program allotments, initially implemented the 0.5 percent set aside for program integrity activities associated with each program, per the Consolidated Appropriations Act, 2017 (enacted May 5, 2017).</p>
<p><a href="#">WSIN17-43</a></p>	<p>PY 18-19 RAPID RESPONSE AND LAYOFF AVERSION FUNDS The Rapid Response and Layoff Aversion funding provided to Local Workforce Development Areas (Local Areas) for the period of July 1, 2018, through June 30, 2019, has been released (see attachment for specific funding detail). Please note these allocations include both the “formula” Rapid Response funding along with separate allocations for Layoff Aversion, consistent with the policy detailed in Workforce Services Directive WSD16-04 published on July 22, 2016. Use of Rapid Response and Layoff Aversion Funds These funds can only be used to defray the cost of required and allowable Rapid Response activities in response to layoffs, business closures, and natural disasters. Only expenditures for activities described in Sections 3(51) and 134(a)(2)(A) of the Workforce Innovation and Opportunity Act (WIOA) will be</p>

	reimbursed under the formula Rapid Response grant codes. Other activities not described in these sections must be paid with other funds.
<a href="#">WSIN17-44</a>	WAIVER OF 80 PERCENT OBLIGATION REQUIREMENT FOR PY 17-18 The state is issuing a waiver of the Local Workforce Development Area (Local Area) requirement to obligate at least 80 percent of their Workforce Innovation and Opportunity Act (WIOA) formula program dollars by the end of the first program year for which they were allotted. For additional information and guidance regarding this state imposed requirement, refer to Funds Utilization Requirements for WIOA Funds (WSD15-08) issued on November 18, 2015. This waiver is being granted in response to the negative impacts to Local Areas from reductions in Program Year (PY) 2017-18 WIOA funding caused by rescissions and cuts in federal appropriations. These reductions resulted in Local Areas having to respond to economic uncertainty, budget cuts, and other issues complicating program planning efforts. This waiver applies to PY 17-18 Youth, Adult and Dislocated Worker funds only. All PY 17-18 formula funds must be fully expended by June 30, 2019.
WSIN17-45	UI ONLINESM NEW CLAIMS ENHANCEMENT On June 30, 2018, Unemployment Insurance (UI) customers will be able to file and manage their UI claims in a single system when the legacy claim filing system (eApply4UI) is integrated into UI Online.
<a href="#">WSIN17-46</a>	DEAF AND HARD OF HEARING GRANTEES 18-19 The Employment Development Department (EDD) announces the awarding of five grants totaling \$2,300,000 for the Deaf and Hard of Hearing (DHH) Program for Program Year 2018-19. The Wagner-Peyser 10 Percent allocation funds these grants. The awardees will provide employment-related services to deaf and hard of hearing individuals through the America's Job Center of CaliforniaSM (AJCC) network. Services to be provided at 18 AJCC sites include job development and placement services, counseling, and community outreach. A listing of each grant award, including project agency and description, award amount, and contact information, can be found at Workforce Development Solicitations for Proposals under "Deaf and Hard of Hearing Services SFP PY 2018-19." For questions or additional information, please contact Georganne Pintar at 916-654-7611 or georganne.pintar@edd.ca.gov.



Enrique Arreola, Deputy Director  
San Benito County Workforce Development Board (WDB)

**07.05.18**

Date

**WDB COMMITTEES**

7/1/17 through 6/30/18

**EXECUTIVE COMMITTEE (WDB Chair-private sector, 3 private sector, 3 other)**

**Richard Bianchi, Chair**

<b>Private Sector:</b>	<b>Other:</b>
Richard Perez, Sr, Vice-Chair	Kristina Chavez-Wyatt
Karen Para, Secretary	Albert Orosco - <b>Resigned</b>
Kendra Bobsin, Treasurer	James Rydingsword

**BUSINESS SERVICES COMMITTEE**

**Jose Rodriquez, Committee Chair**

<b>Private Sector:</b>	<b>Other:</b>
Karen Para	Kristina Chavez Wyatt
Richard Perez	

**BYLAWS COMMITTEE (Chair & Vice-Chair to be from private sector and shall include the Chairperson of the WDB – Total of 4-7 members)**

<b>Private Sector:</b>	<b>Other:</b>
<b>Chair:</b> Richard Perez	Sherrean Carr
<b>Vice-Chair:</b> Richard Bianchi	Kendra Bobsin

**AUDIT/EVALUATION COMMITTEE (WDB Treasurer is committee chair, 4-7 members balanced between private sector and non-private sector members)**

**Kendra Bobsin, Committee Chair**

<b>Private Sector</b>	<b>Other:</b>
Richard Bianchi	Kristina Chavez-Wyatt
Richard Perez	

**YOUTH COMMITTEE:**

<b>Private Sector</b>	
Richard Perez	Karen Para

**WDB SUB-COMMITTEES**

<b><u>Nominating Committee</u></b>	<b><u>Ag Committee</u></b>	<b><u>Web-Site Committee</u></b>	<b><u>Job Fair Committee</u></b>	<b><u>Membership Committee</u></b>
Richard Bianchi Karen Para Richard Perez	Richard Bianchi Richard Perez Kristina Chavez Wyatt	Richard Bianchi Kristina Chavez Wyatt Jim Rydingsword	Andy Hartman	Richard Bianchi Jim Rydingsword Kristina Chavez Wyatt

(916) 325-1610 info@calworkforce.org



[Tweet](#)

## MMM Conference 2018 “Hunting Genius”

About the Conference

# Meeting of the Minds in Monterey 2018

## Hunting Genius

September 4-6, 2018

Monterey Marriott Hotel & Monterey Convention  
Center

## ABOUT MMM 2018

For over 20 years, CWA has brought together an impromptu think tank of individuals from across the broad spectrum of workforce and economic development and education to consider “outside” points of view. The intent is to draw lessons from other disciplines and from

the cutting edge of business to help us create better outcomes and more impact.



Consistent with this approach, this year's theme is called: ***Hunting Genius***. The hunt includes both external innovations and disruptions out there in the world that we might emulate, but also internal developments that are moving us in unexpected and novel directions.

Although you may not think of yourself as a genius, we believe that the public workforce system is already having some incredible breakthroughs in how we approach our work. BUT, we need to stretch ourselves even more.

Think of Meeting of the Minds as an opportunity to consider parallel solutions to those digital breakthroughs that have transformed and disrupted our world. How could we make life easier for both ourselves and our clients, customers and students? What solutions are right in front of us that we may be overlooking? And, what better place to think through how we harness *our* collective genius than at Meeting of the Minds!

**Register now to qualify for early bird discount registration rates.**

## A LOOK BACK AT MMM 2017

Pre-Conference session...



Plenaries and sessions that feature today's top workforce leaders and discussions that spark change...



and many yearly opportunities and amazing special events that allow for many partnership building experiences...





## Become a Member of the **Workforce Development Board**

**Workforce Development Boards (WDB) receive federal, state, and local funding for workforce development programs. They also oversee the local American's Job Center, where job seekers can get employment information, find out about career development training opportunities and connect to various programs in their area.**

- FREE access to Internet
- Scholarships up to \$4,000 paid for tuition
- Employment Placement Assistance
- Employment Services for young adults age 16-24
- Work Experience Program
- On-the Job Training Program



**Vision:** San Benito County will have a trained, skilled and relevant workforce that meets the needs of employers and increases the quality of life in our community.

**Mission:** The mission of the San Benito County Workforce Development Board is to provide a variety of trainings, services and resources to unemployed, under-employed and dislocated workers which will raise their education and skill levels to ensure their success in the workforce.

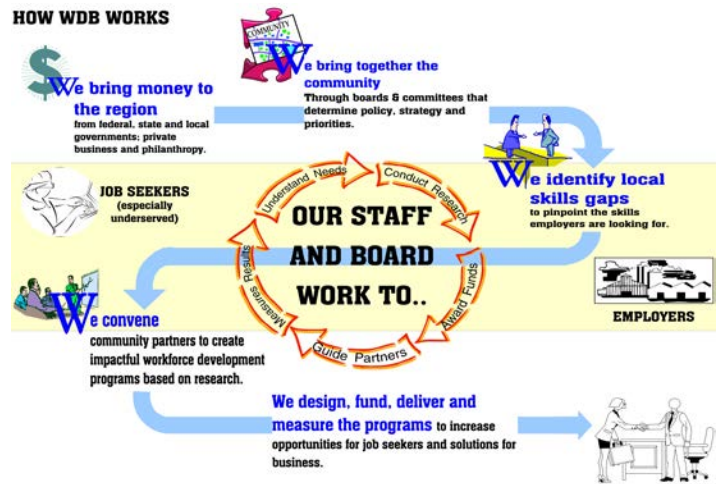
# San Benito County Workforce Development Board

You can save training costs by connecting with other businesses in your area that have similar training needs. Workforce Development Boards (WDBs) facilitate these connections to maximize the productivity and success of businesses in their region.

## What are Workforce Development Boards (WDBs)?

WDBs are part of the Public Workforce System, a network of federal, state, and local offices that support economic expansion and develop the talent of the nation's workforce. State and local WDBs serve as connectors between the U.S. Department of Labor and more than 2,500 local American Job Centers that deliver services to workers and employers. The WDBs' role is to develop regional strategic plans and set funding priorities for their area.

### HOW WDB WORKS



If you are you interested in becoming a WDB member to address the needs identified in Manufacturing, Health, Agriculture, Hospitality and Retail call:

**(831) 637-JOBS 95627) or  
e-mail: [sjacquez@cosb.us](mailto:sjacquez@cosb.us)  
get an application on-line at:  
[www.sbcjobs.org/wdb](http://www.sbcjobs.org/wdb)**

More than 50 percent of each WDB's members must come from the business community. In addition, WDBs are required to have representation from local community colleges and other training providers, as well as elected officials and workforce program leaders. This ensures that current skill needs of local businesses are communicated to relevant training programs.





# SAN BENITO COUNTY

JAMES A. RYDINGSWORD  
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

June 7, 2018

To: Workforce Development Board

From: Megan Crable, Business Services Representative

Re: Proposed Employer Roundtables FY 2018-2019

- 
- 1) Employer Roundtable Tentative Schedule:
    - a. Construction October 2018
    - b. Healthcare February 2019
    - c. Agriculture June 2019
    - d. Manufacturing October 2019

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



EQUAL HOUSING  
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

San Benito County, California.  
Friday, October 13th, 2017

# AGRICULTURAL WORKFORCE DEVELOPMENT SURVEY SAN BENITO COUNTY

CONDUCTED BY:  
AGRICULTURE, WATER & ENVIRONMENTAL TECHNOLOGIES PROGRAM  
SAN BENITO WORKFORCE DEVELOPMENT OFFICE



CALIFORNIA COMMUNITY COLLEGES  
**Doing What MATTERS™**  
FOR JOBS AND THE ECONOMY



California Community Colleges  
Chancellor's Office  
07.10.18 full WDG Agenda page 23

# AGRICULTURE, WATER & ENVIRONMENTAL TECHNOLOGIES

☰ MENU | HOME



CALIFORNIA COMMUNITY COLLEGES  
**Doing What MATTERS™**  
FOR BUSINESS AND INDUSTRY



FIND INDUSTRY EXPERTS

OUR MISSION:

Through industry-specific career education training, grant-funded initiatives, services and technical assistance, our industry experts invest in building a strong workforce that contributes to **California's** economic and social mobility.

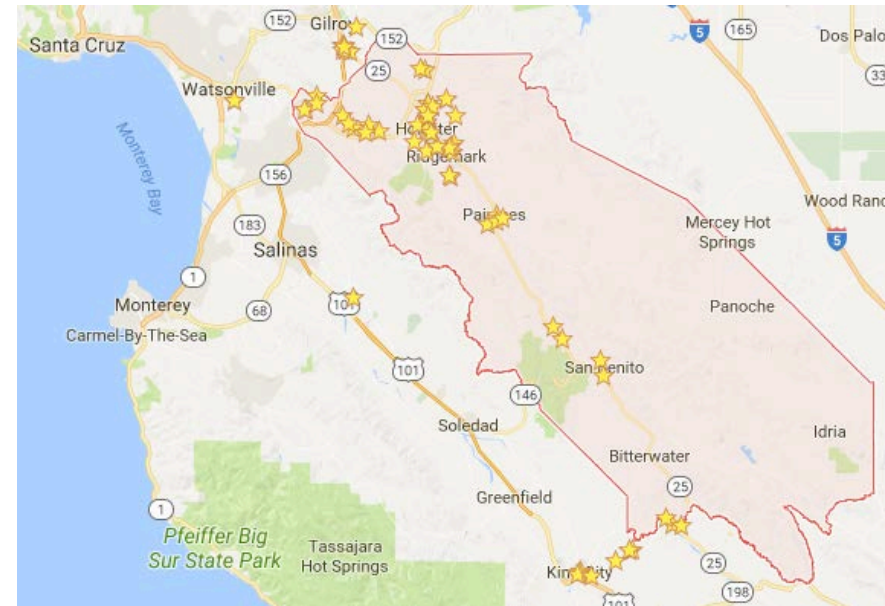
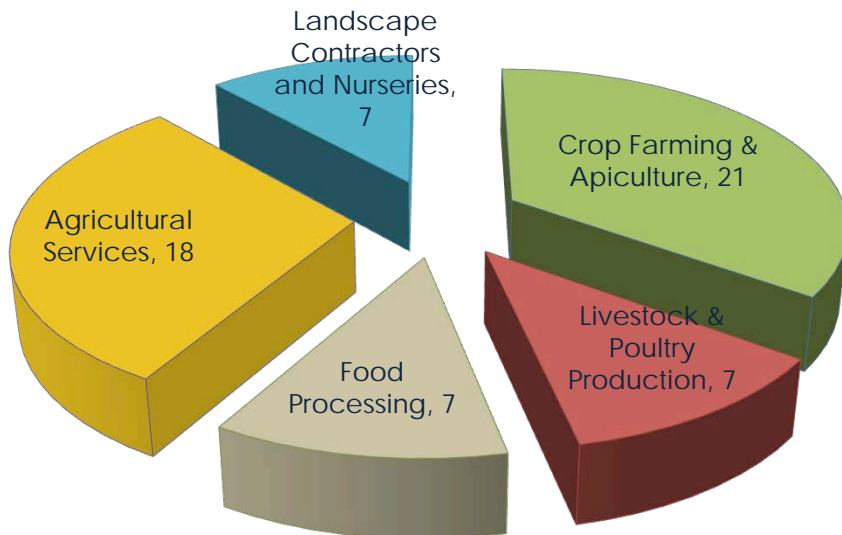
ABOUT US

# COUNTY SUMMARY & HIGHLIGHTS

## AGRICULTURAL WORKFORCE DEVELOPMENT SURVEY

- Agriculture is San Benito's largest industry providing 16.4% of the employment
- Number of Employees: 6,759 employees \*
- Number of Businesses: 298 Businesses \*
- Diverse Sector

Distribution of Businesses by Sub-sector



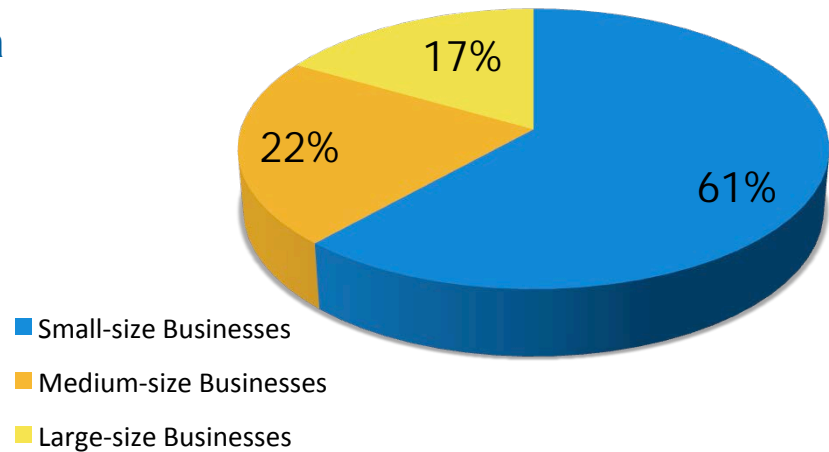
\* Labor Market Info EDD, 2016

# LABOR MARKET DATA

## BUSINESSES PROFILE

### Size of Businesses & Employment Data

- Small Size – 0 to 30 employees
- Medium Size – 31 to 99 emp.
- Large Size – 100 and more emp.



Business Size Categories	Number of Businesses	Number of Employees			Total Employees	Budgeted, permanent positions
		Full-time	Part-time	Seasonal		
Small-size Businesses	37	306	120	337	763	484
Medium-size Businesses	13	668	54	1825	2547	602
Large-size Businesses	10	2115	487	930	3532	2838
<b>TOTAL</b>	<b>60</b>	<b>3089</b>	<b>661</b>	<b>3092</b>	<b>6842</b>	<b>3924</b>

# LABOR MARKET DATA

## BUSINESSES DISTRIBUTION BY SIZE & SUB-SECTOR

SUB-CATEGORY	SIZE OF BUSINESSES						TOTAL
	SMALL-SCALE			MEDIUM	LARGE-SCALE		
	0 TO 4	5 TO 9	10 TO 30	31 TO 99	100 TO 199	200 OR MORE	
Ag. Services - Conservation	2	0	0	0	0	0	2
Ag. Services - Crop Consulting	0	0	1	1	1	0	3
Ag. Services - Irrigation Technologies	1	0	0	0	0	0	1
Ag. Services - Labor Contractor	0	0	1	1	1	0	3
Ag. Services - Machinery	0	0	1	1	0	0	2
Ag. Services - Seed Producer	0	0	0	2	0	0	2
Ag. Services - Supplies	2	0	0	1	0	0	3
Ag. Services - Veterinary Sciences	0	0	0	0	0	1	1
Agricultural Education	1	0	0	0	0	0	1
Apiculture	1	0	0	0	0	0	1
Crop Farming	9	2	4	3	1	1	20
Food Processor	0	1	0	2	2	2	7
Landscape / Nursery Contractor	2	1	3	1	0	0	7
Livestock	4	0	1	1	0	0	6
Poultry Production	0	0	0	0	0	1	1
Grand Total	22	4	11	13	5	5	60



# LABOR MARKET DATA

## DISTRIBUTION OF FULL-TIME EMPLOYMENT BY SUB-SECTOR AND BUSINESSES SIZE

SUB-CATEGORY	FULL-TIME EMPLOYEES BY SIZE OF BUSINESS			
	SMALL	MEDIUM	LARGE	TOTAL
	0 TO 30	31 TO 99	100 OR MORE	
Ag. Services - Conservation	2	0	0	2
Ag. Services - Crop Consulting	25	35	145	205
Ag. Services - Irrigation Technologies	3	0	0	3
Ag. Services - Labor Contractor	30	40	100	170
Ag. Services - Machinery	27	52	0	79
Ag. Services - Seed Producer	0	81	0	81
Ag. Services - Supplies	5	85	0	90
Ag. Services - Veterinary Sciences	0	0	240	240
Agricultural Education	3	0	0	3
Apiculture	1	0	0	1
Crop Farming	113	160	620	893
Food Processor	5	100	760	865
Landscape / Nursery Contractor	73	35	0	108
Livestock	19	80	0	99
Poultry Production	0	0	250	250
<b>Grand Total</b>	<b>306</b>	<b>668</b>	<b>2115</b>	<b>3089</b>

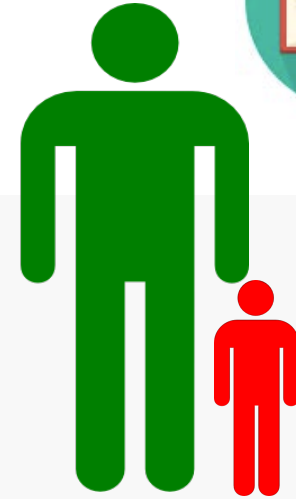
# LABOR MARKET DATA

## SKILLS MOST IN-DEMAND BY EMPLOYERS



LIST OF SKILLS	NUMBER OF COMPANIES			TOTAL
	SMALL	MEDIUM	LARGE	
	0 TO 30	31 TO 99	100 AND MORE	
Food Safety	12	1	3	16
Data Management and Analysis	9	3	1	13
Water Systems Management	8	2	3	13
Horticulture	9	0	1	10
Seed Science	9	1	0	10
Computer Programming Irrigation Efficiency	5	2	2	9
Computer-aided Design and Use of Social Platforms	7	1	1	9
Engineering	5	2	1	8
Pest Management	6	1	1	8
Laboratory and Scientific Analysis	5	2	1	8
Biology-genetics	4	2	1	7
Geography and GPS	5	1	0	6
Accounting	6	0	0	6
Chemistry	6	0	0	6
Geology / Soil Science	6	0	0	6
Management	1	1	3	5
Refrigeration	4	0	0	4
Environmental Sciences	3	0	0	3
Crop Systems Management	3	0	0	3
Pasture Management	1	0	0	1

# WORKFORCE TRAINING & TRAINING GAPS

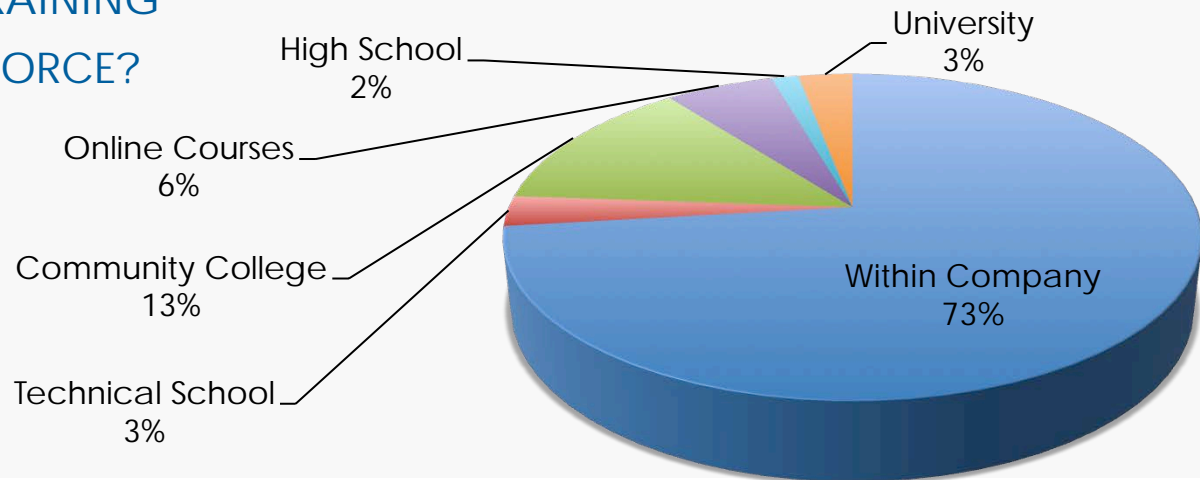


DOES YOUR ORGANIZATION PROVIDE TRAINING?

85% YES

15% NO

WHO PROVIDES TRAINING  
FOR YOUR WORKFORCE?



“ Colleges and Community Colleges are the second source of Training ”

# EMPLOYER HIRING CHALLENGES & WORKFORCE RECRUITMENT METHODS

Level of difficulty to find applicants that meet the organization's hiring standards for each occupation?

➤ 30% HAS GREAT DIFFICULTY

➤ 53% HAS SOME LEVEL OF DIFFICULTY

➤ 15% HAS NO DIFFICULTY

## WORKFORCE RECRUITMENT METHODS



WORD OF MOUTH (41 COMPANIES)

ONLINE JOB SITES SUCH AS LINKEDIN (23 COMPANIES)

ADVERTISING (18 COMPANIES)

RECRUITERS (9 COMPANIES)

COLLEGE JOB FAIRS (7 COMPANIES)



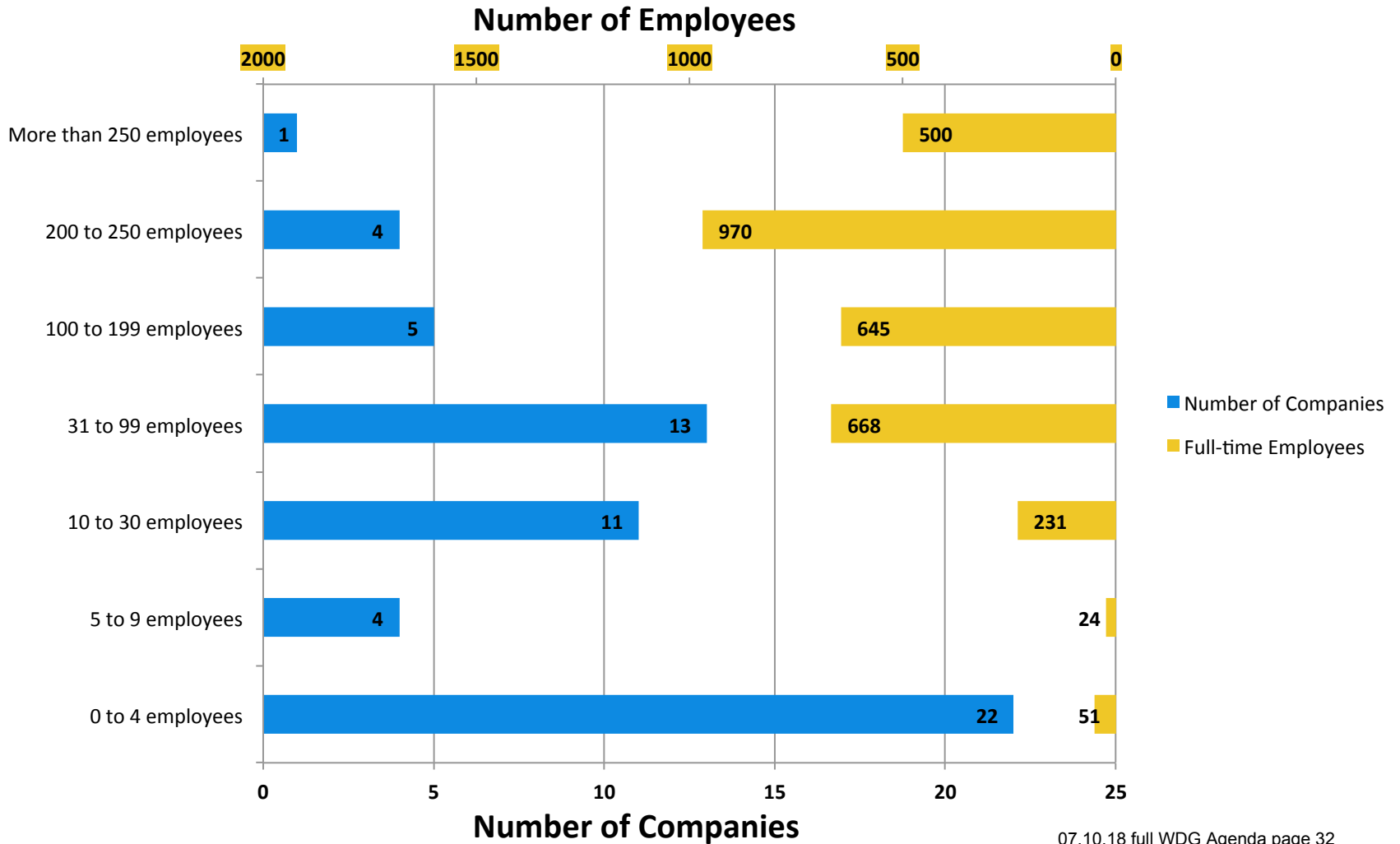
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# EMPLOYMENT DATA

## SIZE OF BUSINESS & NUMBER OF EMPLOYEES



# THANK YOU



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**Monthly Labor Force Data for Cities and Census Designated Places (CDP)  
 May 2018 - Preliminary  
 Data Not Seasonally Adjusted**

<b>Area Name</b>	<b>Labor Force</b>	<b>Employment</b>	<b>Unemployment Number</b>	<b>Unemployment Rate</b>	<b>Census Ratios Emp</b>	<b>Census Ratios Unemp</b>
San Benito County	30,100	28,700	1,400	4.8%	1.000000	1.000000
Hollister city	19,000	18,000	1,100	5.6%	N/A	N/A
Ridgemark CDP	1,600	1,500	100	4.1%	0.053159	0.044850
San Juan Bautista city	1,100	1,000	100	4.7%	0.035128	0.034920

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2011-2015 5-Year American Community Survey (ACS).

**Notes:**

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.
- 3) N/A = Estimate created by Bureau of Labor Statistics

**Methodology:**

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the 2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.