



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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**San Benito County
Workforce Investment Board (WIB)
3:00 P.M. –May 13, 2008
Minutes**

Present: Mary Damm, Connie Herndon, Al Martinez, David Wright

Absent: Kendra Bobsin, Tad Coatsworth, Rick Deraiche

Staff: Andi Anderson, Kathy Flores, Kay Gibson, Sylvia Jacquez

Chair, Al Martinez, called the meeting to order at 3:05

I. **Public Comment Period:** There were no public comments received.

II. **Agenda Items:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Kendra Bobsin, Tad Coatsworth, Rick Deraiche notified staff they would not be attending the meeting and were excused by the chair.
- B. **Approval of Minutes:** The minutes of the April 8, 2008 Full WIB Meeting were approved as presented. *M/S/C David Wright/Connie Herndon*
- C. **WIB Membership:** Kathy Flores stated that once the applications of Maria Fehl of Fehl Construction and Steve Tuma of the Dry Wall Local Union 914 are approved by the Board of Supervisors, the WIB will have filled all mandated vacancies.
- D. **Deputy Director Position Update:** The new CSWD Deputy Director will start on June 2, 2008. Enrique Arreola worked for CSWD about 16 years ago as a summer youth counselor and most recently as the Director for the non-profit, Mexican American Community Services Agency (MACSA). Enrique serves on several local boards, which include the Gang Task Force Advisory Board and the Hollister Youth Alliance.
- E. **WIA Allocation for PY 2008/2009:** Enclosed in the packet was a side-by-side comparison allocation report. Sylvia Jacquez stated that CSWD did receive an increase in funds; however, the youth program received a decrease. At this time, staff has no information on Rapid Response funds. Kathy stated that CSWD received additional Community Services Block Grant (CSBG) funds and that staff recommended using those funds for a mini-summer youth program. The summer youth program will provide an eight week work experience program for 15-20 youth. Should these funds become available on a continuing basis, staff would like to continue the summer youth program on a small scale. WIA encourages targeting out-of-school youth, however the summer youth program will provide jobs for younger in-school youth.

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The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- F. **State Monitoring:** The State's Compliance Review Division conducted a fiscal and procurement monitoring during the week of April 7 – 11, 2008. Sylvia stated that she is waiting to hear back from the monitor on whether there were any findings or recommendations. Kay Gibson stated that she feels the monitoring went well. Kathy stated that the monitors usually inform agencies of any items that stand out that may need correction.
- G. **Rapid Response Activities:** One-Stop staff has been seeing an increase of seasonal workers. Nothing else to report.
- H. **AB 900 Department of Corrections Reform Update:** Kathy Flores reported that Sheriff Hill reported to the Board of Supervisors that San Benito did not receive any funding for facilities. San Benito County is in the running for the re-entry services piece. At this time it is unclear when a decision will be made. It is anticipated there may be additional individuals seeking services from the One-Stop, but there will be no additional funding.
- I. **Updates on Committees:**
1. **Basic Construction Skills Committee:** David Wright stated that they are in the 15th week of 16th week semester. There are six out of 11 students still in the class. Gavilan College has taken over the direction of an apprenticeship program run out of Morgan Hill. Discussed class retention rates depending on time of year.
 2. **Gavilan College Rural Opportunity Grant:** Al Martinez and Kathy Flores both stated that they haven't heard anything about this grant moving forward.
- J. **WIB Retreat:** The retreat scheduled for May 16, 2008 has been cancelled. The retreat will be rescheduled once the new deputy director is on board. Also, staff is looking for a facilitator with a background in workforce development. Because of funding issues it has been difficult finding someone to facilitate the retreat that has workforce development knowledge. Staff is checking with the State and neighboring counties to see if there is someone to facilitate.
- K. **Additional information:**
1. The Economic Development Trade Show is scheduled for May 15, 2008. Al Martinez stated that he only has one table left.
 2. Next month CSWD staff will have the WIB review the Youth Component for approval. The proposed conductor is Gavilan College and classes will be held at the Briggs Building.

The meeting adjourned at 3:30 P.M. M/S/C David Wright/Connie Herndon.

The next Executive Committee meeting will be held on June 10, 2008 at 3:00 P.M.

*Motion/Second/Concur