



**San Benito County Workforce Development Board (WDB)**  
**1111 San Felipe Road, Suite 107 \* Hollister, CA 95023**  
**February 12, 2019 @ 3:00 P.M.**  
**Executive Committee Meeting**  
**AGENDA**

**FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE**

**I. GENERAL INFORMATION:**

A. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.

**II. Regular Agenda:**

A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements. .

B. **Meeting Minutes:**

1. **Executive Committee:** December 11, 2018 Executive Committee meeting minutes are enclosed for review and approval. ***Action Required***
2. **Full WDB:** The January 8, 2019 full WDB meeting minutes are **enclosed** for board information.

**III. CONSENT AGENDA:**

A. **Board Announcements:**

B. **Rapid Response and Lay-Off Aversion Services:** **Enclosed** is the Layoff Aversion Activities Report for January, 2019.

C. **Workforce Services Directives and Information Notices:** : Enclosed were summaries for the most recent Workforce Services Directives [WSD 18-09 thru 18-10](#) and Information Notices [WSIN 18-19 thru 18-23](#). Please click hyperlink to read full description.

D. **Unemployment:** The Unemployment Report for December 2018 is **enclosed**.

E. **Budget Expenditure Report:** **Enclosed** for your information.

**IV. DISCUSSION/ACTION ITEMS:**

A. **Website:** IT will present the latest website.

B. **Board Membership:**

1. **New Applications:** Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representatives (3). An updated Roster and Committee list is **enclosed** for board information.

C. **Regional Business Services Agreement Modification #1:** The agreement is being increased to include P2E consultant costs. **Enclosed** is the amendment for your review. Give direction to staff to initiate a request for quotation for a consultant. ***Action is required.***

- D. **Prison to Employment (P2E) Initiative Planning Grant:** Enclosed is the one proposal for the Planning P2E grant. Board to discuss and provide direction. *Action is Required.*
- E. **Regional Training MOU:** Staff will provide an update on additional funds available for training purposes. Enclosed is a summary of trainings provided to staff.
- F. **Regional and Local Plans PY 17-21 – Two Year Modification:** Staff will provide an update on the Regional and Local Plan modifications due to the State by March 15, 2019.
- G. **Second Chance Event:** Staff will provide an update on an event that is being planned for the Re-Entry population.
- H. **Committee Updates:** Updates may be provided on the following committees:
  - 1. **Audit Committee:** Staff will provide an update on the Fiscal & Procurement Review Report to be issued by the State. The report is from last year which was completed from May 21-25, 2018.
  - 2. **Ag Committee:** The Ag Committee will provide an update on what training can be offered to meet the local agricultural needs.
  - 3. **Youth Committee:** Committee members will provide an update on recruitment efforts and current activities.
  - 4. **Membership Committee:** Committee members updated the board on efforts made to recruit new board members.
- IV. **Additional Information:**
  - A. **AB124 Ethics Training:** Individuals needing to complete the ethics training have been notified.
  - B. **Form 700:** Reminder that it is time to submit you annual Form 700 by the April 15<sup>th</sup> deadline.
- V. **Adjournment:**

The next Executive Committee is scheduled for March 12, 2019, Ste. 107 at 3 P.M.

The next Full Board meeting is scheduled on April 9, 2019, Ste. 208– 3 P.M.



**San Benito County Workforce Development Board (WDB)**

**1111 San Felipe Road, Suite 107 \* Hollister, CA 95023**

**December 11, 2018 @ 3:00 P.M.**

**WDB Executive Committee Meeting**

**Minutes**

**FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE**

Present: Kendra Bobsin, Kristina Chavez Wyatt, Karen Para, Richard Perez  
Absent: Richard Bianchi, James Rydingsword  
Guests: Judith Munter  
Staff: Andi Anderson, Enrique Arreola, Ruby Soto

Richard Perez called the meeting to order at 3:02 P.M.

**I. GENERAL INFORMATION:**

A. **Public Comment Period:** Introductions were made by everyone present. Judith Munter, Professor at San Francisco State University, introduced herself and gave a brief presentation on the services she is providing through the College Career Transitions Program. She is bilingual and is working on developing a bilingual curriculum for adults for San Benito County and has partnered with the local schools to assist with school to college transition. All the programs are pilot and is moving in the area of starting a nonprofit locally. She has read the San Benito County local 2 year plan and stated there is a lot of overlap. She has been meeting with clients at the local library and her goal is to work in collaboration with local schools and high school students to help them discover opportunities in careers which are sustainable.

**II. Regular Agenda:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.  
B. **Executive Committee Meeting Minutes:** November 13, 2018 Executive Committee meeting minutes were approved as presented. *M/S/C Kendra Bobsin/Kristina Chavez Wyatt*

**III. CONSENT AGENDA: M/S/C Karen Para/Kendra Bobsin.**

A. **Board Announcements:**  
B. **Rapid Response and Lay-Off Aversion Services:** **Enclosed** was the Layoff Aversion Activities Report for November, 2018.  
C. **Workforce Services Directives and Information Notices:** **Enclosed** were the summaries for the most recent Workforce Services Directives [WSD 18-07 thru 18-08](#) and Information Notices [WSIN 18-10 thru 18-14](#). Please click hyperlink to read full description.

**COMMUNITY ACTION BOARD & WORKFORCE Development BOARD**

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.



- D. **Unemployment**: The Unemployment Report for October, 2018 was enclosed.
- E. **Budget Expenditure Report**: Enclosed for your information.

IV. **DISCUSSION/ACTION ITEMS**:

- A. **Board Membership**: Any applications received may be reviewed for appointment to the board. The current vacancies are: Business Representative (5).
  - 1. **New Memberships**: An application was received from Joe Giacalone for appointment to the board. After discussion the Executive Committee approved the application of Joe Gaicalone and his application will be forwarded the Board of Supervisors for appointment to the board. *M/S/C Kendra Bobsin/Richard Perez.*
- B. **America's Job Center of California (AJCC) and Business Services Websites**: Antonio Mendez/IT will present the live website for board review and feedback. *Table to next meeting.*
- C. **Election of Officers**: The Nominating Committee presented the slate of officers for the current fiscal year at the July meeting. There is still a need to fill the vacancy for the Executive Committee replacing Albert Orosco, Private Sector Representative. *Action is required. Table*
- D. **Prison to Employment Initiative Planning Grant**: Staff provided an update on this project. NOVA has been identified as the lead. It is still unclear whether the regional lead or the local board will lead the contract requirements for procurement with non-profit. It is ideal that each local area establish their own procurement and contracts within their jurisdiction. If proposals are accepted it is expected to move forward in March.
- E. **Regional and Local Plans PY 17-21 – Two Year Modification**: Staff provided an update on the Regional and Local Plan modification due to the State by March 15, 2019. An evening session was held and the State has required individual sessions as well. They have been scheduled for next week on the 19<sup>th</sup>. Enrique distributed an informational flier of the various sessions. Goal is to get more feedback and to incorporate that into the plan. Suggested going into Juvenile Hall and having a session with the youth. Once the draft plan is completed there will be a 30-day public comment period for submission by the March 15, 2019 deadline. Discussed partnerships with Monterey EDC and the session Kristina attended. Enrique discussed other programs and presentations that have been presented to the staff, Youth Tech Prep, Apprenticeships, Unions, Health Care, etc.
- F. **Youth Request for Proposal (RFP)**: The WDB is required to procure for the Youth Services at least every 3 years. Board is to give direction to staff to initiate the RFP and to present the RFP at the next Full Board Meeting. Enrique, Richard Perez & Karen Para will schedule a meeting to discuss further. Motion to give direction with RFP *M/S/C Kendra Bobsin/Kristina Chavez Wyatt*
- G. **Committee Updates**: Updates were provided on the following committees:
  - 1. **Audit Committee**: Staff is still waiting to receive the Fiscal & Procurement Review Report to be issued by the State. There is a monitoring scheduled for the week of January 28<sup>th</sup>. Invite committee members to attend the entrance/exit meetings.

2. **Ag Committee**: Convene a meeting to revamp and layout a new program model to see if training can be offered to meet the local agricultural needs. Attempt to reconnect with Ag employers. Goal is get direction on what training to explore. Andi will help coordinate an Ag committee meeting. Revisit next month. Granit Rock would like to do something at the high school on Construction Management.
  3. **Youth Committee**: Committee members provided an update on recruitment efforts. Karen and Richard reached out to Lorena Fernandez, San Benito High School. There is a need to focus on what the youth services are and to identify what the local needs, location, etc. Richard, Karen, Enrique will Meet Dec 18<sup>th</sup> at Sam Mars Hill.
  4. **Membership Committee**: Committee members will update the board on efforts made to recruit new board members. Andi Anderson spoke with Chuck Frohwein, owner of Grillin & Chillin, and he is interested. Still will bring him an application.
- IV. **Additional Information**:
- A. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified.
- V. **Adjournment**: *M/S/C Karen Para / Kristina Chavez Wyatt* 4:02 P.M.

The next Full Board meeting is scheduled on January 8, 2019, **Ste. 207**– 3 P.M.

The next Ex Committee is scheduled for February 12, 2019, Ste. 107 at 3 P.M.



San Benito County Workforce Development Board (WDB)  
1111 San Felipe Road, Suite 207 \* Hollister, CA 95023

January 8, 2019 @ 3:00 P.M.

Full Board Meeting

MINUTES

FOR THE HEALTH AND SAFETY OF STAFF & GUESTS, ALL MEETINGS ARE FRAGRANCE FREE

- Present: Kendra Bobsin, Randy Brown, Kristina Chavez Wyatt, Karen Para, Richard Perez, Jose Rodriguez, James Rydingsword
- Absent: **Excused:** Kristi Alarid, Richard Bianchi, Duane Bradford, Carrie Fosdick, Al Gonzalez, Andy Hartman
- Guests: Darlene Boyd, Nima Chhay, Jim Gillio, Patricia Guerrero, Gary Knight, Nelson Leonor
- Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez

Vice-Chair, Richard Perez, called the meeting to order at 3:05 P.M.

I. **GENERAL INFORMATION:**

- A. **Public Comment Period:** Introductions were made by everyone present.
- B. **Guest Speakers Department of Industrial Relations:** Alicia Sibaja wasn't able to make the meeting. Gary Knight attended in here place along with Patricia Guerrero, Apprenticeship Consultants, from the Department of Industrial Relations. Gary presented on the Division of Apprenticeship Standards (DAS) which provides consultative services for apprenticeship program sponsor; promotes and develops training standards in occupations and industries, the benefits of apprenticeships both to the employer and employee, how to start an apprenticeship program, and where employers get funding for training programs. Q&A session provided as well. Staff will provide contact information to board members should they have additional questions. Also discussed was Ag Tech, as there is currently a grant which will be released in the near future. [www.Dir.ca.gov/DAS](http://www.Dir.ca.gov/DAS). Discussed pre-apprenticeship programs as a way to determine who will follow through with completing the training. [www.Onetonline.org](http://www.Onetonline.org).
- C. **Success Stories:** Sylvia presented success stories. Get from staff.

II. **Regular Agenda:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Meeting Minutes:**
  - 1. **Full WDB:** The October 9, 2018 full WDB meeting minutes were enclosed and approved by the full WDB. *M/S/C Richard Perez/Kristina Chavez Wyatt.*

COMMUNITY ACTION BOARD & WORKFORCE Development BOARD

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.



2. **Executive Committee**: Draft December 11, 2018 Executive Committee meeting minutes are enclosed for information.

III. **CONSENT AGENDA**: *M/S/C Kendra Bobsin/Randy Brown*

- A. **Board Announcements**:
- B. **Rapid Response and Lay-Off Aversion Services**: Enclosed was the Layoff Aversion Activities Report for December 2018.
- C. **Workforce Services Directives and Information Notices**: Enclosed were summaries for the most recent Workforce Services Directives [WSD 18-07 thru 18-08](#) and Information Notices [WSIN 18-11 thru 18-18](#). Please click hyperlink to read full description.
- D. **Unemployment**: The Unemployment Report for November, 2018 was enclosed.
- E. **Budget Expenditure Report**: Enclosed for your information.

IV. **DISCUSSION/ACTION ITEMS**:

- A. **Website**: Antonio Mendez/IT presented the latest website for board review and feedback. All board members were asked to have their photo and bio in by Friday, January 11, 2019. The final site name will remain sbcjobs.org.
- B. **Board Membership**: Applications received were reviewed for appointment to the board. The current vacancies are: Business Representatives (4).
  1. An Application was received from Chuck Frowein for appointment to the WDB to fill a vacancy for the Private Sector. After discussion the full WDB approved the application of Chuck Frowein to be forwarded the Board of Supervisors (BOS) for final appointment to the full WDB for a 3-year term. *M/S/C Karen Para/Kendra Bobsin*
  2. An Application was received from Nelson Leonor for appointment to the WDB to fill a vacancy for the Public Sector, a mandated position, to fill the vacancy of EDD Supervisor James Dion. After discussion the full WDB approved the application of Nelson Leonor to be forwarded the Board of Supervisors (BOS) for final appointment to the full WDB for a 3-year term. *M/S/C Karen Para/Kendra Bobsin.*
  3. An application was received from Judith Munter, for WDB approval and appointment to the Youth Committee. After discussion the full WDB approved the application of Judith Munter for appointment to the Youth Committee. *M/S/C Karen Para/Kendra.*
- C. **Election of Officers**: The Nominating Committee presented the slate of officers for the current fiscal year at the July meeting. There is a need to fill the vacancy for the Executive Committee replacing Albert Orosco, Private Sector Rep. A motion was made to nominate to have Chuck Forwein pending BOS approval. *M/S/C Karen Para/Kristina Chavez Wyatt.*
- D. **Individual Training Account (ITA) Policy**: Enclosed was the ITA Policy for board review and approval. After discussion, the full WDB approved to increase the ITA Cap from \$4,000 to \$5,000. *M/S/C Kendra Bobsin/Karen Para, Randy Brown abstained.*
- E. **Limited English Proficiency (LEP) Policy**: Enclosed was the LEP Policy for board review and approval. Staff indicated this is a mandatory policy and after discussion the full WDB approved the staff recommendation on the policy. *M/S/C Kristina Chavez Wyatt/Karen Para.*
- F. **Regional Business Services Agreement Modification #1**: Attached was the Modification #1 for the Regional Business Services Agreement to provide regional business engagement strategies and planning activities for the Prison to Employment grant. Enrique Arreola provided information on incorporation of the plan strategies. After discussion the full WDB to approved the modification as presented. *M/S/C Randy Brown/Kristina Chavez Wyatt.*
- G. **Prison to Employment Initiative Planning Grant**: Staff provided an update on the Prison to Employment Grant. The RFP was released last week and is due \_\_\_\_\_. Staff will report

next month on the hiring of a consultant. Nelson Leonor stated he has contacts if needed for programs such as this.

- H. **Regional and Local Plans PY 17-21 – Two Year Modification**: Staff provided an update on the Regional and Local Plan modifications due to the State by March 15, 2019. Goal is to have a solid draft by the end of the month and then have a 30-day public hearing. The final is due in August 2019.
- I. **Youth Request for Proposal (RFP)**: Staff provided an update on the development of the Youth RFP. AJCC is required to solicit an RFP once every 3 years. Staff received direction on the RFP and the requirements for the provider. A presentation will be provided at the April meeting.
- J. **Lease of AJCC Facility**: Staff provided an update on the leasing of the AJCC facility and subleasing to EDD. CSWD has taken over the lease for suite 107. There are multiple partners housed within the agency as well as EDD staff.
- K. **Committee Updates**: Updates may be provided on the following committees:
  - 1. **Audit Committee**: Staff is still waiting to receive the Fiscal & Procurement Review Report to be issued by the State, the report is from last year. The Program Monitoring has been scheduled from January 28-February 1, 2019.
  - 2. **Ag Committee**: The Ag Committee needs to convene a meeting to discuss a new program model to see if training can be offered to meet the local agricultural needs. Staff was directed to set a calendar event. Staff requests that the committee provide direction on how to proceed. Enrique provided a suggestion on how to schedule the committee meetings on a more regular basis.
  - 3. **Youth Committee**: Committee members will provide an update on recruitment efforts and current activities. Richard Perez discussed several topics; youth employment. The process is under way and once committee positions are filled they will move forward.
  - 4. **Membership Committee**: Committee members updated the board on efforts made to recruit new board members. Good job on the 3 applications received.
- IV. **Additional Information**:
  - A. **AB124 Ethics Training**: Individuals needing to complete the ethics training have been notified.
  - B. **Form 700**: Reminder that it is time to submit you annual Form 700.
  - C. **Jim Gillio**: Attended the meeting today and wanted to thank all of the board members for their services.
- V. **Adjournment**: *M/S/C Kristina Chavez Wyatt/Jim Rydingsword 4:35 P.M.*

The next Ex Committee is scheduled for February 12, 2019, Ste. 107 at 3 P.M.

The next Full Board meeting is scheduled on April 9, 2019, Ste. 208– 3 P.M.





February 8, 2019

To: Workforce Development Board

From: Megan Crable, Employment & Training Services Counselor II

Re: Layoff Aversion Activities for January 2019

---

At the direction of the Workforce Development Board the following top 3 priorities for the layoff aversion activities are:

1) **Business Services Workshops:**

- May 2019- Target for Water Careers Roundtable
- 6/19/2019 EDD Employee or Independent Contractor Seminar
- June 2019- Target for Second Chance Seminar \*In Progress
- 8/22/2019 EDD Labor Law and Payroll Tax Seminar

2) **Job Search Assistance & Resume Writing Workshops:**

Enclosed you will find the workshop schedule.

AJCC/EDD Job Recruitments:

- a. 2020 Census
- b. KMG Chemicals
- c. Meals on Wheels
- d. Health Foundation
- e. California Department of Corrections and Rehabilitation

3) **Business Engagement:**

- a. Chamber Ambassador Meeting 1/8/19 \*unable to attend
- b. Rapid Response Roundtable Stockton 1/8/19
- c. Statewide Business Engagement Roundtable Planning Session \*Webinar
- d. Regional Healthcare Planning Meeting 1/10/19



---

**MEMORANDUM**

---

January 8, 2019

**TO:** Workforce Development Board (WDB) Members

**FROM:** Sylvia Jacquez, Program Manager; Enrique Arreola, Deputy Director

**SUBJECT:** Summary of EDD Workforce Services Directives and Workforce Services Information Notices

**Background/Summary:** Directives provide policy and guidance regarding various Workforce Services program requirements, funding and activities for EDD Workforce Services Staff and Workforce Partners.

**Background/Summary (Information Notices):** The Employment Development Department (EDD) issues Workforce Services Information Notices (WSIN) to disseminate announcements, general information, and procedural guidance on departmental programs for EDD staff, workforce partners, stakeholders, and other individuals in the workforce development system. Through the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act, the EDD administers program for veterans, youth, dislocated workers, people with disabilities; including Trade Adjustment Assistance, CalJOBS<sup>SM</sup>, employer incentives and more. Directives provide policy and guidance regarding various Workforce Services program requirements, funding, and activities for EDD Workforce Services Staff and Workforce Partners.

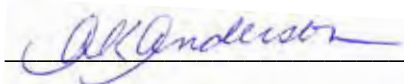
**Workforce Service Directives**

<a href="#"><u>WSD18-07</u></a>	Salary and Bonus Limitations for 2018 This policy provides the guidance and establishes the procedures regarding the 2018 salary and bonus limitations for individuals paid by funds appropriated to the Department of Labor (DOL) Employment and Training Administration (ETA). This policy applies to all subrecipients expending Workforce Innovation and Opportunity Act (WIOA) program fund. The 2018 salary rates for executive level employees became effective on January 1, 2018.
<a href="#"><u>WSD18-08</u></a>	Disaster National Dislocated Worker Grant Guidance: This policy provides the guidance and establishes the procedures regarding the purchasing of equipment during participation in a disaster National Dislocated Worker Grant (NDWG). This policy applies to Project Operators of disaster NDWGs, and is effective immediately

**Information Notices**

<a href="#"><u>WSIN18-15</u></a>	CA ETPL SUBSEQUENT ELIGIBILITY REVIEW 2018 - The Workforce Innovation and Opportunity Act (WIOA) requires the Governor to establish procedures to assess all providers and programs on the Eligible Training Provider List (ETPL) for continued eligibility, with the exception of the Division of Apprenticeship Standards (DAS)/Department of Labor (DOL) approved apprenticeship programs. Therefore, Local Boards should remember that it is their responsibility to conduct a subsequent eligibility review for calendar year 2018 as outlined in WSIN16-50 and WSD15-07. Local Boards are required to complete their eligibility review by December 31, 2018. If you have any questions regarding this information, please contact <a href="mailto:wsbetpl@edd.ca.gov">wsbetpl@edd.ca.gov</a>
<a href="#"><u>WSIN18-16</u></a>	PRISON TO EMPLOYMENT INITIATIVE – RFA The California Workforce Development Board (State Board) and the Employment Development Department (EDD) are pleased to announce the availability of approximately \$34 million in state General Funds for the implementation of regional plans to serve the formerly incarcerated and other justice-involved individuals in California. These funds will be released as grants to each of the 14 Regional Planning Units (RPU), with up to \$14 million released in fiscal year 2018-19, and up to \$20 million released in fiscal year 2019-20. In June 2018, Governor Edmund G. Brown Jr. signed the Budget Act of 2018 (Senate Bill 856), which provided \$37 million in state General Funds to establish the Prison to Employment Initiative. This funding is intended to support regional planning efforts, fund regional plan implementation, and provide resources

	for direct services to the formerly incarcerated and other justice-involved individuals.
<a href="#"><u>WSIN18-17</u></a>	<b>FEDERAL BONDING PROGRAM</b> The State of California, Employment Development Department (EDD), administers the Department of Labor’s Federal Bonding Program. The program provides employers with fidelity bonds at no cost as an incentive to employ at-risk job seekers. The America’s Job Center of CaliforniaSM (AJCC) staff, comprised of the EDD field staff and Local Workforce Development Area (Local Area) partner staff, collaborate through AJCC locations to provide fidelity bonding service and issue fidelity bonds.
<a href="#"><u>WSIN18-18</u></a>	<b>CalJOBSSM GOVERNANCE COUNCIL</b> The CalJOBS Governance Council (CGC) was formed per WSD16-23, Mandated Use of One Integrated Data System – Direct Data Key Entry into CalJOBS. The role of the CGC is to establish a diverse group of representatives that directly focuses on the evaluation and recommendation of future enhancements to the CalJOBS system. The CGC is made up of 23 members: a representative from each of the 14 Regional Planning Units (RPU); a representative from the California Workforce Development Board; a representative from the Employment Development Department (EDD) Information Technology Branch; a representative from each of the three EDD field divisions; a representative from the EDD Labor Market Information Division; and three representatives from the EDD Central Office Workforce Services Division, CalJOBS Analysis and Operations Group. For more information regarding the members of the CalJOBS Governance Council and the jurisdiction they represent, please see the attached CalJOBS Governance Council Membership List.



Enrique Arreola, Deputy Director  
San Benito County Workforce Development Board (WDB)

**01/08/19**

Date

Data Not Seasonally Adjusted

	Dec 17	Oct 18	Nov 18	Dec 18	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,078,800	1,104,900	1,113,300	1,115,900	0.2%	3.4%
Civilian Employment	1,049,400	1,077,200	1,086,300	1,088,400	0.2%	3.7%
Civilian Unemployment	29,500	27,800	27,000	27,500	1.9%	-6.8%
Civilian Unemployment Rate	2.7%	2.5%	2.4%	2.5%		
(CA Unemployment Rate)	4.2%	4.0%	3.9%	4.1%		
(U.S. Unemployment Rate)	3.9%	3.5%	3.5%	3.7%		

Total, All Industries (2)	1,127,800	1,153,300	1,161,400	1,164,800	0.3%	3.3%
Total Farm	4,800	6,500	5,600	4,700	-16.1%	-2.1%
Total Nonfarm	1,123,000	1,146,800	1,155,800	1,160,100	0.4%	3.3%
Total Private	1,024,200	1,047,200	1,054,400	1,059,200	0.5%	3.4%
Goods Producing	222,000	226,700	226,100	227,000	0.4%	2.3%
Mining, Logging, and Construction	52,400	52,000	51,500	52,000	1.0%	-0.8%
Mining and Logging	200	200	200	200	0.0%	0.0%
Construction	52,200	51,800	51,300	51,800	1.0%	-0.8%
Specialty Trade Contractors	37,300	37,200	36,900	37,100	0.5%	-0.5%
Building Equipment Contractors	16,700	17,000	16,800	16,700	-0.6%	0.0%
Manufacturing	169,600	174,700	174,600	175,000	0.2%	3.2%
Durable Goods	156,500	161,700	161,700	162,200	0.3%	3.6%
Machinery Manufacturing	10,700	11,400	11,500	11,500	0.0%	7.5%
Computer & Electronic Product Manufacturing	116,200	121,500	121,600	122,400	0.7%	5.3%
Computer & Peripheral Equipment Manufactur	50,000	53,400	52,900	53,500	1.1%	7.0%
Electronic Computer Manufacturing	46,900	50,800	50,600	51,200	1.2%	9.2%
Semiconductor & Electronic Component Mfg	41,900	42,700	42,900	43,100	0.5%	2.9%
Bare Printed Circuit Board Manufacturing	3,800	3,800	3,800	3,800	0.0%	0.0%
Semiconductor & Related Devices Manufac	29,400	29,800	29,900	30,100	0.7%	2.4%
Electronic Instrument Manufacturing	14,100	14,700	14,700	15,000	2.0%	6.4%
Transportation Equipment Manufacturing	5,800	5,500	5,500	5,500	0.0%	-5.2%
Aerospace Product & Parts Manufacturing	4,900	4,600	4,600	4,700	2.2%	-4.1%
Nondurable Goods	13,100	13,000	12,900	12,800	-0.8%	-2.3%
Service Providing	901,000	920,100	929,700	933,100	0.4%	3.6%
Private Service Providing	802,200	820,500	828,300	832,200	0.5%	3.7%
Trade, Transportation & Utilities	141,900	136,200	139,700	140,500	0.6%	-1.0%
Wholesale Trade	34,500	35,700	35,400	35,000	-1.1%	1.4%
Merchant Wholesalers, Durable Goods	24,400	24,200	24,300	24,400	0.4%	0.0%
Retail Trade	91,500	84,700	88,300	88,900	0.7%	-2.8%
Electronics & Appliance Stores	4,400	4,200	4,300	4,300	0.0%	-2.3%
Building Material & Garden Equipment Stores	5,900	6,000	6,000	5,900	-1.7%	0.0%
Food & Beverage Stores	18,500	18,600	18,800	18,800	0.0%	1.6%
Health & Personal Care Stores	5,400	5,200	5,200	5,300	1.9%	-1.9%
Clothing & Clothing Accessories Stores	13,600	11,300	13,100	13,700	4.6%	0.7%
General Merchandise Stores	15,400	14,000	15,300	15,600	2.0%	1.3%
Transportation, Warehousing & Utilities	15,900	15,800	16,000	16,600	3.8%	4.4%
Transportation & Warehousing	13,500	13,500	13,800	14,400	4.3%	6.7%
Couriers & Messengers	4,500	3,900	3,800	4,600	21.1%	2.2%
Information	88,300	94,400	95,200	95,800	0.6%	8.5%
Publishing Industries (except Internet)	23,700	24,500	24,700	24,700	0.0%	4.2%
Telecommunications	5,700	5,800	5,800	5,800	0.0%	1.8%
Financial Activities	36,300	37,900	38,100	38,500	1.0%	6.1%
Finance & Insurance	21,900	23,200	23,500	23,800	1.3%	8.7%
Credit Intermediation & Related Activities	12,400	12,800	12,900	13,000	0.8%	4.8%
Real Estate & Rental & Leasing	14,400	14,700	14,600	14,700	0.7%	2.1%
Real Estate	11,800	12,100	12,100	12,300	1.7%	4.2%
Professional & Business Services	228,800	239,500	240,400	240,600	0.1%	5.2%
Professional, Scientific & Technical Services	149,300	157,400	157,700	158,400	0.4%	6.1%
Architectural, Engineering & Related Services	17,100	17,900	17,900	17,900	0.0%	4.7%
Computer Systems Design & Related Services	76,200	77,800	78,500	78,600	0.1%	3.1%
Scientific Research & Development Services	18,700	19,600	19,700	19,800	0.5%	5.9%

Data Not Seasonally Adjusted

	Dec 17	Oct 18	Nov 18	Dec 18	Percent Change	
			Revised	Prelim	Month	Year
Management of Companies & Enterprises	14,400	14,500	14,100	14,200	0.7%	-1.4%
Administrative & Support & Waste Services	65,100	67,600	68,600	68,000	-0.9%	4.5%
Administrative & Support Services	62,100	64,500	65,500	64,900	-0.9%	4.5%
Employment Services	23,600	23,000	23,400	23,300	-0.4%	-1.3%
Educational & Health Services	173,200	179,700	181,100	181,300	0.1%	4.7%
Educational Services	48,600	49,100	50,300	49,900	-0.8%	2.7%
Colleges, Universities & Professional Schools	31,200	31,600	32,300	32,100	-0.6%	2.9%
Health Care & Social Assistance	124,600	130,600	130,800	131,400	0.5%	5.5%
Ambulatory Health Care Services	41,300	42,500	42,700	42,700	0.0%	3.4%
Hospitals	28,900	30,800	30,700	30,800	0.3%	6.6%
Nursing & Residential Care Facilities	13,600	14,000	14,000	14,100	0.7%	3.7%
Social Assistance	40,800	43,300	43,400	43,800	0.9%	7.4%
Leisure & Hospitality	105,100	104,200	105,200	106,400	1.1%	1.2%
Accommodation & Food Services	87,500	89,600	90,500	90,800	0.3%	3.8%
Accommodation	9,100	9,400	9,400	9,400	0.0%	3.3%
Food Services & Drinking Places	78,400	80,200	81,100	81,400	0.4%	3.8%
Restaurants	68,700	71,400	72,200	71,900	-0.4%	4.7%
Other Services	28,600	28,600	28,600	29,100	1.7%	1.7%
Government	98,800	99,600	101,400	100,900	-0.5%	2.1%
Federal Government	10,100	9,800	9,800	9,800	0.0%	-3.0%
Department of Defense	700	700	700	700	0.0%	0.0%
State & Local Government	88,700	89,800	91,600	91,100	-0.5%	2.7%
State Government	7,200	7,400	7,600	7,500	-1.3%	4.2%
State Government Education	5,500	5,400	5,600	5,700	1.8%	3.6%
State Government Excluding Education	1,700	2,000	2,000	1,800	-10.0%	5.9%
Local Government	81,500	82,400	84,000	83,600	-0.5%	2.6%
Local Government Education	43,300	43,500	45,000	44,500	-1.1%	2.8%
Local Government Excluding Education	38,200	38,900	39,000	39,100	0.3%	2.4%
County	19,700	20,500	20,600	20,500	-0.5%	4.1%
City	13,500	13,700	13,600	13,800	1.5%	2.2%
Special Districts plus Indian Tribes	5,000	4,700	4,800	4,800	0.0%	-4.0%

**Notes:**

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Nima Chhay 408-216-6183 or Jorge Villalobos 707-566-3882

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

#####

**SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)  
(SAN BENITO AND SANTA CLARA COUNTIES)**

**Leisure and hospitality dominated month-over payroll growth**

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 2.5 percent in December 2018, up from a revised 2.4 percent in November 2018, and below the year-ago estimate of 2.7 percent. This compares with an unadjusted unemployment rate of 4.1 percent for California and 3.7 percent for the nation during the same period. The unemployment rate was 5.3 percent in San Benito County, and 2.4 percent in Santa Clara County.

**Between November 2018 and December 2018**, combined employment in the South Bay counties of San Benito and Santa Clara increased by 3,400 jobs to total 1,164,800 jobs.

- Similar to this time last year, leisure and hospitality added 1,200 jobs; the growth surpassed all major industries for the month.
- Trade, transportation, and utilities (up 800 jobs) as well as information (up 600 jobs) continued to expand payrolls.
- Construction (up 500 jobs) and other services (up 500 jobs) had equivalent job gains.
- Meanwhile, total farm contracted by 900 jobs over the month, and government lost 500 jobs. For government, the job cuts were primarily in local educational services (down 500 jobs).

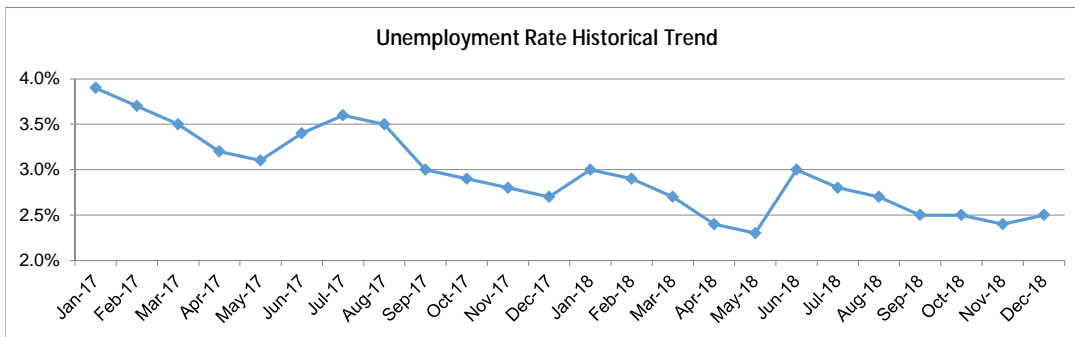
**Between December 2017 and December 2018**, total employment in the San Jose-Sunnyvale-Santa Clara MSA, which also includes San Benito County, grew by 37,000 jobs, or 3.3 percent.

- Professional and business services (up 11,800 jobs) recorded the most hiring for the year-over, largely due to hiring in professional, scientific, and technical services (up 9,100 jobs).
- Private educational and health services (up 8,100 jobs), information (up 7,500 jobs), and manufacturing (up 5,400 jobs) continued to register employment gains. Under private educational and health services, health care and social assistance accounted for 6,800 of the jobs gained.
- Other major industries with an upward job trend included financial activities (up 2,200 jobs), government (up 2,100 jobs), and leisure and hospitality (up 1,300 jobs).
- Overall, trade, transportation, and utilities reported an employment reduction of 1,400 jobs.

#####

IMMEDIATE RELEASE  
 SAN JOSE-SUNNYVALE-SANTA CLARA METROPOLITAN STATISTICAL AREA (MSA)  
 (San Benito and Santa Clara Counties)

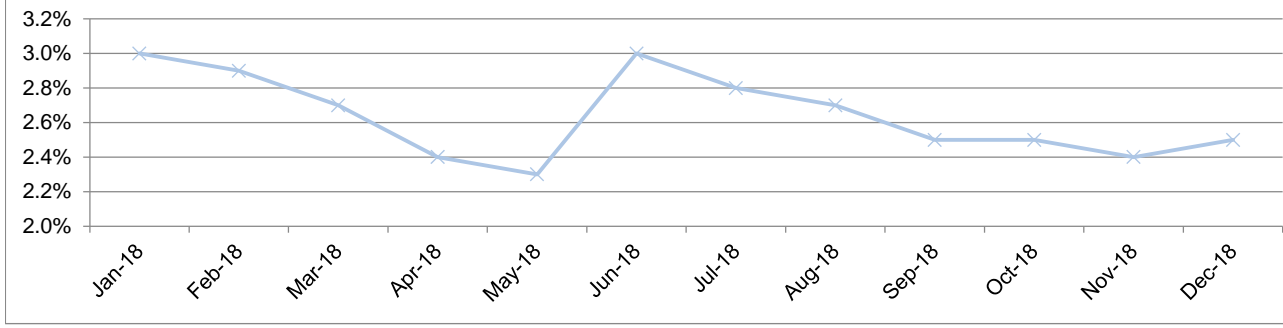
The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 2.5 percent in December 2018, up from a revised 2.4 percent in November 2018, and below the year-ago estimate of 2.7 percent. This compares with an unadjusted unemployment rate of 4.1 percent for California and 3.7 percent for the nation during the same period. The unemployment rate was 5.3 percent in San Benito County, and 2.4 percent in Santa Clara County.



Industry	Nov-2018	Dec-2018	Change		Dec-2017	Dec-2018	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,161,400	1,164,800	3,400		1,127,800	1,164,800	37,000
Total Farm	5,600	4,700	(900)		4,800	4,700	(100)
Total Nonfarm	1,155,800	1,160,100	4,300		1,123,000	1,160,100	37,100
Mining, Logging, and Construction	51,500	52,000	500		52,400	52,000	(400)
Mining and Logging	200	200	0		200	200	0
Construction	51,300	51,800	500		52,200	51,800	(400)
Manufacturing	174,600	175,000	400		169,600	175,000	5,400
Trade, Transportation & Utilities	139,700	140,500	800		141,900	140,500	(1,400)
Information	95,200	95,800	600		88,300	95,800	7,500
Financial Activities	38,100	38,500	400		36,300	38,500	2,200
Professional & Business Services	240,400	240,600	200		228,800	240,600	11,800
Educational & Health Services	181,100	181,300	200		173,200	181,300	8,100
Leisure & Hospitality	105,200	106,400	1,200		105,100	106,400	1,300
Other Services	28,600	29,100	500		28,600	29,100	500
Government	101,400	100,900	(500)		98,800	100,900	2,100

Notes: Data not adjusted for seasonality. Data may not add due to rounding  
 Labor force data are revised month to month  
 Additional data are available on line at [www.labormarketinfo.edd.ca.gov](http://www.labormarketinfo.edd.ca.gov)

Unemployment Rate Historical Trend





**REPORT 400 C**  
**Monthly Labor Force Data for Counties**  
**December 2018 - Preliminary**  
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
<b>STATE TOTAL</b>	---	<b>19,681,600</b>	<b>18,870,600</b>	<b>811,000</b>	<b>4.1%</b>
ALAMEDA	6	870,700	846,300	24,400	2.8%
ALPINE	12	680	650	20	3.3%
AMADOR	19	14,770	14,210	560	3.8%
BUTTE	33	106,800	101,100	5,700	5.3%
CALAVERAS	19	21,810	20,980	830	3.8%
COLUSA	57	10,790	9,100	1,700	15.7%
CONTRA COSTA	9	578,800	561,700	17,200	3.0%
DEL NORTE	42	9,960	9,340	620	6.2%
EL DORADO	17	92,300	89,000	3,300	3.6%
FRESNO	48	455,300	421,100	34,200	7.5%
GLENN	45	12,860	12,000	860	6.7%
HUMBOLDT	16	63,900	61,600	2,300	3.5%
IMPERIAL	58	75,400	62,400	13,000	17.3%
INYO	26	8,890	8,520	370	4.2%
KERN	49	385,500	356,000	29,500	7.6%
KINGS	52	57,900	53,200	4,700	8.2%
LAKE	38	29,510	27,860	1,650	5.6%
LASSEN	31	9,840	9,360	480	4.8%
LOS ANGELES	30	5,188,700	4,948,800	239,900	4.6%
MADERA	47	62,300	57,900	4,400	7.1%
MARIN	2	146,100	142,800	3,200	2.2%
MARIPOSA	40	7,150	6,740	410	5.8%
MENDOCINO	26	40,050	38,350	1,700	4.2%
MERCED	52	118,500	108,800	9,700	8.2%
MODOC	54	3,140	2,870	270	8.5%
MONO	12	9,990	9,670	330	3.3%
MONTEREY	50	212,000	194,900	17,100	8.1%
NAPA	12	71,500	69,200	2,400	3.3%
NEVADA	15	49,470	47,810	1,670	3.4%
ORANGE	6	1,639,300	1,593,400	45,900	2.8%
PLACER	10	186,800	181,000	5,800	3.1%
PLUMAS	55	7,550	6,890	650	8.7%
RIVERSIDE	25	1,109,500	1,063,600	45,900	4.1%
SACRAMENTO	18	717,900	691,600	26,300	3.7%
SAN BENITO	33	31,200	29,600	1,600	5.3%
SAN BERNARDINO	19	983,500	946,500	37,000	3.8%
SAN DIEGO	11	1,620,100	1,568,300	51,800	3.2%
SAN FRANCISCO	2	585,500	572,800	12,700	2.2%
SAN JOAQUIN	41	332,600	312,400	20,200	6.1%
SAN LUIS OBISPO	6	142,500	138,400	4,100	2.8%
SAN MATEO	1	466,200	456,700	9,500	2.0%
SANTA BARBARA	24	218,100	209,300	8,800	4.0%
SANTA CLARA	4	1,084,700	1,058,800	25,900	2.4%
SANTA CRUZ	33	144,200	136,500	7,600	5.3%
SHASTA	31	75,700	72,100	3,700	4.8%
SIERRA	37	1,300	1,230	70	5.4%
SISKIYOU	46	17,820	16,580	1,240	7.0%
SOLANO	19	213,200	205,000	8,200	3.8%
SONOMA	5	268,000	261,000	7,000	2.6%
STANISLAUS	43	244,000	228,700	15,400	6.3%
SUTTER	50	45,300	41,700	3,700	8.1%
TEHAMA	38	26,080	24,620	1,460	5.6%
TRINITY	33	4,920	4,660	260	5.3%
TULARE	56	206,500	186,600	19,800	9.6%
TUOLUMNE	29	21,830	20,860	980	4.5%
VENTURA	19	434,600	418,100	16,400	3.8%
YOLO	28	109,300	104,500	4,800	4.4%
YUBA	44	28,900	27,000	1,900	6.6%

**Notes**

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2017 benchmark and Census 2010 population controls at the state level.

EXPENSES THROUGH SEPTEMBER 2018

K9110049

L/O AVSN 292 & 293 (\$4,919 & 0)		\$ 4,919.00
	Exp. \$ thru SEPT.	Unspent Bal.
Program	\$ -	\$ 4,919.00
Total	\$ -	\$ 4,919.00

ADULT 201/2 (31,428) & 202 (0)		\$ 31,428.00
	Exp. \$ thru SEPT.	
Core Reg	\$ -	0%
Intensive	\$ 846.00	
Other - Training	\$ 1,757.00	
Supp. Svcs.	\$ -	
Other	\$ 638.00	
ITA - Training	\$ -	
OJT - Training	\$ -	
Admin	\$ 5,170.02	
Total	\$ 8,411.02	

WIA YOUTH 301		\$ 206,274.00
	Exp. \$ thru SEPT.	
In-School	\$ -	
Out of School	\$ -	
Youth In School	\$ -	
Youth Out of School	\$ -	
Admin	\$ -	
Total	\$ -	

D.W. 501/2 (36,686) & (0)		\$ 36,686.00
	Exp. \$ thru SEPT.	
Core Reg.	\$ -	0%
Intensive	\$ 6,983.00	
Other - Training	\$ 7,412.00	
Supp. Svcs.	\$ -	
Other	\$ 2,089.00	
ITA - Training	\$ -	
OJT - Training	\$ -	
Admin	\$ 3,686.00	
Total	\$ 20,170.00	

R.R. 540/1 (17,441) & 541 (0)		\$ 17,441.00
	Exp. \$ thru SEPT.	
Other	\$ -	
Total	\$ -	\$ 17,441.00

CalWorks ESE		\$ -
	Exp. \$ thru SEPT.	Unspent Bal.
Work Exp. Salaries	\$ 25,733.00	
Work Exp. Soc. Sec.	\$ 1,596.00	
Work Exp. Medicare	\$ 373.00	
Work Exp. Wire Fee	\$ 30.00	
Clothing Assist.	\$ -	
Mileage	\$ 111.00	
Veh. Repair	\$ -	
Supp. Svcs.	\$ 27,200.00	
Program Supp.		
CSWD Charge	\$ 10,101.00	
Total	\$ 65,144.00	\$ (65,144.00)

K8106658

L/O AVERSION 292 (4,402) & 293 (12,430)		\$ 16,832.00
	Exp. \$ thru SEPT.	Unspent Bal.
Program	\$ 6,694.00	\$ 10,138.00
Total	\$ 6,694.00	\$ 10,138.00

ADULT 201/2 (24,984) & (171,211)		\$ 196,195.00
	Exp. \$ thru SEPT.	
Core Reg	\$ 2,151.00	40%
Intensive	\$ 43,065.00	
Other - Training	\$ 40,795.00	
Supp. Svcs.	\$ 1,319.00	
Other	\$ 19,909.00	
ITA - Training	\$ 33,344.00	
OJT - Training	\$ 37,988.00	
Admin	\$ 17,624.00	
Total	\$ 196,195.00	

WIA YOUTH 301		\$ 206,482.00
	Exp. \$ thru SEPT.	
In-School	\$ 523.00	2%
Out of School	\$ 111,175.00	
Youth In School	\$ -	
Youth Out of School	\$ 3,118.00	
Admin	\$ 20,648.00	
Total	\$ 135,464.00	

D.W. 501/2 (33,749) & (179,820)		\$ 213,569.00
	Exp. \$ thru SEPT.	
Core Reg	\$ 513.00	16%
Intensive	\$ 46,338.00	
Other - Training	\$ 65,245.00	
Supp. Svcs.	\$ 1,562.00	
Other	\$ 19,247.00	
ITA - Training	\$ 25,452.00	
OJT - Training	\$ 4,118.00	
Admin	\$ 24,015.00	
Total	\$ 186,490.00	

R.R. 540/1 (15,604) & 541 (81,516)		\$ 97,120.00
	Exp. \$ thru SEPT.	
Other	\$ 65,028.00	
Total	\$ 65,028.00	\$ 32,092.00

PROP 39		\$ 65,244.00	
	Budget	Exp. \$ thru SEPT.	Unspent Bal.
Admin S&B	\$ 1,392.00	\$ -	\$ 1,392.00
Program Sal.	\$ 28,093.00	\$ 6,413.00	\$ 21,680.00
Program Ben.	\$ 10,407.00	\$ 1,459.00	\$ 8,948.00
Travel	\$ 333.00	\$ 1,820.00	\$ (1,487.00)
Tools & Supp.	\$ -	\$ -	\$ -
Comm. Programs	\$ -	\$ -	\$ -
Total	\$ 40,225.00	\$ 9,692.00	\$ 30,533.00

NOVA		\$ 79,925.00	
	Budget	Exp. \$ thru SEPT.	Unspent Bal.
Salaries	\$ 48,265.86	\$ 9,929.80	\$ 38,336.06
Benefits	\$ 29,097.63	\$ 3,166.90	\$ 25,930.73
Op. Expenses	\$ 2,561.51	\$ 2,561.51	\$ -
Total	\$ 79,925.00	\$ 15,658.21	\$ 64,266.79

WIO EXPENDITURES THROUGH JUNE 2018

K8106658

L/O AVERSION 292 (4,402) & 293 (12,430)		\$ 16,832.00
	Exp. \$ thru SEPT.	Unspent Bal.
Program	\$ 6,694.00	\$ 10,138.00
Total	\$ 6,694.00	\$ 10,138.00

ADULT 201/2 (24,984) & (171,211)		\$ 196,195.00	
	Exp. \$ thru SEPT.		
Core Reg	\$ 2,151.00	40%	
Intensive	\$ 43,065.00		
Other - Training	\$ 40,795.00		
Supp. Svcs.	\$ 1,319.00		
Other	\$ 19,909.00		
ITA - Training	\$ 33,344.00		
OJT - Training	\$ 37,988.00		
Admin	\$ 17,624.00		
Total	\$ 196,195.00		\$ -

WIA YOUTH 301		\$ 206,482.00
	Exp. \$ thru SEPT.	
In-School	\$ 523.00	2%
Out of School	\$ 111,175.00	
Youth In School	\$ -	
Youth Out of School	\$ 3,118.00	
Admin	\$ 20,648.00	
Total	\$ 135,464.00	

D.W. 501/2 (33,749) & (179,820)		\$ 213,569.00	
	Exp. \$ thru SEPT.		
Core Reg	\$ 513.00	16%	
Intensive	\$ 46,338.00		
Other - Training	\$ 65,245.00		
Supp. Svcs.	\$ 1,562.00		
Other	\$ 19,247.00		
ITA - Training	\$ 25,452.00		
OJT - Training	\$ 4,118.00		
Admin	\$ 24,015.00		
Total	\$ 186,490.00		\$ 27,079.00

R.R. 540/1 (15,604) & 541 (81,516)		\$ 97,120.00
	Exp. \$ thru SEPT.	
Other	\$ 65,028.00	
Total	\$ 65,028.00	\$ 32,092.00

Allocation		
ADULT 201	\$ 24,858.00	
ADULT 202	\$ 169,187.00	
D.W. 501	\$ 33,580.00	
D.W. 502	\$ 177,692.00	
Subtotal	\$ 405,317.00	
Less Admin	\$ (40,532.00)	
Total Adlt/DW less Admn.	\$ 364,785.00	
YTD Training thru March 2018	\$ 100,902.00	28%
**SBCWDB is not using Leveraged Resources during PY 2017-18 to meet minimum training requirement		

Allocation		
Youth 301	\$ 206,482.00	
Subtotal	\$ 206,482.00	
Less Admin	\$ 20,648.00	
Total Youth less Admn.	\$ 227,130.00	
YTD Training thru March 2018	\$ 3,118.00	1%
**SBCWDB is not using Leveraged Resources during PY 2017-18 to meet minimum training requirement		

**WDB COMMITTEES**

7/1/18 through 6/30/19

**EXECUTIVE COMMITTEE (WDB Chair-private sector, 3 private sector, 3 other)**

**Richard Bianchi, Chair**

<b>Private Sector:</b>	<b>Other:</b>
Richard Perez, Sr, Vice-Chair	Kristina Chavez-Wyatt
Karen Para, Secretary	<b>Chuck Frowein -pending BOS appointment</b>
Kendra Bobsin, Treasurer	James Rydingsword

**BUSINESS SERVICES COMMITTEE**

**Jose Rodriquez, Committee Chair**

<b>Private Sector:</b>	<b>Other:</b>
Karen Para	Kristina Chavez Wyatt
Richard Perez	

**BYLAWS COMMITTEE (Chair & Vice-Chair to be from private sector and shall include the Chairperson of the WDB – Total of 4-7 members)**

<b>Private Sector:</b>	<b>Other:</b>
<b>Chair:</b> Richard Perez	Sherrean Carr
<b>Vice-Chair:</b> Richard Bianchi	Kendra Bobsin

**AUDIT/EVALUATION COMMITTEE (WDB Treasurer is committee chair, 4-7 members balanced between private sector and non-private sector members)**

**Kendra Bobsin, Committee Chair**

<b>Private Sector</b>	<b>Other:</b>
Richard Bianchi	Kristina Chavez-Wyatt
Richard Perez	

**YOUTH COMMITTEE:**

<b>Private Sector</b>	
Richard Perez	Karen Para

**WDB SUB-COMMITTEES**

<b><u>Nominating Committee</u></b>	<b><u>Ag Committee</u></b>	<b><u>Web-Site Committee</u></b>	<b><u>Job Fair Committee</u></b>	<b><u>Membership Committee</u></b>
Richard Bianchi Karen Para Richard Perez	Richard Bianchi Richard Perez Kristina Chavez Wyatt	Richard Bianchi Kristina Chavez Wyatt Jim Rydingsword	Andy Hartman	Richard Bianchi Jim Rydingsword Kristina Chavez Wyatt

## Health & Human Services Agency

### COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 107 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

**SAN BENITO COUNTY**  
**WORKFORCE DEVELOPMENT BOARD (WDB)**  
**PRIVATE SECTOR REPRESENTATIVES**  
**MEMBERSHIP ROSTER**

<u>NAME &amp; TITLE</u>	<u>AGENCY</u>	<u>PHONE &amp; E-Mail</u>	<u>TERM EXP.</u>
1. Bianchi, Richard Ranch Manager *Board Chair	Sabor Farms 7060 Lovers Lane Hollister, CA 95023	(831) 682-8302 <a href="mailto:richard@saborfarms.com">richard@saborfarms.com</a> <b>Ethics: NEED</b>	02/07/20
2. Frowein, Chuck Owner/Operator	Grillin & Chillin Alehouse 401 McCray St Hollister, CA 95023	(707) 580-2555 e-mail: N/A Contact via Text or Facebook Messenger <b>Ethics: NEED</b>	2/5/22 Pending BOS Approval
3. Fosdick, Carrie Office Manager	State Farm Insurance 581 McCray Street, Suite G Hollister, CA 95023	637-4442-w <a href="mailto:carrie.fosdick.ik2o@statefarm.com">carrie.fosdick.ik2o@statefarm.com</a> Ethics Expires: 04.07.20	04/12/19
4. Para, Karen Broker Associate ***Secretary	Intero Real Estate Services 800 San Benito Street, Suite C Hollister, CA 95023	(831) 905-3790 (831) 905-3790 Cellular <a href="mailto:karen@karenpara.com">karen@karenpara.com</a> Ethics Expires 02.13.20	9/27/19
5. Perez, Richard, Sr Owner *Board Co-Chair	Dream Vacations 841 Brittany Cir Hollister, CA 95023	(931) 313-0661 <a href="mailto:raperezsr@gmail.com">raperezsr@gmail.com</a> Ethics Expires 01.09.19	9/27/19
6. Rodriguez, Jose Assistant Project Manager	Veolia Water, CWEA 2690 San Juan Hollister Rd Hollister, CA 95023	(831)524-0382 <a href="mailto:jose.rodriguez2@veolia.com">jose.rodriguez2@veolia.com</a> Ethics Expires 11.29.18	9/27/19
7. Giacalone, Joe Construction Mgr.	Giacalone Management, Inc. PO Box 2062 Gilroy, CA 95020	(408) 828-2926 <a href="mailto:Jpg98@earthlink.net">Jpg98@earthlink.net</a>	1/5/21

Ethics training can be completed at: <http://localethics.fppc.ca.gov/login.aspx>



**SAN BENITO COUNTY**  
**WORKFORCE DEVELOPMENT BOARD (WDB)**  
**PUBLIC SECTOR REPRESENTATIVES**  
**MEMBERSHIP ROSTER**

<b><u>NAME &amp; TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>PHONE &amp; E-Mail</u></b>	<b><u>TERM EXP.</u></b>
8. Alarid, Kristi Director	HOPE Services 650 San Benito Street Suite120 Hollister, CA 95023	(831) 637-8283 ext. 6885 <a href="mailto:kristialarid@hopeservices.org">kristialarid@hopeservices.org</a> Ethics Expires 01.08.20	12/17/19
9. Bobsin, Kendra Resource & Referral Coordinator ***WDB Treasurer	Go Kids, Inc. Childcare Info. & Referral Svcs. 1101 San Felipe Road, Suite D Hollister, CA 95023	637-9205-w <a href="mailto:kendrab@gokids.org">kendrab@gokids.org</a> Ethics Expires 02.14.20	05/09/20
10. Bradford, Duane Supervisor	Dept. of Rehabilitation 8060 Santa Teresa Blvd, Ste 200 Gilroy, CA 95020	(408) 846-8576 <a href="mailto:Bradford@dor.ca.gov">Bradford@dor.ca.gov</a> Ethics Expires 03.03.19	01/23/21
11. Brown, Randy Gavilan College	Gavilan College 5055 Santa Teresa Blvd. Gilroy, CA 95020	(408)848-4847 <a href="mailto:rbrown@gavilan.edu">rbrown@gavilan.edu</a> Ethics Expires 07.14.20	1/23/21
12. Chavez Wyatt, Kristina Executive Director	San Benito County Business Council 341 First St Hollister, CA 95023	(831) 524-0408 <a href="mailto:kristina@SBCBusinessCouncil.com">kristina@SBCBusinessCouncil.com</a> Ethics Expires 01.05.19	12/15/21
13. Gonzalez, Al Jr Labor Union Representative	Local 393 Union 6150 Cottle Rd San Jose, CA 95123	(408) 664-5897 <a href="mailto:al@local393.org">al@local393.org</a> <b>Ethics: NEED</b>	12/15/21
14. Hartmann, Andy Union Electrician	Ibew234 10300 Merritt St. Castroville, CA 95012	(831) 594-7471 <a href="mailto:andy@ibew234.org">andy@ibew234.org</a> Ethics Expires: 06.12.20	9/27/19
15. Rydingsword, James Director	Health & Human Services 1111 San Felipe Road #206 Hollister, CA 95023	(831) 636-4180-w <a href="mailto:jrydingsword@cosb.us">jrydingsword@cosb.us</a> Ethics Expires: 07.06.20	12/3/19
16. Nelson Leonor Employment Program Manager	Employment Development Department 1972 Eisenhower Dr Santa Clara, CA 95054	<a href="mailto:Nelson.Leonor@EDdca.gov">Nelson.Leonor@EDdca.gov</a> (408) 216-6111 <b>Ethics: NEED</b>	2/5/22 Pending BOS Approval

Ethics training can be completed at: <http://localethics.fppc.ca.gov/login.aspx>

**STAFF:**

Arreola, Enrique Deputy Director	CSWD 1111 San Felipe Road, Ste. 108 Hollister, CA 95023	(831) 637-9293 <a href="mailto:earreola@cosb.us">earreola@cosb.us</a>	STAFF HHSA/CSWD
Jacquez, Sylvia Program Manager	CSWD/AJCC 1111 San Felipe Road, Ste. 107 Hollister, CA 95023	(831) 637-5627 <a href="mailto:sjacquez@cosb.us">sjacquez@cosb.us</a>	STAFF HHSA/CSWD
Anderson, Andi Staff Services Specialist	CSWD 1111 San Felipe Road, Ste. 108 Hollister, CA 95023	(831) 637-9293 <a href="mailto:aanderson@cosb.us">aanderson@cosb.us</a>	STAFF HHSA/CSWD
Soto, Ruby Employment Training Supervisor	CSWD/AJCC 1111 San Felipe Road, Ste. 107 Hollister, CA 95023	(831) 634-0784 <a href="mailto:ssoto@cosb.us">ssoto@cosb.us</a>	STAFF HHSA/CSWD

**MODIFICATION #1  
TO AGREEMENT NO. 002-1122-18**

**PURPOSE:**

The purpose of this modification is incorporate additional Regional Plan Implementation (RPI) Grant funding and to incorporate Prison to Employment (P2E) Initiative Planning Grant funding.

**CHANGES:**

1. The funding limit for the term of the agreement is \$123,725. The limit for RPI funding is \$107,100, and the limit for P2E funding is \$16,625. P2E funding is available effective October 1, 2018 or when the P2E agreement with the State has been fully executed.
2. Exhibit A, I.B. Scope of Services, is modified to add the following:

Under the direction of City, Contractor is responsible for participating in work towards the goals of the Prison to Employment Initiative Grant, in accordance with the following deliverables and timeline:

Objectives/Activities	Estimated Dates
<b>Quarter 1 (Oct - Dec 2018)</b>	
Stakeholder input process, outreach to stakeholders, convening of stakeholders; synthesis of input across entire region	ongoing
Comprehensive regional plan which describes the system and strategies for serving justice-involved individuals; collect and analyze data on justice-involved population in the region; analyze input from stakeholder sessions; map existing resources in the region; develop draft versions of regional plan	ongoing
<b>Quarter 2 (Jan - Mar 2019)</b>	
Stakeholder input process, outreach to stakeholders, convening of stakeholders; synthesis of input across entire region	Complete 2/28/19
Comprehensive regional plan which describes the system and strategies for serving justice-involved individuals; collect and analyze data on justice-involved population in the region; analyze input from stakeholder sessions; map existing resources in the region; develop draft and final versions of regional plan	Complete 3/15/19

3. Replace Exhibit D, Budget, with the attached Exhibit D.
4. Replace Exhibit E, Request for Payment, with the attached Exhibit E.

All other terms and conditions of this Agreement remain in effect.

**EFFECTIVE DATE OF THE MODIFICATION:**

October 1, 2018

**CITY OF SUNNYVALE**

BY: \_\_\_\_\_

NAME: Kris Stadelman

TITLE: Director, NOVA

APPROVED AS TO LEGAL FORM  
SAN BENITO COUNTY COUNSEL

  
1-2-2019  
DEPUTY COUNTY COUNSEL DATE

**COUNTY OF SAN BENITO**

BY: \_\_\_\_\_

NAME: Mark Medina

TITLE: Chair of the Board of Supervisors



**BUDGET**

The Contractor will be reimbursed for program costs and activities conducted within the scope of this Agreement. The budget under this Agreement shall not exceed a total of \$123,725 as detailed below for Regional Plan Implementation (RPI) and Prison to Employment (P2E):

Line Item	Expense Item	RPI Amount	P2E Amount
A.	Staff Salaries	\$60,798	\$6,462
B.	Staff Benefit Cost (60.23%)	\$36,619	\$3,892
C.	Staff Travel	\$1,500	\$676
D.	Operating Expenses (communications, facilities, utilities, maintenance, consumable supplies, audit, etc.)	\$8,183	\$595
E.	Other (describe): Consultant	\$0	\$5,000
F.	<b>TOTAL FUNDING</b>	<b>\$107,100</b>	<b>\$16,625</b>

Any changes requested for the budget shall be submitted by written request to the City and are subject to City's written approval.

**Accrued expenditures** (not yet paid) must be reported monthly on the Request for Payment.

**Matching funds<sup>1</sup> of \$5,000** are required for the Regional Plan Implementation portion of this Agreement. They must be reported on the Request for Payment. Documentation must be submitted and maintained for matching fund expenditures reported.

**METHOD OF PAYMENT**

This Agreement is a cost reimbursement Agreement. Reimbursement for 100% of program costs and activities can be invoiced as completed on a monthly basis using the Request for Payment form enclosed with this Agreement. Requests shall be submitted by the 20<sup>th</sup> of the month following the month for which reimbursement is being requested.

Documentation of all expenditures consisting of general ledger printouts and supporting documentation of cost allocation must be submitted with each payment request. Failure to submit required documentation and forms may cause a delay in payment.

<sup>1</sup> The definition of cash match is a contribution of funds made available to the contractor, to be used specifically for these project activities and consistent with the allowable activities of the fund source. The contractor has control over and disburses these funds. Examples include: money received from employers, foundation, private entities, or local governments. The definition of in-kind match is a contribution of non-cash resources used specifically for project activities. Examples include donated personnel, services, or use of equipment or space.

January 22, 2019

Employment & Training Services Counselor II  
San Benito County  
America's Job Center of California  
1111 San Felipe Road, Suite 107  
Hollister, CA 95023

Re: Quotation for the Prison to Employment Initiative

To whom it may concern:

The purpose of this quotation is to offer my assistance as a consultant with the hopes of being able to obtain a grant with the hopes of leading RFP with Valley Health and Associates. I will serve as a consultant to provide a report of findings with how we are able to provide a more efficient way of helping those who are being released to our community.

The following is what I will offer in a two months' time frame:

Objective: Obtain data on how San Benito County Employment services could be utilized in a superior cost efficient manner with the ability to provide services to target population who are transitioning to reentry services. Build a collaboration with existing community, state and federal organizations enhancing dual services.

Proposed services: This consultant will develop and organize all agendas/activities for target groups. This consultant will conduct focus groups with pre and post evaluations. Summarize and provide all recommendation with data collected for best practices.

Target areas for focus groups:

- Youth/Probation institution
- Adult institution
- Community based, faith based, non-denominational

This consultant will take lead with a staff of two individuals. This consultant has been working in in custody programs and reentry services for Monterey County and CDCR for several years. This consultant has organized and developed similar aforementioned services with success to the following:

Senator Anthony Cannella  
Previously Assemblyman and Retired Board of Supervisor Simon Salinas  
Restorative Justice-Commissioner  
Monterey County Sherriff's Department  
Monterey County Probation  
CDCR Parole-Salinas Unit  
GEO Reentry Services  
California Department of Corrections and Rehabilitation Joint Citizens Advisory Committee  
SCORE (South County Out Reach Efforts)  
PARTS (Preventing Alcohol and Reducing Trauma Services) Coalition  
Turning Point of Central California Prop 47

I have extensive experience in working in community social services and have worked one on one with vendors as well as with clients within our target population. I am seeking a grant of \$7,000.00 to assist with time spent as well as overhead costs (mileage, staff costs, incentives for people who participate in focus groups, marketing material, etc.)

Thank you for the opportunity to provide this quotation. If you have any questions please feel free to call me at 831-237-9235 or 559-901-4374.

Respectfully,

Beatriz Vera-Morga  
427 Pajaro Street, Suite 2  
Salinas, CA 93901  
831-237-9235  
559-901-4374  
Bveramorga69@gmail.com

## Mid-Peninsula Region Regional Training MOU

### SBC Training Plan

Training Type	Total
CWA WorkCon Conference, San Diego, May 1-4, 2018	\$829.00
Business Engagement Training in Sacramento July 26, 2018	\$768.00
CWA Boot Camp 2019	\$2,770.00
CWA Boot Camp, Session 1	\$232.24
Meeting of the Minds, Monterey Marriott Hotel, September 4-6, 2018	\$2,809.92
Youth @ Work, Hilton, Long Beach January 22-24, 2019	\$2,590.84
National Association of Workforce Board (NAWB) Conference, Washington D.C. March 23-26, 2019	\$5,000.00
<b>Total Expenses</b>	<b>\$15,000.00</b>