



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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San Benito County
Workforce Investment Board (WIB)
April 14, 2009, 3:00 p.m.
Full WIB Agenda

Meeting will be held at 1111 San Felipe Road Suite 108 in the Conference Room

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the WIB determine that more time is needed.
- II. **Agenda Items:**
 - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
 - B. **Approval of Minutes:** Approve the minutes of the March 10, 2009 WIB Executive Committee meeting and the Youth Employment Program Council minutes of the March 17, 2009 meeting.
 - C. **Guest Speaker:** Terry Newman, Director, Contract & Community Education from Gavilan College will present on the training opportunities being offered through her department at Gavilan College.
 - D. **The American Recovery and Reinvestment Act of 2009 (ARRA):**
 1. Staff will give an overview presentation of the ARRA funds and how it will impact WIA services. Attached is a copy of the presentation.
 2. Staff will update the board on the additional funds allocated to SBC WIB and the other information regarding stimulus funding.
 - E. **Unemployment February Report:** The EDD Unemployment Report for February is attached for your review and information.
 - F. **WIB Membership.**
 1. Any applications received may be considered for appointment to the WIB to fill the mandated public and private sector positions. Action is required
 2. Application to be considered for the Private Sector vacancy. Jerry Muenzer has submitted his membership application for consideration on the San Benito County WIB. Action is required.
 3. WIB Members and staff will report on status of recruitment efforts being conducted to fill the vacant positions.
 - G. **Rapid Response Activities:** An update will be provided on the status of the companies and employees.

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- H. **VOS Report:** Staff will give an update VOS report.
- I. **Updates on Committees:**
1. **Youth Employment Program (YEP) Council:** The YEP Council members will provide a brief update on the youth programs and activities.
 2. **WIA Planning Committee:**
 1. The Planning Committee will provide an update on the April 3, 2009 meeting to strategize for the 2009 LWIA plan.
 2. The Committee and staff will present the revised ITA Policy for your approval. Action is required.
- J. **Grant Updates:** The quarterly report is enclosed for your review and information.
- K. **WIB Retreat:** Staff will give the board an update on the WIB Retreat.
- L. **One Stop Career Center Resource Sharing Agreement:** Attached is the final copy of the staff resource sharing agreement. The original hard copy will be distributed during the meeting for partner's signatures.
- M. **California Workforce Association (CWA) Annual Spring Conference:** Staff attended this year's conference in San Diego, CA. An update will be given at the meeting in May.
- N. **WIA Program Review and Monitoring Report 2008/2009:** Attached is the WIA Monitoring Report for program year 2008-2009 for your review and information.
- O. **Statement of Economic Interest Form:** WIB Members received the 700-Statement of Economic Interest Form for your annual filing due date of April 1st. Please submit the form if it hasn't been submitted.
- P. **One Stop Career Center Update:**
1. **Bus Drive Training:** Thanks to the support of the San Benito High School District, the Bus Driver Training is scheduled to start the week of March 16, 2009.
 2. **Schedule of Workshops:** The schedule of upcoming workshops is enclosed for your information.
 3. **Spotlight of Hollister Career and Job Fair:** Staff will update the board on our partnership for the event scheduled for May 14, 2009.
 4. **Newsletter:** The Quarterly One Stop Career Center Newsletter will be distributed at the board meeting.
 5. **Training Needs Assessment Survey:** Staff will summarize the Training Needs Assessment Survey.
- Q. Additional information items may be reported or discussed prior to adjournment.
1. **Community Action Board (CAB) Needs Survey:** Staff will summarize the CAB Needs Survey as it relates to the needs of our community

The next Full WIB Meeting is scheduled for July 14, 2009 at 3:00 P.M.

The next Executive WIB Meeting is scheduled for May 12, 2009 at 3:00 p.m.