



Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

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Vision & Mission of the full WIB:

Vision: San Benito County will have a trained, skilled and relevant workforce that meets the needs of employers and increases the quality of life in our community.

Mission: The mission of the San Benito County Workforce Investment Board is to provide a variety of trainings, services and resources to unemployed, under-employed and dislocated workers which will raise their education and skill levels to ensure their success in the workforce.

San Benito County Workforce Investment Board (WIB)

July 10, 2012 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

Executive Committee Meeting

MINUTES

Present: Katherine Hough, Kendra Bobsin, Yuko Duckworth, Carrie Fosdick, Dave Wright

Absent: Nancy Martin, Gary McIntire

Staff: Andi Anderson, Enrique Arreola, Maria Corona, Sylvia Jacquez

Vice Chair, Kathy Hough, called the meeting to order at 3:04 P.M.

I. **Public Comment Period:** No public comments were received.

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the vice-chair.

B. **Approval of Minutes:** The minutes of the May 8, 2012 Executive Committee are for review & approval. *Action is required M/S/C Not included.*

C. **WIB Membership:** There are currently 3 Private Sector vacancies and 1 Public Sector (Mandated Positions). Enrique Arreola explained upcoming changes in membership structure.

1. **Resignations:**

- a. Todd Farr submitted his resignation due to him taking a new position.
- b. Sylvia Sanchez's term is due to expire and she has opted not to renew her membership.

2. **New Applications:** No new applications were received to be considered for appointment to the full WIB.

D. **Committee Updates:**

1. **Nomination Committee:** The Nomination Committee presented a slate of officers for fiscal year 2012/2013. Carrie Fosdick Chair, Kathy Hough will continue Vice-Chair, Soila Rojas for Secretary, Kendra Bobsin will remain as Treasurer. The slate of officers was approved as presented and nominees will be forwarded to the full WIB for appointment. *M/S/C David Wright/ Yuko Duckworth.*

2. **Youth Employment Program (YEP) Council:** The next YEP Council meeting is July 17, 2012.
 3. **Planning Committee:** Discussed was having members research Private Sector funding opportunities. The Planning Committee will meet next month to discuss this further and share ideas with the full WIB.
- E. **2012 CWA Meeting of the Minds Conference:** Staff requests participation of a WIB member along with the Deputy Director to attend this year's conference on September 4-6, 2012 in Monterey, CA. After discussion the Executive Committee approved sending a WIB member and the Deputy Director to attend the Meeting of the Minds. ***Kathy Hough & Carrie Fosdick will share attendance. M/S/C David Wright/Kendra Bobsin.***
 - F. **Re-Employment & Eligibility Assessments (REA):** Enrique Arreola removed one statement from the REA MOU: "above & beyond". The MOU has been reviewed by County Counsel and will be presented to the Board of Supervisors next week. Yuko Duckworth reported that so far the workshops are going ok. Not too many people have been showing up. There are 21 slots available in the morning & afternoon 2-days a week. Yuko stated 82% ratio of clients are attending these mandatory sessions to verify they are still eligible to receive unemployment insurance.
 - G. **California Workforce Services Network (CWSN):** The program launch was postponed until further notice.
 - H. **National Emergency Grant (NEG):** There is no update at this time.
 - I. **Community Development Block Grant (CDBG) Application for Workforce Services:** Staff should receive notice by the end of this month/beginning of next month if the grant was approved for allocation.
 - J. **At Your Service Lay-Off Aversion Strategy:** Sylvia Jacquez updated on the proposed activities and the Business Networking Luncheon that took place on June 28. The final written report will be completed by July 20, 2012 and presented to the Board of Supervisors on August 7, 2012. Distributed was a summary report which was submitted on June 21, 2012. Enrique explained the report. There was a brown bag luncheon held at San Juan Oaks on June 28, 2012. Nancy Martin is no longer with EDC. She was retained until the end of the month to fulfill the contracts.
- III. **Additional Information:**
- A. **August, 2012 Meeting:** The August 2012 WIB meeting has been cancelled.
 - B. **Unemployment Report:** The unemployment report for June 2012 is enclosed.
 - C. **AB 1234 Ethics Training for Local Officials:** Several members have not submitted their Ethics Training Certificates. ***None on file for:*** Warren Barry, Donald Dixon, Anthony Evans, Barb Montag, Angela Trujillo, Esequiel Arrizon. Several are due to expire soon and will need to be renewed. For those needing to complete the training the web address is: <http://www.fppc.ca.gov>
- IV. **Adjournment:** *M/S/C Kendra Bobsin/ David Wright 4:50 P.M.*
The next Executive Committee meeting is scheduled for September 11, 2012