



# SAN BENITO COUNTY

KATHRYN FLORES  
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

## San Benito County Workforce Investment Board (WIB)

May 8, 2012 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

### WIB Executive Committee Meeting

#### AGENDA

**For health reasons, all meetings are smoke and fragrance free.**

*The purpose of the WIB shall be to promote and foster employment opportunities for the structurally unemployed, the under-employed and other economically disadvantaged members of the community.*

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
  - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
  - B. **Approval of Minutes:**
    1. The minutes of the March 13, 2012 Executive Committee meeting, March 27, 2012 and April 10, 2012 Planning Committee are enclosed for board approval and information. *Action is required.*
    2. The minutes of the January 10, 2012 full WIB meeting were not approved due to lack of quorum and will be tabled until the July full WIB meeting for approval.
  - C. **WIB Membership:**
    1. **Applications:** An application was received from Arturo Contreras of SBDC to fill the vacancy of Economic Development Agency Representative (public sector). *Action is required.*
    2. **Current vacancies:** There are currently 3 Private Sector vacancies and 2 Public Sector (Mandated Positions)
    3. **Director of HHSA:** Board member Kathy Flores from the Public Sector retired May 7, 2012. This is a mandated position and her replacement will be announced. *Action is required.*
  - D. **Committee Updates:**
    1. **Youth Employment Program Council:**
      - a. **Planning Committee:** The Planning Committee's recommendations on strategies to the four goals identified by WIB were not approved due to lack of

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The County CSWD is an equal opportunity employer/program

EQUAL HOUSING  
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

quorum and will be tabled until the July full WIB meeting for approval.

**b. Full Body Scan - Roadmap for success Better Business Service- Training for High Skilled Jobs**

**c. Employable Youth**

**d. Funding**

2. **Executive Committee:** Nancy Martin presented the mission and vision statements to full WIB for their review and approval. Statements were not approved due to lack of quorum and will be tabled until the July full WIB meeting for approval.

3. **Bylaws Committee:** Members will provide an update.

E. **Fiscal & Procurement Monitoring:** Staff provided an update on the State's Compliance Review Division visit conducted the week of April 16<sup>th</sup>-20<sup>th</sup>.

F. **California Workforce Services Network (CWSN):** Staff will provide an update on the progress of the system that will be implemented effective July 1st.

G. **National Emergency Grant (NEG):** Staff will provide an update.

H. **CDBG Application for Workforce Services:** Staff will provide an update.

I. **WorkKeys:** Staff will provide an update.

J. **At Your Service Lay-Off Aversion Strategy:** Nancy Martin and SBDC will provide an update.

K. **Jobs in Your Jammies:** Staff will provide an update

III. **Additional Information:**

A. **Unemployment Report:** The unemployment report for April 2012 is enclosed for your review.

B. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. *None on file for:* Warren Barry, Donald Dixon, Anthony Evans, Barb Montag, Angela Trujillo, Esequiel Arrizon. Several are due to expire soon and will need to be renewed. A list is attached for member review.

C. **Form 700:** The Form 700 was due April 1, 2012.

IV. **Adjournment:**

**The next Executive Committee meeting is scheduled for June 14, 2012 at 3:00 P.M.**



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## San Benito County Workforce Investment Board (WIB)

March 13, 2012 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

Executive Committee Meeting

### MINUTES

#### For health reasons, all meetings are smoke and fragrance free.

*The purpose of the WIB shall be to promote and foster employment opportunities for the structurally unemployed, the under-employed and other economically disadvantaged members of the community.*

**Present:** Yuko Duckworth, Carrie Fosdick, Kathy Hough, Nancy Martin, Gary McIntire  
**Absent:** **Excused:** Kendra Bobsin, David Wright  
**Staff:** Andi Anderson, Enrique Arreola, Sylvia Jacquez  
**Guest:** Anthony Evans

Chair, Nancy Martin, called the meeting to order at 3:35 P.M.

I. **Public Comment Period:** There were no public comments received.

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.

B. **Approval of Minutes:** The minutes of the February 14, 2012 Executive Committee meeting were approved as presented. *M/S/C Gary McIntire, Carrie Fosdick*

C. **WIB Membership:** No applications were received to be considered for appointment to the full WIB. There are currently 2 vacancies from the private sector and one for the public sector.

1. The term for Brenda Weatherly is scheduled to expire on March 24, 2012. She has submitted a resignation letter. This is a mandated position for Economic Development Agency Representative (public sector). Gary McIntire will touch base with Chamber of Commerce to see about possibly filling this position.

D. **Committee Updates:**

1. **Youth Employment Program Council:** Enrique Arreola reported the staff is still reviewing legalities and once there is more information, the YEP Council will report to the WIB. County Counsel has indicated that posting job announcements shouldn't be a problem as long as the job board includes a disclaimer that we are not responsible for false advertisement. At the last YEP Council meeting Youth

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2. discussed their thoughts on promoting the Job Connection on Facebook and they feel that Facebook wasn't as accessible to students as the High school website. They also discussed having youth assist with maintaining a link on the High School Website for the Job Connection Program.
  3. **Planning Committee:** The meeting scheduled for March 6, 2012 did not take place due to lack of quorum. Kathy Hough will schedule a meeting of the Planning committee to discuss moving forward with the goals. Enrique Arreola distributed a draft of goals & strategies.
  4. **Executive Committee:** *TABLED until after the Planning Committee meets:* Review and discuss mission and vision statements and forward to full WIB for their review and approval at the April, 2012 meeting. Waiting for Planning Committee to identify strategies for each goal.
    - a. **Full Body Scan - Roadmap for success** –
    - b. **Better Business Service- Training for High Skilled Jobs** -
    - c. **Employable Youth** -
    - d. **Funding** -
- E. **California Workforce Services Network (CWSN):** Sylvia Jacquez reported that the State is in the process enhancing the current VOS system to include CalJOBS in order to revamp the client tracking system making one system Statewide. Staff is working with the State to come up with the new system to be implemented July 1, 2012. Discussed was extending the case management system until after the FY due to end of fiscal year reports due to DOL. Additional features will be included, and the State is paying for those fees saving the County approximately \$25,000! There will be additional modules which can be purchased if needed. CalJOBS will be in place July 1<sup>st</sup>. The replacement of the job training automation system and case management system will be on hold until notification from the State. Sonya Espinola has been attending the Train the Trainers modules and will train all WIA staff before the new system is in place. EDD staff will receive their own training on the new CalJOBS system.
- F. **National Emergency Grant (NEG):** Sylvia reported that 3 participants are enrolled in ITA. An ad was placed in newspaper to include Census workers from 2010, however there was not much success on recruitments. Staff has had to turn away several people because of the date when the program began causing them not to qualify for services and are trying to serve those clients under regular DW worker funds. It has been difficult working with the restrictions placed on the Grant and is still waiting to hear if the dates can be modified. Enrique Arreola is hopeful that CSWD will not have to pay grant back because stipulations were previously approved by NEG. It is beyond staff control and are hopeful it will not affect performance standards.
- G. **Workforce Collaborative of California's Central Coast (WCCCC) MOU:** Enrique Arreola provided an update on the DOL Innovations Grant. He stated that the WCCCC is working on submitting 2 grants. The WCCCC decided not to pursue the full collaborative as there is not enough time to prepare the grant for the amount of work required to complete it. The WCCCC is pursuing another grant which is due late April and focuses on youth employment. It has been identified regionally that

youth employment is a huge need. Another grant is in geriatrics and allied health. Enrique Arreola submitted a budget for over 3-years for an estimated \$250,000. Monterey WIB is the lead agency.

- H. **CDBG Application for Workforce Services:** CSWD is working on submitting an application by April 6, 2012 for a total of \$500,000, \$162,500 for Emmaus House, \$100,000 for Homeless Coalition, and \$200,000 for CSWD workforce services. CSWD hasn't requested workforce services through this application in the past but the survey conducted indicated that job services is a huge need and includes: Summer Youth Employment, Vocational Training, Work Experience, and OJT. Encouraged letters of support from board members. Nancy Martin stated this is very important to show the Board of Supervisors the WIB supports the efforts of CSWD through their Commitment, Leverage, Support of services and she is willing to address the BOS on Tuesday, March 20, 2012 at 9am during the scheduled public hearing.
- I. **WorkKeys:** Sylvia reported that there is one participant enrolled who unfortunately is not cooperating. Staff is working on identifying other participants to utilize the program. Enrique Arreola encouraged having all participants complete the training and discussed including this as a stipulation that part of enrollment is completing the WorkKeys.
- J. **WIB Paperless Agenda Packets:** Bylaws Committee needs to meet to revise bylaws for implementation of paperless agenda packets, change meeting location during Executive Committee meetings and to establish adhoc committees. Andi Anderson will Doodle members with meeting dates and will provide the Bylaws committee members with the most recent bylaws.
- K. **Final Performance Standards for PY 2009-2010: Info Only:** Attached is a copy of the Final Performance Standards for PY 2009-2010. Received annual incentive allocation.
- L. **At Your Service Lay-Off Aversion Strategy:** Nancy Martin provided an update on the recently approved contract between the County and EDC for the implementation of Lay-Off Aversion Strategies. Copy included in agenda packet for information. *Phase 1:* 200-300 students will be conducting the survey. *Phase 2:* Report will help to determine types of services businesses need.
- M. **WIA 85% Program Review Response for PY 2011-12:** Attached is the response to the WIA program monitoring review.
- N. **WIA and ARRA Fiscal and Procurement Review for PY 2010-11:** Attached is the response to the WIA and ARRA Fiscal and Procurement monitoring review.
- O. **Jobs in Your Jammies:** Sylvia Jacquez stated that staff & partners held a meeting on March 1<sup>st</sup> and that 3 staff members have taken the lead. They are looking at setting a date for 3<sup>rd</sup> week in May. EDC and staff need to connect with CMAP. Andi Anderson will e-mail CAMP and request they connect with Nancy Martin to schedule a meeting.

III. **Additional Information:**

- A. **Unemployment Report:** The unemployment rate is currently 17.6%
- B. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. Please submit those to Andi Anderson.
- C. **Form 700:** Electronic copies of the Form 700 have been sent to all WIB members. Please complete the form and submit to Andi so she can forward to the elections department.

IV. **Adjournment:** M/S/C Yuko Duckworth/Kathy Hough 3:50 P.M.

**The next Full WIB meeting is scheduled for April 10, 2012 at 3:00 p.m.**

**WIB Planning Committee Meeting**  
**March 27, 2012**  
**12:00 P.M.**

Kathy Hough Called to order at 12:30 P.M.

Goal & Objectives:

1. **Full Body Scan**: Enrique Arreola discussed the areas of training and how they are approved. One-Stop has partnered with various training providers and all must be identified as a need or demand occupation through research of labor market information. In the past there was push for Green jobs, yet in San Benito County it has not turned out to be a high demand occupation. Discussed the lumping of the high growth areas that don't really apply to San Benito County. May be high growth in Santa Clara and other counties, but not in SBC. Staff indicated it has been difficult to place in the medical assisting due to lack of experience. The Planning Committee members have identified the following occupations to be considered high demand in SBC and neighboring counties:
  - a. **Agricultural**
  - b. **Manufacturing**
  - c. **Truck Driving**
  - d. **Health (Allied)**
  - e. **Construction**
  - f. **Green Sector**: When there is a project in the works.
  - g. **Bio Health**
  - h. **Retail**
  - i. **Hospitality**
  - j. **Information Technology** (San Jose/Monterey)
  - k. **Computer: Office training**. Administrative & Clerical
2. **Better Business Services – Training for High Skilled Jobs**: Members identified the following strategies:
  - a. **Increase Employment Engagement**
  - b. **Outreach (Micro & Macro)**
  - c. **Reach out to NEW employers**
  - d. **Provide on-site space for outreach & interview**
  - e. **Partner w/EDC, Chamber & HDA**
  - f. **Sharing info on Tax Incentives (Hiring Youth/Parolees, etc)**
  - g. **Promote WorkKeys**

- h. Provide One-on-One Support/Small Groups/More WIB member interaction
  - i. Increase Funding \$400-500k through collaborations
  - j. More networking (WIB members & Staff)
3. Employable Youth: Members identified the following strategies:
- a. Work Experience Program
  - b. Outreach to youth in colleges & high schools
  - c. Work w/ the YEP Council
  - d. Youth to utilize WorkKeys
  - e. Increase Funds: 300k for youth 9wks 40/hr for summer youth program.
4. Funding: Members identified the following strategies:
- a. The need to increase funding in order to provide more services.

<u>Youth funding:</u>	<u>Adult and Dislocated</u>	<u>Rapid Response 2) 50k, 3)</u>
Year 1) \$50k-60k	Worker funding:	50k
Year 2) 100k	Year 1) \$60k-70k	Year 1) \$0
Year 3) 150k-175k	Year 2) \$100k	Year 2) \$50k
	Year 3) \$150K	Year 3) \$50K

**Establish a Fund Development Committee:** To reach out to potential funders.

- Private/Corporate Sectors
- Apple
- HP
- Cisco
- Packard
- Target/Kmart/Walmart
- Big 5
- Microsoft
- Netflix
- Local Businesses
- Community Residents
- Family Foundations (Ex. Ramon Samavia)
- Evan Moor Educational Publishing

Meeting Adjourned at 1:25 P.M.



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## San Benito County Workforce Investment Board (WIB)

April 10, 2012 @ 3:00 p.m.

1111 San Felipe Road, Ste 207, Hollister, CA 95023

Full WIB Meeting

### MINUTES

#### For health reasons, all meetings are smoke and fragrance free.

*The purpose of the WIB shall be to promote and foster employment opportunities for the structurally unemployed, the under-employed and other economically disadvantaged members of the community.*

**Present:** Kristi Alarid, Warren Barry, Anthony Evans, Carrie Fosdick, Kathy Flores, Kathy Hough, Nancy Martin, Barb Montag, Jerry Muenzer, Steven Tuma, David Wright

**Absent:** **Excused:** Alex Arias, Esequiel Arrizon, Richard Bianchi, Kendra Bobsin, Sherrean Carr, Donald Dixon, Yuko Duckworth, Paul Farmer, Todd Farr, Mimi Laurent, Gary McIntire, Barb Montag, Jerry Muenzer, Soila Rojas, Sylvia Sanchez, Angie Trujillo

**Staff:** Sylvia Jacquez

**Guests:** Andrea Zeller-Nield, Arturo Contreras, Janice Shriver

Chair, Nancy Martin, called the meeting to order at 3:07 P.M.

I. **Public Comment Period:** Introductions were made by WIB members and guests: Andrea Zeller-Nield and Arturo Contreras from Small Business Development Center.

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair

B. **Approval of Minutes:**

1. The minutes of the January 10, 2012 full WIB meeting were not approved. ***Tabled to next meeting due to lack of quorum.***

2. The minutes of the March 13, 2012 Executive Committee meeting and the March 27, 2012 Planning Committee were enclosed for board information.

C. **WIB Membership:**

1. **Applications:** An application was received from Arturo Contreras of SBDC to fill the vacancy of Economic Development Agency Representative (public sector). ***Tabled to next meeting due to lack of quorum.***

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2. **Current vacancies:** There are currently 2 Private Sector vacancies and 2 Public Sector (Mandated Positions)
  3. The term of Board member Jerry Muenzer from the Private Sector is due to expire on May 5, 2012. Mr. Muenzer has decided not to renew his board membership.
  4. Board member Kathy Flores from the Public Sector will be retiring May 7, 2012. This is a mandated position. Kathy reported that this position will be filled once the hiring of the Interim Director of HHSA is decided. WIB Board members congratulated Kathy on her retirement and thanked for all of her hard work with the agency and WIB participation. Kathy reported she will be taking six months off to vacation and to spend time with her family.
- D. Committee Updates:**
1. **Youth Employment Program Council:** No new updates to report. *Tabled to next meeting.*
  2. **Planning Committee:** Kathy Hough reported on the Planning Committee's recommendations on strategies to the four goals identified by WIB. *Tabled to next meeting due to lack of quorum.*
    - a. **Full Body Scan - Roadmap for success**
    - b. **Better Business Service- Training for High Skilled Jobs**
    - c. **Employable Youth**
    - d. **Funding**
  3. **Executive Committee:** Nancy Martin presented the mission and vision statements to full WIB for their review and approval. *Tabled to next meeting due to lack of quorum.*
  4. **Bylaws Committee:** Members have not had an opportunity to meet. Will provide an update at the next meeting.
- E. California Workforce Services Network (CWSN):** Sylvia Jacquez provided an update on the progress of the system that will be implemented effective July 1st.
- F. National Emergency Grant (NEG):** Sylvia Jacquez provided an update. There are currently 3 enrolled in the program and 2 files pending. The grant has an enrollment cut-off date of June 30, 2012. This has been a challenging program due to enrollment restrictions.
- G. CDBG Application for Workforce Services:** Sylvia Jacquez reported that staff submitted the CDBG grant application to the State on April 5<sup>th</sup>. Application contains workforce services activities in the amount of \$200,000. Expect to receive a response in July, 2012 if awarded.
- H. WorkKeys:** Sylvia Jacquez reported there is currently one client going thru this certification. He is doing very well and will begin his official tests soon.
- I. At Your Service Lay-Off Aversion Strategy:** It was reported that Arturo Contreras from SBDC will be the lead for these lay-off aversion strategies. The students conducting the surveys will have an orientation on April 13<sup>th</sup>. There will be a 3 hour casual event for businesses to interact with people. A brown bag lunch will be provided. These services will be completed by June 30<sup>th</sup>.

J. **Jobs in Your Jammies:** Nancy Martin reported that she has been trying to arrange a meeting with CMAP to discuss this event but has not been successful.

III. **Additional Information:**

A. **Unemployment Report:** The unemployment report for February, 2012 was enclosed for review.

B. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. Please submit those to Andi Anderson.

C. **Form 700:** Electronic copies of the Form 700 have been sent to all WIB members. Please complete the form and submit to Andi so she can forward to the elections department.

D. **Fiscal & Procurement Monitoring:** Sylvia Jacquez reported that the State's Compliance Review Division will conduct a visit the week of April 16<sup>th</sup>-20<sup>th</sup>.

E. **FY 2012-2013 Funding Allocations:** Sylvia Jacquez distributed allocation information for FY 12-13 (Adult/DW/Youth).

IV. **Adjournment:** Meeting was adjourned at 3:49 P.M.

**The next Executive Committee meeting is scheduled for May 8, 2012 at 3:00 P.M.**

**San Benito County  
Board and Commissions**

**MEMBERSHIP APPLICATION**

I hereby express an interest in being nominated for membership on the following committee:  
(PLEASE PRINT)

BOARD/COMMISSION: **WORKFORCE INVESTMENT ACT (WIB)**

NAME: Arturo Contreras

PHONE: 831-229-3287

HOME ADDRESS: ~~425 Belden St~~ EDC 2440 BERT DR. BLDG 100, STE 100

CITY: ~~Contrales~~ HOLLISTER ZIP: 95026 95023

LENGTH OF RESIDENCY: 2 Email: arcontreras@csumb.edu

SUPERVISOR DISTRICT: \_\_\_\_\_

OCCUPATION: Business Advisor

EDUCATION: BS Business, California State University Monterey Bay

AFFILIATIONS: Small Business Development Center,

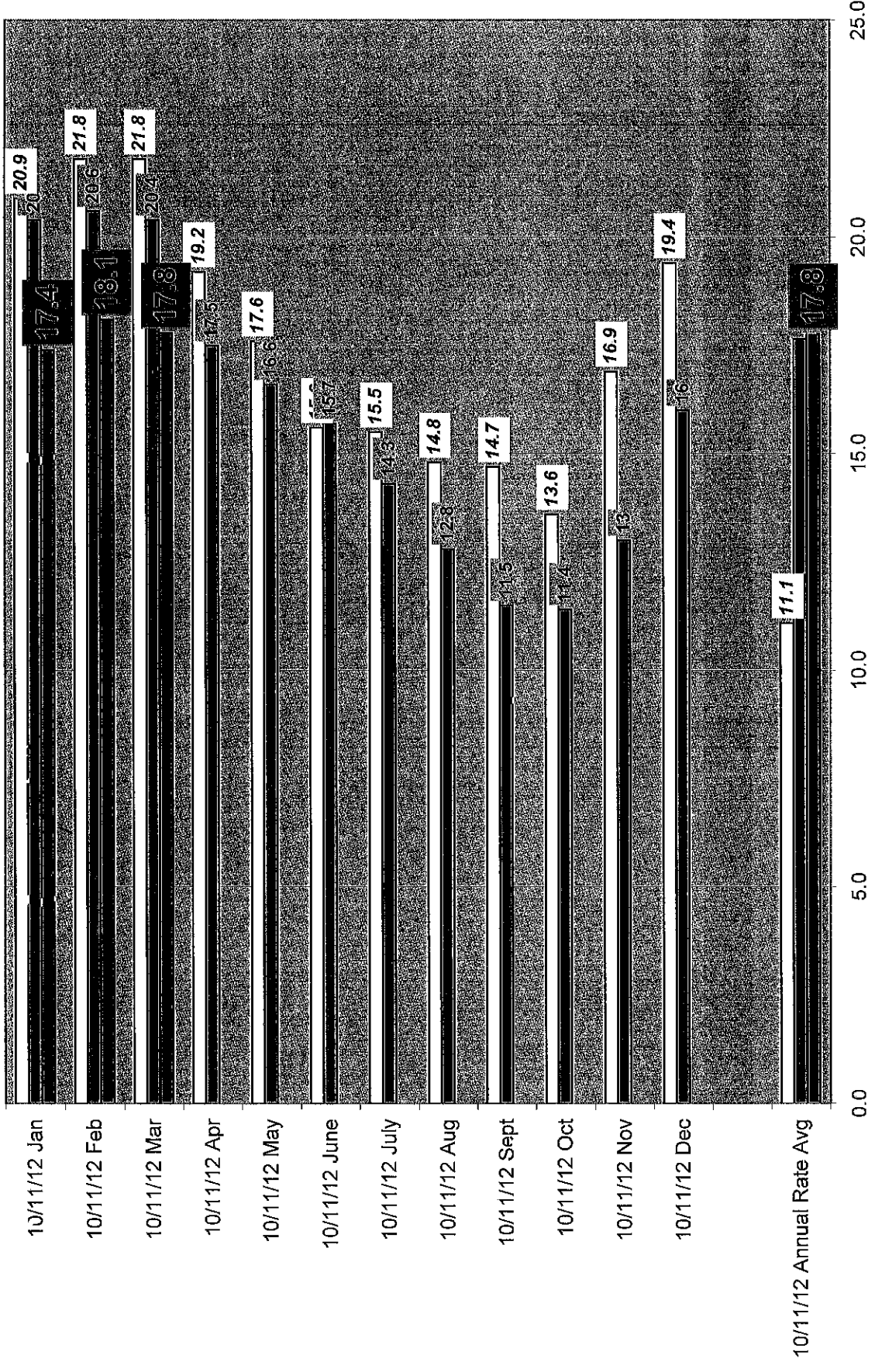
REASON(S) FOR SEEKING APPOINTMENT: Help with economic development

DATE: 04/10/12 SIGNATURE: Arturo Contreras

\*\*\*\*\*

Return completed form to:

San Benito County Attention: Linda Churchill, Clerk of the Board 481 Fourth Street Hollister, CA 95023 Any Questions, Please Call: (831) 636-4000	or	Community Services & Workforce Dev. (CSWD) Attention: Kathy Flores, HHSA Director 1111 San Felipe Road, Suite 108 Hollister, CA 95023 (831) 637-9293 (831) 637-0996 FAX
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SAN BENITO COUNTY 2010
  SAN BENITO COUNTY 2011
  SAN BENITO COUNTY 2012

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)  
 March 2012 - Preliminary  
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment		Census Ratios	
			Number	Rate	Emp	Unemp
<b>San Benito County</b>	<b>27,900</b>	<b>22,900</b>	<b>5,000</b>	<b>17.8%</b>	<b>1.000000</b>	<b>1.000000</b>
Aromas CDP (San Benito Co)	700	600	100	16.5%	0.026797	0.024240
Hollister city	18,400	14,700	3,600	19.8%	0.643131	0.733333
Ridgemark CDP	1,300	1,200	100	4.7%	0.052744	0.012121
San Juan Bautista city	800	600	200	19.3%	0.027648	0.030303

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2000 Census.

**Notes:**

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

**Methodology:**

Monthly city and CDP labor force data are derived by multiplying current estimates of county employment and unemployment by the employment and unemployment shares (ratios) of each city and CDP at the time of the 2000 Census. Ratios for cities of 25,000 or more persons were developed from special tabulations based on household population only from the Bureau of Labor Statistics. For smaller cities and CDP, ratios were calculated from published census data.

City and CDP unrounded employment and unemployment are summed to get the labor force. The unemployment rate is calculated by dividing unemployment by the labor force. Then the labor force, employment, and unemployment are rounded.

This method assumes that the rates of change in employment and unemployment, since 2000, are exactly the same in each city and CDP as at the county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

**REPORT 400 W**  
 Monthly Labor Force Data For  
 Local Workforce Investment Areas (LWIA)  
**March 2012 - Preliminary**  
 Data Not Seasonally Adjusted

Area	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
ALAMEDA COUNTY *	566,800	521,900	44,900	7.9%
ANAHEIM CITY	178,300	159,700	18,600	10.4%
CONTRA COSTA COUNTY *	478,900	434,800	44,100	9.2%
FOOTHILL CONSORTIUM *	157,400	144,400	13,000	8.3%
FRESNO COUNTY	444,300	366,800	77,500	17.4%
GOLDEN SIERRA CONSORTIUM *	267,700	238,200	29,400	11.0%
HUMBOLDT COUNTY	61,400	54,300	7,100	11.6%
IMPERIAL COUNTY	77,000	58,800	20,100	26.2%
KERN-INYO-MONO COUNTIES	399,300	336,700	62,500	15.7%
KINGS COUNTY	62,400	51,500	10,900	17.4%
LOS ANGELES CITY	1,920,500	1,669,500	251,000	13.1%
LOS ANGELES COUNTY *	1,803,900	1,594,500	209,300	11.6%
MADERA COUNTY	65,800	54,900	10,900	16.6%
MARIN COUNTY	137,900	128,300	9,600	7.0%
MENDOCINO COUNTY	42,500	37,620	4,870	11.5%
MERCED COUNTY	111,000	88,600	22,400	20.2%
MONTEREY COUNTY	220,700	188,300	32,400	14.7%
MOTHER LODGE CONSORTIUM *	71,600	61,600	10,000	13.9%
N. CENTRAL COUNTIES CONSORTIUM *	123,900	99,500	24,300	19.6%
N. SANTA CLARA VALLEY (NOVA) CONSORTIUM *	285,500	264,900	20,600	7.2%
NAPA COUNTY	76,100	69,300	6,900	9.0%
NORTEC CONSORTIUM *	328,000	280,700	47,300	14.4%
OAKLAND CITY	206,000	175,800	30,300	14.7%
ORANGE COUNTY *	1,284,100	1,191,500	92,600	7.2%
PACIFIC GATEWAY WIN *	333,900	296,700	37,200	11.1%
RICHMOND CITY	54,200	45,600	8,600	15.9%
RIVERSIDE COUNTY	946,200	825,200	121,000	12.8%
SACRAMENTO COUNTY	674,700	597,500	77,200	11.4%
SAN BENITO COUNTY	27,900	22,900	5,000	17.8%
SAN BERNARDINO CITY	85,900	71,400	14,500	16.9%
SAN BERNARDINO COUNTY *	784,900	689,200	95,700	12.2%
SAN DIEGO COUNTY	1,593,800	1,441,700	152,100	9.5%
SAN FRANCISCO CITY AND COUNTY	470,900	432,800	38,200	8.1%
SAN JOAQUIN COUNTY	306,400	255,200	51,200	16.7%
SAN JOSE/SILICON VALLEY *	629,800	568,000	61,800	9.8%
SAN LUIS OBISPO COUNTY	140,800	128,300	12,400	8.8%
SAN MATEO COUNTY	387,300	358,400	28,900	7.5%
SANTA ANA CITY	163,700	142,700	21,100	12.9%
SANTA BARBARA COUNTY	229,900	209,500	20,400	8.9%
SANTA CRUZ COUNTY	151,900	131,100	20,800	13.7%
SOLANO COUNTY	219,500	195,200	24,400	11.1%
SONOMA COUNTY	260,300	235,700	24,600	9.5%
SOUTH BAY CONSORTIUM *	281,500	251,000	30,500	10.8%
SOUTHEAST L.A. COUNTY (SELACO) CONSORTIUM *	227,100	204,600	22,500	9.9%
STANISLAUS COUNTY	236,200	195,100	41,200	17.4%
TULARE COUNTY	205,500	188,900	16,700	8.1%
VENTURA COUNTY	441,500	399,100	42,400	9.6%
VERDUGO CONSORTIUM *	174,500	157,500	17,000	9.8%
YOLO COUNTY	100,400	86,100	14,200	14.2%

**Notes:**

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2011 annual revision and Census 2000 population controls at the state level.
- 3) Sub-county labor statistics area calculated using area to county ratios of employment and unemployment from the 2000 Census.
- 4) The Local Workforce Investment Areas configuration shown in this report reflect the boundaries as of July 1, 2008.

The historical data can be tabulated for historical boundaries upon request.

**\*The areas included in the LWIA consortium are:**

- Alameda County - County less Oakland City
- Contra Costa County - County less Richmond City
- Foothill Consortium - Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre, and South Pasadena Cities
- Golden Sierra Consortium - Alpine, El Dorado, and Placer Counties
- Los Angeles County - County less Los Angeles City, and the Foothill, Pacific Gateway WIN, South Bay, SELACO, and Verdugo Consortiums.
- Mother Lode Consortium - Amador, Calaveras, Mariposa, and Tuolumne Counties
- NorTEC Consortium - Butte, Del Norte, Lassen, Modoc, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity Counties
- North Central Counties Consortium - Colusa, Glenn, Lake, Sutter, and Yuba Counties
- North Santa Clara Valley (NOVA) Consortium - Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara, and Sunnyvale Cities
- Orange County - County less Anaheim and Santa Ana Cities
- Pacific Gateway WIN - Lomita, Long Beach, Signal Hill, and Torrance Cities.
- San Bernardino County - County less San Bernardino City
- San Jose/Silicon Valley - Santa Clara County less North Santa Clara Valley (NOVA) Consortium
- South Bay Consortium - Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Manhattan Beach, and Redondo Beach Cities
- Southeast L.A. County (SELACO) Consortium - Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, and Norwalk Cities
- Verdugo Consortium - Burbank, Glendale, and La Canada-Flintridge Cities

quorum and will be tabled until the July full WIB meeting for approval.

**b. Full Body Scan - Roadmap for success Better Business Service- Training for High Skilled Jobs**

**c. Employable Youth**

**d. Funding**

2. **Executive Committee:** Nancy Martin presented the mission and vision statements to full WIB for their review and approval. Statements were not approved due to lack of quorum and will be tabled until the July full WIB meeting for approval.

3. **Bylaws Committee:** Members will provide an update.

E. **Fiscal & Procurement Monitoring:** Staff provided an update on the State's Compliance Review Division visit conducted the week of April 16<sup>th</sup>-20<sup>th</sup>.

F. **California Workforce Services Network (CWSN):** Staff will provide an update on the progress of the system that will be implemented effective July 1st.

G. **National Emergency Grant (NEG):** Staff will provide an update.

H. **CDBG Application for Workforce Services:** Staff will provide an update.

I. **WorkKeys:** Staff will provide an update.

J. **At Your Service Lay-Off Aversion Strategy:** Nancy Martin and SBDC will provide an update.

K. **Jobs in Your Jammies:** Staff will provide an update

III. **Additional Information:**

A. **Unemployment Report:** The unemployment report for April 2012 is enclosed for your review.

B. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. *None on file for:* Warren Barry, Donald Dixon, Anthony Evans, Barb Montag, Angela Trujillo, Esequiel Arrizon. Several are due to expire soon and will need to be renewed. A list is attached for member review.

C. **Form 700:** The Form 700 was due April 1, 2012.

IV. **Adjournment:**

**The next Executive Committee meeting is scheduled for June 14, 2012 at 3:00 P.M.**



# SAN BENITO COUNTY

KATHRYN FLORES  
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

**SAN BENITO COUNTY  
WORKFORCE INVESTMENT BOARD (WIB)  
ETHICS TRAINING**

<u>NAME &amp; TITLE</u>	<u>AGENCY</u>	<u>Certification Date</u>	<u>Expires</u>
Alarid, Kristi, Director	HOPE Services	6/21/10	6/21/12
Arias, Alex, Branch Manager	Manpower	6/21/10	6/21/12
Arrizon, Esequiel, Recruiting Manager	Infinity Staffing	1/4/10	1/4/12
Barry, Warren, Business Rep.	Plumbers, Steamfitters, Refrigeration Fitters UA Local Union #393		
Bobsin, Kendra, Resource & Referral Coordinator	GoKids, Inc.	9/30/11	9/30/13
Carr, Sherrean, Dean of Technical and Public Services	Gavilan College	3/07/12	3/07/15
Dixon, Donald	IBEW Local 332		
Duckworth, Yuko, Employment Program Manager	Employment Development Dept	10/12/11	10/12/13
Evans, Anthony C., Consultant	Dr. Anthony C. Evans		
Farr, Todd, Special Projects Coordinator	Santa Clara County ROP-South	4/22/10	4/22/12
Flores, Kathy, Director	Health & Human Services	5/21/10	5/21/12
Fosdick, Carrie***, Office Manager	State Farm Insurance	10/18/11	10/18/13
Hough, Katherine**, Corporate Secretary	Hough Construction Co., Inc.	11/3/11	11/3/12
Laurent, Mimi, Supervisor	State Dept. of Rehabilitation	4/18/12	4/18/14
Martin, Nancy*, President/CEO	Economic Development Corp.	1/24/10	1/24/12
McIntire, Gary L., Superintendent	Hollister School District	1/15/12	1/15/14
Montag, Barb, Account Executive	Nelson Staffing		
Muenzer, Jerry, Owner	Muenzer's	10/05/11	10/5/13
Rojas, Soila, Recruiting Manager	West Marine	10/28/11	10/28/13
Sanchez, Silvia, Officer Manager	Dental Office	10/05/11	10/5/13
Trujillo, Angela, Vice-President McElectronics	1891 Airway Drive		
Tuma, Steven M., President	Drywall/Lathers Local Union 9144	10/3/11	10/3/13
VACANT	Peninsula Family Services		
Weatherly, Brenda, Executive Director	Hollister Downtown Association	10/3/11	10/3/13
Wright, David, Owner	Wright Bros. Welding	10/23/11	10/23/13

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD  
SERVING SAN BENITO COUNTY SINCE 1978



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**EQUAL HOUSING  
OPPORTUNITY**

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