



SAN BENITO COUNTY

KATHRYN FLORES
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

San Benito County
Workforce Investment Board (WIB)
Programs/Planning Committee
February 23, 2009, 12:00 p.m.
NOTES

Draft
not proofed

Present: Mary Damm, Kay Gibson, Stan Rose, Dave Wright

Absent: Esequiel Arrizon, Kendra Bobsin

Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez, Laura Schipper

Enrique Arreola called the meeting to order at 12:05 PM.

Items for discussion:

- I. **Welcome and Introductions:** Introductions were made by everyone present
- II. **Purpose of Meeting:** The WIB Planning Committee met to strategize and recommend to the WIB the priorities and strategies for the 2009 LWIA plan.
- III. **CalWORKS Presentation:** Esther Alva, CalWORKS ¡JobLINK! Supervisor, gave an overview of the services the services offered by CalWORS and distributed flyers outlining those services. Ester described the 2-week job-readiness program and the resources provided to clients which assists them in getting back into the workforce. Currently the workshops are only offered to for cash aid recipients. Discussed the possibility of integrating the CalWORKs job-readiness classes with WIA participants.
- IV. **Follow-up Items:** Staff shared the items that needed follow-up from last meeting:
 - A. **Inventory of training schools:** A list of training schools was distributed. Discussed was utilizing Gavilan College to the fullest potential. Discussed course costs the possibility of requesting a discount for WIA participants. David Wright stated he was contacted by Terry Newman of Gavilan College asking if his company was interested in providing any training courses in his field of work, i.e. mechanical maintenance, electrical maintenance supervision, etc. Enrique discussed his conversation with Terry in reference to providing on-line training courses which other WIB's are utilizing. Discussed issues associated with clients completing their courses in the given timelines in order to continue receiving unemployment benefits. Discussed the qualification requirements for Eligible Training Providers (ETP) and whether or not Gavilan College is and ETP. Kay Gibson discussed the possibility of sharing the cost of some of the program services between WIA & CalWORKS.

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
SERVING SAN BENITO COUNTY SINCE 1978



The County CSWD is an equal opportunity employer/program

EQUAL HOUSING
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- B. **List of business job placements:** Distributed was a list of businesses that have hired youth for Work Experience. Reviewed and discussed the list.
 - C. **In-house / contractual services:** Further discussion.
- V. **WIA Direct Costs:** Staff and committee members continued discussions on the current direct costs for youth services and staff provided a few additional scenarios for services. Enrique Arreola discussed the scenarios and number of participants served.
- VI. **Gaps and Opportunities:** Staff and committee members will continue to identify gaps and opportunities: Enrique will follow-up with agencies that may be willing to offer training services in-house.
- VII. **Top 3 Strategies:** Staff and committee members identified the top strategies:
 - A. Enrique will research what the local colleges offer and what their prices are.
 - B. The WIB Planning Committed decided to weed out scenario B and they will revisit the other scenarios once they have more information.
 - C. Approach Hartnell College and Cabrillo College to find out what courses they offer, if they are already an ETP, and if they would be willing to offer a price reduction for WIA participants.
- VIII. **Laura:** Laura Schipper, Employment Training & Services Counselor, reviewed the various scenarios presented and stated that if more youth are served, there will be a need for additional job-readiness workshops. She is currently working on revamping job-readiness workshops. Laura feels that 400 hours are a good number of hours for youth to work as it gives employer time to build a relationship with youth and gives youth good work experience.
- IX. **Next Steps:**
 - A. Develop a relationship with the Chamber of Commerce, both in Hollister & San Juan.
 - B. Follow-up with Hartnell and Cabrillo College.
- X. **Additional information may be reported prior to adjournment.**
 - A. Enrique Arreola discussed the ECO-nomics Expo & Job Fair scheduled for May. Staff will be coordinating efforts with Employment Development Corporation (EDC) to take the lead in developing employment readiness workshops at the event: i.e., Resume writing, dress for success, assisting with on-line applications, etc. There will be four workshops total. One-Stop Career Center will also have an information booth.
 - B. Distributed flyer on upcoming free Bus Driver training.

Next meeting March 23, 2009 at 12 pm.