



SAN BENITO COUNTY

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San Benito County
Workforce Investment Board (WIB)
June 10, 2008 - 3:00 p.m.
WIB Executive Committee Minutes

Present: Kendra Bobsin, Tad Coatsworth, Al Martinez
Absent: Mary Damm, Connie Herndon, Rick Deraiche, David Wright
Staff: Andi Anderson, Enrique Arreola, Kathy Flores, Sylvia Jacquez

Chair, Al Martinez, called the meeting to order at 3:05 P.M.

I. **Public Comment Period:** There were no public comments. Introductions were made by everyone present.

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Rick Deraiche, Connie Herndon, David Wright called in and were excused by the chair. Mary Damm indicated she would be attending the meeting but was not present.

B. **Approval of Minutes:** Due to the lack of a quorum, the minutes of the May 13, 2008 WIB Executive Committee and the March 18, 2008 Youth Employment Program Council meetings were not approved.

C. **WIB Membership:**

1. Consider the YEP Council's recommendation for appointment of Marla Davies from the San Benito High School's Workability Program. *Due to the lack of a quorum this item will be included on the next meeting agenda.*
2. Staff received verbal notification from Mr. Mike Dodgin from the Operating Engineers Local Union #3 that he is no longer living in the area and cannot continue to participate in the WIB. To date, Mr. Dodgin has not submitted a letter of resignation. Staff requests WIB approval to proceed with posting vacancy for this mandated public sector vacancy of labor union representation. *Due to the lack of a quorum this item will be included on the next meeting agenda.*
3. Staff received verbal notification from Ms. Maria Thomas from Woltcom, Inc. that she is no longer employed with that company and she cannot continue to participate in the WIB. To date, Ms. Thomas has not submitted a letter of resignation. Staff requests WIB approval to proceed with posting vacancy for this mandated private

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sector representation. *Due to the lack of a quorum this item will be included on the next meeting agenda.*

4. There were no applications received to be considered for appointment to the WIB to fill the mandated public and private sector positions.
- D. **Nominations Committee:** Staff requested activation of the nominating committee to select a slate of officers for election at the July Full WIB meeting. Al Martinez stated that in the past, he and David Wright were the nominating committee and that they appointed board members to the required committees. He will contact David Wright and discuss doing this again.
- E. **Youth Educational Component:** The Youth Employment Program (YEP) Council approved a proposal submitted by Gavilan College in the amount of \$5,990 for the provision of Educational Component services at their May 20th meeting. Staff requested WIB approval to accept the YEP Council's recommendation and to proceed with a contract with Gavilan College to provide this summer's Educational Component. Due to the lack of a quorum, the members present formed a committee and recommended that a special meeting be held prior to the next full WIB meeting in order to ratify this item in a timely manner. Sylvia Jacquez will contact the Executive Committee members with a meeting date and time.
- F. **August, 2008 Meeting:** Discussion was held regarding the cancellation of the August, 2008 meeting. After discussion, members decided to cancel the August meeting. This item will be placed on the July full WIB agenda for ratification.
- G. **Deputy Director Position Update:** Enrique Arreola, the new Deputy Director for CSWD, was introduced by Kathy Flores. Enrique worked for CSWD about 16 years ago as a Summer Youth Counselor, and most recently; he was the director of the Mexican American Community Services Agency. Raised in Hollister, Enrique has many local contacts and is familiar with the community. Kathy thanked Sylvia Jacquez for managing the office for the past year in the absence of a deputy director. Enrique stated that he is excited to be here.
- H. **WIA Performance Standards for PY 2007/2008:** A brief discussion was held regarding the most recent calculation of the Program Year 2007/2008 performance results. The results were enclosed in the agenda packet. Sylvia gave an overview and stated that CSWD is meeting performance standards. Staff has been diligent in their follow-up efforts in order to maintain performance standards. Enrique commended staff on their hard work.
- I. **State Monitoring:** The State's Compliance Review Division conducted a fiscal and procurement monitoring during the week of April 7 – 11, 2008. Kathy Flores stated that she received a fax this morning indicating the results but has not had a chance to respond. In reviewing the results, there was a finding pertaining to the accrual of salaries and also a finding that a required provision is missing from the county contract and will need to be included. Kathy stated that a contract revision will be made and forwarded to the State.
- J. **Rapid Response Activities:** Al Martinez stated that Corbin is re-hiring and that San Benito Shuttles will begin hiring soon. No additional activities to report at this time.

K. **AB 900 Department of Corrections Reform Update:** Kathy Flores stated that this legislation has been being watched for over one year. She gave an overview of the reform. Sheriff Hill submitted a grant for a facility and the grant is still in the review process. The State indicated there will not be funds allocated for support services and there will be no specialized services for parolees.

L. **Youth Employment Program (YEP) Council:** The Youth Services directory was updated and finalized. The directory will be available in an English/Spanish version for the first time! Staff has received two quotes. Al Martinez will check with Granger Printing to receive an additional quote. Once all the quotes are received, staff will move forward with the printing of the directory and it will be ready for distribution when the new school year begins.

M. **Updates on Committees:**

1. **Basic Construction Skills Committee:** Andi Anderson reported that David Wright stated at the last YEP Council meeting that six individuals were scheduled to take the finals on May 21, 2008.

2. **Gavilan College Rural Opportunity Grant:** Kathy Flores gave an overview of the Gavilan College Rural Opportunity Grant. There is no update at this time. Al Martinez stated he will contact Gavilan College to see if he can get any information on the outcome of the application.

N. **Grant Updates:** The next quarterly report will be provided in July, 2008.

III. **Additional information:**

A. **Newsletter submissions:** Andi Anderson will include articles on “The New Faces at CSWD: Enrique, Tina & Nactalye”.

The meeting adjourned at 3:45 P.M.

The next full WIB meeting will be held on July 8, 2008 at 3:00 P.M.